

**REGULAR MEETING  
OF  
FLORENCE CITY COUNCIL**



**COUNCIL CHAMBERS  
324 W. EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MONDAY  
JUNE 10, 2024  
1:00 P.M.**



**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, JUNE 10, 2024 – 1:00PM  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**I. CALL TO ORDER**

**II. INVOCATION**

Pledge of Allegiance to the American Flag

**III. APPROVAL OF MINUTES**

April 29, 2024 – Work Session  
May 13, 2024 – Special Meeting  
May 13, 2024 – Regular Meeting

**IV. HONORS AND RECOGNITIONS**

**SERVICE RECOGNITIONS**

Charlie Jernigan – 50 years – Equipment Maintenance  
Thomas Hatchell – 20 years – Sanitation  
Reginald Bridges – 20 years – Fire  
Justin Head – 15 years – Police

**EDUCATIONAL RECOGNITIONS**

Hannah Davis – Main Street America Revitalization Professional certification

**V. APPEARANCES BEFORE COUNCIL**

*Note: Each person who gives notice to speak may be limited to a five (5) minute presentation at the discretion of the presiding officer, City of Florence Code of Ordinances, Section 2-24(h).*

**a. Suzanne La Rochelle**

To speak to Council regarding community safety.

**VI. PUBLIC HEARING**

**a. A public hearing will be held to receive input on the City of Florence Fiscal Year budget 2024-2025.**

**VII. ORDINANCES IN POSITION**

**a. Bill No. 2024-10 – Second Reading**

An Ordinance to raise revenue and adopt a budget for the City of Florence, South Carolina, for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.

**VIII. INTRODUCTION OF ORDINANCES**

**a. Bill No. 2024-11 – First Reading**

An Ordinance to amend the Unified Development Ordinance regarding tattoo facilities.

**b. Bill No. 2024-12 – First Reading**

An Ordinance to rezone 1401 Fairfax Road from OSR to NC-15, identified as Florence County Tax Map Number 90029-01-005.

**IX. INTRODUCTION OF RESOLUTIONS**

**a. Resolution No. 2024-25**

A Resolution approving an amendment to the Conditional Grant and Development Agreement dated May 31, 2020 between the City of Florence and Styx Florence Land, LLC.

*(Note: This item may be discussed in Executive Session.)*

**b. Resolution No. 2024-26**

A Resolution to proclaim June 17-23, 2024 as National Pollinator Week in the City of Florence.

**c. Resolution No. 2024-27**

A Resolution to declare the month of June as Homeownership Month in the City of Florence.

**d. Resolution No. 2024-28**

A Resolution to adopt the Community Development Block Grant Budget for Fiscal Year 2024-2025.

**X. REPORTS TO COUNCIL**

**a. Appointments to Boards and Commissions**

*(Note: This item may be discussed in Executive Session.)*

**XI. MAYORAL REPORT**

**XII. COMMITTEE REPORTS**

**a. Business Development Committee**

**b. Community Development Committee**

**c. Marketing and Public Relations Committee**

**d. Finance, Audit and Budget Committee**

*(Note: Action may be taken during Committee Reports.)*

**XIII. EXECUTIVE SESSION**

**a. For a discussion regarding an Economic Development project [30-4-70(a)(5)].**

**b. For a discussion regarding appointments to boards and commissions [30-4-70(a)(1)].**

**c. For a discussion regarding an Economic Development project [30-4-70(a)(5)].**

**XIV. ADJOURN**



**SPECIAL MEETING OF FLORENCE CITY COUNCIL  
MONDAY, APRIL 29, 2024 – 1:00 P.M.  
SURFACE WATER TREATMENT PLANT  
2598 FLORENCE HARLEE BOULEVARD  
FLORENCE, SOUTH CAROLINA 29506**

**MEMBERS PRESENT**

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilman J. Lawrence Smith, II, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock and Councilwoman LaShonda NeSmith-Jackson.

**ALSO PRESENT**

Mr. Scotty Davis, City Manager; Mr. Boone Aiken, City Attorney; Mrs. Casey Moore, Municipal Clerk; Mr. Clint Moore, Assistant City Manager of Development; Chief Allen Heidler, Florence Police Department; Chief Shannon Tanner, Florence Fire Department; Mr. Michael Hemingway, Director of Utility Planning and Economic Development; Mr. Joshua Whittington, Director of Utilities; Mrs. Amanda Pope, Director of Marketing/Communications and Municipal Services; Mrs. Jennifer Krawiec, Director of Human Resources; Mr. Adam Swindler, Director of Public Works; Mr. Kevin Rawlinson, Chief Financial Officer

**MEDIA PRESENT:**

G.E Hinson with the Post and Courier and Shawnia Butler with WBTW News Channel 15 were present for the meeting.

A notice of the meeting was sent to the media and individuals requesting a copy of the agenda, informing them of the date, time and location of this special city council meeting.

**CALL TO ORDER**

Mayor Ervin called the April 29, 2024 special meeting of Florence City Council to order at 1:05 p.m.

**INVOCATION**

Mayor Ervin provided the invocation for the meeting. The Pledge of Allegiance to the American Flag followed the invocation.

**BUDGET WORKSESSION**

The following agenda items will be discussed:

- **Budget Totals by Fund**
- **Compensation/Benefits Changes**
- **General Fund Budget Highlights**



- General Fund
- Community Programs Funding
- Hospitality Special Revenue Fund
- Water & Sewer Enterprise Fund
- Stormwater Utility Enterprise Fund
- Water/Sewer & Stormwater Utility Construction Funds
- Utilities Equipment Replacement Funds

Mr. Scotty Davis, City Manager, began by introducing the budget philosophy.

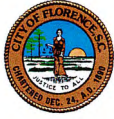
**Budget Philosophy:**

1. Develop operational budgets within projected available revenues.
2. Focus on goals of the Comprehensive Plan:
  - o Growth Capacity
  - o Land Use and Development
  - o Housing and Neighborhoods
  - o Transportation
  - o Economic Development
  - o Recreation and Amenities
3. Invest strategically in employees by providing adequate pay, benefits, training, technology resources, support, etc.
4. Balance reinvestment in the City’s existing infrastructure and facilities with the creation of new opportunities for investing in the future of the City.
5. Maintain a minimum General Fund balance of at least 30% of the General Fund budget.
6. Maintain sufficient working capital in the utility funds.

**BUDGET TOTALS BY FUND**

Total for all funds is \$131,760,000. The following chart illustrates the proposed FY 2024-25 budgets listed by fund:

<b>Proposed FY 2024-25 Budgets by Fund</b>		
General Fund	\$	51,417,500
General Fund Debt Service Fund		694,000
Hospitality Fund		6,619,000
W/S Utilities Enterprise Fund		49,864,500
Stormwater Utility Enterprise Fund		1,807,000
W/S Utilities Construction Fund		19,015,000
Stormwater Utility Construction Fund		541,000
W/S Utilities Equipment Replacement Fund		1,477,000
Stormwater Equipment Replacement Fund		<u>325,000</u>
<b>ALL FUNDS</b>	<b>\$</b>	<b>131,760,000</b>



### COMPENSATION AND BENEFITS CHANGES

The following is a summary of FY 2024-25 compensation and benefits.

- ▶ Cost of Living increase of 4% and a Merit pay increase eligibility of 2% will be effective January 1, 2025, is included in the budget.
- ▶ Effective January 1, 2025, the City’s Workers’ Compensation premium is projected to increase 10% for the City.
- ▶ Effective January 1, 2025, the City’s Health Insurance premium is projected to increase 12% for the City. The City maintained an experience rating of zero.
- ▶ Retirement System contribution will remain the same:
  - ▶ SCRS: City contribution is 18.56%
  - ▶ PORS: City contribution is 21.24%

**Note:** The above rates assumes that the 1% pension employer contribution credit in the FY 2024 State budget is funded at the same level in the FY 2025 State budget. If this credit is not included in the state budget, both the SCRS and the PORS contribution will increase by 1%.

Mr. Davis discussed some external factors that will influence the budget as well as some revenue and expenditure forecasts. Below are external factors influencing the budget.

- Inflation – Average inflation rate for 2023 was 3.4%
- Labor Market – Florence County Unemployment Rate is 3.6%
- Borrowing Costs
- Residential Growth
- AESC original investment plus expansion

Below are revenue forecasts. Building permit fees are down due to permits being pulled early in FY2023 for two major projects: Urban Square and renovations to Encompass Health.

- Property Tax Revenue will remain stable
- We will need to continue to “backstop” the TIF bonds with Water and Sewer funds
- Building permit revenue is down 26.9% from this time last year
- Business license revenue is about even with this time last year
- Hospitality revenue is up 4.4%
- Water revenue is up 2.3%
- Sewer revenue is up 5.48%
- Water and sewer rates will increase by 9% for inside customers and 11% for outside customers for FY2025.

Operational and Capital costs will continue to rise as a result of:

- Wage inflation
- Supply chain constraints
- Fuel price fluctuations
- Materials and supply cost increases
- Insurance premium increases



**GENERAL FUND**

Mr. Davis began a presentation on the General Fund, the largest fund for the city. For the FY 2024-25 General Fund Budget, original expenditure requests were \$8,431,676 higher than the original revenue projections.

**Balancing the FY 2023-24  
 General Fund Budget**

<b>Original Revenue Projections:</b>		<b>Original Expenditure Requests:</b>
\$49,240,000		\$57,671,676
	Difference:	
	<b>\$8,431,676</b>	
	Final FY 2024-25 Balanced Budget	
	<b>\$51,417,500</b>	

Actions taken to balance the FY 2024-25 budget include: revenue projection adjustments, attrition savings adjustments and extended hiring timeline, operational funding request adjustments and capital funding request eliminations.

Below are the revenue projection adjustments made in balancing the budget.

**General Fund Revenue Projection Adjustments Made In  
 Balancing Proposed FY 2024-25 Budget**

	<b>Amount</b>
Property Taxes	\$ 1,424,000
Licenses and Fees	288,000
Governmental Reimbursements	109,500
Interest Revenue	100,000
Other Funding Sources	255,000
Interfund Transfers	<u>1,000</u>
<b>Total</b>	<b>\$ 2,177,500</b>

The proposed budget assumes every position is funded every day of the year. Compensation and benefits cost reductions are projected at \$3,272,738.

**General Fund Compensation and Benefits  
 Cost Reductions Made in Balancing Proposed FY 2024-25 Budget**

From 16-week salary & other compensation savings	\$ 970,000
Proposed increase for Firefighters	305,480
Move merit increase from July 1, 2024 to January 1, 2025	272,689
From positions proposed by not funded	<u>1,724,569</u>
<b>Total</b>	<b>\$ 3,272,738</b>

The below chart illustrates Operational and Capital Funding reductions in balancing the proposed FY 2024-25 budget. Parks, Recreation and Tourism will be a new department.





**General Fund Operational & Capital Funding Reductions**  
**Made in Balancing Proposed FY 2024-25 Budget**

<b>Department</b>	<b>Operations</b>	<b>Capital</b>
City Council	\$ 1,500	0
City Court	300	0
City Manager	6,100	0
Finance & Accounting	1,600	0
Human Resources	13,200	0
Community Services	6,200	0
Police	41,900	1,489,000
Fire	2,000	28,000
Beautification & Facilities	93,000	140,000
Sanitation	167,800	0
Equipment Maintenance	8,000	8,000
Parks, Recreation, & Tourism	100,550	140,000
Planning, Research & Development	7,000	0
Building Permits & Inspections	42,200	0
<b>Non-Departmental</b>		
General Insurance/Claims	25,000	0
Community Programs	510,588	0
Non-Departmental	149,500	
<b>Subtotal</b>	<b>\$ 1,176,438</b>	<b>\$ 1,805,000</b>
<b>OPERATIONS AND CAPITAL TOTAL</b>	<b>=</b>	<b>\$2,981,438</b>

This chart outlines the reductions that were necessary to balance the budget. The reductions totaled \$6,254,176 and are detailed below.

**Summary of Expenditure Adjustments**  
**To Balance General Fund Budget**

<b>Expenditure Increases/(Reductions)</b>	<b>Amount</b>
Compensation and Benefits Cost Reductions	\$ (3,272,738)
Operational Funding Reductions	(1,176,438)
Eliminated Capital Cost Reductions	<u>(1,805,000)</u>
<b>Reductions to Balance Budget</b>	<b>\$ 6,254,176</b>

Mr. Davis spoke of other items of interest in the budget. Several positions were reclassified and raised to the Florence County living wage. According to a study conducted by MIT, the Florence County living wage is \$15.00 per hour. The budget also will fund a 4% cost of living and a 2% merit increase, fully fund community funding initiatives, a rear loader for sanitation; and ESO data management for Fire.

This a recap of how the FY 2024-25 General Fund Budget was balanced. Revenue projections were adjusted by 2,177,500.



**FLORENCE CITY COUNCIL  
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**Balancing the FY 2024-25  
General Fund Budget - Recap**

**GF REVENUES**

Original Revenue Projections	\$49,240,000	
Revenue Adjustments	+ 2,177,500	
<b>FY 2024-25 Adjusted Revenues</b>		<b>\$51,417,500</b>

**GF EXPENDITURES**

Original Expenditure Projections	\$57,671,676	
Expenditure Reductions	- 6,254,176	
<b>FY 2024-25 Adjusted Expenditures</b>		<b>\$51,417,500</b>

Property tax operating and debt service millage remains the same as the prior fiscal year. The total property tax rate is 64.1 mills. Since 2024 is a Property Tax assessment year, this rate may change due to the countywide property tax reassessment.

The following chart illustrates the General Fund Revenue Budget by Source and the percentage of budget for each category. Property taxes and Licenses and Fees are the largest contributors to the General Fund revenues.

**FY 2024-25 General Fund  
Revenue Budget by Source**

Category	FY 2024	% of Total
Property Taxes*	\$ 14,698,600	28.59%
Licenses & Fees	17,619,300	34.27%
Governmental Reimbursements	6,309,400	12.27%
Permits and Fees	3,506,400	6.82%
Fines & Forfeitures	291,500	0.57%
Miscellaneous & Other Revenues	1,484,300	2.88%
Interfund Transfers	7,508,000	14.60%
<b>TOTAL</b>	<b>\$ 51,417,500</b>	<b>100.00%</b>

\*Local Option Sales Property Tax Credit accounts for 47.56% of the total Property Taxes category.

This is a comparison between this year's revenue budget and last year's revenue budget.

**General Fund  
FY 2024 & 2025 Revenue  
Budget Comparison**

	Original FY 2024	Budget for FY 2025	Change from Original FY 24	% Change From FY 24
Property Taxes	\$ 14,469,025	\$ 14,698,600	\$ 229,575	1.59
Business Licenses	11,517,280	12,869,300	1,352,020	11.74
Franchise Fees	4,452,690	4,750,000	297,310	6.68
Govt Reimbursements	6,273,277	6,309,400	36,123	0.58
Permits and Fees	3,345,700	3,506,400	160,700	4.80
Fines & Forfeitures	281,500	291,500	10,000	3.55
Other Revenues	1,086,100	1,484,300	398,200	36.66
Interfund Transfers	7,255,928	7,508,000	252,072	3.47
<b>TOTAL</b>	<b>\$48,681,500</b>	<b>\$51,417,500</b>	<b>\$2,736,000</b>	<b>5.62%</b>



**FLORENCE CITY COUNCIL  
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This is a comparison between this year’s expenditures budget and last year’s expenditure budget.

**General Fund  
FY 2024 & 2025 Expenditures  
Budget Comparison**

	<b>Original FY 2024</b>	<b>Budget for FY 2025</b>	<b>Change from Original FY 24</b>	<b>% Change From FY 24</b>
City Council	\$ 351,920	\$ 372,100	\$ 20,180	5.73
Legal Services	173,672	194,100	20,428	11.76
City Court	678,978	722,400	43,422	6.40
City Manager’s Office	1,355,196	1,268,500	-86,696	-6.40
Finance	1,438,187	1,504,100	659,913	4.58
Human Resources	632,976	675,500	42,524	6.72
Community Services	675,545	684,450	8,905	1.31
Police	11,380,509	11,935,350	554,841	4.88
Fire	8,270,002	8,866,900	596,898	7.21
Beaut. & Facilities	3,677,994	3,415,700	-262,294	-7.13
Sanitation	5,278,391	5,273,600	-4,791	-0.09
Equip. Maintenance	703,670	811,000	107,330	15.25
Parks, Rec, & Tourism	4,378,776	5,441,850	1,063,074	24.28
Planning	584,681	688,900	104,219	17.82
Building Inspections	628,488	597,850	-30,638	-4.87
Debt Service	2,479,788	2,622,900	143,112	5.77
Other Emp. Benefits	799,000	748,000	-51,000	-6.38
General Insur/Claims	1,325,420	1,260,000	-65,420	-4.94
Community Programs	388,800	388,800	0	N/A
Non-Departmental	3,479,507	3,945,500	465,993	13.39
<b>TOTAL</b>	<b>\$48,681,500</b>	<b>\$51,417,500</b>	<b>\$2,736,000</b>	<b>5.62%</b>

**Community Programs Funding**

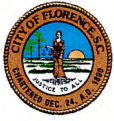
The following chart indicates the community programs that are included in the FY 2024-25 budget. Community programs were funded in the same amount as they were funded last fiscal year. Mr. Davis said Council may move funding within agencies that made requests but asked that they stay on budget at \$388,800. There are 5 programs that are not funded in the 2024-25 budget.

**Appropriation Requests by Agency/Event FY 2024-25**

<b>Agency/Project/Event</b>	<b>Funded</b>	<b>Requested</b>	<b>Agency/Project/Event</b>	<b>Funded</b>	<b>Requested</b>
Boys & Girls Club*	\$ 20,000	\$ 20,000	Unlock What’s Inside You		146,138
PDRTA	218,000	242,000	Isaac Wilson Project		25,000
Red Cross	10,000	12,000	J&J Leadership Academy		12,000
Keep Florence Beautiful	5,000	5,000	House of Hope		100,000
No One Unsheltered Program	68,800	70,000	BeeHelpful Transportation		<u>50,000</u>
Florence Family Support Ct.	3,000	0	<b>Total</b>	<b>388,800</b>	<b>899,388</b>
My Brother’s Keeper	10,000	35,000			
Foster Care Clothing Closet	7,000	20,000			
Pee Dee Coalition	5,000	20,000			
Helping Florence Flourish	1,200	25,000			
Florence Regional Airport	20,000	50,000			
G-Lab Legacies	15,000	15,000			
Leatherman Senior Center	5,800	52,250			

Note: Reference budget request documents provided by requesting agencies in budget notebook.

\* In addition, PAL Programming is funded at \$500, Stadium Commission is funded at \$11,500 (a \$3,000 increase), and utilities for the Boys and Girls Club is funded at \$21,000 in other departments’ budgets.



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The Stadium Commission requested an increase in the budget from \$8,500 to \$11,500. The school district is no longer utilizing the stadium and there was discussion on the maintenance to the property. American Legion currently maintains the baseball field. The Stadium Commission is working to submit a Request For Proposals for the management of the football stadium. Additionally, American Legion requested funding to relocate bleachers from several high schools to the baseball stadium; however, the request came in late and is not included in the budget.

There was discussion on the possibility of funding some of these agencies from the Community Development Block Grant (CDBG) budget. Mr. Davis spoke of several issues with this. CDBG funds are federal dollars and are reimbursable. They cannot be used on salaries and can only be used on programs and activities. There was also discussion on the possibility of using 1% of the general fund budget for community programs instead of an arbitrary number each year.

There was discussion on the application process. Mr. Davis said the City does not solicit for applications. Applications are mailed to existing recipients providing them with the due date for requests.

Mr. Davis expressed his desire to finalize the community program funding before first reading of the budget. Another special meeting may need to be held in order to accomplish this.

**HOSPITALITY FUND**

This is the 2% tax paid on prepared food and beverage purchases in the city. The Hospitality Fund is one of the city’s growth funds but it is also a restricted fund. South Carolina Code requires any revenue generated by the hospitality fee must be used exclusively for the following purposes:

- Tourism-related buildings including, but not limited to, civic centers, coliseums, and aquariums.
- Tourism-related cultural, recreational, or historic facilities.
- Beach access and re-nourishment.
- Highways, roads, streets, and bridges providing access to tourist destinations.
- Advertisements and promotions related to tourism development.
- Water and sewer infrastructure to serve tourism-related demand.

However, because at least \$900,000 in accommodations taxes are collected annually in Florence County, State law permits hospitality funds to be spent for operations related to the above stated purposes.

Below is the hospitality fees comparison from FY 2020 to FY 2025.

**FY 2018-2024**

**Hospitality Fees Comparison**

<b>Fiscal Year</b>	<b>Collections</b>	<b>% Change</b>
2020	4,208,349	-3.15
2021	4,722,870	12.23
2022	5,351,385	13.31
2023	5,888,694	10.04
2024*	6,200,000	5.29
2025**	6,300,000	1.61

\* 2024 Estimated

\*\* 2025 Budgeted



The amount projected for FY 2024-25 is \$6,345,000.

Hospitality Fees	\$ 6,300,000
Interest Earnings	45,000
<b>FY 24-25 Hospitality Fund Estimated Revenues</b>	<b>\$ 6,345,000</b>

This is the list of recommended expenditures for the Hospitality Fund for FY 2024-25. \$60,000 of the total expenditures for the Florence Museum will end in 2025. The football field construction and the Pearl Moore gym expansion will cost approximately \$15 million, with \$3 million being funded from the hospitality fund balance and \$1.5 million from a Section 108 loan. The estimated debt service for the remaining \$11 million is \$836,000.

**Hospitality Fund Expenditures**

Athletic Facilities Operations	\$ 2,200,000
Florence Museum	110,000
Florence Downtown Development Corporation	54,000
Florence Downtown Economic Development Incentives	12,000
Florence Downtown Promotions	35,000
Sports Complex Debt Service (through November 2035)	605,300
Recreation Facility/Gymnasium Debt Service (through June 2034)	307,000
Football Field Const./Pearl Moore Gym Expansion Debt Service	836,000
2016 Special Obligation Bond Debt Service Appropriation (through Dec 2046)	300,000
Florence Historic District Street Lighting Operations	30,000
Florence Center (Debt Service effective through April 2040. FY 24-25 DS = \$675,700)	1,538,000
James Allen Plaza Restroom Facilities – 9 <sup>th</sup> of 10-year Lease Payment	9,000
Contingency	308,700
<b>FY 24-25 Hospitality Fund Estimated Expenditures</b>	<b>\$ 6,345,000</b>

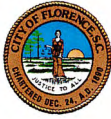
Mr. Davis said the City was approached by the local tennis association with a request to add additional tennis courts to the tennis center. The City estimates the total cost to be approximately \$2.5 million with the City potentially funding \$1 million with some potential matching grant funding available. The addition of these courts will make the Tennis Center the largest facility in the region.

Mr. Rawlinson said the City and County each pay half of the debt service and half of the operating deficit for the Florence Center. There was discussion on a recent request from the Florence Center for \$6 million in funding for upgrades. Should the City accept the request, the funding will need to be budgeted in the hospitality fund.

**WATER AND SEWER UTILITIES ENTERPRISE FUND**

The total Water and Sewer Revenue Fund is \$49,864,500. This chart shows the Water and Sewer Revenues by Source. Other Revenue comes from reconnection fees, tap fees, etc.

<b><u>Water and Sewer</u></b>	
<b><u>Revenues by Source</u></b>	
Water Fees & Charges	48%
Wastewater Fees & Charges	50%
Other Revenue	2%



This chart shows the Water and Sewer Expenses by Department. Included in the non-departmental accounts is an increase in Economic Development of \$1,000,000 to provide funding for an anticipated request from PDRTA to assist in funding a transportation hub.

**Water & Sewer Expenses  
By Department**

Utility Finance	\$ 2,697,700	5.41%
Engineering	1,666,600	3.34%
WW Treatment	7,805,000	15.65%
Water Production	6,442,300	12.92%
Distribution Operations	3,277,500	6.57%
Collection Operations	2,010,350	4.03%
WW Compliance	548,600	1.10%
WW Maintenance	976,900	1.96%
Debt Service	11,970,000	24.01%
Non-departmental	<u>12,469,550</u>	<u>25.01%</u>
<b>Total</b>	<b>\$ 49,864,500</b>	<b>100.00%</b>

**WATER & SEWER UTILITIES CONSTRUCTION FUND**

This is the water and sewer utilities construction fund. Total budget for this fund is \$19,015,000 and consists of the items listed below. \$8,398,000 will be carried over from the previous year.

**FY 2024-25 Water & Sewer  
Construction Fund Revenue**

Projected Funds on Hand on July 1, 2024	\$8,398,000
2024-25 Transfer from W/S Operating Fund	2,750,000
Capital Construction Fund Transfer	1,000,000
Florence County Infrastructure Fund Reimbursement	400,000
ARPA Funds – (Lead & Cooper Compliance)	1,017,000
Florence County Funding – Madison Avenue Water Line Replace.	200,000
SC Infrastructure Investment Program (SCIIP) Grant	5,200,000
Projected Interest Earnings	<u>50,000</u>
<b>Total W/S Construction Fund Revenue</b>	<b>\$19,015,000</b>

[Break: 3:08pm – 3:22pm]

This is a list of projects that are funded through the Water and Sewer Construction Fund. This fund is unique in that many of these projects can last several years and the funds can roll over from previous year.

**FY 2024-25  
W/S Construction Fund Projects**

**A. Projects Approved in Prior Year Budgets**

1. Elevated Tank Inspection and Maintenance	\$ 500,000
2. Jeffries Creek Beaver Management (SSO Compliance)	7,000
3. Waterline Extension Requests – Florence County	400,000



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4. Hoffmeyer Road Sewer Extension	750,000
5. Sumter Street Development Sewer Improvements	200,000
6. SCDOT Alligator Rd. Widening – Utility Relocation	280,000
7. Interceptor Manhole Upgrades	500,000
8. Magna Carta (Charters) Lift Station	75,000
9. Mauldin Drive Sewer Improvements	510,000
10. Asset Management Study (AECOM)	100,000
11. Wisteria Drive Lift Station	400,000
12. Mars Hill Gravity Sewer Project	600,000
13. Water Line Renewals/Replacement/Upsizing	618,000
14. Lead and Copper Removal Rule Compliance	1,017,000
15. Madison Avenue Water Line Replacement	442,000

**B. Projects Approved and Added in FY 2023-2024**

1. Water Distribution Improvements #2	— \$ — 6,800,000
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**C. Proposed Projects for FY 2024-25**

1. Freedom Blvd. Water Line Ext. (Wallace Rd. to National Cemetery)	\$ 2,000,000
2. Palmer Drive Water Line Upgrade	200,000
3. McCurdy Road Water Line Extension	150,000
4. Price Road/Old Marion Highway Sewer	500,000
5. The Palms Annexation	300,000
6. Church Street Sewer Extension (Annexation)	100,000
7. Howe Springs Road Lift Station Upgrades (The Bluffs)	114,000
8. Florence Industrial Park	350,000

**D. Other**

1. Utility Line Engineering/Legal/Professional Services	\$ 150,000
2. Reserved for Other Projects	<u>1,952,000</u>

**Total W/S Construction Fund Expenses** **\$19,015,000**

Mr. Clint Moore, Assistant City Manager of Development, highlighted several of the projects that are already approved. The Wisteria Drive lift station will resolve some issues until the Jefferies Creek Sewer Interceptor project is completed. The water line renewals/replacement/upsizing is related to some grant funding the City is receiving. Water distribution improvements is part of the \$9 million grant the City received and it must be spent by June 26<sup>th</sup>. Mr. Moore explained the importance of looping the water system. Not only does looping the system help with water pressure, but it also helps with water quality. Looping the system allows the water to continually flow and be used. While the City has been proactive in looping the system with new development, dead end lines still exist throughout the City.

Mr. Moore also discussed some of the proposed projects. The Price Road/Old Marion Highway Sewer will accommodate a large subdivision in the area as well as future development. The Palms Annexation is associated with the development occurring on the old golf course. A new lift station will be installed that will allow the City to eliminate three other lift stations. The Howe Springs Road Lift Station upgrades will deepen the proposed lift station associated with The Bluffs subdivision in order to provide service to other large development projects occurring in the vicinity and future projects.



**STORMWATER UTILITY ENTERPRISE FUND**

The total Stormwater Utility Enterprise fund is \$1,807,000.

**Stormwater Revenues by Source**

Stormwater Fees (\$1,700,000)	94%
Other Revenue (\$107,000)	6%

**Stormwater Expenses by Category**

Operations (\$921,300)	51%
Debt Service (\$536,900)	30%
Nondept./Const. Fund Trf. (\$348,800)	19%

**STORMWATER UTILITY CONSTRUCTION FUND**

This is the stormwater utility construction fund. Total budget for this fund is \$541,000 and consists of the items listed below. \$436,000 will be carried over from the previous year.

**FY 2024-25 Stormwater  
Construction Fund Revenue**

Projected Funds on Hand on July 1, 2024	\$ 436,000
2024-25 Transfer from Stormwater Operating Fund	100,000
Projected Interest Earnings	<u>5,000</u>
<b>Total Stormwater Construction Fund Revenue</b>	<b>\$ 541,000</b>

This is a list of projects that are funded through the stormwater utility construction fund.

**FY 2024-25 Stormwater  
Construction Fund Projects**

<b>A. Projects Approved in Prior Years</b>	
1. Stormwater Operations Division Pipe Projects	\$ 20,000
2. NPDES Phase II Compliance	50,000
<b>B. Proposed Projects for FY 2024-25</b>	
1. Scriven Driven Improvements	\$ 10,000
<b>C. Other</b>	
1. Stormwater Engineering/Legal/Professional Services	20,000
2. Reserved for Other Projects	<u>441,000</u>
<b>Total S/W Construction Fund Expenses</b>	<b>\$ 541,000</b>

Mr. Davis said he and Mr. Hemingway recently met with the regional director of the SC Department of Transportation (SCDOT) to discuss the expectations of the City and the SCDOT. One topic of focus was bike lanes. The public has requested bike lanes for several years and the City will provide a study that was conducted to the SCDOT for their consideration. Another topic discussed was stormwater. Mr. Davis said there are several stormwater projects currently going on. Several of the City’s outfalls are attached to SCDOT outfalls and the SCDOT does not have the proper equipment nor the staff necessary to maintain outfalls, which can cause issues. The City often contacts the SCDOT to gain permission to access their outfalls when maintenance is necessary.





**Utilities Equipment Replacement Fund**

The Equipment Replacement Fund is a fund to replace utility equipment. This fund allows for the replacement of equipment when it is needed and does not require that the purchase be deferred. The General Fund currently does not have a replacement fund for equipment.

**W/S Equipment Replacement Fund**  
**Budget by Department**

<b>Department</b>	<b>Amount</b>
Wastewater Treatment Plant	\$ 480,000
Water Production	275,000
Distribution Operations	125,000
Collection Operations	<u>597,000</u>
<b>W/S Capital Equipment Fund Total</b>	<b>\$ 1,477,000</b>

There is \$325,000 in the Stormwater Equipment Replacement Fund.

**Stormwater Equipment Replacement Fund**  
**Budget by Department**

<b>Department</b>	<b>Amount</b>
Stormwater Operations	<u>\$325,000</u>
<b>Stormwater Capital Equipment Fund Total</b>	<b>325,000</b>

Mr. Adam Swindler, Public Works Director, the City’s recycling program and the costs associated to run the program. Only 25% of City residents participate in the recycling program. Last fiscal year, the City collected 525 tons of recycling. Of the 525 tons collected, only 8% was pushed into recycling and 92% was pushed to garbage by Waste Management. The City pays \$165 per ton for recycling versus \$60 per ton for garbage. Councilman McCall asked if other similarly sized municipalities are cutting their recycling programs. Mr. Swindler estimated that 10-15 cities in South Carolina have cut their programs. Should the City decide to cut theirs, savings will be used towards yard waste collection efforts.

Mr. Davis spoke of the recently approved \$6.5 million of funding from the unassigned fund balance from the general fund that has helped fund large projects that normally would have been requested in the budget. Shannon Tanner, Fire Chief, provided Council with an update on the status of fire trucks that were approved in that funding. Chief Tanner said they are currently working with their dealer to get “demo” trucks with similar specs to what they need and there is the possibility to have an engine in approximately a year and a ladder truck in approximately a year and a half.

**ADJOURN**

Without objection, the special meeting of Florence City Council was adjourned at 4:45 p.m.

Dated this 10<sup>th</sup> day of June, 2024.

\_\_\_\_\_  
Casey C. Moore, Municipal Clerk

\_\_\_\_\_  
Teresa Myers Ervin, Mayor



**SPECIAL MEETING OF FLORENCE CITY COUNCIL  
MONDAY, MAY 13, 2024 – 11:30 A.M.  
CITY CENTER – 4<sup>th</sup> FLOOR PECAN ROOM  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT**

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock, Councilman J. Lawrence Smith, II and Councilwoman LaShonda NeSmith-Jackson

**ALSO PRESENT**

Mr. Scotty Davis, City Manager; Mrs. Casey Moore, Municipal Clerk; Mr. Clint Moore, Assistant City Manager of Development; Chief Allen Heidler, Florence Police Department; Chief Shannon Tanner, Florence Fire Department; Mr. Michael Hemingway, Director of Utility Planning and Economic Development; Mr. Joshua Whittington, Director of Utilities; Mrs. Amanda Pope, Director of Marketing/Communications and Municipal Services; Mrs. Jennifer Krawiec, Director of Human Resources; Mr. Adam Swindler, Director of Public Works; and Mr. Kevin Rawlinson, Chief Financial Officer

**MEDIA PRESENT**

Seth Taylor and Shybleke Gregg with the Post and Courier were present for the meeting.

Notices of this regular meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

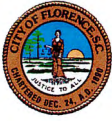
**CALL TO ORDER**

Mayor Ervin called the May 13, 2024 special meeting of Florence City Council to order at 11:35 a.m.

**DISCUSSION ON FY 2024-25 BUDGET – COMMUNITY PROGRAM FUNDING**

Mayor Ervin said an applicant for community program funds has signed up to speak. Dr. Doreen Reid, Executive Director of Unlock What's Inside You said South Carolina is ranked number ten in domestic abuse. Their focus is to provide education, awareness and advocacy for women in the area who may be impacted by psychological incarceration due to domestic abuse as well as incarcerated young men and their children. Domestic abuse is directly related to heart disease, which is the number one cause of death in women worldwide. She said the nonprofit serves a critical need in Florence as well as South Carolina and these funds will help them continue to serve the community.

Mayor Ervin thanked Dr. Reid for her presentation and asked Scotty to present the budget. Mr. Davis said the recommended budget for community programs is \$388,800 with requests being \$899,388. In order to help balance the Fiscal Year 2024-2025 budget, entities requesting funding were funded at the same



**FLORENCE CITY COUNCIL  
SPECIAL MEETING – MAY 13, 2024**

amount appropriated last fiscal year with the exception of one entity that did not request funding in the amount of \$3,000.

Pro tem Jebaily asked if there is any opportunity to find any extra money at this point. Mr. Davis said the only possibility is to remove funding from an area already funded.

Pro tem Jebaily asked if any action is necessary assuming Council is in agreeance with the recommendation. Mr. Davis said if Council is in agreeance, they simply need to pass first reading of the budget as presented at the regular Council meeting this afternoon.

Councilman McCall asked if the \$388,800 included the \$3,000 for the entity that did not request funding this year. Mr. Davis said the \$3,000 will need to be moved to another entity.

**ADJOURN**

Without objection, the May 13, 2024 special meeting of City Council was adjourned at 11:47 a.m.

Dated this 10<sup>th</sup> day of June 2024.

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Casey C. Moore, Municipal Clerk

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Teresa Myers Ervin, Mayor



**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, MAY 13, 2024 – 1:00 P.M.  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT**

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock, Councilwoman LaShonda NeSmith-Jackson and Councilman J. Lawrence Smith, II

**ALSO PRESENT**

Mr. Scotty Davis, City Manager; Mr. Benjamin T. Zeigler, City Attorney; Mrs. Casey Moore, Municipal Clerk; Mr. Clint Moore, Assistant City Manager of Development; Chief Allen Heidler, Florence Police Department; Chief Shannon Tanner, Florence Fire Department; Mr. Michael Hemingway, Director of Utility Planning and Economic Development; Mr. Joshua Whittington, Director of Utilities; Mrs. Amanda Pope, Director of Marketing/Communications and Municipal Services; Mrs. Jennifer Krawiec, Director of Human Resources; Mr. Adam Swindler, Director of Public Works; and Mr. Kevin Rawlinson, Chief Financial Officer

**MEDIA PRESENT**

Mr. Naeem McFadden with the Florence Morning News, Mr. Seth Taylor with the Post and Courier and Ms. Shawnia Butler with WPDE News Channel 15 were present for the meeting.

Notices of this regular meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location, and time of the meeting.

**CALL TO ORDER**

Mayor Ervin called the May 13, 2024 regular meeting of Florence City Council to order at 1:00 p.m.

**INVOCATION**

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

**APPROVAL OF MINUTES**

Councilwoman Barnes made a motion to adopt the minutes of the April 8, 2024 Regular Meeting and the April 16, 2024 Special Meeting and Councilwoman NeSmith-Jackson seconded the motion. The minutes were unanimously (7-0) adopted.



**FLORENCE CITY COUNCIL  
REGULAR MEETING – MAY 13, 2024**

**ADDENDUM TO THE AGENDA:**

**APPEARANCES BEFORE COUNCIL – Greg Hendrick**

Councilman Braddock made a motion to add this item to the May 13, 2024 regular meeting agenda and Pro tem Jebaily seconded the motion. This item was added to the agenda by unanimous vote (7-0).

**SERVICE RECOGNITIONS**

Mr. Kevin Rawlinson, Chief Financial Officer, presented Sandra Hanner with a certificate of recognition for 20 years of service with the City of Florence.

**EDUCATIONAL RECOGNITIONS**

Mr. Joshua Whittington, Director of Utilities, recognized Dominique Henry for passing the “C” Water Operator Certification exam.

**SPRING 2024 CITY UNIVERSITY GRADUATION**

Mrs. Amanda Pope, Director of Marketing/Communications and Municipal Services and Mayor Ervin presented the Spring 2024 City University participants with their certificates of completion. City University was established in 2023 and is held in the spring and fall of each year. Each session lasts six weeks and is held once a week. Participants have the opportunity to learn about city operations and visit different city facilities.

**APPEARANCES BEFORE COUNCIL**

**Ranada Samuel, Vice President- Ron James Youth Tennis Program**

Ms. Ranada Samuel appeared before Council to speak on ways to use recreational tennis to promote community engagement and civic participation. The tennis community would like to partner with the city to promote tennis in the City of Florence. Tennis offers numerous physical and mental health benefits, but also offers economic benefits.

Mr. Paul Pittman and Mr. Ernie James, both of the Florence Tennis Association, also spoke in support of tennis. Mr. Pittman thanked Mayor Ervin for signing a proclamation for National Tennis Month and thanked Council for supporting the tennis community in the City of Florence.

Mr. James also thanked Council for supporting the tennis community. He invited Council to join the Florence Tennis Association on Saturday, June 1, 2024 for lunch at 11:30am as they host The 40 and Older Adult State League Tournament. A Red Ball tennis demonstration will be available at the May 31, 2024 Florence After 5 event.

Councilwoman NeSmith-Jackson thanked Ms. Samuel, Mr. Pittman, and Mr. James for keeping Council informed on tennis events in the community.

Councilman Smith congratulated the group on the National Tennis Month proclamation and for receiving a grant to establish tennis in the Levy Park area.



**FLORENCE CITY COUNCIL  
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Mr. Pittman provided upcoming events for the Ron James Youth Tennis Program. Mayor Ervin suggested the Ron James Youth Tennis Program look at ways to provide transportation to the youth who do not have access to tennis courts in the community.

Mr. James informed Council that the Florence Tennis Association will host an event at Levy Park for the Hispanic community on Sunday, May 26, 2024.

**Greg Hendrick**

Mr. Greg Hendrick appeared before Council to speak on recent gunshots near the Sports Complex. Mr. Hendrick coaches his son's little league baseball team and expressed his gratitude for the Sports Complex facility. The Sports Complex backs up to a residential area and there have been four different incidents this baseball season where gunshots were fired in the area. In the latest incident, 15-20 shots were fired and the players were told to lay down on the field. Many parents have expressed their discontent with the incidents and have made statements that their kids will not return for the season next year. The city has invested a lot of money in the Sports Complex and these incidents should not put a stain on this facility. Concerns have been shared with Council, Sheriff TJ Joye, and Chief Allen Heidler. The residential area behind the Sports Complex is a mix of city and county residents. Community members are willing to work with the city and local law enforcement to utilize resources that will help put a stop to these incidents. Mr. Hendrick suggested that a buffer be added between the sports complex and residential area to assist with crime, noise control and beautification.

Mayor Ervin asked Chief Heidler and Sheriff Joye to elaborate on how the Florence Police Department and Florence County Sheriff's Office work together. Chief Heidler thanked Mr. Hendrick for bringing this issue to city staff and Council. The Florence Police Department and Florence County Sheriff's Office currently has a Violent Crime Task Force and officers with both organizations will be working together on this incident as well. Police officers and sheriff deputies will be present at events held at the Sports Complex. Crime in this area has come down significantly but it is still present. Officers responded to the latest incident and charges were made on a 15-year-old on probation who was shooting in the street.

Sheriff Joye said the Florence Police Department and Florence County Sheriff's Office are working together. The City of Florence is in Florence County and Sheriff Joye expressed his care for the community. Residents were encouraged to contact him if they need to report any crime related incidents. The Street Crime Unit and Criminal Enforcement Unit will be present in the area as well. Law enforcement can't promise that there will not be any shootings, but they will be there to address the shootings when they occur.

Pro tem Jebaily thanked Mr. Hendrick for bringing this situation to Council and local law enforcement. He commended Chief Heidler and Sheriff Joye for the work they have been doing in the community. Pro tem Jebaily asked Chief Heidler if the flock cameras would be beneficial in resolving shooting incidents.

Chief Heidler said that the flock cameras are tag reading cameras, and the police department is continuously receiving hits off the cameras. He shared an incident where a stolen vehicle from another jurisdiction was flagged by the camera and officers were able to stop the vehicle. If the camera had not flagged the vehicle, the occupants of the vehicle could have committed further crimes in the area. The cameras have alerted officers to vehicles with stolen tags, fugitives, wanted persons, et cetera.



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Councilwoman NeSmith-Jackson thanked Mr. Hendrick for coming before Council and shared that she received a call regarding the incident at the Sports Complex. She expressed the need to keep children safe and commended Chief Heidler and Sheriff Joye for their work in the community.

Councilwoman Barnes and Councilman McCall thanked Mr. Hendrick, Chief Heidler and Sheriff Joye for their work in the community.

Councilman McCall asked if the plan is to have officers present for all practices and games. Sheriff Joye said six units are already assigned to the streets in the residential area. A game schedule has been sent to Sheriff Joye's office but no schedule for practices. Prior to next year's baseball season, law enforcement will work out a plan to have officers in place for all practices and games. Councilman McCall asked if officers would be patrolling both the residential area and Sports Complex. Chief Heidler and Sheriff Joye said officers will patrol both locations but will primarily patrol the residential area. Councilman McCall applauded their efforts and said it's a priority to make sure we have the necessary resources to make sure the kids in the community are safe.

Councilman Smith thanked Mr. Hendrick, Chief Heidler and Sheriff Joye for coming before Council with solutions and for putting forth the effort to keep the kids in the community safe.

Mayor Ervin thanked Mr. Hendrick, Chief Heidler and Sheriff Joye for coming before Council and spoke of the partnerships to help combat crime in the city. When something happens in Florence, everyone should be concerned. Gun violence has been prevalent in the community for years and this incident shows how important it is for everyone to work together to make sure the citizens of Florence are safe.

**PUBLIC HEARING**

**A public hearing will be held to receive input on the City of Florence Fiscal Year budget 2024-2025.**

Mayor Ervin opened the public hearing at 2:00pm.

Mr. Kevin Rawlinson, Chief Financial Officer, 2024-2025 reviewed the city's budget for fiscal year 2024-2025. There is no proposed increase for millage rates. Millage rates will remain at 64.1 mills for operations and 4 mills for debt service, for a total of 68.1 mills. The proposed budget amount for FY 2024-2025 is \$131,760,000.

There being no one signed up to speak, the public hearing was closed at 2:03pm.

**ORDINANCES IN POSITION**

**Bill No. 2024-08 – Second Reading**

**An Ordinance to rezone a portion of 186 Dunbarton Drive from CG to IL, identified as Florence County Tax Map Number 00099-01-020.**

Councilman McCall made a motion to adopt Bill No. 2024-08 on second reading and Councilwoman NeSmith-Jackson seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2024-08 was adopted.



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**Bill No. 2024-09- Second Reading**

**An Ordinance to annex and zone NC-6.1 four lots along Rosemount Drive, identified as Florence County Tax Map Numbers 00152-01-146, 00152-01-147, 00152-01-148, and 00152-01-149.**

Pro tem Jebaily made a motion to adopt Bill No. 2024-09 on second reading and Councilman Smith seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2024-09 was adopted.

**INTRODUCTION OF ORDINANCES**

**Bill No. 2024-10 – First Reading**

**An Ordinance to raise revenue and adopt a budget for the City of Florence, South Carolina, for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.**

Pro tem Jebaily made a motion to pass Bill No. 2024-10 on first reading and Councilman McCall seconded the motion.

Mr. Kevin Rawlinson, Chief Financial Officer, presented the Fiscal Year 2024-2025 recommended budget to Council. The City of Florence has the third lowest millage rate in the state at 68.1 mills. Factoring in the local option sales tax credit will put the effective millage at 24 mills. The City of Florence has the second to lowest effective millage, with the City of Easley being the lowest. The general fund's total revenues and expenditures of \$51,417,500 was highlighted as well.

Pro tem Jebaily asked Scotty Davis, City Manager, to speak on the departmental requests that were removed to balance the budget. Mr. Davis said \$8.4 million in general fund requests and \$2 million in utilities fund requests, a total of \$10.4 million worth of departmental requests, were removed to balance the budget. Pro tem Jebaily said this ordinance states to raise revenue and asked Mr. Davis to clarify if there will be any new tax rates for next year. Mr. Davis said there will be no new tax rates and that raising revenue simply means to adopt the current millage rate.

Councilman McCall, Councilwoman Barnes, and Mayor Ervin congratulated Mr. Davis on presenting his first budget as City Manager and commended city staff for their work on the budget.

Mr. Davis recognized city staff for their hard work and thanked staff for the team effort to present a balanced budget.

Councilwoman NeSmith-Jackson said public safety is the top priority and the city is still on track with growing Florence.

Mr. Davis concurred with Councilwoman NeSmith-Jackson on public safety being a priority and highlighted funding for police and fire services in the budget.

Pro tem Jebaily asked Mr. Davis to briefly discuss what benefits are in the budget for city employees.

Mr. Davis said the city cannot function without its employees and that city staff are the backbone of the city. The budget includes a 4% cost of living increase and 2% merit increase for city employees and also reclassify the minimum pay for several full-time positions to the Florence County living wage of \$15 per hour.





**FLORENCE CITY COUNCIL  
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Council voted unanimously (7-0) in favor of the motion. Bill No. 2024-10 was passed on first reading.

**INTRODUCTION OF RESOLUTIONS**

**Resolution No. 2024-16**

**A Resolution to proclaim April 2024 as Organ Donation Awareness Month in the City of Florence.**

Councilwoman NeSmith-Jackson made a motion to pass Resolution No. 2024-16 and Councilman Smith seconded the motion.

Mayor Ervin presented Mrs. Peggy Hawkins with the Resolution.

Mrs. Hawkins thanked Council for recognizing April as Organ Donation Awareness Month. Her middle son was diagnosed with Cystic Fibrosis and received a double lung transplant in 2016. He was able to live 3.5 years after receiving his organ donation.

Council voted unanimously (7-0) to pass Resolution No. 2024-16. Resolution No. 2024-16 was passed.

**Resolution No. 2024-17**

**A Resolution to proclaim May 2024 as Cystic Fibrosis Awareness Month in the City of Florence.**

Councilwoman NeSmith-Jackson made a motion to pass Resolution No. 2024-17 and Councilwoman Barnes seconded the motion.

Mayor Ervin presented Peggy Hawkins with the Resolution.

Mrs. Hawkins thanked Council for recognizing May as Cystic Fibrosis Awareness Month.

Council voted unanimously (7-0) to pass Resolution No. 2024-17. Resolution No. 2024-17 was passed.

**Resolution No. 2024-19**

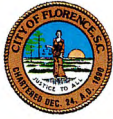
**A Resolution to amend the City of Florence CDBG budget for Fiscal Year 2023-24.**

Pro tem Jebaily made a motion to pass Resolution No. 2024-19 and Councilman McCall seconded the motion.

Mr. Jerry Dudley, Planning Director, reported Council originally adopted the Community Development Block Grant (CDBG) budget on May 8, 2023. \$25,000 was originally allocated to No One Unsheltered but they have been unable to perform the services in their contract for this fiscal year, resulting in \$25,000 needing to be reallocated. A public meeting was held on April 17, 2024 where community input was received. Staff recommends the \$25,000 be reallocated to emergency rehab projects.

Councilman McCall made a motion to amend the Resolution and reallocate the \$25,000 to the Florence County Senior Citizens Association and Pro tem Jebaily seconded the motion.

Councilman McCall stated the Florence County Senior Citizens Association originally requested \$52,000 out of the Community Services budget. However, over \$800,000 worth of requests were received and the



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city was unable to meet the need. There are over 190 homebound seniors in the area and funding would be beneficial to the “Meals on Wheels” program to service these seniors.

Mr. Scotty Davis, City Manager, said CDBG funding is federal funding and the city would require that the funding is expended in the City of Florence to service lower income citizens through the “Meals on Wheels” program, particularly in the CDBG targeted areas.

Mayor Ervin asked Mr. Davis to clarify that the “Meals on Wheels” program would have to present documentation to receive the funding from the City of Florence. Mr. Davis replied yes, and that it would be a reimbursement.

Mayor Ervin said there are specific guidelines that must be followed since CDBG funding is federal funding and does not come from the city.

Councilwoman NeSmith-Jackson asked Mr. Davis if “Meals on Wheels” would have to show the amount of people that were serviced before receiving reimbursement from the city. Mr. Davis replied yes.

Mayor Ervin said the City of Florence is a part of Florence County and the “Meals on Wheels” program services all of Florence County. The funding must be utilized in the CDBG targeted areas, and even if the program does not utilize all of the funding, the remaining funds will remain with the city.

Council voted unanimously (7-0) in favor of the motion to amend.

Council voted unanimously (7-0) to pass Resolution No. 2024-19, as amended. Resolution No. 2024-19 was passed, as amended.

**Resolution No. 2024-20**

**A Resolution certifying buildings as an abandoned building sites pursuant to the South Carolina Abandoned Buildings Revitalization Act, Section 12-67-100. of the South Carolina Code of Laws, as amended, regarding the property located at 189 Warley Street, identified as Florence County Tax Map Number 90074-03-012.**

Councilwoman Barnes made a motion to pass Resolution No. 2024-20 and Councilman McCall seconded the motion.

Mr. Clint Moore, Assistant City Manager of Development, said this is a request for the City of Florence to certify the building located at 189 Warley Street as an abandoned building. In order for a building to be certified, at least 66% of the building must be abandoned for a minimum of 5 years. Based upon research and the applicant’s information, city staff were able to certify the building. The building is located on the corner of Warley Street and Cheves Street. In order for the developer to take advantage of the state tax incentive, they must receive the certification of the abandoned building through the city. The developer can then move forward with the state to receive the tax credit and funding.

Councilwoman NeSmith-Jackson asked for clarification on the correct address of the building. Mr. Moore said the correct address is 189 Warley Street and the address is incorrect in the packet. Staff will correct the address in the resolution.

Pro tem Jebaily said this is a state administered program and asked Mr. Moore if approval still has to come from the local municipality. Mr. Moore replied yes, and that the developer will submit the certification to the state. Pro tem Jebaily asked Mr. Moore if the developer will rehab this property and



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Mr. Moore replied yes. The state does allow for properties to be demolished as well, but the developer will rehab this property.

Council voted unanimously (7-0) to pass Resolution No. 2024-20. Resolution No. 2024-20 was passed.

**Resolution No. 2024-21**

**A Resolution for the Municipal State Highway Project Agreement with the South Carolina Department of Transportation.**

Councilwoman NeSmith-Jackson made a motion to pass Resolution No. 2024-21 and Councilman Smith seconded the motion.

Mr. Moore reported a number of years ago the state passed an act to permit reimbursement to different utilities, based on the size of a municipality. The City of Florence is a larger municipality so a smaller percentage is received. This resolution gives South Carolina Department of Transportation (SCDOT) the city's consent to the construction for improvements to Holly Circle from Second Loop Road to US-76 and requires the City of Florence to relocate its water and sewer infrastructure. The city will receive reimbursement from SCDOT.

Council voted unanimously (7-0) to pass Resolution No. 2024-21. Resolution No. 2024-21 was passed.

**Resolution No. 2024-22**

**A Resolution authorizing and approving the acceptance of loan assistance monies from the South Carolina Water Quality Revolving Fund Authority and other matters related thereto.**

Councilman Smith made a motion to pass Resolution No. 2024-22 and Councilwoman Barnes seconded the motion.

Mr. Michael Hemingway, Director of Utility Planning and Economic Development said this resolution is in response to the \$500,000 grant received from the state from the revolving fund. Documentation was recently received for the resolution to receive reimbursement from the PFAS study at the Surface Water facility.

Councilwoman NeSmith-Jackson asked Mr. Hemingway how long the agreement will last.

Mr. Hemingway said the study has already started and will be completed by December 2024. The final report will be available the first part of next year. The state is giving the city the grant to cover the entire expense of the study.

Council voted unanimously (7-0) to pass Resolution No. 2024-22. Resolution No. 2024-22 was passed.

**Resolution No. 2024-23**

**A Resolution to declare May 5-11, 2024, as Professional Municipal Clerks Week in the City of Florence.**

Councilman McCall made a motion to pass Resolution No. 2024-23 and Councilwoman NeSmith-Jackson seconded the motion.

Mayor Ervin presented Mrs. Casey Moore, Municipal Clerk, with the Resolution.



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Mrs. Moore thanked Council for the recognition.

Mayor Ervin acknowledged Mrs. Moore's service and thanked Mrs. Moore for all she does for Council.

Council voted unanimously (7-0) to pass Resolution No. 2024-23. Resolution No. 2024-23 was passed.

**Resolution No. 2024-24**

**A Resolution of City Council approving Downtown Redevelopment Grants for Fourth Quarter, FY24. (Note: This item may be discussed in Executive Session.)**

Mayor Ervin said this item may be discussed in Executive Session. There being no objections, this item will be discussed in Executive Session.

**Resolution No. 2024-25**

**A Resolution approving an amendment to the Conditional Grant and Development Agreement dated May 31, 2020 between the City of Florence and Styx Florence Land, LLC. (Note: Staff has requested that this item be deferred.)**

Mayor Ervin said this item will be deferred.

**REPORTS TO COUNCIL**

**Appointments to Boards and Commissions**

Mr. Davis presented the packet of appointments to Boards and Commissions to Council.

**Parks and Beautification Commission**

Pro tem Jebaily deferred his nomination to the Board.

Mr. Davis took the opportunity to announce that, effective July 1, 2024, Parks, Recreation, and Sports Tourism will be a new department with the adoption of the budget.

**A report on the Auditing Services Contract for the City of Florence**

Mr. Kevin Rawlinson, Chief Financial Officer, reported that the 5-year contract with Burch, Oxner and Seale expired with the last audit. Due to certain business changes, Burch, Oxner, and Seale will not bid on a new contract. City staff is requesting that a 1-year contract be assigned to Mauldin & Jenkins CPA Firm. A bid will be sent out in January for an additional 5-year contract for interested CPA firms.

Councilman McCall made a motion to grant Mauldin & Jenkins CPA Firm a 1-year auditing contract and Councilwoman Barnes seconded the motion.

Council voted unanimously (7-0) to grant a 1-year auditing contract to Mauldin & Jenkins CPA Firm.

**MAYORAL REPORT**

Mayor Ervin recognized this past week was Teacher Appreciation Week and Nurses Appreciation Week. The Mayor's Youth Initiative, in partnership with Samaritan's Feet and Duke Energy, will host a shoe



**FLORENCE CITY COUNCIL  
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distribution at North Vista Elementary School on May 16<sup>th</sup> for 1<sup>st</sup>-3<sup>rd</sup> graders. The 2<sup>nd</sup> Annual Pee Dee Youth Day Initiative is scheduled for July 13<sup>th</sup> at Barnes Street Activity Center.

**COMMITTEE REPORTS**

**Business Development Committee, Chaired by Pro tem Jebaily**

Pro tem Jebaily said the committee reviewed ongoing grants and projects for the city. The city is waiting to receive a formal notice from the National Parks Service regarding the award for the Levy Park expansion project. Special recognition was given to State Representatives Phillip Lowe and Terry Alexander for helping the city secure \$2.75 million in state funding to go towards the Levy Park expansion project. The committee also discussed the ongoing stormwater capital projects and received updates regarding Carolina Theater and Urban Square parking deck. The Business Development Committee has been very focused on the city corridors and a meeting was held to discuss the plans for the Lucas Street corridor.

Mayor Ervin asked Scotty Davis, City Manager, to elaborate on the meeting for the Lucas Street Corridor.

Mr. Davis said the city is looking at plans to improve corridors, particularly the Lucas Street Corridor. City staff met with property owners along Lucas Street to discuss plans for this corridor and additional meetings will be scheduled to receive input. Staff will be working on this process and will bring forth information to Council and the public to show how the city's gateways can be better utilized and managed.

Mayor Ervin spoke on a meeting that was held with Florence County Economic Development Partnership and improvements for the Palmetto Street Corridor were discussed. This corridor is located primarily in the county. The corridor improvements will take place at the site of the old motel and extend out to Francis Marion University. Information can be found online regarding the improvement plans for this corridor.

**Community Development Committee, Chaired by Councilwoman Barnes**

Councilwoman Barnes said the committee received an update from the Community Services staff regarding the Building Florence Together Community Development Corporation, homeownership, rehabs, weatherization, and demolition projects. The committee has been focused on ways to combat crime in the community and is looking for long term solutions to reduce crime in the community. The committee is also working on the community wish list.

**Marketing and Public Relations Committee, Chaired by Councilwoman NeSmith-Jackson**

Councilwoman NeSmith-Jackson provided an update on CitiBOT. The new app is set to launch in late May/early June. The goal of the Marketing and Public Relations Committee is to bridge the communication gap with the public. The committee is also working on various awareness campaigns, which have been posted to the city's Facebook page. The city's website will also be updated. Councilwoman NeSmith-Jackson thanked Mayor Ervin for providing Ms. Garner with a proclamation to recognize May as ALS Awareness Month.



**FLORENCE CITY COUNCIL  
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**Finance, Audit and Budget Committee, Chaired by Councilman McCall**

Councilman McCall said the committee was unable to meet last month due to scheduling conflicts. The committee was previously advised on the auditing services contract presented by Mr. Rawlinson at today's meeting. He also spoke of the positive feedback that has been received regarding the CARE Program and reminded residents of the ability to opt out of the program at any time. This month will be the first month that utility customers will see the round up amount appear on their water bill.

Pro tem Jebaily also agreed with Councilman McCall regarding the positive feedback for the CARE Program.

**EXECUTIVE SESSION**

Mayor Ervin said Council will be entering into Executive Session for a discussion of matters related to an Economic Development Project, for a discussion of appointments to City Boards and Commissions, and for an update regarding an Economic Development Project.

Councilwoman NeSmith-Jackson made a motion to enter into Executive Session and Councilman McCall seconded the motion. Council voted unanimously (7-0) to enter into Executive Session at 2:56p.m.

Council resumed open session at 3:43p.m. and took action on the following items:

**Resolution No. 2024-24**

**A Resolution of City Council approving Downtown Redevelopment Grants for Fourth Quarter, FY24.**

Councilman Smith made a motion to pass Resolution No. 2024-24 and Councilwoman NeSmith-Jackson seconded the motion.

Council voted unanimously (7-0) to pass Resolution No. 2024-24. Resolution No. 2024-24 was passed.

**ADJOURN**

Without objection, the May 13, 2024 Regular meeting of City Council was adjourned at 3:44pm.

Dated this 10<sup>th</sup> day of June 2024.

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Casey C. Moore, Municipal Clerk

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Teresa Myers Ervin, Mayor

**FLORENCE CITY COUNCIL MEETING**

**DATE:** May 13, 2024  
**AGENDA ITEM:** FY 2024-25 Budget Ordinance  
**DEPARTMENT/DIVISION:** Finance

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**I. ISSUE UNDER CONSIDERATION:**

For City Council consideration is the adoption of Fiscal Year 2024-25 Budgets for the City of Florence.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

FY 2024-25 budget development began in January and continued through March and April with the preparation of revenue estimates, wages and benefits data development, the submission of departmental budget requests, and departmental budget meetings with the City Manager. A Council work session was held to review budget related issues.

**III. POINTS TO CONSIDER:**

The General Fund, General Fund Debt Service Fund, Water & Sewer Enterprise Fund, Stormwater Enterprise Fund, Water and Sewer Utilities Construction Fund, Stormwater Utility Construction Fund, Water and Sewer Utilities Equipment Replacement Fund, Stormwater Utility Equipment Replacement Fund, and the Hospitality Fund budgets for the fiscal year ending June 30, 2025, recommended for adoption by the City Council are enclosed for your review.

**IV. OPTIONS:**

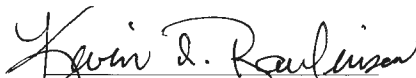
1. Adopt the budget.
2. Modification of the budgets as presented.

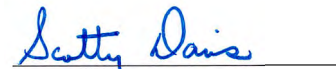
**V. STAFF RECOMMENDATION:**

Staff recommends adoption of the FY 2024-25 budgets as recommended.

**VI. ATTACHMENTS:**

1. The FY 2024-25 budget ordinance is attached.

  
Kevin D. Rawlinson  
Chief Financial Officer

  
Scotty Davis  
City Manager

**ORDINANCE NO. 2020- \_\_\_\_\_**

**AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025.**

**WHEREAS**, § 5-7-260 of the South Carolina Code of Laws (as amended) requires that a Municipal Council shall act by ordinance to adopt budgets and levy taxes pursuant to public notice.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Florence in Council duly assembled and by the authority of the same:

**Section 1**

- (a) There is hereby adopted a General Fund budget for the City of Florence for the fiscal year beginning July 1, 2024, and ending June 30, 2025, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$51,417,500.
- (b) Further, there is hereby adopted a General Fund Debt Service Fund budget for the City of Florence for fiscal year beginning July 1, 2024, and ending June 30, 2025, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in the total amount of \$694,000.
- (c) Further, there is hereby adopted a Water and Sewer Utilities Enterprise Fund budget for the City of Florence for fiscal year beginning July 1, 2024, and ending June 30, 2025, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$49,864,500.
- (d) Further, there is hereby adopted a Stormwater Utility Enterprise Fund budget for the City of Florence for the fiscal year beginning July 1, 2024, and ending June 30, 2025, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$1,807,000.
- (e) Further, there is hereby adopted a Water and Sewer Utilities Construction Fund budget for the City of Florence for fiscal year beginning July 1, 2024, and ending June 30, 2025, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$19,015,000.
- (f) Further, there is hereby adopted a Stormwater Utility Construction budget for the City of Florence for fiscal year beginning July 1, 2024, and ending June 30, 2025, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$541,000.



- (g) Further, there is hereby adopted a Water and Sewer Utilities Equipment Replacement Fund budget for the City of Florence for the fiscal year beginning July 1, 2024, and ending June 30, 2025, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$1,477,000.
- (h) Further, there is hereby adopted a Stormwater Utility Equipment Replacement Fund budget for the City of Florence for the fiscal year beginning July 1, 2024, and ending June 30, 2025, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$325,000.
- (i) Further, there is hereby adopted a Hospitality Fund budget for the City of Florence for the fiscal year beginning July 1, 2024, and ending June 30, 2025, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein providing for revenues and appropriations in the total amount of \$6,619,000. Authorized as part of this ordinance and incorporated into the Hospitality Fund budget is a commitment by the City of Florence to contribute to the operations and maintenance costs of the Florence County Museum for the fiscal year beginning July 1, 2024, and ending June 30, 2025, pursuant to the Memorandum of Understanding Between Florence County and the City of Florence dated April 25, 2013.

## **Section 2**

In accordance with § 6-1-320 of the South Carolina Code of Laws (as amended), a tax for general operating purposes for the period from July 1, 2024, and ending June 30, 2025, for the sums and in the amount hereinafter mentioned, is and shall be levied, collected, and paid into the treasury of the City of Florence for the operational use and service thereof. A tax of sixty four and one-tenth (64.1) mills upon each one dollar (\$1.00) in value of real estate and personal property of every description owned and used in the City of Florence, South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Florence for the corporate purposes, improvements, and for the purpose of paying current operating expenses of said municipality. Such tax, set at the same operating millage rate as the previous fiscal year, is levied on property assessed for taxation for County and State purposes.

## **Section 3**

In accordance with of § 6-1-320 of the South Carolina Code of Laws (as amended), a tax for general obligation bond indebtedness for the period from July 1, 2024, and ending June 30, 2025, for the sums and in the amount hereinafter mentioned, is and shall be levied, collected, and paid into the treasury of the City of Florence for the purpose of meeting general obligation bond debt service requirements. A tax of up to, but not exceeding, four (4.0) mills upon each one dollar (\$1.00) in value of real estate and personal property of every description owned and used in the City of Florence, South Carolina, is and shall be levied and paid into the City treasury for the credit to the City of Florence for the purpose of providing and paying for general obligation bond debt of the municipality. Such tax is levied on property that is assessed for taxation for County and State purposes.

#### **Section 4**

In accordance with § 23-47-10 through § 23-47-80 of the South Carolina Code of Laws (as amended), and § 14-93 through § 14-98 of the City of Florence, SC Code of ordinances (as amended), funding is and shall be provided to allow for the operation, maintenance, and enhancements of the E-911 system through a monthly charge of seventy-seven cents (\$0.77) upon each local exchange access line in the area served by or which would be served by the E-911 service and/or system of the City. Such charges are specifically enforceable under § 23-47-50 (B) of the SC Code of Laws. E-911 fees collected by the City of Florence shall be used to fund the acquisition of Police and Fire communications equipment in compliance with § 23-47-40 (B) of the South Carolina Code of Laws, as amended.

#### **Section 5**

The City Manager shall administer the budget and may authorize the transfer of appropriate funds within and between departments as necessary to achieve the goals of the budget. The City Manager is authorized to assign fund balance intended to be used for specific purposes.

#### **Section 6**

The City Manager or his designee is authorized to execute all necessary documents relating to the lease-purchase financing of equipment specifically authorized in the budget as presented or amended by City Council for fiscal year beginning July 1, 2024, and ending June 30, 2025. This action further constitutes a resolution of City Council authorizing and approving such equipment for lease-purchase acquisition, and this ordinance shall serve as representation of this resolution.

#### **Section 7**

If for any reason, any sentence, clause, or provision of this Ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

#### **Section 8**

That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed, insofar as the same affect this Ordinance.

**Section 9**

That this Ordinance shall become effective on July 1, 2024.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

**Approved as to form:**

\_\_\_\_\_  
Benjamin T. Zeigler  
**City Attorney**

\_\_\_\_\_  
Teresa Myers Ervin  
**Mayor**

**Attest:**

\_\_\_\_\_  
Casey C. Moore  
**Municipal Clerk**

FLORENCE CITY COUNCIL MEETING

**DATE:** June 10, 2024

**AGENDA ITEM:** An ordinance to amend sections Section 1-2.7.4, Section 1-2.8.4(s), and Section 7-25.2(S) of the City of Florence Unified Development Ordinance.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

The proposed text amendments to Section 1-2.7.4, Section 1-2.8.4(S), and Section 7-25.2 (S) are a request to amend the requirements of “Tattoo Facilities” within the Unified Development Ordinance.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

- (1) On April 9, 2024, the City of Florence Planning Commission held a public hearing on this matter and voted unanimously (7-0) to defer the amendment, allowing staff to conduct further research.
- (2) On May 14, 2024, the City of Florence Planning Commission held a second public hearing and voted unanimously (6-0) to recommend the proposed amendments.

**III. POINTS TO CONSIDER:**

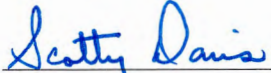
- (1) The purpose of the Unified Development Ordinance is to implement the Comprehensive Plan adopted June 12, 2024, guide development in accordance with existing and future needs, and promote the public health, safety, convenience, order, appearance, prosperity, and general welfare, as well as providing for the orderly development of land within the territorial jurisdiction of the City of Florence.
- (2) Currently, the Unified Development Ordinance classifies Tattoo Facilities under two land use designations, Tattoo Facilities and Specialty Uses. Each of the two land uses has a unique list of conditional requirements.
- (3) The proposed amendments clarify the classification of a Tattoo Facility by removing it from the Specialty Use category, but increasing the commercial zoning districts where it is conditionally allowed to align with Specialty Uses (CG, CBD, AC, and DS). Additionally, the amendments clarify signage requirements, create conditions for window signage, reduce the distance from residential districts, and incorporate applicable requirements adapted from the Specialty Use conditions, specifically, the requirement for tattoo facilities to locate 750 ft from each other and the exclusion of metal bars or roll-up doors to cover doors and windows.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- A) Ordinance

  
Jerry Dudley  
Planning Director

  
Scotty Davis  
City Manager

**ORDINANCE NO. 2024-\_\_\_\_\_**

**AN ORDINANCE TO AMEND SECTIONS SECTION 1-2.7.4, SECTION 1-2.8.4(S), AND SECTION 7-25.2(S) OF THE CITY OF FLORENCE UNIFIED DEVELOPMENT ORDINANCE:**

**WHEREAS**, a Public Hearing was held in City Council Chambers on April 9, 2024 and May 14, 2024 before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, the purpose of the Unified Development Ordinance is to implement the Comprehensive Plan adopted June 12, 2024, guide development in accordance with existing and future needs, and promote the public health, safety, convenience, order, appearance, prosperity, and general welfare, as well as providing for the orderly development of land within the territorial jurisdiction of the City of Florence;

**WHEREAS**, the Planning Commission and City Staff recommend the proposed text amendments as they guide development in a manner consistent with the stated purpose of the Unified Development Ordinance.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That the provisions of the Unified Development Ordinance applicable to the City of Florence be, and the same are hereby amending Section 1-2.7.4, Section 1-2.8.4(S), and Section 7-25.2(S) et seq., which will read in whole as follows;**

Sec. 1-2.7.4 Commercial Uses

Set out in Table 1-2.7.4, Commercial Uses is which commercial uses are allowed in each zoning district.

Table 1-2.7.4 Commercial Uses															
Land Use	Zoning Districts														
	Residential					Business & Commercial			Mixed-Use			Industrial		Agricultural & Open Space	
	RE	RS	RG	RU	NC	CR	CA	CG	CB	AC	DS	IL	IH	OSR	AR
<b>Commercial Uses</b>															
Alcoholic Beverage Sales (Offsite Consumption)	-	-	-	-	-	-	-	P	P	-	P	-	-	-	-
Alcoholic Beverage Sales (Onsite Consumption)	-	-	-	-	-	-	-	C	C	C	P	-	-	-	-
Animal Boarding Facilities, Small Animal	-	-	-	-	-	-	-	C	SE	SE	-	P	-	-	P
Animal Grooming Facilities	P	-	-	-	-	C	-	P	C	C	-	P	-	-	-
Animal Veterinary, Small Animal	-	-	-	-	-	-	-	P	C	-	C	P	-	-	P
Animal Veterinary, Large Animal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P
Automobile Sales, Rental and Service Establishments	-	-	-	-	-	-	-	P	-	SE	-	-	-	-	-
Automobile Repairs, Heavy	-	-	-	-	-	-	-	C	-	-	-	P	P	-	-
Automobile Repairs, Light	-	-	-	-	-	-	-	P	-	P	-	P	P	-	-
Brewpub	-	-	-	-	-	-	-	C	C	C	C	-	-	-	-
Nursery, Retail	-	-	-	-	-	-	-	P	-	-	-	P	-	-	-
Overnight Accommodations(hotels, motels, commercial inns)l	-	-	-	-	-	-	P	P	P	P	P	-	-	-	-
Commercial Retail (Business Services; Personal Services; Shopping Centers)	-	-	-	-	-	C	C	P	P	P	P	C	C	-	-
Fueling Station / Car Wash	-	-	-	-	-	-	-	C <sub>B</sub>	-	C <sub>B</sub>	-	C <sub>B</sub>	C <sub>B</sub>	-	-
Truck Stops and Truck Washes	-	-	-	-	-	-	-	-	-	-	-	-	C <sub>B</sub>	-	-
General Professional/ Medical Office	-	-	-	-	-	C	P	P	P	P	P	P	-	-	-
Micro-brewery	-	-	-	-	-	-	-	C	C	C	C	C	C	-	-
Micro-distillery	-	-	-	-	-	-	-	C	C	C	C	C	C	-	-
Restaurant; No Drive-In or Drive-Through	-	-	-	-	-	C	P	P	P	P	P	C	C	-	-
Restaurant; Drive-In or Drive Through	-	-	-	-	-	-	-	P <sub>B</sub>	-	SE <sub>B</sub>	-	P <sub>B</sub>	-	-	-
Specialty Use	-	-	-	-	-	-	-	C	C	C	C	-	-	-	-
Mobile Food Vendor	-	-	-	-	-	-	C	C	C	C	C	C	C	C	-
Event Facility / Banquet Hall / Dance Hall / Lodge	-	-	-	-	-	-	-	C	P	C	C	-	-	-	-
Tattoo Facilities	!	!	!	!	!	!	!	C	C	C	C	!	!	!	!
Heavy Retail/Home Center	-	-	-	-	-	-	-	C	-	-	-	C	C	-	-
Wholesale	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-

RE (Estate Residential), RS (Suburban Residential), RG(General Residential), RU (Urban Residential), NC (Neighborhood Conservation), CR (Commercial Re-use), CA (Campus), CG (Commercial General), CBD (Central Business District), AC (Activity Center), DS (Destination / Select Use), IL (Light Industrial), IH ( Heavy Industrial), OSR (Open Space & Recreation), AR (Agriculture / Rural), P (Permitted), C (Conditional), SE (Permitted Special Exception Use), - (Prohibited Use), B (subscript, Special site and Building Development Standards)

### Section 1-2.8.4 Commercial Use Standards

The standards of this Section apply to commercial uses that are specified in Table 1-2.7.4, “Commercial Uses” as conditional (C) or permitted special exception (SE).

**S. Tattoo Facilities** are permitted if it is demonstrated that:

1. The location of a tattoo facility complies with this Unified Development Ordinance and Section 44-34-110 of the South Carolina Code of Laws, which requires the facility to be a minimum distance of 1,000 feet from a church, school, or playground. The distance must be computed by following the shortest route of ordinary pedestrian or vehicular travel along the public thoroughfare from the nearest point of the grounds in use as part of the church, school, or playground; **and**
2. **There is no more than one tattoo facility use located within a radius of 750 feet; and**
3. It will be located a minimum distance of **500** 400 feet from the outer wall of the occupied space of the tattoo business to the nearest property line of a residential district or use (measured in a straight line);
4. It will be located a minimum distance of 200 feet from the outer wall of the occupied space of the tattoo business to the nearest boundary line of a residential district or property line of a residential use (measured in a straight line), provided the following conditions are met:
  - a. The tattoo business is separated from a residential district by an arterial or collector street of at least four lanes and commercial development; or
  - b. The tattoo business is buffered with a Type C bufferyard from a residential district;
5. *Signage complies with the standards and requirements in Part 5, subject to the added restrictions of no **window signage**; flashing, **neon, LED**, or reader board signage; or signs containing animation; **within the direct line of sight of any adjacent residential district or use; and***
6. **The use of static window signage is permitted, including neon and LED. However, signage cannot exceed 25% of the front façade window area. Window signage is only permitted within the front façade windows, and the storefront window area cannot be tinted greater than 10%; and**
7. **Security measures associated with the use do not include metal bars or roll-down shutters over doors and windows; and**
8. The hours of the tattoo facility will be between 8:00 a.m. and 9:00 p.m.

### Division 7-25.2 Definitions

(S)

**Specialty Use** means a commercial use that tends to be an indicator of urban blight, particularly when located in close proximity to established residential areas. This phrase includes, but is not limited to:

**A. ~~Tattoo parlors;~~**

- A. Shops where smoking tobacco and other products is permitted, such as a cigar shop or hookah bar;
- B. Shops that principally sell paraphernalia associated with the use of illicit drugs, such as water pipes, roach clips, glass pipes, pipe screens, vaporizers, rolling papers, rolling machines, scales or balances, blacklight-responsive posters, incense, cigarette lighters, whipped-cream chargers and taps, and products claimed to give false negative results for drugs on urinalysis tests;
- C. Consignment stores;

- D. Thrift stores;
- E. Retail stores that stock some sexually related goods but not at the volume where they are classified as a sexually oriented business;
- F. Movie rental stores and theaters that offer some sexually explicit movies but not at the volume where they are classified as sexually oriented businesses;
- G. Pawn shops;
- H. Bail bonds;
- I. Payday loans and check cashing stores; and
- J. Title loans.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

Approved as to form:

\_\_\_\_\_  
**Benjamin T. Zeigler**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin**  
Mayor

Attest:

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk



**FLORENCE CITY COUNCIL MEETING**

**DATE:** June 10, 2024

**AGENDA ITEM:** Ordinance to Rezone from OSR to NC-15 the parcel located at 1401 Fairfax Road, TMN 90029-01-005.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

A request to rezone from Open Space and Recreation (OSR) to Neighborhood Conservation-15 (NC-15) the parcel located at 1401 Fairfax Road, said property being specifically designated in the Florence County Tax Records as Tax Map Number 90029-01-005. The request is being made by City staff on behalf of the owners, Joshua and Michelle Huxford.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On May 14, 2024, the City of Florence Planning Commission held a public hearing regarding the rezoning of this parcel and voted unanimously (6-0) to approve the rezoning request.


**III. POINTS TO CONSIDER:**

- (1) The 2.24 acre parcel is situated next to the Jeffries Creek floodway. It was zoned R-1 on the previous zoning map from 2008, which is a single family residential designation that permits single family detached uses only.
- (2) The current zoning map was adopted on January 15, 2018, and at that time this lot was mistakenly zoned Open Space and Recreation (OSR), which permits passive recreational uses only.
- (3) The zoning discrepancy was brought to staff's attention during an appraisal of the house. If the existing house is destroyed in any way, the owners could not rebuild it under the OSR zoning.
- (4) Staff is applying on the owners' behalf to rezone the parcel to Neighborhood Conservation-15 (NC-15) to protect the home and bring the lot's zoning into conformity with the remainder of the neighborhood.
- (5) The Future Land Use Map designates this parcel as Parks and Open Space, and therefore needs to be corrected as well.
- (6) Section 6-21.7.12 of the *Unified Development Ordinance* requires within 14 days, City Council shall:
  - a. Approve the zone change by ordinance;
  - b. Approve the zone change by ordinance with modifications;
  - c. Deny the zone change; or
  - d. Refer the zone change back to the Planning Commission, the Director, to a committee of Council, or an ad hoc committee for further consideration.

**IV. PERSONAL NOTES:**

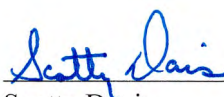
**V. ATTACHMENTS:**

- A) Ordinance
- B) Vicinity Map
- C) Zoning Map
- D) Future Land Use Map



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Jerry Dudley  
Planning Director



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Scotty Davis  
City Manager

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ORDINANCE NO. 2024-\_\_\_\_\_

**AN ORDINANCE TO REZONE PROPERTY IDENTIFIED AS 1401 FAIRFAX ROAD, TAX MAP NUMBER 90029-01-005 FROM OPEN SPACE AND RECREATION ZONING DISTRICT TO NEIGHBORHOOD CONSERVATION-15 ZONING DISTRICT:**

**WHEREAS**, a Public Hearing was held in City Council Chambers on May 14, 2024 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, City staff on behalf of the owners, Joshua and Michelle Huxford, made application to rezone from Open Space and Recreation to Neighborhood Conservation-15 Zoning District;

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid property to Neighborhood Conservation-15;**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

Approved as to form:

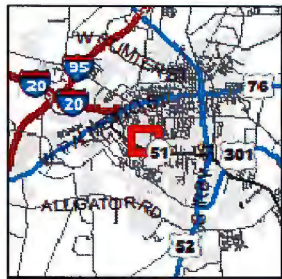
\_\_\_\_\_  
**Benjamin T. Zeigler,**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin,**  
Mayor




Attest:

\_\_\_\_\_  
**Casey C. Moore,**  
Municipal Clerk

**PC 2024-14**  
**Vicinity Map - 1401 Fairfax Road**



**Legend**

-  City Limits
-  Parcels
-  Proposed Parcel



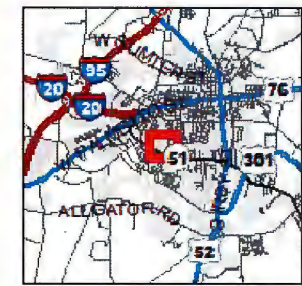
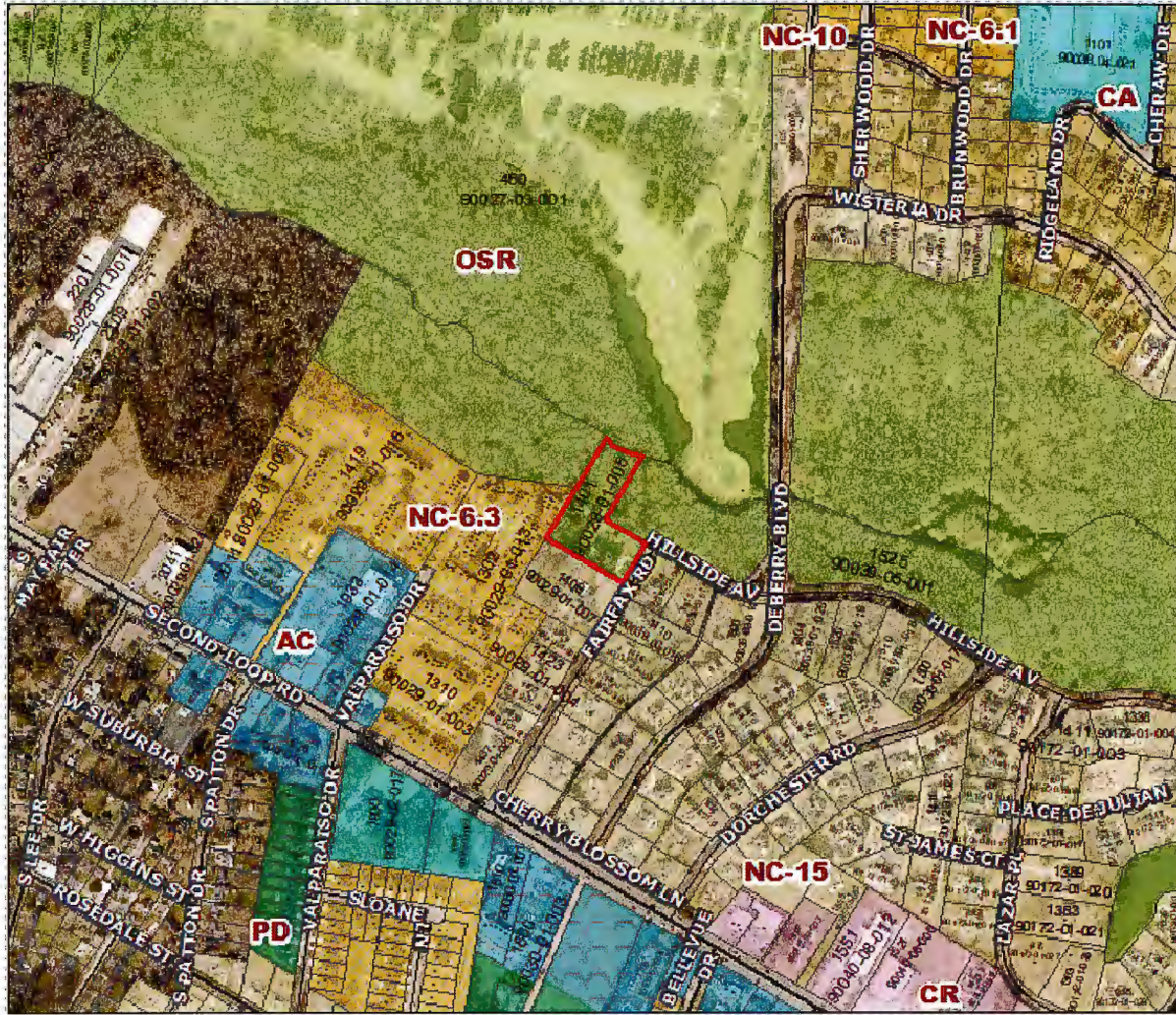
**DISCLAIMER:**  
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Doc: 4/25/2024

# PC 2024-14

## Zoning Map - 1401 Fairfax Road



**Legend**

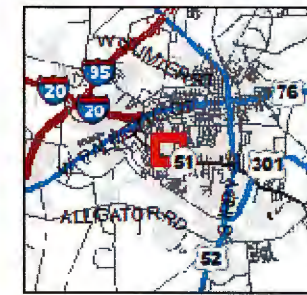
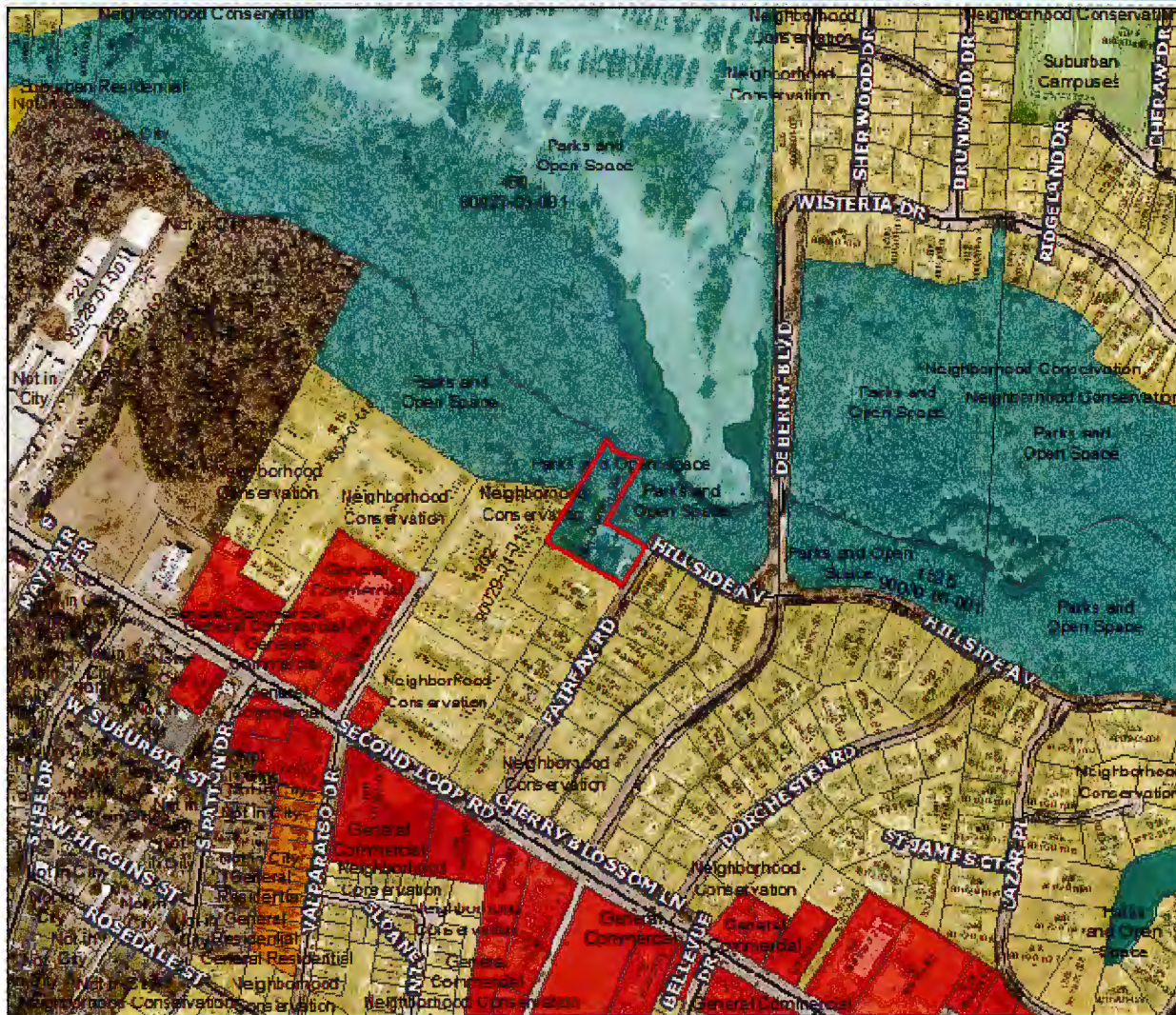
- Parcels
- Zoning District
- Agricultural and Open Space Districts
  - OSR
- Residential Districts
  - PD
- Neighborhood Conservation Sub-Districts
  - NC-15
  - NC-10
  - NC-6:1
  - NC-6:2
  - NC-6:3
- Business and Commercial Districts
  - CR
  - CA
- Mixed-Use Districts
  - AC
- Proposed Parcel

300 150 0 300 Feet

Date: 4/25/2024

# PC 2024-14

## Future Land Use Map - 1401 Fairfax Road



**Legend**

- Parcels
- Proposed Parcel

**Future Land Use and Character 2023**

**FLU\_1**

- Parks and Open Space
- Suburban Residential
- General Residential
- Urban Residential
- Neighborhood Conservation
- Suburban Commercial
- General Commercial
- Corridor Mixed Use
- Urban Downtown
- Suburban Campuses
- Industrial
- Utilities

300 150 0 300 Feet

Date: 4/25/2024

**FLORENCE CITY COUNCIL MEETING**

**DATE:** June 10, 2024  
**AGENDA ITEM:** Resolution  
**DEPARTMENT/DIVISION:** City Manager

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**I. ISSUE UNDER CONSIDERATION:**

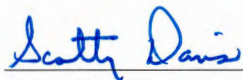
A Resolution to proclaim June 17-23, 2024 as National Pollinator Week in the City of Florence.

**II. POINTS TO CONSIDER:**

1. The Bee City USA<sup>®</sup> program, an initiative of the by the Xerces Society, provides a framework for communities to work together to conserve native pollinators by increasing the abundance of native plants, providing nest sites, and reducing the use of pesticides.
2. In order for the City to be eligible for the Bee City USA designation, an educational event or pollinator habitat planting or restoration must be hosted each year to showcase the City of Florence's commitment to raising awareness of pollinator conservation and expanding pollinator health and habitat.
3. As part of National Pollinators Week, the City of Florence will be hosting a Bee City Takeover at the City Center Farmers Market on Saturday, June 22, 2024.

**III. ATTACHMENTS:**

1. Proposed Resolution



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Scotty Davis  
City Manager

(STATE OF SOUTH CAROLINA)  
( )  
(CITY OF FLORENCE)

**RESOLUTION NO. 2024-26**

**A Resolution proclaiming June 17-23, 2024 as National Pollinator Week in the City of Florence.**

**WHEREAS,** in 2006, The United States Senate unanimously passed a resolution designating a week in June as “National Pollinator Week” to recognize the importance of pollinators to our ecosystem health and agriculture; and

**WHEREAS,** Pollinator Week has now grown into an international celebration, promoting the valuable ecosystem services provided by bees, birds, butterflies, bats, beetles and other pollinators; and

**WHEREAS,** a combination of factors, including habitat loss, climate change, invasive species, pests, diseases and risks from pesticides, have led to population and health declines for many pollinator species; and

**WHEREAS,** pollination plays a vital role for the trees and plants of our community, enhancing our quality of life and creating recreational and economic development opportunities; and

**WHEREAS,** the City of Florence is working to build a healthy, sustainable and wildlife-friendly city that brings the many benefits of nature to all corners of the community; and

**WHEREAS,** the City of Florence has been recognized as a Bee City USA by the Xerces Society for Invertebrate Conservation and desires to continue its pollinator friendly ways.

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council of the City of Florence, South Carolina, hereby declares June 17-23, 2024 as

**NATIONAL POLLINATOR WEEK**

in the City of Florence, and all citizens are urged to recognize this observance and participate in community activities that support and celebrate pollinator protection.

**AND IT IS SO RESOLVED,** this 10<sup>th</sup> day of June 2024.

APPROVED AS TO FORM:

\_\_\_\_\_  
BENJAMIN T. ZEIGLER  
CITY ATTORNEY

\_\_\_\_\_  
TERESA MYERS ERVIN  
MAYOR

ATTEST:

\_\_\_\_\_  
CASEY C. MOORE  
MUNICIPAL CLERK



FLORENCE CITY COUNCIL MEETING

**DATE:** June 10, 2024  
**AGENDA ITEM:** Resolution  
**DEPARTMENT/DIVISION:** City Council

---

**I. ISSUE UNDER CONSIDERATION:**

A Resolution to proclaim the month of June as Home Ownership Month in the City of Florence.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

1. On May 31, 2024, President Joseph R. Biden, Jr. proclaimed the month of June as National Homeownership Month to recognize the enduring value of homeownership and to recommit ourselves to helping more Americans realize that dream.

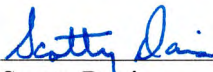
**III. POINTS TO CONSIDER:**

1. Owning a home is at the heart of the American dream and is source of wealth which individuals can pass down to their children and grandchildren.
2. The Fair Housing Act has been strengthened since its adoption in 1968; however, discrimination in the housing market still creates the inability for individuals and families to secure mortgages and generate wealth.
3. The concept of homeownership is at the core of the City's Comprehensive Plan and Neighborhood Revitalization Strategy
4. Proclaiming June as Homeownership Month provides an opportunity for all citizens to recognize that homeownership is becoming more difficult to realize and sustain and to reaffirm our commitment to the dream of homeownership.

**IV. ATTACHMENTS:**

1. Proposed Resolution

  
Jerry B. Dudley  
Planning Director

  
Scotty Davis  
City Manager

(STATE OF SOUTH CAROLINA)  
( )  
(CITY OF FLORENCE)

**RESOLUTION 2024-\_\_**

- WHEREAS,** owning a home is at the heart of the American dream and is a source of wealth which individuals can pass down to their children and grandchildren; and
- WHEREAS,** National Homeownership Month provides an opportunity for all Americans to work together to provide families with the tools and information they need to overcome barriers to homeownership; and
- WHEREAS,** homeownership unites families, empowers communities, and strengthens both local and national economies; and
- WHEREAS,** homeownership encourages personal responsibility and strong values while creating more stable neighborhoods, civic-minded residents, better schools and less crime; and
- WHEREAS,** on May 31, 2024, President Joseph R. Biden, Jr. proclaimed the month of June as National Homeownership Month to recognize the enduring value of homeownership and to recommit ourselves to helping more Americans realize that dream.

**NOW THEREFORE BE IT RESOLVED,** the City Council of the City of Florence, in the State of South Carolina, does hereby proclaim the month of June as

**“Homeownership Month”**

In the City of Florence our citizens are urged to join in this effort to reaffirm our individual commitment to support the dream of homeownership.

RESOLVED THIS 10<sup>TH</sup> DAY OF JUNE, 2024

APPROVED AS TO FORM:

\_\_\_\_\_  
Benjamin T. Ziegler  
City Attorney

\_\_\_\_\_  
Teresa Myers Ervin  
Mayor

Attest:

\_\_\_\_\_  
Casey C. Moore  
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

**DATE:** June 10, 2024  
**AGENDA ITEM:** Resolution  
**DEPARTMENT/DIVISION:** Planning, Research, and Development

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**I. ISSUE UNDER CONSIDERATION:**

A resolution to adopt the Community Development Block Grant budget for fiscal year 2024-2025.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

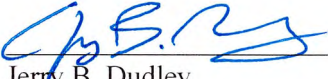
1. The City of Florence will receive \$325,064 in Community Development Block Grant funding for FY 2024-2025. Staff met with community members and neighborhood leaders to gather input on the use of these funds. Staff informed Council of all the community funding requests that were received.


**III. POINTS TO CONSIDER:**

1. The City of Florence will receive \$325,064 in Community Development Block Grant funding for FY 2024-2025. This represents an increase of \$20,518 from last year's allocation of \$304,546.
2. City staff held a public hearing to receive input on March 28, 2024, in City Council Chambers as well as meetings throughout March and April at the following locations: Levy Park Community Center, Northwest Community Center, Iola Jones Community Center, and Harvest Presbyterian Center.
3. CDBG funding can only be used to meet three national objectives: aid in the elimination of slum and blight; benefit to low-moderate income persons; and meeting a need having urgency.

**IV. ATTACHMENTS:**

1. Proposed Resolution

  
Jerry B. Dudley  
Planning Director

  
Scotty Davis  
City Manager

**Resolution No. 2024-**

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF FLORENCE, SOUTH CAROLINA**

**WHEREAS**, the City of Florence is an Entitlement City as defined by the United States Department of Housing and Urban Development; and

**WHEREAS**, the City of Florence will receive approximately **\$325,064** in Community Development Block Grant funding from the United States Department of Housing and Urban Development for fiscal year 2024-2025; and

**WHEREAS**, the City of Florence is required by the United States Department of Housing and Urban Development to approve and adopt a Community Development Block Grant budget;

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Florence, South Carolina in a meeting duly assembled do hereby adopt the following Community Development Block Grant budget for fiscal year 2024-2025:

Planning and Administration	\$ 65,000
Emergency Rehabilitation	\$ 200,064
Down Payment Assistance	\$ 40,000
My Brother's Keeper	\$ 20,000
<b>TOTAL</b>	<b><u>\$ 325,064</u></b>

ADOPTED, this **10th** day of **June, 2024**.

**Approved as to form:**

\_\_\_\_\_  
Benjamin T. Ziegler  
**City Attorney**

\_\_\_\_\_  
Teresa Myers Ervin  
**Mayor**

**Attest:**

\_\_\_\_\_  
Casey C. Moore  
**Municipal Clerk**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** June 10, 2024  
**AGENDA ITEM:** Report to Council  
**DEPARTMENT/DIVISION:** City Council

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**I. ISSUE UNDER CONSIDERATION:**

Council will consider nominations for City Boards and/or Commissions.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

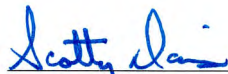
1. There are two (2) Boards or Commissions that has either a vacancy and/or expired term.

**III. POINTS TO CONSIDER:**

1. Each member of a City of Florence Board or Commission shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
2. Members of the boards and commissions shall be appointed in consideration of their professional expertise, knowledge of the community, and concern for the future welfare of the total community and its citizens.

**IV. ATTACHMENTS:**

1. Spreadsheet of Council Nominations to Boards and Commissions.
2. Nomination Packet.



\_\_\_\_\_  
Scotty Davis  
City Manager

**SCHEDULE OF COUNCIL NOMINATIONS TO BOARDS AND COMMISSIONS - JUNE 2024**

	District 1	District 2	District 3	At-Large 1	At-Large 2	At-Large-3	Mayor
	Jackson	Smith	Braddock	Jebaily	Barnes	McCall	Ervin
<b>PARKS AND BEAUTIFICATION COMMISSION</b>				X			
<b>RESILIENCE &amp; SUSTAINABILITY COMMITTEE</b>					X		

## PARKS AND BEAUTIFICATION COMMISSION

### **I. NOMINATIONS:**

There is one (1) vacancy\* on the Parks and Beautification Commission.

\*Nikki Player has resigned from her position on the Parks and Beautification Commission. The unexpired term of Ms. Player will expire on June 30, 2024.

### **II. MEMBERSHIP REQUIREMENTS**

All commission members are required to be residents of the city.

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Pro tem Jebaily

### **IV. NEW APPLICANT(S):**

- John McLeod
- Vanessa Murray

### **V. ATTACHMENTS:**

- Letter of resignation
- Applications received

## Casey Moore

---

**From:** Casey Moore  
**Sent:** Monday, March 25, 2024 2:39 PM  
**To:** Casey Moore  
**Subject:** FW: Resignation Nikki

----- Forwarded Message -----

**From:** "Nikki Player" <[nikkiplayer37@gmail.com](mailto:nikkiplayer37@gmail.com)>

**To:** "Walter Sallenger" <[wwsall@aol.com](mailto:wwsall@aol.com)>, "Thomasina Foster" <[tefoster72@aol.com](mailto:tefoster72@aol.com)>, "Sanovia Arceneaux" <[sanovia31@yahoo.com](mailto:sanovia31@yahoo.com)>, "Barry WINGARD" <[Bfwingardjr@aol.com](mailto:Bfwingardjr@aol.com)>, "josiellia\_williams@commbroadcasters.com" <[josiellia\\_williams@commbroadcasters.com](mailto:josiellia_williams@commbroadcasters.com)>

**Cc:**

**Sent:** Fri, Dec 29, 2023 at 5:06 PM

**Subject:** Resignation

Walter

I will be resign from the Park and Beautification committee.

I asked Sanovia to chair Arbor Day. To my understanding she accept.

Josiellia will be an awesome person to chair Program Development committee.

May God continue to bless the work the committee does for the community.

Nikki

Dr. Nikki Player



# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**  
Parks and Beautification Commission

**Council District**   **County**  
District 1   Florence

**Your Name**  
John McLeod

**Email Address**  
Jomcl3@morgan.edu

**Residential Address**  
873 Congaree Dr., Florence, South Carolina 29501

**Mailing Address**  
873 Congaree Dr., Florence, South Carolina 29501

**Your Occupation - Title**  
Retired Environmentalist

**Business Phone**

**Cell Phone**  
(443) 690-2608

**Employer Name**

**Employer Address**

**City**

**State**  
South Carolina

## General Qualifications

**Are you a resident of the City?**  
Yes

**If so, how Long?**  
1

### Why would you like to serve?

I have been a member of the City of Florence for 18 months. I utilize parks and facilities regularly including the Pearl Moore Basketball Center and Timrod Park. I would like to be included in the decision process to make facilities better.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State?**

Yes

**If so, please list:**

I served on the Combined Charity Campaign for the Mayor of Baltimore City.

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date:**

**Are you involved in any Community Activities?**

Yes

**If so, please list:**

I am a member of the Florence Pickleball Club and I regularly meet and play tennis at the Florence Tennis Center.

**What are your goals and objectives if appointed to the Commission/Board?**

Parks and recreational activities should be enjoyed by almost everyone. I would like more people to come and use the facilities especially our younger generation.

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Parks and Beautification Commission

**Council District County**

District 1

SC

**Your Name**

Vanessa p Murray

**Email Address**

scentitoff@hotmail.com

**Residential Address**

713 APT C OAKLAND AV, Florence, South Carolina  
29506

**Mailing Address**

1733 Williamsburg Circle, Florence, South Carolina  
29501

**Your Occupation - Title**

Director

**Business Phone**

(843) 206-2572

**Cell Phone**

(843) 206-2572

**Employer Name**

WCUF

**Employer Address**

4704 HOLLYBERRY LANE

**City**

TIMMONSV

**State**

South Carolina

ILLE

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

55

**Why would you like to serve?**

To offer informed decisions in the beautification of local parks, as well as offer input onto improvements.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State?**

Yes

**If so, please list:**

Parks and Recreation

Planning Commission

Housing Authority of Florence

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date:**

**Are you involved in any Community Activities?**

Yes

**If so, please list:**

Adopt A Park

Adopt A Street

**What are your goals and objectives if appointed to the Commission/Board?**

To assist in moving local parks and surrounding areas more accessible to the community,

## **RESILIENCE & SUSTAINABILITY ADVISORY COMMITTEE**

### **I. NOMINATIONS:**

There is one (1) vacancy\* on the Resilience and Sustainability Advisory Committee.

Travis Knowles has resigned from his position on the Committee. The unexpired term of Mr. Knowles will expire on June 30, 2024.

### **II. APPOINTMENT REQUIREMENTS:**

- Applicable membership requirements:
  - Layperson, resident of the City

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilwoman Barnes

### **IV. NEW APPLICANT(S):**

There are currently no applicants on file

### **V. ATTACHMENTS:**

- Letter of resignation

## Casey Moore

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**From:** Casey Moore  
**Sent:** Tuesday, May 14, 2024 3:26 PM  
**To:** Casey Moore  
**Subject:** FW: Resilience and Sustainability Advisory Committee

Dear Mindy,

Once again, I regret to tell you that I will be away in Great Smoky Mountains National Park all next week doing field research, so I will not be able to attend the committee meeting on Tuesday. And, I'll be traveling for the rest of the summer.

To complicate matters further, my schedule is poised to get much busier with potential travel to Ecuador, as we (finally) begin the process of the next building phase(s) at our research station near Sumaco. In my role as station Director I will likely need to be on site for several site visits.

In light of my heavy travel schedule over the foreseeable future, I would like to tender my resignation from the remainder of my term on the Resilience and Sustainability Committee. I've enjoyed serving in the limited capacity and offer what I could contribute. But the Committee deserves service from someone not encumbered by such heavy travel commitments.

I wish the Committee and the City of Florence all the best as it plans for a challenging future regarding climate change, and the many other environmental issues that we will all face together.

With best regards,  
Travis Knowles