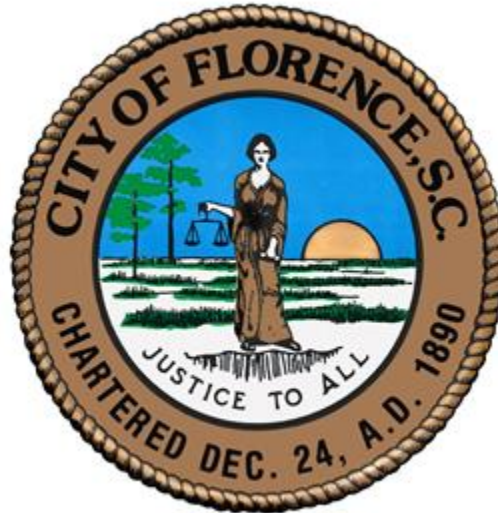


**REGULAR MEETING  
OF  
FLORENCE CITY COUNCIL**



**COUNCIL CHAMBERS  
324 W. EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MONDAY  
OCTOBER 9, 2023  
1:00 P.M.**



**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, OCTOBER 9, 2023 – 1:00PM  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**I. CALL TO ORDER**

**II. INVOCATION**

Pledge of Allegiance to the American Flag

**III. APPROVAL OF MINUTES**

September 11, 2023 – Regular Meeting

**IV. APPEARANCES BEFORE COUNCIL**

*Note: Each person who gives notice to speak may be limited to a five (5) minute presentation at the discretion of the presiding officer, City of Florence Code of Ordinances, Section 2-24(h).*

**a. Reverend Hemingway**

To make a presentation to the City regarding the Pee Dee Youth Day event.

**b. Scott Garner**

To speak to Council regarding fentanyl awareness.

**c. Debra Runion**

To speak to Council regarding water rates.

**V. ORDINANCES IN POSITION**

**a. Bill No. 2023-32 – Second Reading**

An Ordinance to rename West Kansas Road and name an unnamed road, identified as Florence County Tax Map Number 90093-01-001.

**b. Bill No. 2023-33 – Second Reading**

An Ordinance to rezone 619 South Church Street, identified as Florence County Tax Map Number 90104-02-019, from AC to NC-6.3.

**VI. INTRODUCTION OF ORDINANCES**

**a. Bill No. 2023-34 – First Reading**

An Ordinance to amend the budget for the City of Florence, South Carolina, for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

*(Note: Staff has requested that this item be deferred.)*

**b. Bill No. 2023-35 – First Reading**

An Ordinance to name the pocket park next to 218 North Dargan Street, identified as a portion of Florence County Tax Map Number 90170-04-002.

**c. Bill No. 2023-36 – First Reading**

An Ordinance to rezone a portion of 2000 Marsh Avenue, identified as Florence County Tax Map Number 90043-02-001, from CA to NC-15.

**d. Bill No. 2023-37 – First Reading**

An Ordinance to amend Chapter 12 of the City of Florence Code of Ordinances to provide for the creation and administration of a Round Up program that would apply to a utility customer's monthly bill.

**VII. INTRODUCTION OF RESOLUTIONS**

**a. Resolution No. 2023-41**

A Resolution authorizing staff to negotiate a grant agreement with the organizations in the amounts as show in "Exhibit A" in compliance with the South Carolina Opioid Recovery Act.

*(Note: This item may be discussed in Executive Session.)*

**b. Resolution No. 2023-43**

A Resolution and Conditional Grant and Development Agreement to provide an incentive for the development of new housing as part of the ongoing Neighborhood Redevelopment Project.

*(Note: This item may be discussed in Executive Session.)*

**c. Resolution No. 2023-44**

A Resolution to authorize the transfer of \$500,000 from American Rescue Plan Act funds to the General Fund.

**d. Resolution No. 2023-45**

A Resolution of Recognition for the accomplishments of Oscar James.

- e. **Resolution No. 2023-46**  
A Resolution of Recognition for East Side Story.

**VIII. REPORTS TO COUNCIL**

- a. **Appointments to Boards and Commissions**
- b. **Parks and Beautification Commission**

**IX. MAYORAL REPORT**

**X. COMMITTEE REPORTS**

- a. **Business Development Committee**
- b. **Community Development Committee**
- c. **Marketing and Public Relations Committee**
- d. **Finance, Audit and Budget Committee**

*(Note: Action may be taken during Committee Reports.)*

**XI. EXECUTIVE SESSION**

- a. **Discussion of matters related to a Contractual Matter [30-4-70(a)(2)].**
- b. **Discussion of matters related to a proposed Economic Development Project [30-4-70(a)(5)].**
- c. **Personnel Matter [30-4-70(a)(1)].**

*After returning to open session, Council may take action on matters discussed in Executive Session.*

**XII. ADJOURN**



**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, SEPTEMBER 11, 2023 – 1:00 P.M.  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT**

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock, Councilwoman LaShonda NeSmith-Jackson and Councilman J. Lawrence Smith, II

**ALSO PRESENT**

Mr. Randall S. Osterman, City Manager; Mr. Scotty Davis, Deputy City Manager; Mr. Benjamin T. Zeigler, City Attorney; Mrs. Casey Moore, Municipal Clerk; Mr. Clint Moore, Assistant City Manager of Development; Chief Allen Heidler, Florence Police Department; Chief Shannon Tanner, Florence Fire Department; Mr. Michael Hemingway, Director of Utility Planning and Economic Development; Mr. Jerry Dudley, Director of Utilities; Mrs. Amanda Pope, Director of Marketing/Communications and Municipal Services; Mr. Adam Swindler, Director of Public Works and Mr. Kevin Rawlinson, Chief Financial Officer

**MEDIA PRESENT**

Mr. Christian Smith with the Florence Morning News and Mr. Seth Taylor with the Post and Courier were present for the meeting.

Notices of this regular meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

**CALL TO ORDER**

Mayor Ervin called the September 11, 2023 regular meeting of Florence City Council to order at 1:00 p.m.

**INVOCATION**

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

**APPROVAL OF MINUTES**

Councilwoman Barnes made a motion to adopt the minutes of the August 14, 2023 Regular Meeting and Councilwoman NeSmith-Jackson seconded the motion. The minutes were unanimously adopted.



**ADDENDUM TO THE AGENDA**

**Resolution No. 2023-42**

**A Resolution of Recognition for Pastor Ralph Canty, Sr.**

Councilwoman Barnes made a motion to add Resolution No. 2023-42 to the agenda and Pro tem Jebaily seconded the motion. Council voted unanimously (7-0) to add Resolution No. 2023-42 to the September 11, 2023 City Council meeting agenda.

**MOMENT OF SILENCE**

Mayor Ervin called for a moment of silence in remembrance of 9/11.

**APPEARANCES BEFORE COUNCIL**

**Bryan and Jody Ransom**

Bryan and Jody Ransom appeared before Council to make a presentation regarding One Table Florence. Mr. Ransom said One Table started in Aiken, SC and has made its way to Florence. One Table Florence is a Thanksgiving community event that will bring the community together at one table for a holiday meal. This year, One Table Florence will be located in Timrod Park on Thanksgiving Day from 11:00am to 1:00pm and is free to all attendees. Mrs. Ransom spoke of other various partnerships and collaborations and asked the City for their support. Support from the City will provide the necessary infrastructure, resources and coordination to ensure the event is a success.

Mayor Ervin asked what their fundraising goal is and Mrs. Ransom replied they would like to raise \$30,000. Pro tem Jebaily said it would be helpful if they could provide a budget of their expected expenditures and contributions. Pro tem Jebaily also advised the Ransoms to speak with Chris Handley with Helping Florence Flourish.

Councilman McCall asked where this event originated. Mr. Ransom said Aiken has been doing this event for over two decades and Mrs. Ransom volunteered at their event to learn the process of creating One Table with the intent to hold the event somewhere else and Florence was chosen.

**Lekesha Jones**

Lekesha Jones appeared before Council to speak on a Parks and Recreation concern. Ms. Jones said she has concerns as a parent. Her children attend Northwest Park and she said there is only one staff member there and this is a safety concern. She also said her children need homework assistance and this is an issue at all the community centers. There is also a problem with bullying in the community centers and recreation. She then spoke of softball and baseball concerns with parents being commissioners over their own children. She said she has brought her concerns to the athletic director and the city manager and there has been no resolve.

**ORDINANCES IN POSITION**

**Bill No. 2023-16 – Second Reading**

**An Ordinance adopting a redistricting plan for three single member districts of the City of Florence, South Carolina in accordance with the Federal Decennial Census of 2020.**



**FLORENCE CITY COUNCIL  
REGULAR MEETING – SEPTEMBER 11, 2023**

Councilwoman NeSmith-Jackson made a motion to adopt Bill No. 2023-16 on second reading and Councilman Smith seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-16 was adopted.

**Bill No. 2023-30 – Second Reading**

**An Ordinance to annex and zone NC-15 2488 Abbey Way, identified as Florence County Tax Map Number 01221-01-247.**

Pro tem Jebaily made a motion to adopt Bill No. 2023-30 on second reading and Councilwoman NeSmith-Jackson seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-30 adopted.

**INTRODUCTION OF ORDINANCES**

**Bill No. 2023-32 – First Reading**

**An Ordinance to rename West Kansas Road and name an unnamed road, identified as Florence County Tax Map Number 90093-01-001.**

Pro tem Jebaily made a motion to pass Bill No. 2023-32 on first reading and Councilman Smith seconded the motion.

Mr. Clint Moore, Assistant City Manager of Development, said this renaming is at the request of the Freedom Square property owner. Both are private roads located within the development and will continue to be maintained by the property owner. The proposed new street name for West Kansas Drive is Ticonderoga Way and the proposed new street name for the unnamed street is Allegiance Avenue. There is currently one business addressed on West Kansas Drive and they will be notified upon approval of this request.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-32 was passed on first reading.

**Bill No. 2023-33 – First Reading**

**An Ordinance to rezone 619 South Church Street, identified as Florence County Tax Map Number 90104-02-019, from AC to NC-6.3.**

Councilman Smith made a motion to pass Bill No. 2023-33 on first reading and Councilwoman NeSmith-Jackson seconded the motion.

Mr. Moore reported the lot is currently vacant and this request will allow the property owner to construct a single-family residential home on the property. Due to the size of the lot, development of the property would be limited to single-family residential under the NC-6.3 zoning designation. A survey of the property revealed the adjacent home encroaches up to 2.1' on the property, but this does not affect the zoning designation.

Pro tem Jebaily expressed his excitement to see single-family homes being built along Church Street, as this area has been depressed for many years.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-33 was passed on first reading.





**INTRODUCTION OF RESOLUTIONS**

**Resolution No. 2023-37**

**A Resolution to authorize the transfer of \$1,000,000 from American Rescue Plan Act funds to the General Fund.**

Councilwoman NeSmith-Jackson made a motion to adopt Resolution No. 2023-37 and Pro tem Jebaily seconded the motion.

Mr. Randy Osterman, City Manager, said \$1,000,000 in American Rescue Plan Act (ARPA) funding was set aside for the City to participate as needed with Florence County to expand broadband access. Following an analysis, it was determined that 98% of the City had broadband coverage and this funding was no longer needed for broadband expansion. During the budget process, a number of police cars and a sanitation truck were removed in order to balance the budget; therefore, Mr. Osterman said his recommendation is to transfer the \$1,000,000 in ARPA funding to the General Fund as lost revenue to purchase twelve police vehicles at the cost of \$600,000, one sanitation truck at the cost of \$300,000 and to increase contingency in the amount of \$100,000.

Councilwoman Barnes made a motion to amend the Resolution to authorize the City Manager to transfer \$500,000 to the General Fund from the ARPA Fund to allot \$200,000 to the purchase of four police vehicles and \$300,000 to purchase one sanitation truck with the remaining \$500,000 balance to remain in the ARPA fund account to be expended at the direction of City Council at the October Council meeting following a meeting with City staff and a recommendation from the Finance, Audit and Budget Committee. Pro tem Jebaily seconded the motion.

Councilman Braddock said the Finance, Audit and Budget Committee planned to meet to discuss this matter, but the meeting was rescheduled due to the weather associated with the hurricane. Therefore, they were unable to fully discuss this item before this Council meeting. This amendment will allow the City to move forward with the purchase of the sanitation truck and some of the requested police vehicles and allow the Committee more time to review.

Council voted 6-1 in favor of the motion to amend, with Mayor Ervin voting in opposition. The amendment passed.

Council voted 6-1 to adopt Resolution No. 2023-37, as amended, with Mayor Ervin voting in opposition. Resolution No. 2023-37 was adopted, as amended.

**Resolution No. 2023-40**

**A Resolution to recognize October 12, 2023 as Pee Dee Hearing Center Day.**

Councilwoman Barnes made a motion to adopt Resolution No. 2023-40 and Councilwoman NeSmith-Jackson seconded the motion.

Mayor Ervin presented the Resolution to Ms. Celly Kahn, Executive Director of Pee Dee Hearing Center. Ms. Kahn said Pee Dee Hearing Center, formally Pee Dee Speech and Hearing, has narrowed their mission to better serve the community. They have discovered that there is not as much of a need for speech pathology and they will increase their audiology services. A Grand Re-opening will be held on October 12<sup>th</sup> at Pee Dee Hearing Center.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2023-40 was adopted.





**FLORENCE CITY COUNCIL  
REGULAR MEETING – SEPTEMBER 11, 2023**

**Resolution No. 2023-41**

**A Resolution authorizing staff to negotiate a grant agreement with the organizations in the amounts as shown in “Exhibit A” in compliance with the South Carolina Opioid Recovery Act.**

Mayor Ervin said this item may be discussed in Executive Session. There being no objection, this item will be discussed in Executive Session.

**Resolution No. 2023-42**

**A Resolution of Recognition for Pastor Ralph Canty, Sr.**

Councilwoman Barnes made a motion to adopt Resolution No. 2023-42 and Councilman McCall seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2023-42 was adopted.

**REPORTS TO COUNCIL**

**Appointments to Boards and Commissions**

Mr. Davis presented the packet of appointments to Boards and Commissions to Council.

**Planning Commission**

Councilwoman NeSmith-Jackson made a motion to appoint Shelanda Deas to the Planning Commission. Council voted unanimously (7-0) in favor of the motion. Shelanda Deas was appointed to the Planning Commission for a term to begin immediately and expire on June 30, 2026.

**Board of Zoning Appeals**

Councilman Braddock made a motion to reappoint Miriam James-Singley to the Board of Zoning Appeals. Council voted unanimously in favor of the motion. Miriam James-Singley was reappointed to the Board of Zoning Appeals for a term to begin immediately and expire on June 30, 2026.

**Design Review Board**

Councilwoman NeSmith-Jackson deferred her nomination to the Board.

**Parks and Beautification Commission**

Councilman McCall made a motion to reappoint Simon Lee to the Parks and Beautification Commission. Council voted unanimously in favor of the motion. Simon Lee was reappointed to the Parks and Beautification Commission for a term to begin immediately and expire on June 30, 2028.

**Public Safety Citizen’s Review Board**

Mayor Ervin deferred her nomination to the Board.



## MAYORAL REPORT

Mayor Ervin acknowledged the 50 years of service of Ms. Jolley, Delmae School Principal. She also announced that the Florence Center will host the 2024 South Carolina High School League (SCHSL) basketball state semifinals and finals. This weeklong event is projected to bring in approximately \$5,000,000. Mayor Ervin spoke of Community Development and acknowledged the builders working on the historical Pine Street catalytic area.

## COMMITTEE REPORTS

### **Business Development Committee, Chaired by Pro tem Jebaily**

Pro tem Jebaily said the Committee received an update on the projects related to the third penny sales tax and stormwater projects. Also discussed were the corridors and a report will be forthcoming. Pro tem Jebaily also said he and Councilman Smith gave a presentation to the Parks and Recreation Department to provide an update on the Levy Park grant application and the East Palmetto Corridor. Pro tem Jebaily spoke of water quality concerns and asked Mr. Osterman to provide an update. Mr. Osterman said a water quality task team made up of water production and distribution staff, as well as outside engineers has been formed to help determine issues and solutions. A comprehensive study of all the groundwater plants is currently being reviewed. The engineering group has established a directional flow system to help clear the pipes for the areas that experience consistent issues. Changes have also been made to the treatment processes at some of the groundwater plants. This will be a long-term process and Mr. Osterman encouraged residents to continue notifying the Utilities Department of any discolored water concerns.

### **Community Development Committee, Chaired by Councilwoman Barnes**

Councilwoman Barnes said she did not have much to report but she wanted to address Ms. Jones and her concerns with the Recreation Department. Councilwoman Barnes said Council hears her and will work to try to remedy some of her concerns.

### **Marketing and Public Relations Committee, Chaired by Councilwoman NeSmith-Jackson**

Councilwoman NeSmith-Jackson said one of her goals is to bridge the gap of communication, trust and transparency between the City of Florence and its residents. The communications survey has ended and feedback was received. 579 people took the survey and the top categories they'd like to hear from are community events, water, sewer and utility information, public safety advisories, economic development and city council and administrative meetings. Councilwoman NeSmith-Jackson announced CitiBot as the City's new communications tool. CitiBot will offer web chat, text and push notification to residents and utility customers. The City will also continue with the educational awareness campaigns.

### **Finance, Audit and Budget Committee, Chaired by Councilman McCall**

Councilman McCall said the Committee had a brief meeting and discussed the round-up program and finishing the details on that proposal. There will be a marketing campaign prior to the rollout of the program. They also discussed the ARPA funds and reviewed the monthly financial reports.

## EXECUTIVE SESSION

Mayor Ervin said Council will be entering into Executive Session for a discussion of matters related to a contractual matter and for a personnel matter.



**FLORENCE CITY COUNCIL  
REGULAR MEETING – SEPTEMBER 11, 2023**

Councilwoman Barnes made a motion to enter into Executive Session and Councilwoman NeSmith-Jackson seconded the motion. Council voted unanimously (7-0) to enter into Executive Session at 2:10 p.m.

Council resumed open session at 3:15 p.m. and took action on the following items:

**Resolution No. 2023-41**

**A Resolution authorizing staff to negotiate a grant agreement with the organizations in the amounts as shown in “Exhibit A” in compliance with the South Carolina Opioid Recovery Act.**

Pro tem Jebaily made a motion to defer action on this item and Councilman Smith seconded the motion. Council voted unanimously (7-0) in favor of the motion. Resolution No. 2023-41 was deferred.

**PERSONNEL MATTER**

Mayor Ervin announced the retirement of City Manager, Randy Osterman in February 2024. Pro tem Jebaily made a motion to initiate a search internally for an Interim City Manager and to direct the City Attorney to develop a process between now and the October meeting to inform Council of the process for internal applications as well as a timeline and job description. The motion was seconded by Councilman McCall and carried unanimously.

**ADJOURN**

Without objection, the September 11, 2023 Regular meeting of City Council was adjourned at 3:25 p.m.

Dated this 9<sup>th</sup> day of October 2023.

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Casey C. Moore, Municipal Clerk

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Teresa Myers Ervin, Mayor

FLORENCE CITY COUNCIL MEETING

**DATE:** September 11, 2023  
**AGENDA ITEM:** An ordinance to rename West Kansas Drive and name an unnamed road, identified as Florence County Tax Map Number 90093-01-001.

**DEPARTMENT/DIVISION:** Department of Planning, Research, & Development

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**I. ISSUE UNDER CONSIDERATION:**

A request by the property owner of Freedom Square to rename two private streets bordering the parcel located at 611 South Irby Street, said property being specifically designated in the Florence County Tax Records as Tax Map Number 90093-01-001 within the City Limits of Florence.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

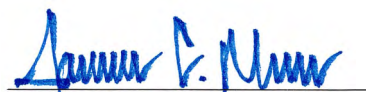
On August 8, 2023, the City of Florence Planning Commission held a public hearing on this matter and voted unanimously 7-0 to recommend the streets be renamed as requested.

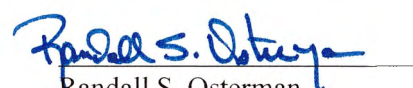
**III. POINTS TO CONSIDER:**

1. The proposed new street name for West Kansas Drive is Ticonderoga Way, and the proposed new street name for an unnamed parallel road to the north is Allegiance Avenue.
2. The only developed parcel affected by this change will be the strip mall at the corner of South Irby Street and West Kansas Drive which includes Vibe843 Bar and Lounge at 104 West Kansas Drive. City Staff will notify the property owner of the name change.
3. Both streets are private and will continue to be maintained by the property owner.
4. City staff has compared the proposed new street names to those existing in the e911 database and found them to be unique and compliant.
5. Upon receiving City Council approval certifying a changed street name, the petitioner must submit a copy of a plat with the new street name. The plat is to be stamped by City Planning for approval and the applicant must have the plat recorded at the Florence County Tax Assessor office and Clerk of Court.

**IV. ATTACHMENTS:**

- A) Ordinance
- B) Vicinity Map
- C) Location Map

  
Clint Moore  
Assistant City Manager

  
Randall S. Osterman  
City Manager

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE TO RENAME WEST KANSAS DRIVE AND NAME AN UNNAMED ROAD, IDENTIFIED AS FLORENCE COUNTY TAX MAP NUMBER 90093-01-001.**

**WHEREAS**, a Public Hearing was held in City Council Chambers on August 8, 2023 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, the property owner made application to rename two private streets within Freedom Plaza on the property specifically identified as Tax Map Number 90093-01-001;

**WHEREAS**, the property owner has requested West Kansas Drive be renamed Ticonderoga Way and an unnamed street to the north perpendicular to Second Loop Road and parallel to South Irby Street be renamed Allegiance Avenue as shown on Attachment C;

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted to rename the private streets as requested by the property owner after necessary legal documents have been properly executed.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence.**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

Approved as to form:

\_\_\_\_\_  
**Benjamin T. Ziegler**  
City Attorney

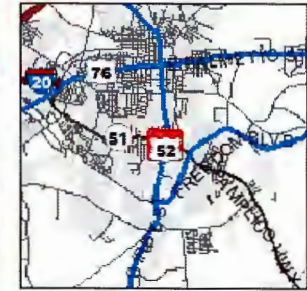
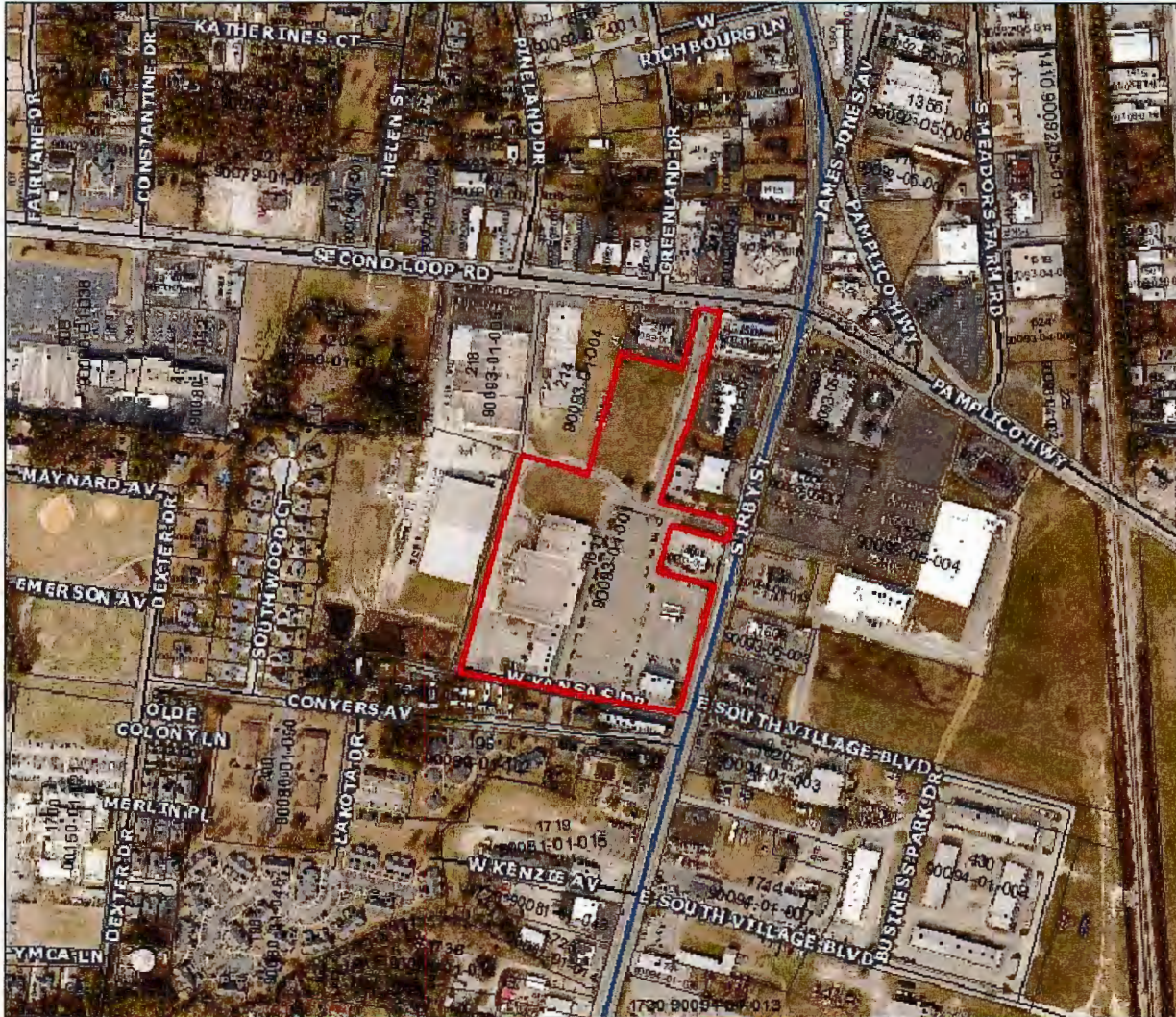
\_\_\_\_\_  
**Teresa Myers Ervin**  
Mayor

Attest:

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk



## Vicinity Map - Kansas Drive Renaming



### Legend

 Parcels



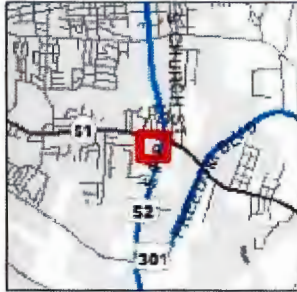
**DISCLAIMER:**  
The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.

500 250 0 500 Feet

Date: 8/1/2023



## Location Map - Kansas Drive Renaming

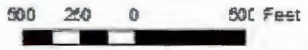


### Legend

 Parcels



**DISCLAIMER:**  
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Date: 9/12/2023



FLORENCE CITY COUNCIL MEETING

**DATE:** September 11, 2023

**AGENDA ITEM:** An ordinance to rezone 619 South Church Street, identified as Florence County Tax Map Number 90104-02-019, from AC to NC-6.3.

**DEPARTMENT/DIVISION:** Department of Planning, Research, & Development

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**I. ISSUE UNDER CONSIDERATION:**

A request to rezone from AC to NC-6.3 the parcel located at 619 South Church Street, said property being specifically designated in the Florence County Tax Records as Tax Map Number 90104-02-019. The request is being made by the property owner.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

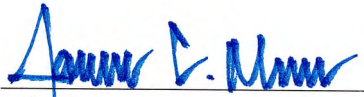
On August 8, 2023, the City of Florence Planning Commission held a public hearing on this matter and voted 6-0 to recommend the parcel be rezoned from AC to NC-6.3.


**III. POINTS TO CONSIDER:**

1. The current zoning for 619 South Church Street is Activity Center (AC), which is intended for mixed use development outside of the Central Business District (CBD). The AC zoning district does not permit the construction of a single-family detached home as the applicant desires.
2. The proposed zoning is Neighborhood Conservation-6.3. The primary use permitted under the proposed zoning is single-family residential characterized by small lots. It also permits townhouses, duplexes, multiplexes, and multi-family uses with specific lot and design standard requirements. The lot meets the dimensional requirements of the NC-6.3 zoning district for a single-family detached home per the City of Florence Unified Development Ordinance
3. Land uses of the adjacent properties are a mixture of single family, multi-family, and commercial, and those in the City limits are zoned AC, NC-6.3, and CG. The AC district does not permit single family detached houses, which is the owner's intended use.
4. The lot is currently vacant, but a survey of the property revealed the home at 621 South Church Street encroaches up to 2.1' on the property of 619 South Church Street (Attachment F). The side setback for the proposed NC-6.3 is 5'. The encroachment will not change the side setback required for the future home, but Building Code fire safety measures will be a consideration for placement.
5. Due to the size of the lot, development of the parcel would be limited to single-family residential under the NC-6.3 zoning designation.
6. City water and sewer services are available.

**IV. ATTACHMENTS:**

- A) Ordinance
- B) Vicinity Map
- C) Location Map
- D) Zoning Map
- E) Future Land Use Map
- F) Unofficial survey

  
\_\_\_\_\_  
Clint Moore  
Assistant City Manager

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE TO REZONE PARCEL IDENTIFIED AS 619 SOUTH CHURCH STREET, TAX MAP NUMBER 90104-02-019 FROM ACTIVITY CENTER ZONING DISTRICT TO NEIGHBORHOOD CONSERVATION-6.3.**

**WHEREAS**, a Public Hearing was held in City Council Chambers on August 8, 2023 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, the property owner made application to rezone from AC, Activity Center to NC-6.3, Neighborhood Conservation-6.3.

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid property to NC-6.3**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

Approved as to form:

\_\_\_\_\_  
**Benjamin T. Ziegler**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin**  
Mayor

**Attest:**

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk



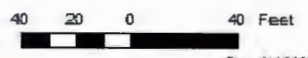
## Vicinity Map - 619 South Church Street



**Legend**  
 Parcels



**DISCLAIMER:**  
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Date: 9/1/2023



## Location Map - 619 South Church Street



### Legend

Parcels



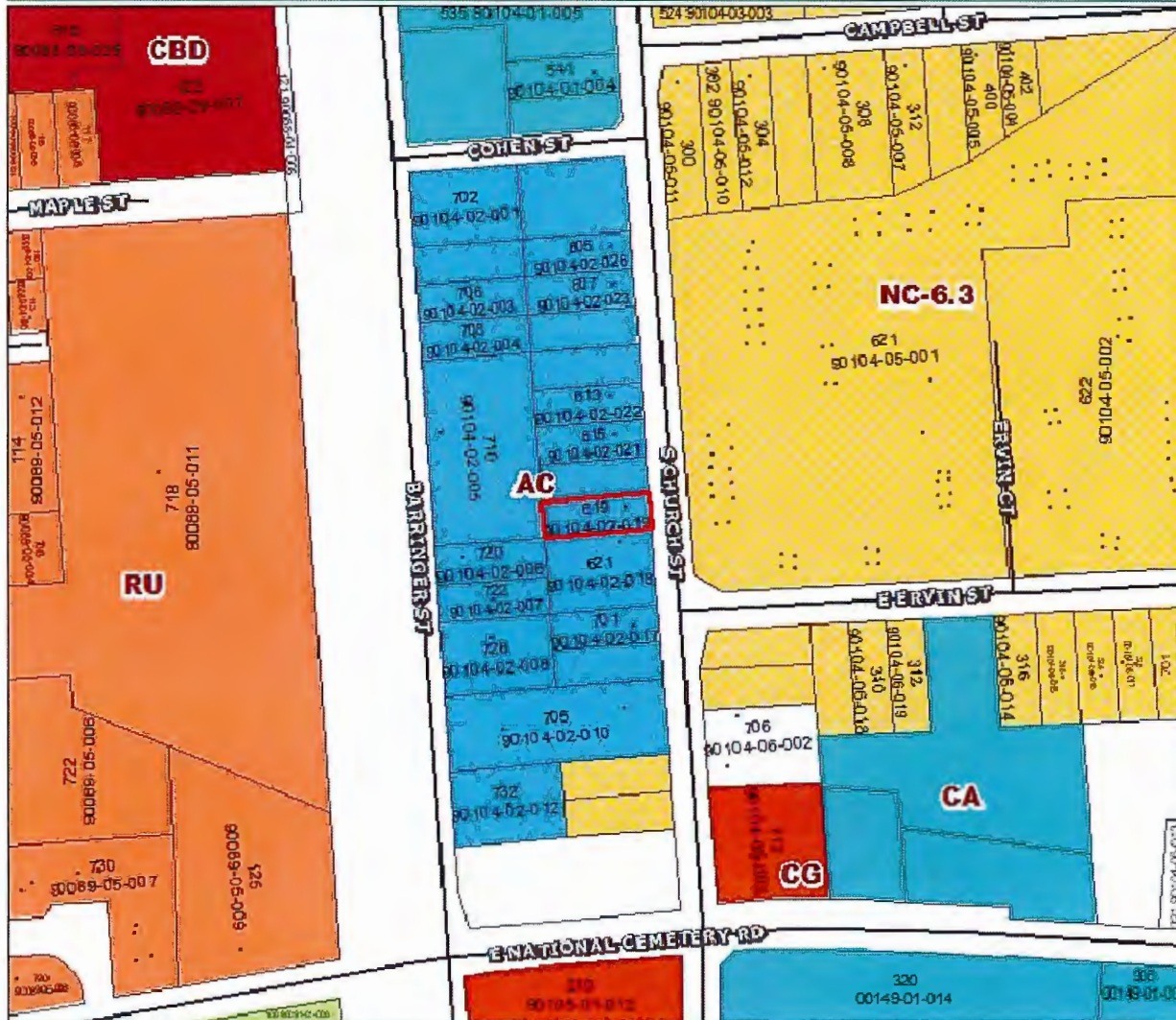
**DISCLAIMER:**  
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40 20 0 40 Feet

Date: 9/1/2023



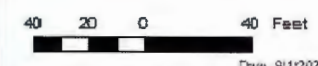
# Current Zoning Map

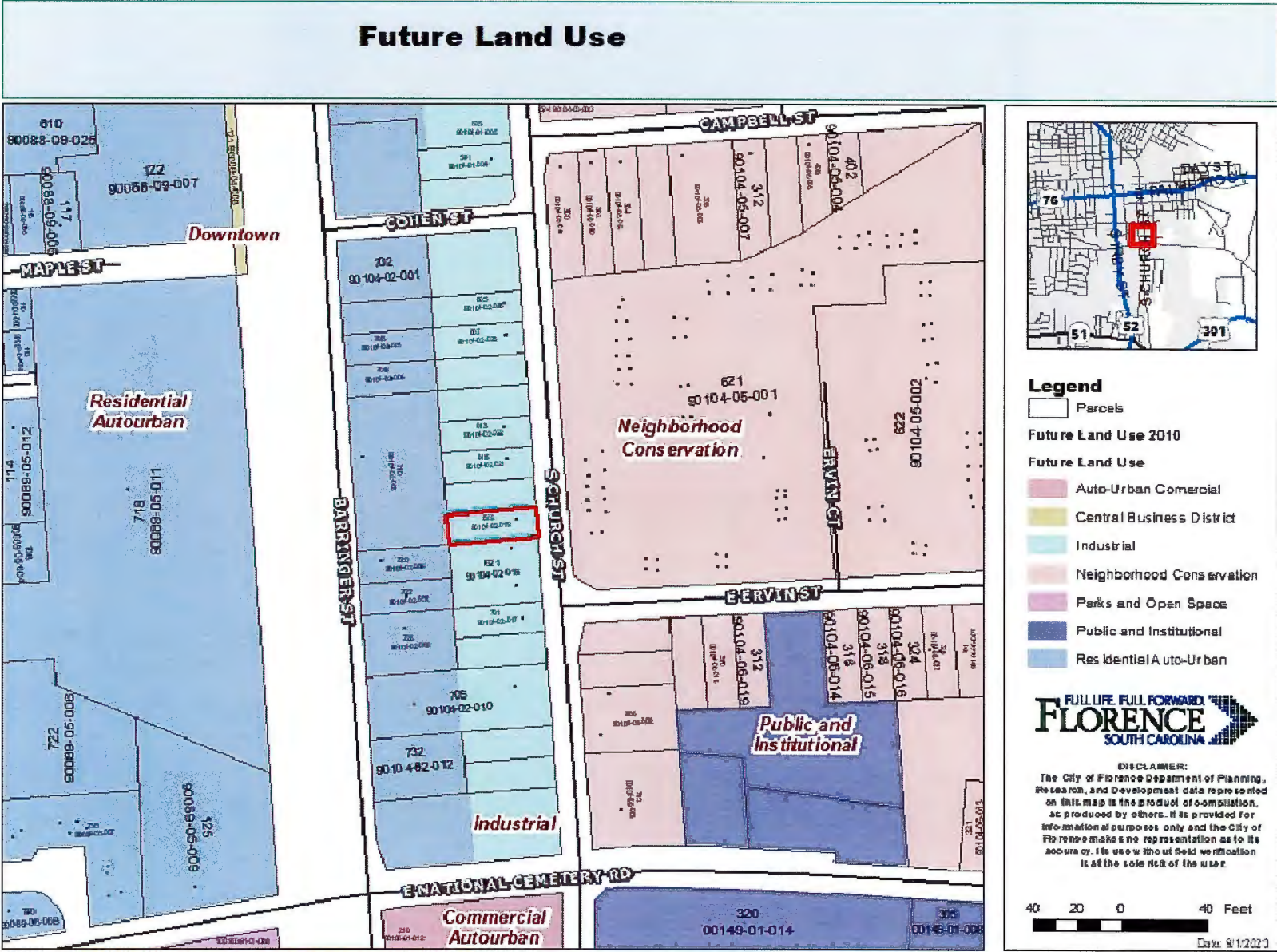


- Legend**
- Parcels
  - Zoning District
  - Agricultural and Open space Districts
    - OSR
  - Residential Districts
    - RU
  - Neighborhood Conservation Sub-Districts
    - NC-6.3
  - Business and Commercial Districts
    - CA
  - Mixed-Use Districts
    - CBD
    - AC



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**FLORENCE CITY COUNCIL MEETING**

**DATE:** October 9, 2023

**AGENDA ITEM:** Ordinance to Name a Public Park on a portion of a parcel on North Dargan Street, TMN 90170-04-002.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

A request to name the Dargan Street pocket park for Reverend William L. Thompson, said property being specifically designated in the Florence County Tax Records as a portion of Tax Map Parcel 90170-04-002. The request is being made by the family of Reverend Thompson.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On September 12, 2023, the City of Florence Planning Commission held a public hearing on this matter and voted 6-0 to recommend that the Dargan Street pocket park be named in honor of Reverend William L. Thompson.

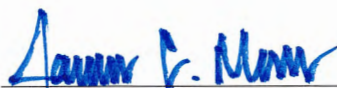
**III. POINTS TO CONSIDER:**

- (1) Reverend William Levi Thompson founded the first school for barbers in the Pee Dee area in 1989, the Thompson and Sons Barber College, at 218 North Dargan Street.
- (2) Pastor Thompson was recognized in 2015 as a long-term downtown business owner as well as for his contributions to the Florence community.
- (3) Pastor Thompson exhibited dedication and hard work towards the betterment of the Florence community and contributed to the success and revitalization of Downtown Florence.

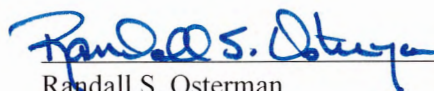
**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- A) Ordinance
- B) Location Map
- C) Resolution 2015-07
- D) Mayor's Letter



Clint Moore  
Assistant City Manager



Randall S. Osterman  
City Manager

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE TO NAME THE DARGAN STREET POCKET PARK IN HONOR OF REVEREND WILLIAM L. THOMPSON, TAX MAP NUMBER 90170-04-002:**

**WHEREAS**, a Public Hearing was held in City Council Chambers on September 12, 2023 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, Pastor Thompson started the first school for barbers in the Pee Dee area, Thompson & Sons Barber College at 218 North Dargan Street in Downtown Florence;

**WHEREAS**, Pastor Thompson exhibited dedication and hard work towards the betterment of the Florence community and contributed to the success and revitalization of Downtown Florence;

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence to identify the aforesaid property as The William L. Thompson Park;
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

Approved as to form:

\_\_\_\_\_  
**Benjamin T. Zeigler**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin**  
Mayor

Attest:

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk







FULL LIFE. FULL FORWARD.  
**FLORENCE**  
SOUTH CAROLINA

CITY COUNCIL

TEL: (843) 665-3113

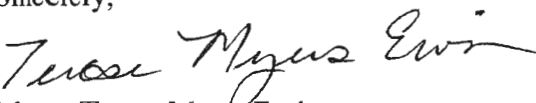
FAX: (843) 665-3110

July 25, 2023

Dear City of Florence Planning Commission:

Rev. William L Thompson was a well-known advocate for the Florence community. For many years, he devoted his time to serving others, as well as helping those wanting to better themselves. Whenever his name is mentioned, it is instantly recognized and met with a smile. Throughout his life, Rev. Thompson received recognition for many of his achievements. Please see the attached resolution which reflects how we, the City of Florence, value the legacy of service which Rev. Thompson has left to our community and city. As Mayor of the City of Florence, and on behalf of the Thompson family, we are requesting the Dargan Street pocket park be named "The Rev. William L Thompson Park". Rev. Thompson's dedicated service and contributions to the community shows just how deserving he is of this honor. The legacy he has left behind is one that will be cherished and admired for years to come.

Sincerely,

  
Mayor Teresa Myers Ervin

City of Florence



RESOLUTION 2015 – 07

**A RESOLUTION FOR THE CITY OF FLORENCE TO RECOGNIZE  
REVEREND WILLIAM LEVI THOMPSON FOR HIS CONTRIBUTIONS TO DOWNTOWN AND  
THE FLORENCE COMMUNITY AS A LONG TERM DOWNTOWN BUSINESS OWNER,  
AND FOR OPENING THE FIRST SCHOOL FOR BARBERS IN THE PEE DEE AREA.**

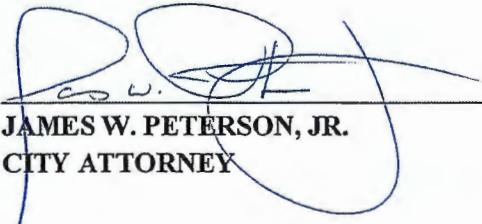
- WHEREAS,** in 1983, Pastor William Levi Thompson opened Thompson Barber Shop at 218 N. Dargan Street in Florence; and
- WHEREAS,** in 1989, Pastor William Levi Thompson started the first school for barbers in the Pee Dee area, Thompson & Sons Barber College at 218 N. Dargan Street in Florence; and,
- WHEREAS,** Pastor Thompson has served the community for 32 years as a downtown Florence business as Owner-Operator of Thompson Barber Shop, Thompson Master Hair Care, and Thompson & Sons Barber College at 218 N. Dargan Street in Florence; and,
- WHEREAS,** Pastor Thompson is a spiritual leader in the community serving as pastor of Mount Clair Missionary Baptist Church in Lake City for over forty years; and
- WHEREAS,** Pastor Thompson is also a civic-minded member of the Florence community with many affiliations including a member of Mill Branch Masonic Lodge #231 and the Pee Dee Consistory #197; and
- WHEREAS,** through hard work and dedication, and a sense of commitment to the betterment of the Florence community, Pastor Thompson continues making contributions today that attribute to the continued success of downtown.

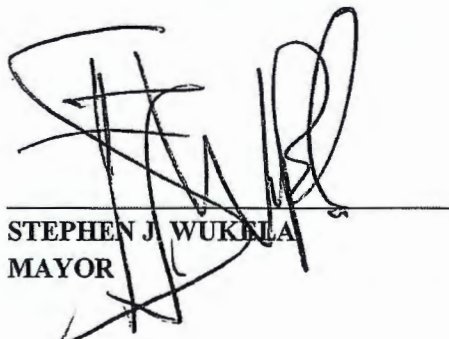
**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE:**

The City of Florence recognizes Reverend William Levi Thompson for his success and his many contributions to downtown and the Florence Community as a long term downtown business owner, and for opening the first school for barbers in the Pee Dee area.


RESOLVED THIS 13<sup>TH</sup> day of April, 2015.

Approved as to form:

  
\_\_\_\_\_  
JAMES W. PETERSON, JR.  
CITY ATTORNEY

  
\_\_\_\_\_  
STEPHEN J. WUKELA  
MAYOR

ATTEST:

  
\_\_\_\_\_  
DIANNE M. ROWAN  
MUNICIPAL CLERK

**FLORENCE CITY COUNCIL MEETING**

**DATE:** October 9, 2023

**AGENDA ITEM:** Ordinance to Rezone from CA to NC-15 a portion of the parcel located at 2000 Marsh Avenue, TMN 90043-02-001.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

---

**I. ISSUE UNDER CONSIDERATION:**

A request to rezone from CA to NC-15 a portion of the parcel located at 2000 Marsh Avenue, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90043-02-001. The request is being made by John Calvin Presbyterian Church.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

- (1) On August 8, 2023, the City of Florence Planning Commission voted to defer this matter to enable the applicant to meet with neighbors to address their concerns with the rezoning.
- (2) On September 12, 2023, the City of Florence Planning Commission held a public hearing on this matter and voted 6-0 to recommend that the east side of the lot along Calvin Circle be rezoned from CA to NC-15.
- (3) On September 12, 2023, the City of Florence Planning Commission voted 6-0 to approve the sketch plan for 5 lots.

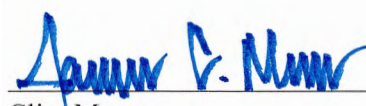
**III. POINTS TO CONSIDER:**

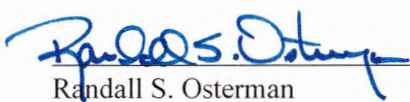
- (1) This request is being considered for first reading.
- (2) City water and sewer are available to the parcels.
- (3) The property is currently zoned CA, Campus.
- (4) The applicant requests the zoning designation of NC-15, Neighborhood Conservation-15 District. The NC-15 zoning designation allows detached single family residential uses only.
- (5) The property owners intend to sell the five lots for the development of five detached single family residences.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- A) Ordinance
- B) Location Map
- C) Zoning Map
- D) Future Land Use Map
- E) Sketch Plan

  
\_\_\_\_\_  
Clint Moore  
Assistant City Manager

  
\_\_\_\_\_  
Randall S. Osterman  
City Manager



**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE TO REZONE PROPERTY IDENTIFIED AS A PORTION OF 2000 MARSH AVENUE, TAX MAP NUMBER 90043-02-001 FROM CAMPUS ZONING DISTRICT TO NEIGHBORHOOD CONSERVATION-15 ZONING DISTRICT:**

**WHEREAS**, a Public Hearing was held in City Council Chambers on September 12, 2023 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, John Calvin Presbyterian Church made application to rezone from CA - Campus District to NC-15 - Neighborhood Conservation-15 District;

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid property to NC-15;**
  
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

Approved as to form:

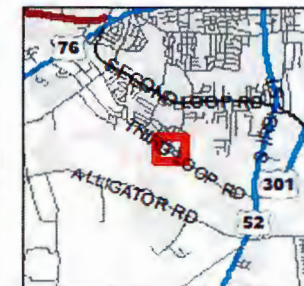
\_\_\_\_\_  
**Benjamin T. Zeigler**  
City Attorney

\_\_\_\_\_  
**Teresa Myers Ervin**  
Mayor




**Attest:**

\_\_\_\_\_  
**Casey C. Moore**  
Municipal Clerk

## Location Map - 2000 Marsh Avenue

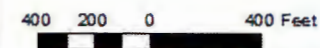


### Legend

-  Parcels
-  Proposed Parcel
-  Portion of Lot to be Rezoned to NC-15



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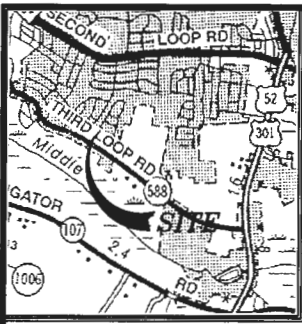
Date: 5/25/2023









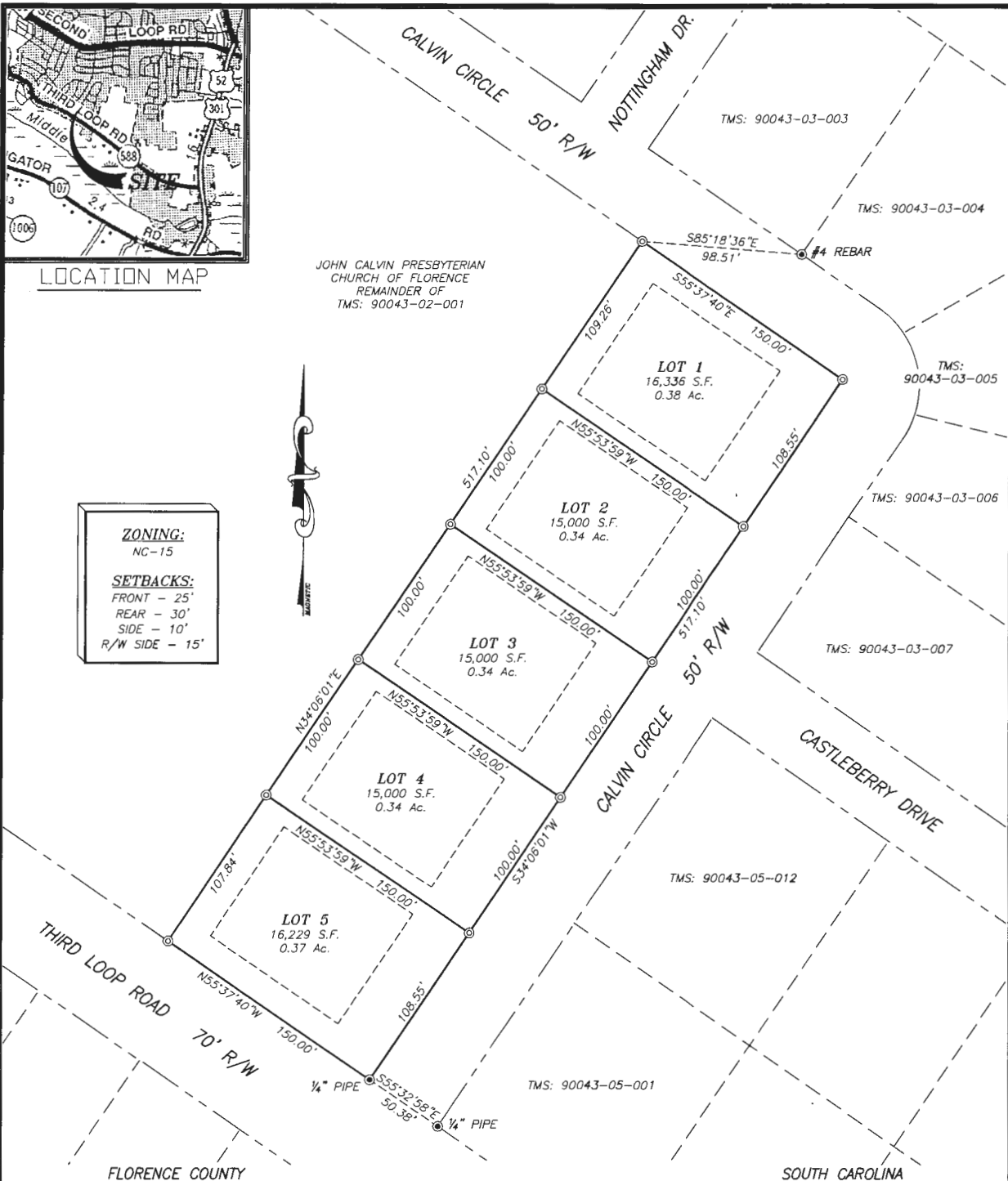


LOCATION MAP

JOHN CALVIN PRESBYTERIAN CHURCH OF FLORENCE  
REMAINDER OF  
TMS: 90043-02-001

**ZONING:**  
NC-15

**SETBACKS:**  
FRONT - 25'  
REAR - 30'  
SIDE - 10'  
R/W SIDE - 15'

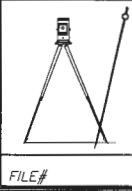


**PLAT**

OF 5 LOTS LOCATED IN THE CITY OF FLORENCE, FLORENCE COUNTY, SOUTH CAROLINA BEING PORTIONS OF THAT PROPERTY DESIGNATED AS TAX PARCEL 90043-02-001. SURVEYED FOR:

**JOHN CALVIN PRESBYTERIAN CHURCH OF FLORENCE**

I HEREBY STATE TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINIMUM STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS "B" SURVEY AS SPECIFIED THEREIN, ALSO THERE ARE NO ENCROACHMENTS, PROJECTIONS, OR SETBACKS AFFECTING THE PROPERTY OTHER THAN THOSE SHOWN. ALSO I HAVE CONSULTED THE FEDERAL INSURANCE ADMINISTRATION FLOOD HAZARD MAP 45041C0143E, EFFECTIVE DATE 12/16/2014, AND FOUND THE SUBJECT PROPERTY TO NOT BE IN A FLOOD ZONE.  
NOTE: THIS PROPERTY IS SUBJECT OF ANY AND ALL RIGHTS-OF-WAY, EASEMENTS, COVENANTS AND RESTRICTIONS, RECORDED OR UNRECORDED, THAT MAY APPLY. UNLESS NOTED HEREON THIS MAP DOES NOT ADDRESS ENVIRONMENTAL CONCERNS OR SUBSURFACE INVESTIGATION.



**NESBITT SURVEYING CO., INC.**  
4340 ALLIGATOR ROAD  
U.S. HIGHWAY 76 & ALLIGATOR ROAD  
TIMMONSVILLE, S.C. 29161  
PHONE (843) 346-3302  
FAX (843)-346-5802  
email davidn@nesbittsurveying.com

DAVID A. NESBITT RLS NO 7623



DATE: JULY 20, 2023  
JOB: 23268  
REF: N/A  
TMS: 90043-02-001  
DRAWN BY DON W LANIER

SCALE 1" = 60 FT  
GRAPHIC SCALE

FLORENCE CITY COUNCIL MEETING

**DATE:** October 9, 2023  
**AGENDA ITEM:** An ordinance for the creation and administration of a Round Up program  
**DEPARTMENT/DIVISION:** Finance

---

**I. ISSUE UNDER CONSIDERATION**

For City Council's consideration is an ordinance to amend Chapter 12 of the City of Florence Code of Ordinances to provide for the creation and administration of a Round Up program that would apply to a utility customer's monthly bill.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN**

No previous action has been taken on this ordinance.

**III. POINTS TO CONSIDER**

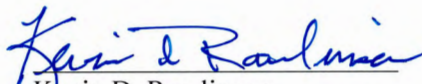
1. The objective of the proposed ordinance is to allow for new and existing customer's utility bills to be rounded up to the next whole dollar. The difference in the amount between the customer's actual utility bill and the next whole dollar would be used to assist customers of the City's Utility System, who are in need of assistance and meet the criteria set forth by Council in paying their City of Florence utility bill. Customers may "opt out" of the program at any time.
2. The funds that are collected through the program will be sent to a third party not-for-profit to accept requests, make the determination if the applicant meets the criteria set forth, and pay the utility bill on behalf of the customer.

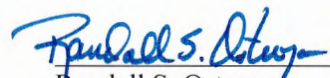
**IV. STAFF RECOMMENDATION**

Approve and adopt the proposed ordinance.

**V. ATTACHMENTS**

A copy of the proposed ordinance is attached.

  
Kevin D. Rawlinson  
Chief Financial Officer

  
Randall S. Osterman  
City Manager



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO CREATE AND PROVIDE FOR THE ADMINISTRATION OF A “ROUND UP PROGRAM” FOR WATER AND SEWER SERVICE CUSTOMERS BOTH INSIDE AND OUTSIDE OF THE CITY LIMITS OF FLORENCE, SOUTH CAROLINA; TO AUTHORIZE THE “COINS THAT ADD RELIEF AND ENABLE” (CARE) PROGRAM; TO AUTHORIZE THE CITY MANAGER, OR DESIGNEE, TO NEGOTIATE AN AGREEMENT BETWEEN CITY OF FLORENCE, SOUTH CAROLINA AND A THIRD PARTY NOT-FOR-PROFIT AGENCY TO PARTICIPATE IN THE PROVIDING FOR AND FOR THE ADMINISTRATION OF THE CARE PROGRAM; AND OTHER MATTERS RELATED THERETO.**

**WHEREAS**, the Council has determined that there exists within the City’s Water and Sewer System (the “**System**”) customers who, due to their economic condition, on occasion are unable to pay the monthly cost of water and sewer services; and

**WHEREAS**, the Council has determined that it may be detrimental to public health and economically disruptive for individuals to be without water and sewer service, and in order to provide relief to those who are occasionally unable to pay the monthly cost of water and sewer service, the Council wishes to create the “Coins that Add Relief and Enable” (CARE) Program (the “**Program**”) in order to provide a means to permit those customers of the System who are willing to give a small amount on a monthly basis for such purposes by “rounding up” their monthly utility charges and to permit a not-for-profit corporation to administer a program to use the funds so raised and to provide assistance to individuals that are in need of such relief; and

**WHEREAS** the Council hereby finds that such a program will help alleviate the negative effects discussed above and will therefore benefit the health, safety, and general welfare of the customers of the System.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Florence, South Carolina that the following sections or noted subsections of said sections of the City of Florence Code of Ordinances be revised and hereby amended to read as stated below. Existing subsections not specifically identified in the sections below shall remain unchanged as written.

**Section 1. Sec. 12.4.2 - The Coins that Add Relief and Enable (CARE) Program**

- (a) In order to fund the Coins that Add Relief and Enable (CARE) Program (the “**Program**”), the following sections apply:
  - (1) The total monthly bill for participating utility customers of the City in each customer classification located either inside or outside of the City, shall be determined by calculating the amount of each such customer’s bill based upon the Schedule of Rates, and other fees and/or charges applied (the “**Original Monthly Bill**”), as it may be amended from time to time, and then by rounding such amount up to the next whole dollar amount (the “**Rounded Monthly Bill**”). This provision shall apply to all existing and new customers of the System unless any such customer shall opt-out of this provision pursuant to subsection (2) of this Section.



## Roundup Ordinance (continued)

- (2) Any customer of the System may, at any time, opt out of the requirements of subsection (1) of this Section by providing written notification to the City's Utility Finance Division. Any customer that chooses to opt out in such a manner may thereafter choose to opt into the requirements of subsection (1) of this Section by providing written notification to the City's Utility Finance Division. Any customer who fails to opt out of the Program is considered to have consented to the customer's participation therein.
  - (3) The amount calculated as the difference between the amount of each customer's Original Monthly Bill and the Rounded Monthly Bill shall be transferred to a separate account within the Water and Sewer Enterprise Fund to be designated as the "CARE" account (the "**Program Account**"). Amounts accumulated in the Program Account are to be used solely for the purpose of aiding those customers of the System who are unable to pay the monthly cost of water and sewer service in the manner determined by the Council.
- (b) Each customer of the System shall be notified of the opt out provision of the Program, provided for in Section 1, by the means of a letter that is to be distributed to each existing customer in the monthly bill for water and sewer service preceding the first month that the provisions of Section 1 is effective. In addition, the flyer, or a flyer providing substantially the similar information, shall be provided to all new customers at such time as the customer requests service.
- (c) Administration of the Program
- (1) The Program is to be administered by a qualified third-party not-for-profit agency (the "Agency"). On a monthly basis, or at such time as the Chief Financial Officer, or designee, determines to be most efficient, funds held in the Program Account shall be transferred to the Agency. The Agency shall hold all such funds received from the City in a separate fund to be segregated from the general operating funds of the agency.
  - (2) The Agency shall at all times administer the Program in accordance with the CARE Program Guidelines (the "**Guidelines**"). In addition, the City shall enter into an agreement with the Agency for the ongoing administration of the Program. The City Manager, or designee, shall select and negotiate terms with the Agency.

(d) Authorizations

The City Manager for the City, and other City staff, are hereby authorized to do all things necessary to implement the Program in accordance with the provisions of this Ordinance.

**Section 2.** That all ordinances or parts of ordinances in conflict or inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency or conflict.

**Roundup Ordinance (continued)**

This Ordinance shall become effective six months following its approval and adoption by the City Council of the City of Florence.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**Approved as to form:**

\_\_\_\_\_  
Benjamin T. Zeigler  
**City Attorney**

\_\_\_\_\_  
Teresa Myers Ervin  
**Mayor**

**Attest:**

\_\_\_\_\_  
Casey C. Moore  
**Municipal Clerk**

## **City of Florence** **Round Up “Coins that Add Relief and Enable” (CARE) Program** **Guidelines**

### **PURPOSE:**

The City of Florence’s CARE Program will be funded by voluntary contributions from the utility customers it serves. This program is designed to provide financial assistance to those utility customers in need of help. The extra money paid on a utility bill, which is really a donation, goes towards helping the less fortunate pay their water and sewer utility bill. The monies collected will be deposited into a separate account to be administered by a designated agency to oversee the program. Payments are made directly to vendor (Utility Finance Division) and credited to the applicant’s water utility account.

### **APPLICANT ASSISTANCE REQUIREMENTS:**

- **Maximum** assistance- up to **\$150.00** once each six-month period.
- Applicant must reside at the address stated on the utility bill; however, when the bill is in the name of a household member other than the applicant, the applicant must provide proof s/he resides at that address, relationship to applicant (if applicable) and approval to access that account. Husband and wife living in the same household do not need approval to access the account.
- Bills will not be accepted if person whose name appears on the bill has been deceased for longer than 12 months (except where the applicant is the spouse of the deceased), with proof required that the individual has been deceased less than 12 months; bill is in a minor child’s name; or bill is in non-household adult’s name.
- When the bill is in the name of the landlord, the landlord must provide a statement indicating that the applicant is permitted to access that account, to include making payment on the account. The file must include this documentation. Customer must provide a current Lease Agreement indicating the account is in the landlord’s name, but the bill is the responsibility of the tenant.
- May be used to pay service fees required for new service.
- Applicant must provide copy or original utility (water) bill; the bill must have been issued within the last 30-days to verify the account number. Bill must detail all past due and current charges.
- Assistance funds cannot be used to pay bills that are in cut-off/disconnection status within five (5) days of application date.
- Assistance funds may not be used to pay customer contributions that are voluntarily donated for round programs; those fees must be deducted from the customer’s utility bill and excluded from the assistance fund amount.
- Assistance overage from a payment shall remain as a credit balance on the utility account until exhausted. No cash out or refund benefits will be allowed for overage.



**Exhibit B**  
**Program Guidelines**

**SPECIAL CONSIDERATION WILL BE GIVEN TO THE FOLLOWING VULNERABLE HOUSEHOLDS:**

1. Residential account only
2. Elderly-Individuals aged 60 years or older.
3. Disabled-Individuals must provide proof of disability.
4. Children aged 5 and younger.
5. Those households with an income below the current income limit of 120% of the Area Median Income.

**HOW TO APPLY FOR ROUND UP ASSISTANCE:**

- Complete aid assistance application with Lighthouse Ministries, which will be reviewed on a case-by-case basis.

FLORENCE CITY COUNCIL MEETING

**DATE:** September 11, 2023  
**AGENDA ITEM:** Resolution  
**DEPARTMENT/DIVISION:** Finance

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**I. ISSUE UNDER CONSIDERATION:**

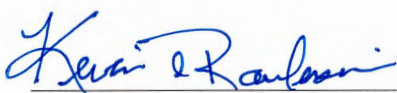
A Resolution authorizing staff to negotiate a grant agreement with the organizations in the amounts as shown in "Exhibit A" in compliance with the South Carolina Opioid Recovery Act.


**II. POINTS TO CONSIDER:**

1. South Carolina is one of the many states receiving payments from the nationwide \$26 billion settlement agreement with opioid manufacturers, distributors and retailers for actions contributing to the current opioid epidemic.
2. As a result, the SC Legislature has created the South Carolina Opioid Recovery Fund Board ("SCORF Board") to administer and distribute of the South Carolina Opioid Recovery Funds.
3. The City of Florence currently has \$291,208.71 in funds in the Guaranteed Political Subdivision Fund to be spent in accordance with the South Carolina Opioid Recovery Act.
4. The City solicited and received five applications for funding:
  - a. Regeneration Center - \$847,875
  - b. Resurrection Restoration Center for the Homeless - \$150,000
  - c. Tenacious Grace/Fire Sparrows - \$246,000
  - d. Circle Park (Clinical Counselor position) - \$69,825
  - e. Circle Park (Peer Support Specialist position) - \$55,860

**III. ATTACHMENTS:**

1. Proposed Resolution

  
Kevin D. Rawlinson  
Chief Financial Officer

  
Randall S. Osterman  
City Manager

**RESOLUTION NO. 2023-41**

**A RESOLUTION AUTHORIZING STAFF TO NEGOTIATE A GRANT AGREEMENT WITH THE ORGANIZATIONS IN THE AMOUNTS AS SHOWN IN “EXHIBIT A” IN COMPLIANCE WITH THE SOUTH CAROLINA OPIOID RECOVERY ACT.**

**Incident to adoption of this Resolution, City Council of the City of Florence (the “Council”) makes the following findings of fact:**

1. South Carolina is one of the many states receiving payments from the nationwide \$26 billion settlement agreement with opioid manufacturers, distributors and retailers for actions contributing to the current opioid epidemic.
2. The South Carolina Opioid Recovery Fund Board (the “SCORF Board”) administers the distribution of the South Carolina Opioid Recovery Funds, including funds from the Guaranteed Political Subdivision Fund as set forth in Section 11-58-50 of the South Carolina Code, which must be used for approved abatement strategies.
3. Projects to be funded from the Guaranteed Political Subdivision Fund must be submitted to the SCORF Board for approval by a political subdivision of the State of South Carolina.
4. The City of Florence (the “City”) currently has \$291,208.71 available in funds in the Guaranteed Political Subdivision Fund to be spent in accordance with the South Carolina Opioid Recovery Act.
5. The City of Florence solicited and received five applications for funding for projects from agencies that provide or will provide services that are approved uses of funds from the Guaranteed Political Subdivision Fund:
  - a. Regeneration Center - \$847,875
  - b. Resurrection Restoration Center for the Homeless - \$150,000
  - c. Tenacious Grace/Fire Sparrows - \$246,000
  - d. Circle Park (Clinical Counselor position) - \$69,825
  - e. Circle Park (Peer Support Specialist position) - \$55,860
6. Council finds that each of the projects complies with the application requirements set out by the SCORF Board and is for an approved abatement strategy.

**NOW, THEREFORE, BASED UPON THE FINDINGS OF FACT REFERENCED AND SET OUT ABOVE, IT IS HEREBY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF FLORENCE, SOUTH CAROLINA AS FOLLOWS:**

- a. City Council hereby authorizes staff to negotiate a grant agreement for monies from the Guaranteed Political Subdivision Fund with the organizations and in the amounts shown in “Exhibit A” attached to this resolution.
- b. Upon execution of each such grant agreement, staff is authorized to take all such actions as may be required for consideration and approval of funding from the SCORF Board, and to take all other actions necessary to effectuate the purposes, determinations, and directions of this resolution.



AND IT IS SO RESOLVED THIS 9<sup>TH</sup> DAY OF OCTOBER 2023.

APPROVED AS TO FORM:

\_\_\_\_\_  
**BENJAMIN T. ZEIGLER**  
City Attorney

\_\_\_\_\_  
**TERESA MYERS ERVIN**  
Mayor

ATTEST:

\_\_\_\_\_  
**CASEY C. MOORE**  
Municipal Clerk

**City of Florence, SC  
Avaible Opioid Funds  
FY 2024**

<b>Agency</b>	<b>Requested</b>	<b>Approved</b>
Ressurrection Restoration Center for the Homeless	150,000.00	
Regeneration Center	847,875.00	
Tenacious Grace/Five Sparrows	246,000.00	
Circle Park (Clinical Counselor)	69,825.00	
Circle Park (Peer Support Specialist)	55,860.00	

**Total Available: \$291,208.71**

FLORENCE CITY COUNCIL MEETING

**DATE:** October 9, 2023  
**AGENDA ITEM:** Resolution to Transfer ARPA Funds  
**DEPARTMENT/DIVISION:** Finance

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**I. ISSUE UNDER CONSIDERATION:**

For City Council consideration is to authorize the City Manager to transfer \$500,000 from the ARPA Fund to the General Fund.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

The City of Florence has received a total of \$7,943,151 in funds from the federal government's American Rescue Plan Act of 2021 (ARPA) in two payments.

**III. POINTS TO CONSIDER:**

The City Council of the City of Florence set aside \$1,000,000 of the ARPA funds to financially assist Florence County to expand broadband access. However, Florence County is no longer in need of this assistance. The City Council previously authorized the transfer of \$500,000 of these funds. Therefore, the City Manager wishes to transfer the remaining \$500,000 of these funds to the General Fund to purchase 8 police vehicles (\$400,000), and \$100,000 to increase contingency.

**IV. STAFF RECOMMENDATION:**

Staff recommends authorizing the City Manager to transfer the funds.



Kevin D. Rawlinson  
Chief Financial Officer



Randall S. Osterman  
City Manager



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO AUTHORIZE THE TRANSFER OF \$500,000 FROM ARPA FUNDS TO THE GENERAL FUND FOR THE PURCHASE OF 8 POLICE VEHICLES AND INCREASE THE CONTINGENCY FUND.**

**WHEREAS**, the City of Florence received funding from the American Rescue Plan Act of 2021 (ARPA) in two payments totaling \$7,943,151; and

**WHEREAS**, the ARPA funds were received using the Lost Revenue section of the Act; and

**WHEREAS**, the City of Florence set aside \$1,000,000 to assist Florence County with broadband expansion however, the County of Florence did not require the financial assistance from the City; and

WHEREAS, the City Council of the City of Florence, South Carolina has previously authorized the transfer of \$500,000 to the General Fund to purchase 4 police vehicles and 1 sanitation truck;

**NOW THEREFORE, BE IT RESOLVED**, that the Council of the City of Florence authorizes the City Manager to transfer \$500,000 to the General Fund from the ARPA Fund to allot \$400,000 to purchase of 8 police vehicles and \$100,000 to increase contingency.

**RESOLVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**Approved as to form:**

\_\_\_\_\_  
Benjamin T. Zeigler  
City Attorney

\_\_\_\_\_  
Teresa Myers Ervin  
Mayor

**Attest:**

\_\_\_\_\_  
Casey C. Moore  
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

**DATE:** October 9, 2023  
**AGENDA ITEM:** Resolution  
**DEPARTMENT/DIVISION:** City Council  
Sponsored by Councilwoman Lethonia Barnes

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**I. ISSUE UNDER CONSIDERATION:**

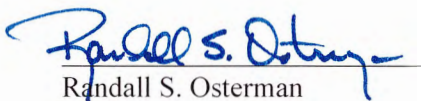
A Resolution of Recognition for the accomplishments of Oscar James.

**II. POINTS TO CONSIDER:**

1. Oscar James was born in Florence, SC where he attended high school and cosmetology school earning his diploma and cosmetology license simultaneously.
2. Oscar James is a master hair stylist who has amassed an impressive celebrity client list.
3. Oscar James opened the Oscar James Salon and Spa in Florence, spurring economic redevelopment downtown.

**III. ATTACHMENTS:**

1. Proposed Resolution

  
Randall S. Osterman  
City Manager

(STATE OF SOUTH CAROLINA)  
( )  
CITY OF FLORENCE)

**RESOLUTION NO. 2023-45**

**A RESOLUTION OF RECOGNITION FOR THE ACCOMPLISHMENTS OF OSCAR JAMES.**

- WHEREAS,** Oscar James is widely known and respected in Florence, South Carolina and is a graduate of South Florence High School; and
- WHEREAS,** eager to enter the professional world, Oscar earned his diploma and obtained his cosmetology license simultaneously; and
- WHEREAS** after graduating, Oscar worked at several salons in Florence before moving to New York City to pursue his dream; and
- WHEREAS,** once in New York City, Oscar worked at some of the finest salons and began placing himself in settings that would showcase his styling ability; and
- WHEREAS,** Oscar’s talents soon caught the eye of other industry professionals and he was recommended to work for his longtime favorite, Vanessa Williams. It was then that he began to transition from salon work to working full-time with celebrities; and
- WHEREAS,** Oscar’s impressive client list includes Tyra Banks, Iman, and Jennifer Hudson. His work has graced the covers of multiple magazines such as Vogue, Elle, Essence, Cosmopolitan, Vanity Fair and InStyle Magazine and he was the 37<sup>th</sup> Annual Daytime Entertainment Emmy Award Winner for Outstanding Achievement in Hair Styling for the TYRA Show; and
- WHEREAS,** having never forgotten his roots, Oscar invested his hard-earned money to open the Oscar James Salon and Spa in Florence. While the Salon has since closed its doors, this investment in Florence spurred the downtown revitalization initiative and paved the way for future economic development opportunities; and
- WHEREAS,** Oscar’s dream of a revitalized Florence has come to fruition and his investment in the Florence community will continue to resonate for many years to come.

**NOW, THEREFORE BE IT RESOLVED,** the City Council of the City of Florence, does hereby recognize Oscar James for his tremendous professional accomplishments and for his contributions to the revitalization of his hometown – Florence, South Carolina.

**RESOLVED THIS 9<sup>th</sup> DAY OF OCTOBER 2023.**

Approved as to form:

\_\_\_\_\_  
BENJAMIN T. ZEIGLER  
CITY ATTORNEY

\_\_\_\_\_  
TERESA MYERS ERVIN  
MAYOR

ATTEST:

\_\_\_\_\_  
CASEY C. MOORE  
MUNICIPAL CLERK



FLORENCE CITY COUNCIL MEETING

**DATE:** October 13, 2023  
**AGENDA ITEM:** Resolution  
**DEPARTMENT/DIVISION:** City Council  
Sponsored by Councilman J. Lawrence Smith, II

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**I. ISSUE UNDER CONSIDERATION:**

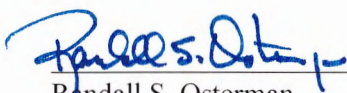
A Resolution of Recognition for the Contributions of East Side Story in the community.

**II. POINTS TO CONSIDER:**

1. East Side Story was founded in 2021 by Sharmeen Sumter and co-founded by Joe Cummings and Chastity Baccus.
2. East Side Story's mission is to tirelessly champion the causes of social justice, equality, and community empowerment.
3. East Side Story supports the community by offering scholarships, organizing a community women's empowerment march and collaborating with local leaders on ways to better assist the community.

**III. ATTACHMENTS:**

1. Proposed Resolution



\_\_\_\_\_  
Randall S. Osterman  
City Manager

(STATE OF SOUTH CAROLINA)  
( )  
(CITY OF FLORENCE)

**Resolution No. 2023-46**

**A RESOLUTION OF RECOGNITION FOR THE CONTRIBUTIONS OF EAST SIDE STORY IN THE COMMUNITY.**

**WHEREAS,** East Side Story was founded by Sharmeen Sumter and co-founders Joe Cummings and Chastity Baccus with a vision to create a world where every individual, regardless of their background, has the opportunity to thrive in a just and equitable society; and

**WHEREAS,** established in 2021, East Side Story's mission is to tirelessly champion the causes of social justice, equality, and community empowerment; and

**WHEREAS,** standing firmly on a bedrock of values that define who they are and how they engage with their community and the world, East Side Story embraces inclusivity, empathy, integrity, and a resolute commitment to non-violence; and

**WHEREAS,** East Side Story works tirelessly for the community offering over \$5000 in scholarships, organizing a community women's empowerment march, and collaborating with local leaders on ways to better assist the community; and

**WHEREAS,** since its inception, East Side Story has become well respected within the community as they work towards positive, sustainable change.

**NOW, THEREFORE BE IT RESOLVED,** the City Council of the City of Florence, does hereby recognize East Side Story for their many contributions towards the betterment of the City of Florence and looks forward to their continued examples of dedication to the community.

**RESOLVED THIS 9<sup>th</sup> DAY OF OCTOBER 2023.**

Approved as to form:

\_\_\_\_\_  
BENJAMIN T. ZEIGLER  
CITY ATTORNEY

\_\_\_\_\_  
TERESA MYERS ERVIN  
MAYOR

ATTEST:

\_\_\_\_\_  
CASEY C. MOORE  
MUNICIPAL CLERK

VIII. a.  
Reports to Council  
Board Appointments

FLORENCE CITY COUNCIL MEETING

**DATE:** October 9, 2023  
**AGENDA ITEM:** Report to Council  
**DEPARTMENT/DIVISION:** City Council

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**I. ISSUE UNDER CONSIDERATION:**

Council will consider nominations for City Boards and/or Commissions.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

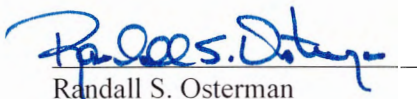
1. There are three (3) Boards or Commissions that have either a vacancy and/or expired term.

**III. POINTS TO CONSIDER:**

1. Each member of a City of Florence Board or Commission shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
2. Members of the boards and commissions shall be appointed in consideration of their professional expertise, knowledge of the community, and concern for the future welfare of the total community and its citizens.

**IV. ATTACHMENTS:**

1. Spreadsheet of Council Nominations to Boards and Commissions.
2. Nomination Packet.

  
Randall S. Osterman  
City Manager



**SCHEDULE OF COUNCIL NOMINATIONS TO BOARDS AND COMMISSIONS - OCTOBER 2023**

	District 1	District 2	District 3	At-Large 1	At-Large 2	At-Large-3	Mayor
	Jackson	Smith	Braddock	Jebaily	Barnes	McCall	Ervin
<b>City of Florence Design Review Board</b>	X						
<b>Public Safety Citizen's Review Board</b>							X
<b>Aesthetics Advisory Committee</b>	X						

## DESIGN REVIEW BOARD

### **I. NOMINATIONS:**

There is one (1) expired term on the Design Review Board.

### **II. APPOINTMENT REQUIREMENTS:**

- Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
  
- Applicable membership requirements:
  - Commercial general contractor licensed by the State of South Carolina

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilwoman NeSmith-Jackson

### **IV. SEEKING REAPPOINTMENT:**

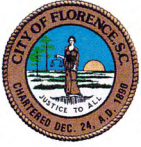
- Kyle Gunter – Commercial General Contractor

### **V. NEW APPLICANT(S):**

There are currently no qualified applicants on file

### **VI. ATTACHMENTS:**

- Letters of interest from current board members



FULL LIFE. FULL FORWARD.  
**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Kyle Gunter  
3301 Tennyson Drive  
Florence, SC 29501

Dear Mr. Gunter,

Our records indicate that your term on the City of Florence Design Review Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Design Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Design Review Board.

I do not want to be considered for reappointment to the Design Review Board.

Signature

## PUBLIC SAFETY CITIZEN'S REVIEW BOARD

### **I. NOMINATIONS:**

There is one (1) vacancy\* on the Public Safety Citizen's Review Board.

\* Marion McDowell has indicated that he would not like to be considered for reappointment.

### **II. APPOINTMENT REQUIREMENTS:**

- Must be a city resident
- At least 21 years of age

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Mayor Ervin

### **IV. NEW APPLICANT(S):**

- Meyah Turner

### **V. ATTACHMENTS**

- Letters of interest from current serving members
- Applications received





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**FLORENCE**  
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Marion McDowell  
1120 N. Elmgrove Av.  
Florence, SC 29506

Dear Mr. McDowell,

Our records indicate that your term on the City of Florence Public Safety Citizen's Review Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Public Safety Citizen's Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Randall S. Osterman".

Randall S. Osterman  
City Manager

I would like to be considered for reappointment to the Public Safety Citizen's Review Board.

I do not want to be considered for reappointment to the Public Safety Citizen's Review Board.

A handwritten signature in black ink, appearing to read "Marion McDowell".  
Signature

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Public Safety Citizen's Review Board

**Council District County**

District 1 Florence

**Your Name**

Turner, Meyah Monae

**Email Address**

meyah.turner@yahoo.com

**Residential Address**

1173-G Waxwing Dr., Florence, South Carolina  
29505

**Mailing Address**

P. O. Box 528, Kingstree, South Carolina 29556

**Your Occupation - Title**

Unemployed

**Business Phone**

**Residence Phone**

(843) 496-8131

**Employer Name**

**Employer Address**

**City**

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

10

**Why would you like to serve?**

I would like to serve to help bring positive, beneficial changes to the residents of the city of Florence.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date: Are you involved in any Community Activities? If so, please list:**

No

**What are your goals and objectives if appointed to the Commission/Board?**

My goal is to dedicate much time and effort toward bringing positive changes to the City of Florence through acts of service and leadership, as well as advocacy. I desire to be a prominent voice for change and contribute to maintaining a safe environment while protecting the wellbeing of all residents of the City of Florence.

## AESTHETICS ADVISORY COMMITTEE

### **I. NOMINATIONS:**

There is one (1) vacancy\* on the Aesthetics Advisory Committee.

\*Ms. Shelanda Deas has resigned from her position on the Aesthetics Advisory Committee due to appointment to the Planning Commission.

### **II. APPOINTMENT REQUIREMENTS:**

Members must reside or be employed within the city limits.

### **III. COUNCILMEMBER(S) TO MAKE NOMINATION:**

- Councilwoman NeSmith-Jackson

### **IV. NEW APPLICANT(S):**

- Maureen Finger

### **V. ATTACHMENTS**

- Applications received

# City of Florence Boards and Commissions Application

Form Status

Notes:

**Board or Commission for which you are applying:**

Aesthetics Advisory Committee

**Council District County**

District 1

Florence

**Your Name**

Maureen Finger

**Email Address**

memulholland@gmail.com

**Residential Address**

1325 Sewanee Avenue, Florence, South Carolina  
29501

**Mailing Address**

1325 Sewanee Avenue, Florence, South Carolina  
29501

**Your Occupation - Title**

Healthcare professional

**Business Phone**

**Residence Phone**

(518) 893-7292

**Employer Name**

**Employer Address**

**City**

**State**

South Carolina

## General Qualifications

**Are you a resident of the City?**

Yes

**If so, how Long?**

9

**Why would you like to serve?**

I'm interested in contributing to Florence's parks and playground initiatives in some way! I'd love to support the growth and development of more programs for kids.

**Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:**

No

**Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No**

No

**If so, list the position and date: Are you involved in any Community Activities? If so, please list:**

No

**What are your goals and objectives if appointed to the Commission/Board?**

I'd like to support Florence initiatives for family friendly events and playgrounds. I would be grateful for the opportunity to learn and help in any capacity. Thanks for the opportunity to apply!