

- 1. Please confirm if the meetings will be in person or virtual. The initial kick-off meeting, 50% and 90% completion meetings will be in person. All other meetings can be virtual.
- 2. Will the public presentations be in person? The public presentations will need to be in person.
- 3. Does the front and back cover count towards the page count? No
- 4. How many copies of the proposal shall be submitted? Please submit five (5) copies
- 5. Does the contact information count towards the page count? No
- 6. Will there be a cost worksheet provided? No cost worksheet is provided. Please provide the total cost along with the cost for each phase of the project
- 7. Do the cover letter and table of contents count as part of the 15-page limit? No
- 8. What is the budget available for this scope of work? Please submit proposals base on the scope of work listed in the RFP
- 9. Would the City of Florence consider extending the deadline to submit responses? No
- 10. Would consultants need to speak directly to the public on behalf of the City of Florence? Yes