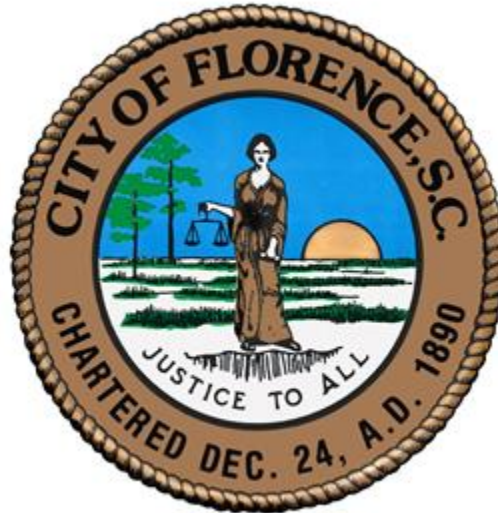


**REGULAR MEETING
OF
FLORENCE CITY COUNCIL**



**COUNCIL CHAMBERS
324 W. EVANS STREET
FLORENCE, SOUTH CAROLINA**

**MONDAY
July 10, 2023
1:00 P.M.**



**REGULAR MEETING OF FLORENCE CITY COUNCIL
MONDAY, JULY 10, 2023 – 1:00PM
CITY CENTER – COUNCIL CHAMBERS
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

I. CALL TO ORDER

II. INVOCATION

Pledge of Allegiance to the American Flag

III. APPROVAL OF MINUTES

June 12, 2023 – Regular Meeting
June 20, 2023 – Special Meeting

IV. SPECIAL RECOGNITION

Florence 8U and 14U All Star Boys Basketball team.

V. APPEARANCES BEFORE COUNCIL

Note: Each person who gives notice to speak may be limited to a five (5) minute presentation at the discretion of the presiding officer, City of Florence Code of Ordinances, Section 2-24(h).

a. Ms. Modestine Samuel

To speak to Council regarding a potential African American History Museum.

b. Mr. Scott Murphy

To present a gift from the Naturally Outdoors Parkworks Fund with Eastern Carolina Community Foundation.

c. Mr. Jonathan McKnight

To speak to Council about ensuring safety and applicable code adherence for a group home project.

VI. ORDINANCES IN POSITION

a. **Bill No. 2023-22 – Second Reading**

An Ordinance to amend Article IV of Chapter 2 specifically Section 2-206 of the City of Florence Code of Ordinances amending the designated areas to include the East Palmetto Corridor within municipal limits.

b. **Bill No. 2023-23 – Second Reading**

An Ordinance to annex Phase IV of The Grove at Ebenezer, identified as a portion of Florence County Tax Map Number 00075-01-221.

c. **Bill No. 2023-25 – Second Reading**

An Ordinance to repeal and replace portions of Sections 3-2, 3-7, and 3-11 of the Code of Ordinances of the City of Florence entitled “Definitions”, “Public Nuisance”, “Dangerous/Vicious Animal Enforcement”, and other matters relating thereto.

VII. INTRODUCTION OF ORDINANCES

a. **Bill No. 2023-26 – First Reading**

An Ordinance providing for the issuance and sale of combined waterworks and sewerage system revenue bonds of the City of Florence, South Carolina, and other matters relating thereto.

(Note: This item may be discussed in Executive Session.)

b. **Bill No. 2023-27 – First Reading**

An Ordinance revising the water and sewer rate schedule for the City of Florence, South Carolina.

c. **Bill No. 2023-28 – First Reading**

An Ordinance to amend the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

d. **Bill No. 2023-29 – First Reading**

An Ordinance to abandon a portion of sewer line and easement located on private property at 1411 Golf Terrace Boulevard, identified as Florence County Tax Map Number 00101-01-470.

VIII. INTRODUCTION OF RESOLUTIONS

a. **Resolution No. 2023-35**

A Resolution and Conditional Grant Agreement for a development located within an overlay district.

(Note: This item may be discussed in Executive Session.)

IX. REPORTS TO COUNCIL

- a. Appointments to Boards and Commissions**

X. MAYORAL REPORT

XI. COMMITTEE REPORTS

- a. Business Development Committee**
- b. Community Development Committee**
- c. Marketing and Public Relations Committee**
- d. Finance, Audit and Budget Committee**

(Note: Action may be taken during Committee Reports.)

XII. EXECUTIVE SESSION

- a. To receive legal advice on the issuance and sale of water and sewer revenue bonds [30-4-70(a)(2)].**
- b. For discussion of matters related to a proposed Economic Development Project located within an Overlay District [30-4-70(a)(5)].**
- c. Personnel Matter [30-4-70(a)(1)].**

After returning to open session, Council may take action on matters discussed in Executive Session.

XIII. ADJOURN



**REGULAR MEETING OF FLORENCE CITY COUNCIL
MONDAY, JUNE 12, 2023 – 1:00 P.M.
CITY CENTER – COUNCIL CHAMBERS
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

MEMBERS PRESENT

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock, Councilwoman LaShonda NeSmith-Jackson and Councilman J. Lawrence Smith, II

ALSO PRESENT

Mr. Randall S. Osterman, City Manager; Mr. Scotty Davis, Deputy City Manager; Mr. Benjamin T. Zeigler, City Attorney; Mrs. Casey Moore, Municipal Clerk; Mr. Clint Moore, Assistant City Manager of Development; Chief Allen Heidler, Florence Police Department; Chief Shannon Tanner, Florence Fire Department; Mrs. Jennifer Krawiec, Director of Human Resources; Mr. Michael Hemingway, Director of Utility Planning and Economic Development; Mr. Jerry Dudley, Director of Utilities; Mrs. Amanda Pope, Director of Marketing/Communications and Municipal Services; Mr. Chuck Pope, Director of Public Works and Mr. Kevin Rawlinson, Chief Financial Officer

MEDIA PRESENT

Mr. Christian Smith with the Florence Morning News, Mr. Seth Taylor with the Post and Courier, and Mrs. Tonya Brown with WPDE were present for the meeting.

Notices of this regular meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

CALL TO ORDER

Mayor Ervin called the June 12, 2023 regular meeting of Florence City Council to order at 1:00 p.m.

INVOCATION

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

APPROVAL OF MINUTES

Councilwoman NeSmith-Jackson made a motion to adopt the minutes of the April 24, 2023 work session and the May 8, 2023 regular meeting and Councilman Braddock seconded the motion. The minutes were unanimously adopted.

ADDENDUMS TO THE AGENDA



**FLORENCE CITY COUNCIL
REGULAR MEETING – JUNE 12, 2023**

Bill No. 2023-25 – First Reading

An Ordinance to repeal and replace portions of Sections 3-2, 3-7, and 3-11 of the Code of Ordinances of the City of Florence entitled “Definitions”, “Public Nuisance”, “Dangerous/Vicious Animal Enforcement”, and other matters relating thereto.

Resolution No. 2023-34

A Resolution of Recognition for the contributions of Divine Acts of Kindness in the City of Florence.

There are two addendums to the agenda for Council’s consideration. Councilwoman NeSmith-Jackson made a motion to add Bill No. 2023-25 and Resolution No. 2023-34 to the June 12, 2023 agenda and Councilman Braddock seconded the motion.

Council voted unanimously to add Bill No. 2023-25 and Resolution No. 2023-34 to the June 12, 2023 agenda for the regular meeting of City Council.

PUBLIC HEARING

A Public Hearing will be held to receive input on the City of Florence Fiscal Year Budget 2023-2024.

Mayor Ervin opened the public hearing at 1:03pm. Being no one to speak, Mayor Ervin closed the public hearing at 1:03pm.

APPEARANCES BEFORE COUNCIL

Dr. Yolonda Echols

Dr. Yolonda Echols appeared before Council to introduce the Beacon Of Light Institute for Veterans. The mission for the Beacon Of Light is to help women and men who have served or are currently serving in the military and enhancing the quality of life for veterans. Dr. Echols spoke of an upcoming free community event to celebrate veterans and first and emergency responders.

Dr. John Bruce and Ms. Jayne Boswell

Dr. John Bruce and Ms. Jayne Boswell appeared before Council to request consideration of a strengthened dog ordinance to protect against dangerous dogs. Dr. Bruce spoke of an incident that occurred approximately one year ago in which small dog was killed by large dogs. An investigation was completed by the police department and the owner of the large dogs was given a verbal warning. Following this incident, the dogs frequently escaped their yard and ran after adults and children. Every time this happens, the owner is fined only \$100. Dr. Bruce stated the City’s laws are too weak and asked that the Richland County ordinance be looked at. He also said an animal control officer must be given more power to assist police and asked that the City consider licensing people that breed pets for sale. Licensing fees could potentially be used to fund a spay and neuter clinic.

Ms. Jayne Boswell said overpopulation of animals has become a state and national crisis that has resulted from the lack of licensing and spay/neuter laws and it is an opportune time for Florence to address these concerns.



**FLORENCE CITY COUNCIL
REGULAR MEETING – JUNE 12, 2023**

Mayor Ervin said many of the concerns shared will be addressed in Bill No. 2023-25 scheduled for first reading today. While this bill is just being introduced, it will be ongoing and continued to be looked at for future enhancement.

Pro tem Jebaily asked Ms. Boswell if she has had the opportunity to look at the proposed ordinance, to which she replied she has not. Pro tem Jebaily asked staff to share the proposed ordinance with Ms. Boswell, as her review and input would be beneficial. Although first reading is occurring at the meeting today, amendments can be made prior to second reading.

Mr. Carl Schleg

Mr. Carl Schleg appeared before Council and to request consideration of speed bumps on Park Avenue. Mr. Schleg said Park Avenue is too dangerous and drivers frequently speed.

Reverend Marvin Hemingway, Chairperson – Pee Dee Youth Initiative

Reverend Hemingway appeared before Council to speak on Pee Dee Youth Day. Reverend Hemingway announced the first annual Pee Dee Youth Day initiative scheduled July 8, 2023 at the Barnes Street Activity Center and the City Center Farmers Market. The theme for this year's event is "Focus on your Future".

Mrs. Mindy Taylor, District Manager – Duke Energy

Mrs. Mindy Taylor appeared before Council to present to the City of Florence the Duke Energy Emergency Preparedness and Storm Resiliency Grant. The Duke Energy Foundation provided \$500,000 of grants to thirty-two organizations across the state to support their emergency preparedness efforts. Mrs. Taylor presented the City of Florence with a \$20,000 grant to help purchase emergency equipment.

ORDINANCES IN POSITION

Bill No. 2023-17 – Second Reading

An Ordinance authorizing the City to extend the lease on the real estate known as 228 West Darlington Street and designated as Florence County Tax Map Parcel 90086-02-004 to Pee Dee Regional Transportation Authority under the terms and conditions set out in the written lease attached as Exhibit A to this Ordinance.

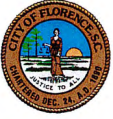
Pro tem Jebaily made a motion to adopt Bill No. 2023-17 on second reading and Councilwoman Barnes seconded the motion.

Councilwoman NeSmith-Jackson asked what is in the storage area that is being released to the PDRTA and Mr. Randy Osterman, City Manager, said nothing. The City is not in need of this storage space and it would be much better utilized by the PDRTA.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-17 was adopted.

Bill No. 2023-18 – Second Reading

An Ordinance to annex and zone 136 Wilson Road, identified as Florence County Tax Map Number 90097-01-022.



FLORENCE CITY COUNCIL
REGULAR MEETING – JUNE 12, 2023

Councilman McCall made a motion to adopt Bill No. 2023-18 on second reading and Pro tem Jebaily seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-18 was adopted.

Bill No. 2023-19 – Second Reading

An Ordinance to adopt the City of Florence 2020 Comprehensive Plan and the City of Florence 2020 Downtown Masterplan.

Pro tem Jebaily made a motion to adopt Bill No. 2023-19 on second reading and Councilwoman Barnes seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-19 was adopted.

INTRODUCTION OF ORDINANCES

Bill No. 2023-21 – First Reading

An Ordinance to raise revenue and adopt a budget for the City of Florence, South Carolina, for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

Councilwoman NeSmith-Jackson made a motion to pass Bill No. 2023-21 on first reading and Councilwoman Barnes seconded the motion.

Mr. Kevin Rawlinson, Chief Financial Officer, reported the total proposed budget is \$115,246,530 with the general fund being the largest. There is a proposed 5 mil increase in the budget which will increase the current millage of 63.1 mils to 68.1 mils.

Mr. Rawlinson went over revenue and expenditure highlights of the general fund. General fund revenues total \$48,661,500 with property taxes and business licenses being approximately 60% of the total revenues. The budget is balanced so expenditures also total \$48,661,500.

Pro tem Jebaily made a motion to amend the proposed budget, specifically the community programs section, in light of the changes made to the Community Development Block Grant (CDBG) budget at last month’s meeting and decrease funding for No One Unsheltered (NOU) Homeless Programs by \$6,200 (from \$75,000 to \$68,800), Florence Family Support Center by \$5,800 (from \$8,800 to \$3,000), and My Brother’s Keeper by \$10,000 (from \$20,000 to \$10,000) and utilize these monies to provide funding in the amount of \$15,000 for G-Lab, \$5,800 for the Leatherman Senior Center, and \$1,200 for Helping Florence Flourish. NOU will receive \$25,000 and My Brother’s Keeper will receive \$20,000 from the City’s CDBG budget.

Community Programs FY 2023-24		
Agency	Recommended Budget	Amendment
Boys & Girls Club	\$ 20,000	\$ 20,000
Transit System (PDRTA)	218,000	218,000
Pee Dee Red Cross	10,000	10,000
Keep Florence Beautiful	5,000	5,000
NOU Homeless Programs	75,000	68,800
Florence Family Support Center	8,800	3,000
My Brother’s Keeper	20,000	10,000



FLORENCE CITY COUNCIL
REGULAR MEETING – JUNE 12, 2023

Foster Care Clothing Closet	7,000	7,000
Pee Dee Coalition	5,000	5,000
G-Lab		15,000
Leatherman Senior Center		5,800
Helping Florence Flourish		1,200
Total	368,800	368,800

Council voted unanimously (7-0) on the amendment.

Councilwoman NeSmith-Jackson made a motion to pass Bill No. 2023-21, as amended, on first reading and Councilwoman Barnes seconded the motion. Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-21 was passed on first reading, as amended.

Bill No. 2023-22 – First Reading

An Ordinance to amend Article IV of Chapter 2 specifically Section 2-206 of the City of Florence Code of Ordinances amending the designated areas to include the East Palmetto Corridor within municipal limits.

Pro tem Jebaily made a motion to pass Bill No. 2023-22 on first reading and Councilwoman NeSmith-Jackson seconded the motion.

Mr. Clint Moore, Assistant City Manager of Development, reported the proposed Ordinance will create a mechanism for incentives to facilitate the improvement of the East Palmetto Street corridor. The boundaries of the corridor will be the parcels abutting the right of way along East Palmetto Street from South Church Street to Old Mars Bluff Road and are limited to the properties within the City limits. The grant will only be available for commercial development and the threshold investment established is at least \$5,000 and a maximum of \$20,000 in which the owner will have to match the funding.

Mayor Pro tem spoke of the importance of all the City’s gateways and he said he hopes this continues with all the other gateways into Florence. Councilman McCall also spoke of the importance of the gateways. He thanked staff for bringing this forward and asked for consideration for other corridors as well, particularly the Highway 52 corridor.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-22 was passed on first reading.

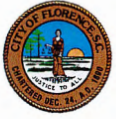
Bill No. 2023-23 – First Reading

An Ordinance to annex Phase IV of The Grove at Ebenezer, identified as a portion of Florence County Tax Map Number 00075-01-221.

Councilwoman NeSmith-Jackson made a motion to pass Bill No. 2023-23 on first reading and Councilwoman Barnes seconded the motion.

Mr. Moore said this annexation is part of the development agreement with the developer of The Grove in which the agreement requires annexation of the property prior to development.

There was discussion regarding the extension of the Florence Rail Trail. A sidewalk connector will bring the trail to the corner of Ebenezer and Pine Needles. The City is closing on the property to extend the trail in the next several months, at which point the trail will continue and connect to the Soccer Complex.



**FLORENCE CITY COUNCIL
REGULAR MEETING – JUNE 12, 2023**

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-23 was passed on first reading.

Bill No. 2023-24 – First Reading

An Ordinance to amend Section 8-3 of the City of Florence Code of Ordinances to allow fireworks on private property on July 4-5 and December 31-January 1 in the City of Florence.

Councilwoman NeSmith-Jackson made a motion to pass Bill No. 2023-24 on first reading and Councilman McCall seconded the motion.

Mr. Scotty Davis, Deputy City Manager, reported the City currently does not allow fireworks in the City limits. The proposed Ordinance will fireworks on private property from 10:00am on July 4th to 12:30am on July 5th and 10:00am on December 31st to 12:30am on January 1st.

Council voted unanimously in favor of the motion. Bill No. 2023-24 was passed on first reading.

Bill No. 2023-25 – First Reading

An Ordinance to repeal and replace portions of Sections 3-2, 3-7, and 3-11 of the Code of Ordinances of the City of Florence entitled “Definitions”, “Public Nuisance”, “Dangerous/Vicious Animal Enforcement”, and other matters relating thereto.

Councilwoman NeSmith-Jackson made a motion to pass Bill No. 2023-25 on first reading and Councilman Braddock seconded the motion.

Mr. Ben Zeigler, City Attorney, reported the proposed ordinance desires to address issues surrounding dangerous dogs and how to balance the concerns of public safety and enforcement without it being burdensome to own pets. Mr. Zeigler summarized the changes of the proposed ordinance. Section 3-2 defines “dangerous animals” in code and the proposed ordinance will clarify what constitutes a dangerous animal and lowers the threshold for what declares an animal dangerous. A provision has also been added to address pack-like behavior among dogs and a new provision that declares a dog as dangerous by chasing. Section 3-7 addresses “public nuisance” and the proposed ordinance makes clarifications on impoundment and repeated offenses. Also proposed within this section is a strengthened fine structure. Section 3-11 pertains to “dangerous/vicious animal enforcement” and the proposed ordinance includes affirmative requirements for dangerous animals regarding their enclosures and more authority has been given to animal control and the fines applicable to dangerous animals were increased.

Councilman McCall asked what the difference is between a Class III officer and the heightened responsibilities for the animal control officer. Mr. Osterman said a Class III Officer has more law enforcement capability. Current animal control officers have some investigatory authority but not the law enforcement abilities. Mr. Osterman said there has been discussion to move the animal control officers to the police department to serve as Class III officers, but they still have to work through some logistics.

Councilman Smith asked how the proposed fines line up with other municipalities. Mr. Zeigler said the fines are on par, but he can do some more research. While other municipalities may impose larger fines, administrative fines for municipalities are limited to \$500 by the state.

Pro tem Jebaily inquired on communications with the county with this ordinance, as they have also been working to amend their dog ordinance and it would be ideal for there to be compatibility. Mr. Zeigler said County Councilman Schofield has requested a copy of the ordinance once passed. Councilman Braddock also said they were trying to work through the ordinance with the county’s concurrently, but they decided the city needed to move forward instead of waiting for the county’s ordinance to pass.



**FLORENCE CITY COUNCIL
REGULAR MEETING – JUNE 12, 2023**

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-25 was passed on first reading.

INTRODUCTION OF RESOLUTIONS

Resolution No. 2023-31

A Resolution of Recognition for the accomplishments of Jolette Law.

Councilman Smith made a motion to adopt Resolution No. 2023-31 and Councilwoman Barnes seconded the motion.

Pro tem Jebaily made a motion to amend the Resolution to name the championship court at the Pearl Moore Basketball Gymnasium the Jolette Law Championship Court and Councilman McCall seconded the motion. Council voted unanimously in favor of the amendment.

Councilman Smith presented the Resolution to Ms. Jolette Law. Ms. Law said it gives her great honor to represent the City of Florence.

Several Council members spoke and congratulated Ms. Law for her many accomplishments.

Council voted unanimously (7-0) to adopt Resolution No. 2023-31, as amended.

Resolution No. 2023-32

A Resolution to proclaim June 19-25, 2023 as National Pollinator Week in the City of Florence.

Councilman McCall made a motion to adopt Resolution No. 2023-32 and Pro tem Jebaily seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2023-32 was adopted.

Resolution No. 2023-33

A Resolution to proclaim June as Homeownership Month in the City of Florence.

Councilwoman NeSmith-Jackson made a motion to adopt Resolution No. 2023-33 and Councilwoman Barnes seconded the motion.

Mayor Ervin presented the Resolution to representatives of the Pee Dee Realtor Association.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2023-33 was adopted.

Resolution No. 2023-34

A Resolution of Recognition for the contributions of Divine Acts of Kindness in the City of Florence.

Councilman McCall made a motion to adopt Resolution No. 2023-34 and Councilwoman NeSmith-Jackson seconded the motion.

Councilwoman NeSmith-Jackson presented the Resolution to Ms. Gloria CL Jones, founder of Divine Acts of Kindness and thanked her for her many contributions to the community.



**FLORENCE CITY COUNCIL
REGULAR MEETING – JUNE 12, 2023**

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2023-34 was adopted.

REPORTS TO COUNCIL

Appointments to Boards and Commissions

Mr. Davis presented the packet of appointments to Boards and Commissions to Council.

Florence Center Commission

Councilwoman Barnes deferred her nomination to this board.

Housing Authority

Mayor Ervin deferred her nomination to this board.

Councilman McCall inquired on the status of the recent removal of a member of the Housing Authority. Mr. Davis said that individual intends to appeal Council's decision for removal and her seat cannot be filled until the appeal process has been completed. Mr. Zeigler said the appeal has been filed as a complaint in circuit court and they are currently researching the best way to respond to the complaint. Councilwoman NeSmith-Jackson asked if there was a way to expedite the process to which Mr. Zeigler responded they will likely file a motion to dispose based on what was presented.

MAYORAL REPORT

Mayor Ervin encouraged the public to visit the City of Florence website as well as the City's social media pages to stay up to date with City news. She also spoke of the groundbreaking for AESC and acknowledged the passing of Deacon Swinton.

COMMITTEE REPORTS

Business Development Committee, Chaired by Pro tem Jebaily

Pro tem Jebaily said the Committee took a tour of the Carolina Theater at their last meeting and he spoke of the impacts this project will have on downtown. Pro tem Jebaily asked Mr. Moore to provide an update of the bid and the renovations of the theater. Mr. Moore said renovations will bring the building up to date and repair damage that has occurred over the years. Bids were received last week; however, the estimated cost of construction has increased since the bonds were taken in 2019. Due to the impacts of increased construction costs, staff will meet with the architectural consultants to come up with a plan to bring the project back on budget. Pro tem Jebaily said they also received an update on water and sewer utility projects and stormwater projects are ongoing. Project Urban Square is currently underway with the construction of the parking garage.

Community Development Committee, Chaired by Councilwoman Barnes

Councilwoman Barnes recognized the Police Department and praised their recent efforts to combat crime.

Marketing and Public Relations Committee, Chaired by Councilwoman NeSmith-Jackson



**FLORENCE CITY COUNCIL
REGULAR MEETING – JUNE 12, 2023**

Councilwoman NeSmith-Jackson spoke of the communication survey the City is conducting and asked residents to complete the survey. She also spoke of a series of awareness campaigns and a Council spotlight series. She gave praise to the recent Yard of the Month winner.

Finance, Audit and Budget Committee, Chaired by Councilman McCall

Councilman McCall said the Committee reviewed the monthly financial statements and discussed the budget and mileage increase. The City is growing and is robust and that is reflected in the proposed budget. Councilman McCall said they also discussed the employee cost of living increase of 8% to be implemented January 1, 2024.

Pro tem Jebaily reminded everyone that the Local Options Sales Tax almost reduces the net impact of the mileage increase by almost half.

EXECUTIVE SESSION

Mayor Ervin said Council will be entering into Executive Session for a discussion of matters related to a proposed economic development project within an overlay district and a personnel matter.

Councilwoman NeSmith-Jackson made a motion to enter into Executive Session and Councilwoman Barnes seconded the motion. Council voted unanimously (7-0) to enter into Executive Session. Council entered into Executive Session at 2:46 p.m.

Council resumed open session at 3:41 p.m. and took action on the following items:

Councilman McCall made a motion to authorize the city attorney to draft a conditional grant and development agreement with a proposed economic development project located within an overlay district and Councilman Smith seconded the motion.

Council voted unanimously (7-0) in favor of the motion.

ADJOURN

Without objection, the June 12, 2023 Regular meeting of City Council was adjourned at 3:42 p.m.

Dated this 10th day of July 2023.

Casey C. Moore, Municipal Clerk

Teresa Myers Ervin, Mayor



**SPECIAL MEETING OF FLORENCE CITY COUNCIL
TUESDAY, JUNE 20, 2023 – 4:00PM
CITY CENTER – COUNCIL CHAMBERS
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

MEMBERS PRESENT

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Lethonia Barnes, Councilman Chaez T. McCall, Councilman Bryan A. Braddock, Councilwoman LaShonda NeSmith-Jackson, and Councilman J. Lawrence Smith, II

ALSO PRESENT

Mr. Randall S. Osterman, City Manager; Mr. Scotty Davis, Deputy City Manager; Mr. Benjamin T. Zeigler, City Attorney; Mrs. Casey Moore, Municipal Clerk; Mr. Clint Moore, Assistant City Manager of Development; Chief Allen Heidler, Florence Police Department; Chief Shannon Tanner, Florence Fire Department; Mrs. Jennifer Krawiec, Director of Human Resources; Mr. Michael Hemingway, Director of Utility Planning and Economic Development; Mrs. Amanda Pope, Director of Marketing/Communications and Municipal Services; Mr. Chuck Pope, Director of Public Works and Mr. Kevin Rawlinson, Chief Financial Officer

MEDIA PRESENT

Mr. Curtis Graham of WBTW News Channel 13, Mr. Christian Smith with the Florence Morning News, Mr. Seth Taylor with the Post and Courier and Ms. Shawnia Butler with WPDE News Channel 15 were present for the meeting.

Notices of this special meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

CALL TO ORDER

Mayor Ervin called the June 20, 2023 special meeting of Florence City Council to order at 4:00 p.m.

INVOCATION

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

ORDINANCES IN POSITION

Bill No. 2023-21 – Second Reading

An Ordinance to raise revenue and adopt a budget for the City of Florence, South Carolina, for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

Councilwoman NeSmith-Jackson made a motion to adopt Bill No. 2023-21 on second reading and Councilman Braddock seconded the motion.



FLORENCE CITY COUNCIL SPECIAL MEETING – JUNE 20, 2023

Mr. Kevin Rawlinson, Chief Financial Officer, reported the total budget for all funds is unchanged at \$115,246,530. An amendment was made at first reading for the disbursement of community programs.

Pro tem Jebaily said a request came in today from the airport regarding funding and he distributed the request letter to Council. (A copy of this letter is attached to and made part of these minutes.) Over the past couple years, the airport has been utilizing CARES funding to embark on a significant marketing campaign; however, those funds will not be available after December 31, 2023. The airport has requested \$20,000 to assist in continuing their marketing efforts in 2024. Pro tem Jebaily made a motion to amend the budget to add an extra \$20,000 expenditure to go towards the Pee Dee Regional Airport from the fund balance to assist the airport in their marketing efforts in their 2024 budget year. Councilwoman Barnes seconded the motion.

Mayor Ervin expressed concern with this request coming in at this late date post budget considerations. She asked the airport commission to be mindful of due dates when requesting funding from the City. Council voted unanimously (7-0) in favor of the amendment.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-21 was adopted, as amended.

Bill No. 2023-24 – Second Reading

An Ordinance to amend Section 8-3 of the City of Florence Code of Ordinances to allow fireworks on private property on July 4-5 and December 31-January 1 in the City of Florence.

Councilman Braddock made a motion to adopt Bill No. 2023-24 on second reading and Councilwoman NeSmith-Jackson seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2023-24 was adopted.

2023 WATER AND SEWER REVENUE BOND WORKSHOP

Mr. Randy Osterman, City Manager, said there has been ongoing discussion regarding the need to upgrade the water treatment plant, the wastewater treatment plant and other infrastructure. At the workshop today, these projects and funding mechanisms will be discussed.

Mr. Michael Hemingway, Utility Planning and Economic Development Director, said the City is seeing a lot of growth and with that growth comes a cost. The City will need to have revenues in place to handle current capacities in place as well as future growth. In the 10-year, 2020 rate plan, the goals and objectives were to pay down debt, build cash reserves, tackle the Jeffries Creek Project and increase annual operation and maintenance projects within the annual budget. Also included in the 2020 rate plan was to begin planning an expansion of the surface water plant and the wastewater facility and to decommission the Timmons ville wastewater plant in 2028. However, the Envision/AESC project was announced in the summer of 2022. The development of AESC has three potential phases of growth. If all three phases are to occur, AESC will use approximately 3.3 million gallons of water and 2.9 million gallons of sewer per day. The industrial park which will house AESC is also planned for additional growth; therefore, the capacity increases for both treatment plants must be able to serve the entire park buildout and not just AESC. Mr. Hemingway then spoke of general growth in and around the City. The proposal also includes system-wide water and sewer upgrades within its service area. The known permitted development to occur in the near future alone will put the surface water treatment plant over capacity and the wastewater treatment plant near capacity. The proposed expansion will increase the water treatment plant's capacity to 20 million gallons per day and allows excess for future growth.



**FLORENCE CITY COUNCIL
SPECIAL MEETING – JUNE 20, 2023**

Pro tem Jebaily expressed concern on the timeline. Mr. Hemingway said the City moved forward and work began on the water treatment plant design last year. Presently, the City is half way finished with the expansion design of the surface water facility. The proposed revenue bonds will be going before Council for consideration over the next couple months. If approved, the City will then have the financing and funding in place to move forward with the projects. Construction at surface water will begin next year and is expected to be completed by December 2026. Mr. Hemingway clarified that the City’s current capacity should be sufficient for the next 4-5 years. The proposed expansions will place the City into excess capacity that will be able to meet the needs of future economic development prospects. The expansion will increase its capacity to 20 million gallons per day and set up to expand to 30 million gallons per day. Also proposed is an expansion of the wastewater treatment plant from 22 million gallons per day to 33 million gallons per day and it is the hopes that this design will be complete by next year as well.

Councilman Braddock asked if there is anything in the proposed bond to mitigate present issues citizens are facing regarding sewer and water quality. Mr. Hemingway said the Jefferies Creek sewer project is ongoing with hopes to finish that design later this year. Mr. Hemingway also spoke of annual maintenance to the elevated tanks, the water treatment plant and groundwater treatment plants that all assist to improve water quality.

Councilman Smith inquired on the capacities necessary for this area. Mr. Hemingway spoke of wastewater first. Once the wastewater facility reaches 80% capacity, DHEC requires that a performance engineering report be completed. At 90% capacity, DHEC requires that construction begin to increase capacity or a moratorium will be placed until capacities get below 90%. He spoke of water production next, saying the City produces water from both groundwater and surface water and they are utilized based on the demands of the system. The surface water plant is typically producing base line flow and groundwater is producing peak flow on a daily basis.

Mr. Walter Goldsmith and Ms. Amy Vitner with First Tryon Advisors presented an overview of the water and sewer revenue bonds to Council. The topics for discussion at this workshop are upcoming projects, assumptions for future system operations, proposed rate increases and impacts on financial projections.

Capital needs have grown significantly since the last rate study in 2020. The total cost of all projects is approximately \$450 million to be paid off over a 30-year time span, and it is proposed to phase these borrowings over several years. The first bond issuance would total \$33,500,000 , the second being \$183,000,000 and the third being \$230,000,000. It is also anticipated that funding in the amount of \$91 million will come from other sources such as the South Carolina Rural Infrastructure Authority (SCRIA), the Economic Development Administration (EDA), or the State Revolving Fund (SRF).

First Bond for Current Major Projects – Summer/Fall 2023	
Project:	Amount:
Surface Water Treatment Plant Expansion (Planning/Design)	\$ 7,000,000
AESC Economic Development Project	18,000,000
Utility System Engineering Master Planning	4,000,000
Automated Water Meters for Billing	4,500,000
Total	33,500,000
Second Bond for Future Major Projects	
Project:	Amount:
Surface Water Treatment Plant Expansion (Construction)	143,000,000
PFAS(TBD)	40,000,000



**FLORENCE CITY COUNCIL
SPECIAL MEETING – JUNE 20, 2023**

Total	183,000,000
Third Bond for Future Major Projects	
Project:	Amount:
Wastewater Management Facility Expansion	180,000,000
Florence East Industrial Park (East Palmetto Sewer)	50,000,000
Total	230,000,000

Other Future Projects (SCRIA,SRF,EDA,Cash)	
Project:	Amount:
Jeffries Creek Sewer Interceptor Phase I	\$ 45,000,000
Timmons ville Pump Station & Force Main	25,000,000
Pye Branch Sewer Interceptor	5,000,000
Middle Swamp Sewer Interceptor	5,000,000
Woody Jones Sewer Interceptor	5,000,000
Police cabin Lift Station Upgrade	6,000,000
Total	91,000,000

Mr. Goldsmith went over the proposed rate increases. These proposed increases will allow the City to meet minimum target metrics that stay in line with rating agency expectations and its peers around the state. When the 2020 water and sewer rate study was conducted, water rates were expected to increase 2% and sewer expected to increase 3% per year. The proposed new rates are expected to be a 9-10% increase each year until 2028, at which point they are anticipated to return to back to the annual increases of 2-3% once the higher debt levels are absorbed into the budget. Florence’s current rates are average among other cities in South Carolina. Mr. Goldsmith said he expects Florence to remain average even after the new proposed increases and keeping rates affordable is important when attracting new industries to Florence. Mr. Goldsmith went over the financing calendar for the first issuance of the bonds with the proposed closing date being September 27, 2023.

Councilwoman NeSmith-Jackson asked if the City will use some of the days cash on hand monies to lower the interest. Ms. Vitner responded that \$50 million of cash is being used to downsize the third issuance of the bond and they can look at the reserve with the second ; however, there is no plan to utilize cash on hand reserves for the first issuance.

Councilman Braddock spoke of bond fatigue and inquired as to whether Council will approve all the bond issuances at once or with each issuance. Mr. Ben Zeigler, City Attorney, said they could approve all three issues at once but they way these bonds are structured it may be best to approve them separately as they move through the process. Ms. Vitner also spoke, saying the first two bond issues were originally combined, but the challenge was not knowing the cost of the surface water treatment plant and not knowing if the City will acquire other funding mechanisms to assist in the projects. The two issues were separated in order to move forward with the more immediate projects.

Pro tem Jebaily asked if the City will be in a better position to leverage for additional grant funding once the first bond issuance is secured. Mr. Osterman spoke, saying he can’t be sure the bond will help when it comes to matching grant monies. However, the bond will secure funding for these larger projects which will allow the City the ability to proceed with some smaller projects through grant or loan agencies. Pro tem Jebaily also inquired on the revenues that are projected to be generated from AESC and Mr. Osterman said they are expected to contribute \$2.6 million in revenues annually which will go towards the payment of these bonds.



**FLORENCE CITY COUNCIL
SPECIAL MEETING – JUNE 20, 2023**

Councilwoman NeSmith-Jackson asked if a feasibility study has been completed. Mr. Goldsmith said as part of the bond issue the City will conduct a financial feasibility study, which is a third-party analysis conducted by Willdan Financial Services. Drafts of the feasibility study will be available as first and second reading of the bond ordinance come before Council. The final feasibility study will be completed just as the bonds are being sold. The feasibility study being completed will be for the entirety of the project.

ADJOURN

Without objection, the June 20, 2023 Special meeting of City Council was adjourned at 4:53 p.m.

Dated this 10th day of July 2023.

Casey C. Moore, Municipal Clerk

Teresa Myers Ervin, Mayor



FLORENCE REGIONAL AIRPORT

2100 TERMINAL DRIVE - FLORENCE, SOUTH CAROLINA 29506

(843) 669-5001 - FAX: (843) 665-4751

June 16, 2023

To: Randy Osterman, Florence City Manager, and Florence City Council:

The Pee Dee Regional Airport, DBA Florence Regional Airport, is requesting Twenty Thousand Dollars (\$20,000.00) to assist the Airport with our marketing efforts in 2024. I am sure you are aware that having an airport with commercial flights has a large economic impact for the City of Florence, and our entire Pee Dee area. Many companies make decisions on placement of new locations based on transportation availability. Florence is at the intersection of Interstates 20 and 95, and we have a commercial airport, making Florence an ideal location for new business. However, we need to draw more people to our airport to continue to have commercial service, and a marketing campaign is the way for us to accomplish this goal. In 2022 and 2023 the Airport was able to embark on a significant marketing campaign using CARES funding, but those funds will not be available after December 31, 2023.

Considering our ongoing successes with this marketing campaign, we are seeking funding from the City of Florence and others in anticipation of formulating our 2024 budget, which begins on January 1, 2024.

Thank you for your time, attention and consideration regarding this matter.

Sincerely,

Connie G. Anderson
Executive Director
Florence Regional Airport

FLORENCE CITY COUNCIL MEETING

DATE: June 12, 2023

AGENDA ITEM: An Ordinance to amend Article IV of Chapter 2 specifically Section 2-206 of the City of Florence Code of Ordinances amending the designated areas to include the East Palmetto Corridor within municipal limits.

DEPARTMENT: Department of Planning, Research & Development

SPONSOR: Mayor, Teresa Myers Ervin

I. ISSUE UNDER CONSIDERATION:

Proposed text amendment to Chapter 2, Article IV Section 2-206, City of Florence Code of Ordinances related the designated area and specific eligibility requirements.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) No previous action has been taken.

III. POINTS TO CONSIDER:

- (1) This request is being considered for first reading.
- (2) The text amendment was prepared by the Planning, Research & Development Department upon recommendation to create a mechanism for incentives to facilitate the improvement of the East Palmetto Street corridor.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Proposed text amendments
- (2) Ordinance
- (3) Boundary Map



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

Attachment 1) Proposed Amendment Additions

Proposed Amendment to Chapter 2, Article IV Section 2-260

Additions have been highlighted.

Sec. 2-206. - Specific eligibility criteria.

Within the designated areas identified below, in addition to the general criteria set out in Section 2-205, city council shall consider the specific requirements and criteria enumerated in the chart below which are designed to address the needs of the specific geographic areas and the respective master plan and/or redevelopment plan pertaining to the designated areas.

Designated Areas	Requirements/Specific Criteria
Historic Overlay District	(a) Threshold investment as described in Sec. 2-205(c) of at least \$250,000.00 in the Historic Overlay District. ¹
	(b) Whether the proposed project calls for redevelopment of historical properties in accordance with criteria established by the Secretary of the Interior Standards for the Treatment of Historic Properties.
	(c) The extent to which the proposed project furthers the goals for the redevelopment of the Historic District as established in the Master Plan and in the Ordinances establishing and governing the H-1 Overlay District.
	(d) The extent to which the proposed project positively impacts the real property value of the parcels involved, results in an incremental increase in the district, and results in increased revenues for the City.
	(e) The risk being assumed by the developer to undertake the proposed project given the status of the redevelopment efforts in the district.
	(f) The anticipated positive impact on surrounding properties and the area in general.
	(g) The anticipated retention of or creation of jobs involved in the proposed project provided and the pay level of such jobs.
	(h) Whether residential development proposals are in compliance with the Master Plan adopted by the City and create market rate housing.
TIF District - Outside Historic District designated above	(a) Threshold investment as described in Sec. 2-205(c) of at least \$1,000,000.00. ²

	(b) The project shall be for commercial development or for residential development involving multiple residential units.
	(c) The extent to which the proposed project furthers the goals for the redevelopment of the downtown area as established in the Master Plan and in the Ordinances establishing and governing the overlay district in which the project is located.
	(c) The extent to which the proposed project positively impacts the real property value of the parcels involved and results in an incremental increase in the district, and results in increased revenues for the City.
	(d) The risk being assumed by the developer to undertake the proposed project given the status of the redevelopment efforts in the district.
	(e) The anticipated positive impact on surrounding parcels.
	(f) The anticipated retention of or creation of jobs involved in the proposed project and the pay level of such jobs.
	(g) Whether residential development proposals are in compliance with the Master Plan adopted by the City and create market rate housing.
CDBG Area — Outside the Historic District	(a) Threshold investment as described in Sec. 2-205(c) of at least \$500,000.00. ³
	(b) The project shall be for commercial development or for residential development involving multiple residential units.
	(c) The extent to which the proposed project furthers the goals for the redevelopment of the CDBG area as established in the CDBG 5-Year Comprehensive Plan and in the Ordinances establishing and governing any overlay district in which the project is located.
	(d) The extent to which the proposed project positively impacts the real property value of the parcels involved and results in an incremental increase in the district, and results in increased revenues for the City.
	(e) The risk being assumed by the developer to undertake the proposed project given the status of the redevelopment efforts in the district.
	(f) The anticipated positive impact on surrounding parcels.
	(g) The anticipated retention of or creation of jobs involved in the proposed project and the pay level of such jobs.

East Palmetto Corridor- Outside TIF District and Historic District	(a) The boundaries of the East Palmetto Corridor designated area are defined as the parcels abutting the right of way along East Palmetto from S. Church Street to Old Mars Bluff Road and are limited to those properties within municipal limits.
	(b) Threshold investment as described in Sec. 2-205(c) of at least \$5,000.00 and a maximum of \$20,000.00, with property owner, business owner, and/or developer providing a 1:1 match.
	(c) The project shall be for commercial development only.
	(d) The extent to which the proposed project furthers the goals for the Comprehensive Plan.
	(e) The extent to which the proposed project positively impacts the real property value of the parcels involved and results in an incremental increase in the district, and results in increased revenues for the City.
	(f) The risk being assumed by the property owner, business owner, and/or developer to undertake the proposed project given the status of the corridor enhancement efforts along this corridor.
	(g) The anticipated positive impact on surrounding parcels.
	(f) The anticipated retention of or creation of jobs involved in the proposed project and the pay level of such jobs.

¹ The minimum threshold investment requirements set out in this chart for each of the eligible districts shall not apply to the low interest loan pool and the facade grant program that may be established by the city later.

² See Footnote Number 1.

³ See Footnote Number 1.

ORDINANCE NO. 2023 _____

AN ORDINANCE TO AMEND ARTICLE IV OF CHAPTER 2 SPECIFICALLY SECTION 2-206 OF THE CITY OF FLORENCE CODE OF ORDINANCES AMENDING THE DESIGNATED AREAS TO INCLUDE THE EAST PALMETTO CORRIDOR WITHIN MUNICIPAL LIMITS.

WHEREAS, the City of Florence wishes to create and maintain a safe, efficient, functional and attractive corridor entering the central business district and build upon the goals and initiatives outlined within the Comprehensive Plan;

WHEREAS, the City of Florence is focused on assisting in the redevelopment of properties along the East Palmetto Street Corridor within its municipal limits;

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That the text of the City of Florence Code of Ordinances Article IV of Chapter 2, Section 2-206 will read in whole as follows (additions have been underlined):

Sec. 2-206. - Specific eligibility criteria.

Within the designated areas identified below, in addition to the general criteria set out in Section 2-205, city council shall consider the specific requirements and criteria enumerated in the chart below which are designed to address the needs of the specific geographic areas and the respective master plan and/or redevelopment plan pertaining to the designated areas.

Designated Areas	Requirements/Specific Criteria
Historic Overlay District	(a) Threshold investment as described in Sec. 2-205(c) of at least \$250,000.00 in the Historic Overlay District. ¹
	(b) Whether the proposed project calls for redevelopment of historical properties in accordance with criteria established by the Secretary of the Interior Standards for the Treatment of Historic Properties.
	(c) The extent to which the proposed project furthers the goals for the redevelopment of the Historic District as established in the Master Plan and in the Ordinances establishing and governing the H-1 Overlay District.
	(d) The extent to which the proposed project positively impacts the real property value of the parcels involved, results in an incremental increase in the district, and results in increased revenues for the City.

	(e) The risk being assumed by the developer to undertake the proposed project given the status of the redevelopment efforts in the district.
	(f) The anticipated positive impact on surrounding properties and the area in general.
	(g) The anticipated retention of or creation of jobs involved in the proposed project provided and the pay level of such jobs.
	(h) Whether residential development proposals are in compliance with the Master Plan adopted by the City and create market rate housing.
TIF District - Outside Historic District designated above	(a) Threshold investment as described in Sec. 2-205(c) of at least \$1,000,000.00. ²
	(b) The project shall be for commercial development or for residential development involving multiple residential units.
	(c) The extent to which the proposed project furthers the goals for the redevelopment of the downtown area as established in the Master Plan and in the Ordinances establishing and governing the overlay district in which the project is located.
	(c) The extent to which the proposed project positively impacts the real property value of the parcels involved and results in an incremental increase in the district, and results in increased revenues for the City.
	(d) The risk being assumed by the developer to undertake the proposed project given the status of the redevelopment efforts in the district.
	(e) The anticipated positive impact on surrounding parcels.
	(f) The anticipated retention of or creation of jobs involved in the proposed project and the pay level of such jobs.
	(g) Whether residential development proposals are in compliance with the Master Plan adopted by the City and create market rate housing.
CDBG Area — Outside the Historic District	(a) Threshold investment as described in Sec. 2-205(c) of at least \$500,000.00. ³
	(b) The project shall be for commercial development or for residential development involving multiple residential units.

	(c) The extent to which the proposed project furthers the goals for the redevelopment of the CDBG area as established in the CDBG 5-Year Comprehensive Plan and in the Ordinances establishing and governing any overlay district in which the project is located.
	(d) The extent to which the proposed project positively impacts the real property value of the parcels involved and results in an incremental increase in the district, and results in increased revenues for the City.
	(e) The risk being assumed by the developer to undertake the proposed project given the status of the redevelopment efforts in the district.
	(f) The anticipated positive impact on surrounding parcels.
	(g) The anticipated retention of or creation of jobs involved in the proposed project and the pay level of such jobs.
<u>East Palmetto Corridor- Outside TIF District and Historic District</u>	<u>(a) The boundaries of the East Palmetto Corridor designated area are defined as the parcels abutting the right of way along East Palmetto from S. Church Street to Old Mars Bluff Road and are limited to those properties within municipal limits.</u>
	<u>(b) Threshold investment as described in Sec. 2-205(c) of at least \$5,000.00 and a maximum of \$20,000.00, with property owner, business owner, and/or developer providing a 1:1 match.</u>
	<u>(c) The project shall be for commercial development only.</u>
	<u>(d) The extent to which the proposed project furthers the goals for the Comprehensive Plan.</u>
	<u>(e) The extent to which the proposed project positively impacts the real property value of the parcels involved and results in an incremental increase in the district, and results in increased revenues for the City.</u>
	<u>(f) The risk being assumed by the property owner, business owner, and/or developer to undertake the proposed project given the status of the corridor enhancement efforts along this corridor.</u>
	<u>(g) The anticipated positive impact on surrounding parcels.</u>
	<u>(f) The anticipated retention of or creation of jobs involved in the proposed project and the pay level of such jobs.</u>

¹ The minimum threshold investment requirements set out in this chart for each of the eligible districts shall not apply to the low interest loan pool and the facade grant program that may be established by the city later.

² See Footnote Number 1.

³ See Footnote Number 1.

2. That this Ordinance, and the amendments contained herein, shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS _____ DAY OF _____, 2023

Approved as to form:

Benjamin T. Zeigler,
City Attorney

Teresa Myers Ervin,
Mayor

Attest:

Casey C. Moore,
Municipal Clerk



FLORENCE CITY COUNCIL MEETING

DATE: June 12, 2023

AGENDA ITEM: An Ordinance to Annex and Zone property owned by The Grove at Ebenezer, LLC and located on Pine Needles Road being a portion of TMN 00075-01-221.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to annex Phase IV of The Grove at Ebenezer, a 25 acre portion of Tax Map Number 00075-01-221, into the City of Florence and zone to (PDD) Planned Development District. The request is being made by the property owner, The Grove at Ebenezer, LLC.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

- (1) On May 9, 2016, City Council adopted Ordinance 2016-17 entering into a development agreement (signed by all parties August 23, 2016) with the developer of "The Grove at Ebenezer" and established the zoning of the property as PDD, pending annexation. The development agreement requires annexation of the property prior to development activity.
- (2) Public hearings were held on April 12, 2016 and May 9, 2016 regarding the zoning and development agreement.

III. POINTS TO CONSIDER:

- (1) This request is being considered for first reading.
- (2) The lot is currently vacant.
- (3) The intended development for the tract is 74 single family residential lots.
- (4) City water service is currently available; sewer service will be extended by the developer from the adjacent parcel per the approved development agreement dated August 23, 2016.
- (5) The subdivision of the property will be reviewed by the City of Florence Planning Commission under sketch plan review, followed by development plan review.
- (6) City Staff recommends annexation and zoning of the property to (PDD) Planned Development District.

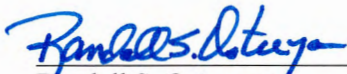
IV. PERSONAL NOTES:

V. ATTACHMENTS:

- A. Ordinance
- B. Vicinity Map of Proposed Annexation
- C. Plat of Parcel
- D. Petition for Annexation



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2023-_____

AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY THE GROVE AT EBENEZER, LLC AND LOCATED ON PINE NEEDLES ROAD, A PORTION OF TMN 00075-01-221.

WHEREAS, a Public Hearing was held in the Council Chambers on April 12, 2016 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, the second of two Public Hearings was held in the Council Chambers on May 9, 2016 at 1:00 P.M. before the City of Florence City Council and notice of said hearing was duly given;

WHEREAS, application by The Grove at Ebenezer, LLC, owner of TMN 00075-01-221, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated in the city limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and adding the zoning district classification of **(PDD) Planned Development District:**

The property requesting annexation is shown more specifically on Florence County Tax Map 00075, block 01, parcel 221 (portion) (25 acres).

Any portions of public rights-of-way abutting the above described property will be also included in the annexation.

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

EXECUTED ON ONE (1) ADDITIONAL PAGE

ADOPTED THIS _____ DAY OF _____, 2023

Approved as to form:

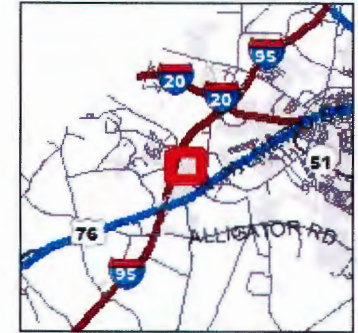
Benjamin T. Zeigler
City Attorney

Teresa Myers Ervin
Mayor



Attest:

Casey C. Moore
Municipal Clerk

Vicinity Map - The Grove at Ebenezer Phase IV

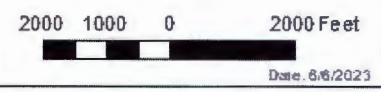


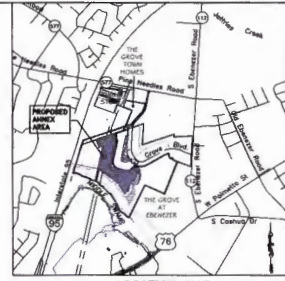
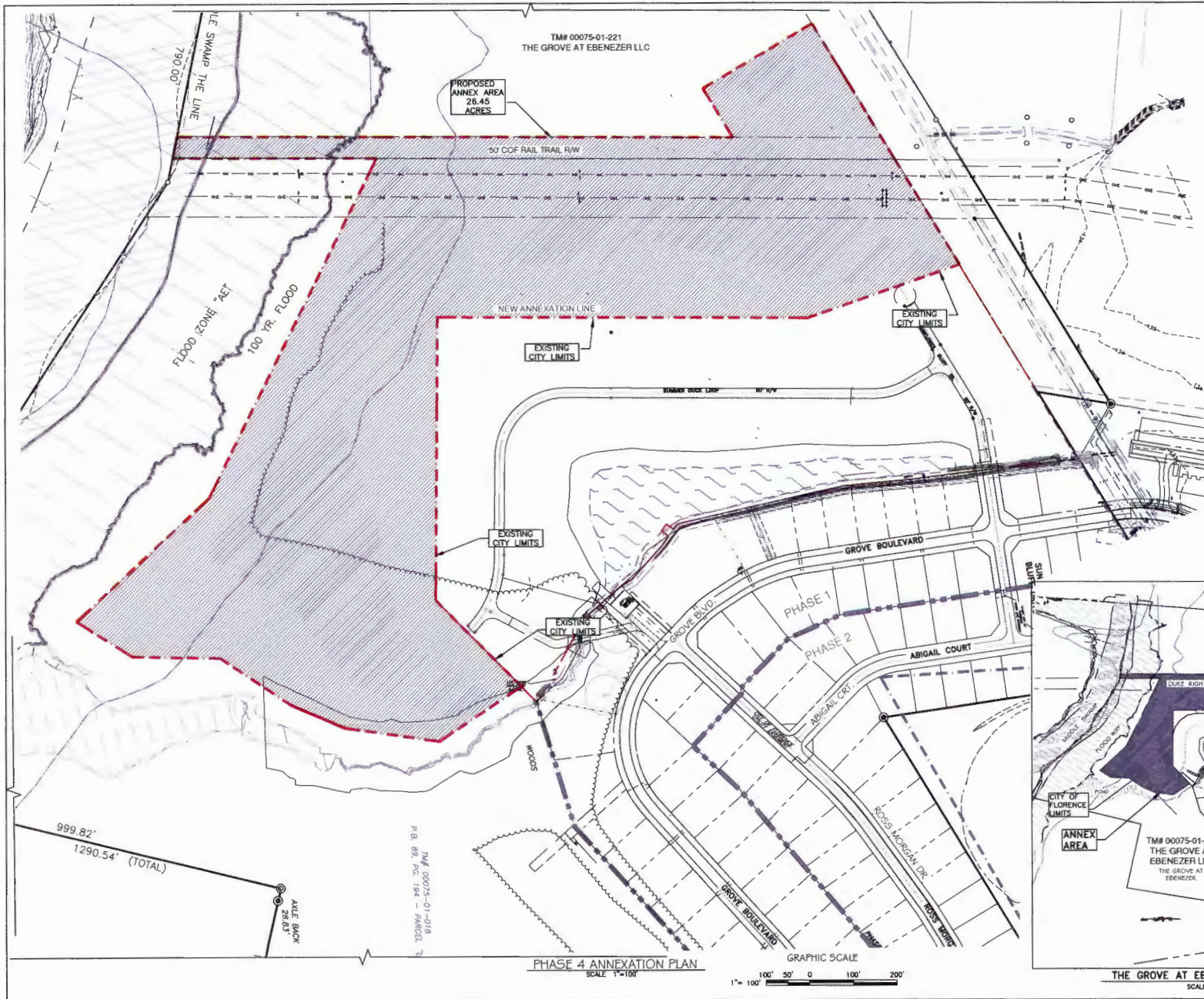
Legend

-  Parcels
-  Portion to be Annexed and Zoned PUD



DISCLAIMER:
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



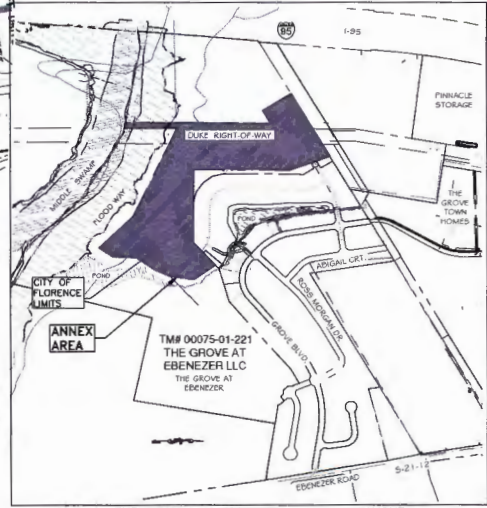


LOCATION MAP
SCALE 1"=2000'

DEVELOPERS
 THE GROVE AT EBENEZER, LLC
 107 W. CHEVY STREET
 FLORENCE, SC 29501
 DILMA INVESTMENT, INC.
 1801 W. DARLINGTON STREET SOUTH
 FLORENCE, SC 29501

UTILITIES
 WATER - CITY OF FLORENCE
 SEWER - CITY OF FLORENCE
 ELECTRICAL - PROGRESS ENERGY
 CABLE - DIRECTV
 PHONE - AT&T
 STREETS - CITY OF FLORENCE

- NOTES**
1. FRONT SETBACKS SHALL BE 15' SIDE SETBACKS 5' REAR 15'
 2. TOTAL AREA ANNEX IS 28.45 ACRES



THE GROVE AT EBENEZER OVERALL LAYOUT
SCALE 1"=500'

NO.	DATE	PLAN/REVISION DESCRIPTION	BY

PROJECT: THE GROVE AT EBENEZER, LLC
 CLIENT: THE GROVE AT EBENEZER, LLC
 PROJECT NO.: 23-007
 SHEET NO.: C1

Description:
 PHASE 4
 ANNEXATION
 PLAN

Project:
The Grove
 (PHASE 4)
 ANNEXATION PLAN
 Client:
 The Grove At Ebenezer, LLC



Description:
 PHASE 4
 ANNEXATION
 PLAN

Project No: 23-007
 Sheet No: C1

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.

2. That the petitioner(s) desires to annex the property more particularly described below:

Annex 25 acres for the Grove Phase IV. The proposed tract is part of The Grove at Ebenezer - PDD 2016-1. See attached plan.

3. Annexation is being sought for the following purposes:

Phase IV of the Grove Development to include +/- 74 single family homes.

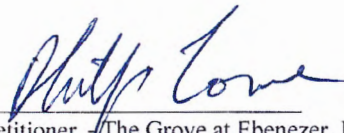
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	+/- 148 Residents - Phase IV
Race	<u>Mixed</u>
Total 18 and Over	<u>Future</u>
Total Registered to Vote	<u>Future</u>

Date _____

Date _____


 Petitioner - The Grove at Ebenezer, LLC
 by Phillip Lowe
 507 W. Cheves St., Florence SC 29501
 Petitioner

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date <u>03</u>	<u>6-1-23</u>

FLORENCE CITY COUNCIL MEETING

DATE: June 12, 2023
AGENDA ITEM: Ordinance
DEPARTMENT/DIVISION: City Council

I. ISSUE UNDER CONSIDERATION:

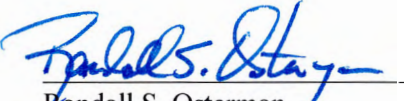
An Ordinance to repeal and replace portions of Sections 3-2, 3-7, and 3-11 of the Code of Ordinances of the City of Florence entitled “Definitions”, “Public Nuisance”, “Dangerous/Vicious Animal Enforcement”, and other matters related thereto.

II. POINTS TO CONSIDER:

1. The City of Florence has persistent issues with the breeding of dogs for the purpose of fighting, who frequently roam public spaces.
2. The City wishes to repeal and replace certain sections of the City of Florence Code of Ordinances in order to better regulate and control packs of dogs from posing a danger to the residents of the City.

III. ATTACHMENTS:

1. Proposed Ordinance



Randall S. Osterman
City Manager

ORDINANCE NO. 2023 - _____

AN ORDINANCE TO REPEAL AND REPLACE PORTIONS OF SECTIONS 3-2, 3-7, AND 3-11 OF THE CODE OF ORDINANCES OF THE CITY OF FLORENCE ENTITLED “DEFINITIONS”, “PUBLIC NUISANCE”, “DANGEROUS/VICIOUS ANIMAL ENFORCEMENT”, AND OTHER MATTERS RELATING THERETO.

WHEREAS, the City of Florence (the “City”) has persistent issues with the breeding of dogs for the purpose of fighting; and

WHEREAS, dogs bred for the purpose of fighting have frequently escaped their owners’ control and formed independent packs that roam public spaces; and

WHEREAS, the City Council of the City (“City Council”) enacted an ordinance now codified in the Code of Ordinances of the City (the “Code”) as Sec. 3-2 defining a “Dangerous/vicious animal”; and

WHEREAS, City Council desires to repeal and replace the definition of “Dangerous/vicious animal” in Sec. 3-2 in order better to regulate and control packs of dogs from posing a danger to the residents of the City; and

WHEREAS, City Council desires to repeal and replace Sec. 3-7 in order better to define “public nuisance” and regulate and control “dangerous/vicious animal” from posing a danger to the residents of the City;

WHEREAS, City Council enacted an ordinance now codified in the Code in Sec. 3-11 (c) which specifically addresses dangerous/vicious animal enforcement; and

WHEREAS, City Council desires to repeal and replace Sec. 3-11 (c) and (d) in order better to regulate and control packs of dogs from posing a danger to the residents of the City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Florence in meeting duly assembled that:

- a. The definition of “Dangerous/vicious animal” in section 3-2 of the Code is hereby repealed and replaced with the definition of “Dangerous animal” on the attached Exhibit A.
- b. Code Section 3-7 is hereby repealed and replaced with 3-7 on the attached Exhibit B.
- c. Code Section 3-11 (c) and (d) are hereby repealed and replaced with 3-11(c-h) on the attached Exhibit C.
- d. This Ordinance shall become effective upon its approval and adoption by the City Council of the City of Florence.

ADOPTED this __ day of _____, 2023

Approved as to form:

BENJAMIN T. ZEIGLER
CITY ATTORNEY

TERESA MYERS ERVIN
MAYOR

ATTEST:

CASEY MOORE
MUNICIPAL CLERK

EXHIBIT A

Sec. 3-2. – Definitions.

Dangerous animal: Any animal of the canine, feline, or wild animal family:

- (1) Which the owner knows or reasonably should know (because of prior complaints, training, or attacks) has a propensity, tendency, or disposition to attack unprovoked resulting in bodily injury to a human being or another domestic animal or livestock in a place other than where the animal is confined; or
- (2) Which makes an unprovoked attack that causes bodily injury to a human being or domestic animal and the attack occurs in a place other than the place where the animal is confined. For the purposes of this section, “unprovoked” shall mean the victim who conducted themselves peacefully and lawfully was bitten, approached, or chased in a menacing fashion, or attacked without provocation of the animal; or
- (3) Which engages in pack-like behavior such as roaming unleashed and non-muzzled in a group consisting of three (3) or more animals.
- (4) Which is owned or harbored primarily or in part for the purpose of fighting or which is trained for fighting.
- (5) Which has, when Unprovoked, chased or approached a person on the streets, sidewalks, or any public place or property in a menacing fashion or reasonably apparent attitude of attack, provided that such actions are attested to in a sworn statement by one or more persons and investigated by the ACO.
- (6) "dangerous animal" does not include:
 - a. An animal used exclusively for agricultural purposes; or
 - b. An animal which attacks a person who is trespassing or who appears to be trespassing. A trespasser is a person who is not lawfully upon the premises of the owner.
 - c. An animal that is leashed, harnessed, or otherwise under the direct control of a person as a service animal as demonstrated to the satisfaction of the ACO and/or is protecting its owner as to the satisfaction of the ACO.

EXHIBIT B

Sec. 3-7. – Public nuisance.

- (a) Actions of any animal, including cats, dogs, or other nonregulated animal or fowl, constitute a nuisance when an animal disturbs the rights of, threatens the safety of, or damages a member of the general public, or interferes with ordinary use and enjoyment of their property. No person shall own, keep, possess, or maintain an animal in such a manner so as to constitute a public nuisance. By way of example, and not of limitation, the following acts or actions by an owner or possessor of any animal are hereby declared to be a public nuisance and are, therefore, unlawful:
- (1) Allowing or permitting an animal to damage the property of anyone other than its owner.
 - (2) Maintaining an animal that is diseased and dangerous to the public health.
 - (3) Maintaining an animal that habitually or repeatedly chases, snaps at, or attacks pedestrians, bicycles, or vehicles, or any animal whose behavior constitutes a reasonable risk of injuring a human or other animal.
 - (4) Any animal that runs at large upon public or private property without permission from the property owner.
 - (5) Any animal that defecates on public or private property, other than the property of the owner, unless the owner immediately removes and properly disposes of the waste.
 - (6) Failure to remove animal fecal matter such that adjacent property owners or inhabitants are unable to enjoy the use of his or her property due to the odor or smell.
 - (7) Any animal(s) which causes unsanitary or dangerous conditions to exist.
 - (8) Any feral animal.
 - (9) Allowing or permitting an animal to bark, howl, or whine in an excessive, continuous, untimely, or unreasonable fashion, or to make other noise in such a manner so as to result in annoyance or interference with the reasonable use and enjoyment of neighboring premises.
- (b) Upon receipt of a verbal or written complaint by a resident of the city, in addition to, or in lieu of impounding the animal, the ACO or other law enforcement officer shall investigate the complaint and may issue to the owner, if known, of such animal, a notice of ordinance violation. If the owner is not known or cannot be found, the ACO or other law enforcement officer shall post a copy of the notice at the property where the animal was seized. The owner shall be charged with an administrative fine and shall pay such fine to the shelter within seven (7) days from the date of the issuance.

- (c) Any animal, which has been determined to be a recurring or continuing public nuisance by the shelter supervisor or designee, may be impounded and shall not be returned to the owner until said owner can produce evidence to demonstrate that the situation creating the nuisance has been abated and until such owner has paid all impoundment, redemption, and boarding fees. The right to impound such animal shall be a means of enforcing this ordinance available to the animal shelter supervisor, the ACO or other law enforcement officer separate and distinct from the administrative fines that may be imposed hereunder.
- (d) In cases of multiple violations of this ordinance by different animals owned, harbored, or under the control of a single individual, family, group, or association, such violations shall be deemed to have been committed by the same animal for the purposes of the enforcement of this ordinance.
- (e) Any person violating any provision of this section shall be subject to an administrative fine. Each day's violation of any provision of this section shall constitute a separate offense and shall be subject to a fine as follows:
 - (1) *First offense*: Fifty dollar (\$50.00) administrative fine. A first offense is the violation of this article by any and all dogs owned or harbored by a person and extend for a period of twelve (12) months. Future violations (second, third, and subsequent offenses) shall be from the date of the most recent offense violation and extend for a period of twelve (12) months. At the end of this twelve-month period, if no other offences to Sec. 3-7 occur, a subsequent offense shall be considered a first offense violation.
 - (2) *Second offense*: Seventy-five (\$75.00) administrative fine extend for a period of twelve (12) months.
 - (3) *Third and subsequent offenses*: One hundred (\$100.00) administrative fine, imprisonment not exceeding thirty (30) days, or both; extend for a period of twelve (12) months.

EXHIBIT C

Sec. 3-11. – Dangerous animal enforcement.

(c) Precautions against animals deemed dangerous animals.

(1) When an animal deemed a dangerous animal by the animal shelter supervisor, ACO, and or law enforcement officer(s), it shall be unlawful for the owner or harbinger to:

(A) Leave such animal unattended on the owner's real property unless the animal is confined indoors, in a securely enclosed and locked pen, or in another structure designed to restrain the animal. Any secure enclosure or locked pen shall be constructed in such a manner that a dog cannot escape by means of digging under or jumping over the enclosure or pen, or otherwise becoming free unless freed by the owner; or

(B) Permit such animal to go beyond the owner's real property unless the animal is leashed and muzzled or is otherwise securely restrained and muzzled. Voice command is not recognized as secure restraint under this article.

(2) An animal that is deemed a dangerous animal and subsequently found at large alone or in a pack or group is subject to immediate impoundment by the animal shelter supervisor, ACO, and or law enforcement officer(s) and shall be impounded for not less than five (5) days at the owner's expense. If all reasonable attempts to seize such animal are unsuccessful, the animal shelter supervisor, ACO, and or police department may humanely tranquilize and seize the animal, without prior notice to the owner. The right to impound such animal shall be a means of enforcing this ordinance available to the animal shelter supervisor, the ACO or other law enforcement officer separate and distinct from the administrative fines that may be imposed hereunder.

(3) Any person violating precautions against dangerous animals shall be subject to an additional administrative fine. Each day's violation of any provision of this section shall constitute a separate offense and shall be subject to a fine as follows:

(A) *First offense*: One hundred dollar (\$100.00) administrative fine. A first offense is the violation of this article by any and all dogs owned or harbored by a person and extend for a period of twelve (12) months. Future violations (second, third, and subsequent offenses) shall be from the date of the most recent offense violation and extend for a period of twelve (12) months. At the end of this twelve-month period, if no other offences to Sec. 3-11 occur, a subsequent offense shall be considered a first offense violation.

- (B) *Second offense*: Two hundred dollar (\$200.00) administrative fine extend for a period of twelve (12) months. An individual shall be deemed a second offender regardless of whether the dangerous animal the offender owns or harbors is the same animal the individual owned or harbored from the first offense.
- (C) *Third offense and subsequent offenses*: Five hundred (\$500.00) administrative fine, imprisonment not exceeding thirty (30) days, or both; extend for a period of twelve (12) months. An individual shall be deemed a subsequent offender regardless of whether the dangerous dog the offender owns or harbors is the same animal the individual owned or harbored from the first, second, third, or other subsequent offenses.
- (d) A dangerous animal may be ordered destroyed when, in the municipal court's judgment, the dangerous animal represents a continued threat of serious harm to human beings or domestic animals due to the animal's dangerous qualities of either:
- (1) Having a reasonably known propensity, tendency, or disposition by its owner or harborer to attack unprovoked, cause injury, or otherwise endanger the safety of human beings or domestic animals; or
 - (2) Engaging in an unprovoked attack that causes bodily injury to a human being or domestic animal and the attack occurs in a place other than the place where the animal is confined; or
 - (3) Committing unprovoked acts in a place other than the place where the animal is confined and those acts cause a person to reasonably believe that the animal will attack and cause bodily injury to a human being; or
 - (4) Engaging in pack-like behavior such as roaming unleashed and non-muzzled in a group consisting of three (3) or more animals; or
 - (5) Being owned or harbored primarily or in part for the purpose of fighting or which is trained for fighting.
- (e) Pursuant to S.C. Code 1976, § 47-3-20, the animal shelter supervisor, ACO, and or law enforcement officer(s) shall have the authority to enter public or unfenced private property within the city to take immediate steps to seize an animal deemed a dangerous animal and to hold the animal pending final court determination.
- (f) Pursuant to S.C. Code 1976, § 47-3-20, the animal shelter supervisor, ACO, and or law enforcement officer(s) shall have the authority to enter fenced private property, exclusive of buildings when the owner or harborer of a dangerous animal refuses to surrender such animal, and may take immediate steps to seize the dangerous animal and to hold the animal pending final court determination.

- (g) In cases of multiple violations of this ordinance by different animals owned, harbored, or under the control of a single individual, family, group, or association, such violations shall be deemed to have been committed by the same animal for the purposes of the enforcement of this ordinance.
- (h) Nothing in this section shall abrogate any civil remedies available under statutory, common, or other superior law.

FLORENCE CITY COUNCIL MEETING

DATE: July 10, 2023
AGENDA ITEM: Ordinance
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION:

A Series Ordinance making provision for the terms and conditions of an issue of combined waterworks and sewerage system capital improvement revenue bonds of the City of Florence, South Carolina, in the aggregate principal amount of not exceeding \$35,000,000 as authorized by a bond ordinance of the City of Florence, South Carolina, adopted October 24, 1989, as amended; and other matters relating thereto.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

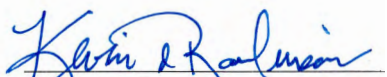
1. The City's bond ordinance, adopted on October 24, 1989, provides that upon adoption of a "Series Ordinance" there may be issued one or more series of Bonds for the purpose of providing funds for improvements and extensions to the Combine Waterworks and Sewerage System of the City.
2. At the June 12, 2023 regular meeting of Florence City Council, First Tryon Advisors presented to Council the financing and capital improvement plan to fund a number of major projects.


III. POINTS TO CONSIDER:

1. This bond is the first of three separate bond issuances that will fund current and future major projects and will be paid off over a 30-year time span. Each subsequent bond issuance will follow a reevaluation of needs and costs.
2. The proposed ordinance will allow the City to secure the funding necessary to construct certain capital improvements to the water and sewer system, to include: the planning and design of the Surface Water Treatment Plant expansion, the AESC Economic Development Project, utility system engineering master planning and automated water meters for billing.
3. The issuance of this bond, along with the second and third issuances, will necessitate a revision to the water and sewer rate schedule adopted August 10, 2020.

IV. ATTACHMENTS:

1. Ordinance


Kevin D. Rawlinson
Chief Financial Officer


Randall S. Osterman
City Manager

A SERIES ORDINANCE

MAKING PROVISION FOR THE TERMS AND CONDITIONS OF AN ISSUE OF COMBINED WATERWORKS AND SEWERAGE SYSTEM CAPITAL IMPROVEMENT REVENUE BONDS OF THE CITY OF FLORENCE, SOUTH CAROLINA, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING \$35,000,000 AS AUTHORIZED BY A BOND ORDINANCE OF THE CITY OF FLORENCE, SOUTH CAROLINA, ADOPTED OCTOBER 24, 1989, AS AMENDED; AND OTHER MATTERS RELATING THERETO.

SERIES ORDINANCE

STATE OF SOUTH CAROLINA

WHEREAS, the City Council (“**City Council**”) of the City of Florence (the “**City**”) has made general provision for the issuance of Combined Waterworks and Sewerage System Revenue Bonds through the means of an ordinance entitled “AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF COMBINED WATERWORKS AND SEWERAGE SYSTEM REVENUE BONDS OF THE CITY OF FLORENCE, SOUTH CAROLINA, AND OTHER MATTERS RELATING THERETO,” adopted on October 24, 1989, as amended (the “**Bond Ordinance**”); and

WHEREAS, it is provided in and by the Bond Ordinance that, upon adoption of a “Series Ordinance” there may be issued one or more series of Bonds for the purpose of providing funds for improvements and extensions to the Combined Waterworks and Sewerage System of the City (the “**System**”); and

WHEREAS, the revenues derived from the System are now hypothecated and pledged to the payment of the following:

- a) the outstanding installments of an original issue of \$10,428,518 South Carolina Water Quality Revolving Fund Loan dated April 18, 2013;
- b) the outstanding installments of an original issue of \$3,817,741 South Carolina Water Quality Revolving Fund Loan dated September 23, 2013;
- c) the outstanding installments of an original issue of \$6,111,310.18 Waterworks and Sewerage System Junior Lien Revenue Bond dated March 10, 2014;
- d) the outstanding installments of an original issue of not exceeding \$1,750,566 plus capitalized interest, if any, South Carolina Water Quality Revolving Fund Loan dated September 11, 2014;
- e) the outstanding installments of an original issue of \$2,702,347.56 Combined Waterworks and Sewerage System Refunding Revenue Bond, Series 2015, dated July 15, 2015;
- f) the outstanding installments of an original issue of \$14,405,000 Combined Waterworks and Sewerage System Refunding Revenue Bonds, Series 2016, dated November 9, 2016;
- g) the outstanding installments of an original issue of \$9,055,000 Special Obligation Bonds (Florence Downtown Redevelopment Project Area), Taxable Series 2016A, dated November 9, 2016, additionally secured by a junior lien pledge of System revenues;
- h) the outstanding installments of an original issue of \$26,515,000 Special Obligation Bonds (Florence Downtown Redevelopment Project Area), Series 2016B, dated November 9, 2016, additionally secured by a junior lien pledge of System revenues;
- i) the outstanding installments of an original issue of not exceeding \$2,260,938 plus capitalized interest, if any, South Carolina Drinking Water Revolving Fund Loan dated June 14, 2018;

j) the outstanding installments of an original issue of not exceeding \$5,730,149 plus capitalized interest, if any, South Carolina Water Pollution Control Revolving Fund Loan dated June 14, 2018;

k) the outstanding installments of an original issue of \$68,590,000 Combined Waterworks and Sewerage System Refunding and Capital Improvement Revenue Bonds, Series 2019, dated October 3, 2019; and

l) the outstanding installments of an original issue of \$15,252,000 Combined Waterworks and Sewerage System Refunding Improvement Revenue Bond, Series 2020, dated May 15, 2020.

WHEREAS, the obligations described at (a), (b), (d) through (f), and (i) through (l) are hereinafter referred to as the **“Parity Bonds;”** and

WHEREAS, the City has further determined that it is necessary to construct certain capital improvements to the System, specifically, a portion of the cost of expanding the City’s Surface Water Treatment Plant, the cost of infrastructure serving AESC battery plant east of the City, a portion of the cost of comprehensive system engineering and master planning, and the cost of automation of System water meters for billing (the **“Projects;”**); and

WHEREAS, the City finds that the Series 2023 Bonds (as defined below) may be issued on a parity with the Parity Bonds pursuant to Section 4.02(A)(6) of the Master Ordinance; and

WHEREAS, it has been determined that not exceeding \$35,000,000 may be required in order to provide funds for (i) defraying the cost of the Projects; and (ii) costs related to the financing and providing necessary reserves; and

WHEREAS, by reason of the foregoing, it has been determined to adopt this ordinance as a “Series Ordinance” in accordance with the terms and provisions of the Bond Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, IN MEETING DULY ASSEMBLED:

ARTICLE I

DEFINITIONS AND AUTHORITY

Section 1.01. Definitions.

All terms which are defined in Section 2.02 of the Bond Ordinance shall have the same meanings in this Series Ordinance as such terms are prescribed to have in the Bond Ordinance.

Section 1.02. Authority for Series Ordinance.

This Series Ordinance is adopted pursuant to the provisions of the Bond Ordinance.

ARTICLE II

AUTHORIZATION AND TERMS OF THE SERIES OF BONDS

Section 2.01. Conditions Precedent to Issuance of Series of Bonds.

The Bond Ordinance provides that a Series Ordinance shall be adopted with respect to each Series of Bonds which Series Ordinance shall express the approval of City Council to the issuance of a Series of Bonds and City Council's agreement to abide by the terms, provisions and agreements set forth in the Bond Ordinance and shall specify and determine:

- 1) As prescribed by Section 6-17-60 of the Enabling Act, the then period of usefulness of the System;
- 2) The Date or Dates of Issue of such Series of Bonds;
- 3) The precise principal amount of the Series of Bonds;
- 4) The specific purposes for which the proceeds of such Series will be used;
- 5) The title and designation of the Bonds of such Series and manner of numbering and lettering, and the denomination or denominations of the Bonds of such Series;
- 6) The date or dates of maturity and the amounts thereof;
- 7) The interest rate or rates, or the manner of determining such rate or rates, of the Bonds of such Series;
- 8) The time for the payment of interest on the Bonds in such Series and the Record Date;
- 9) The redemption price or redemption prices and the redemption date or redemption dates and other terms of redemption (if any) applicable to any of the Bonds of such Series for such payments;
- 10) The Registrar for such Bonds if other than the Trustee;
- 11) The portion of such Series that are serial Bonds and that are term Bonds, if any, including the amount and date of each mandatory redemption or sinking fund installment, if any, required by such Series Ordinance to be paid for the retirement of any such Bonds;
- 12) The portion of such Series that are Capital Appreciation Bonds, if any, including the time for payment of such Capital Appreciation Bonds in order to address the information requested in paragraphs (7) and (8) above.
- 13) Any other applicable redemption requirement for the Bonds of such Series and the method of satisfying the same;
- 14) The manner in which Bonds of such Series are to be sold and provisions for the sale thereof;

- 15) The form or forms for the Bonds of each Series;
- 16) That the then applicable Reserve Requirement has been or will be met;
- 17) The disposition of the proceeds of the sale of the Bonds of such Series and the manner of their application; and
- 18) Any other provisions deemed advisable by the City not in conflict with or in substitution for the provisions of the Bond Ordinance and the Series Ordinance relating to the Bonds of such Series.

Section 2.02. Findings, Determinations, Agreements and Covenants.

Pursuant to the provisions of the Bond Ordinance described in Section 2.01 above, it is hereby found and determined that, and the City hereby covenants and agrees, as applicable:

- 1) The useful life of the System is found to be 40 years.
- 2) The Date of Issue of the Bonds whose issuance is provided for herein (the “**Series 2023 Bonds**”) is to be the date of delivery of the Series 2023 Bonds.
- 3) The Series 2023 Bonds shall be in the original principal amount of not exceeding \$35,000,000. The final principal amount and maturity schedule shall be set forth in a certificate to be signed by the Mayor and included with this Ordinance in the records of City Council.
- 4) The proceeds of the Series 2023 Bonds shall be used, subject to the provisions of paragraphs 6 and 12 below, to provide moneys which will be sufficient (i) to defray the cost of the Projects; and (ii) to pay certain costs and expenses relating to the issuance of the Series 2023 Bonds and providing necessary reserves, if any.
- 5) The Series 2023 Bonds shall be designated City of Florence, South Carolina, Combined Waterworks and Sewerage System Capital Improvement Revenue Bonds, Series 2023 (or such other designation as shall be set forth in a certificate to be signed by the Mayor) and shall be issued in registered form. The Series 2023 Bonds shall be numbered and lettered in such way as to maintain a proper record thereof and will be issued in the form of a single bond per each maturity.
- 6) The Mayor of the City is hereby authorized and empowered to determine the aggregate principal amount of the Series 2023 Bonds, the principal amount of each maturity of the Series 2023 Bonds, the interest rates for the Series 2023 Bonds, the Series 2023 Bonds to be subject to mandatory and optional redemption and the redemption prices of the Series 2023 Bonds subject to optional redemption, any such other information as may be necessary to effect the issuance of the Series 2023 Bonds and shall be set forth in a certificate to be signed by the Mayor and included with this Ordinance in the records of City Council.
- 7) Interest on the Series 2023 Bonds shall be payable as set forth in a certificate to be signed by the Mayor and included with this Ordinance in the records of City Council.
- 8) Such of the Series 2023 Bonds as the Mayor shall determine pursuant to paragraph (6) above shall be subject to mandatory redemption at the redemption price equal to the principal amount of the Series 2023 Bonds to be redeemed, together with interest accrued from the date of redemption, in the

years and in the amounts determined by the Mayor and shall be set forth in a certificate to be signed by the Mayor and included with this Ordinance in the records of City Council.

9) The Registrar for the Series 2023 Bonds shall be the Trustee under the Bond Ordinance.

10) The Series 2023 Bonds shall be sold, upon consultation with First Tryon Advisors as Financial Advisor, at competitive sale; provided, however, that the Series 2023 Bonds may be sold by negotiated sale if the Mayor, in consultation with First Tryon Advisors, determines that market conditions are such that a negotiated sale will be more in the City's best interests than a competitive sale. City Council hereby authorizes the Mayor to approve the Preliminary Official Statement and to ratify the use of such Preliminary Official Statement by the successful purchaser of the Series 2023 Bonds in connection with the offering of any Series of Bonds by the successful purchaser. City Council hereby authorizes the preparation and distribution of the Official Statement with respect to such Series of Bonds. The Final Official Statement shall be approved on behalf of the City by the Mayor.

11) The Series 2023 Bonds shall be substantially in the form attached hereto as Exhibit A.

12) The proceeds of the Series 2023 Bonds shall be applied as set forth in a certificate to be signed by the Mayor and included with this Ordinance in the records of City Council.

13) City Council hereby authorizes the issuance of the Series 2023 Bonds and agrees to abide by all of the terms, provisions and agreements set forth in the Bond Ordinance.

14) City Council hereby approves the issuance of the Series 2023 Bonds in substantially the form attached hereto as Exhibit A, with such changes as shall be appropriate following the sale of the Series 2023 Bonds.

15) The City finds that the provisions of Section 4.02(A) and (B) of the Bond Ordinance may be satisfied permitting the Series 2023 Bonds to be issued on a parity with the outstanding Parity Bonds.

16) City Council hereby authorizes the Mayor to take such further action as may be necessary to effect the issuance of the Series 2023 Bonds.

DONE, RATIFIED AND ADOPTED THIS ____ day of _____, 2023.

Mayor, City of Florence, South Carolina

Attest:

Clerk, City of Florence, South Carolina

First Reading: _____, 2023

Second Reading: _____, 2023

(FORM OF BOND)

CITY OF FLORENCE, SOUTH CAROLINA
COMBINED WATERWORKS AND SEWERAGE SYSTEM
CAPITAL IMPROVEMENT REVENUE
BONDS, SERIES 2023

No. R-__

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Issue</u>	<u>CUSIP</u>
_____%	September 1, 20__	_____, 2023	

Registered Owner: CEDE & CO.

Principal Amount:

THE CITY OF FLORENCE, SOUTH CAROLINA (the “**City**”) acknowledges itself indebted and for value received hereby promises to pay, solely from the sources and as hereinafter provided, to the Registered Holder named above or registered assigns, the Principal Amount set forth above on the Maturity Date stated above, unless this Bond be subject to redemption and shall have been redeemed prior thereto as hereinafter provided, upon presentation and surrender of this Bond at the corporate trust office of The Bank of New York Mellon Trust Company, N.A. (the “**Trustee**”) in the City of Dallas, State of Texas, and to pay interest on such principal amount at the annual Interest Rate stated above (calculated on the basis of a 360-day year of twelve 30-day months) from the later of _____ 1, 20__, or the date to which interest has been paid immediately preceding the authentication date hereof, unless the authentication date hereof is a March 1 or a September 1, in which event this Bond will bear interest from the earlier of such authentication date or the date to which interest has last been paid; provided that if the City shall fail to pay interest on _____ 1, 20__, then this Bond will bear interest from _____ 1, 20__. Interest on this Bond is payable on March 1 and September 1 of each year beginning _____ 1, 20__. The interest so payable on any March 1 or September 1 will be paid to the person in whose name this Bond is registered at the close of business on the February 15 or August 15 immediately preceding such March 1 or September 1 (the “**Record Date**”) by check or draft mailed at the times provided herein from the office of the Trustee to the person in whose name this Bond is registered on the Record Date at the address shown on the registration books, provided that, at the request of the Registered Holder of \$1,000,000 or more in aggregate principal amount of Bonds, such payments shall be made by wire transfer to an account within the continental United States as such Registered Holder shall designate in writing to the Trustee on or before the Record Date. The principal of, redemption premium, if any, and interest on this Bond are payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

Both the principal of and interest on this Bond, as the same shall become due, are payable solely from the Net Earnings (as defined in the Ordinances described herein) derived from the operation of the Combined Waterworks and Sewerage System of the City (the “**System**”) as described herein. This Bond shall not in any event constitute an indebtedness of the City within the meaning of any provision, limitation or restriction of the Constitution or statutes of the State of South Carolina (the “**State**”). The

City is not obligated to pay this Bond, or the interest hereon, save and except from Net Earnings derived from the operation of the System.

THIS BOND HAS BEEN ISSUED UNDER THE PROVISIONS OF TITLE 6, CHAPTER 17, CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, AND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN STATE CONSTITUTIONAL PROVISIONS (OTHER THAN ARTICLE X, SECTION 14, PARAGRAPH 10 OF THE SOUTH CAROLINA CONSTITUTION AUTHORIZING OBLIGATIONS PAYABLE SOLELY FROM SPECIAL SOURCES NOT INVOLVING REVENUES FROM ANY TAX OR LICENSE). THIS BOND AND THE BONDS OF THE SERIES OF WHICH IT IS ONE SHALL NOT CONSTITUTE A DEBT OF THE CITY, NOR A CHARGE, LIEN OR ENCUMBRANCE, LEGAL OR EQUITABLE, UPON ANY PROPERTY OF THE CITY OR ON ANY INCOME, RECEIPTS OR REVENUES THEREOF, OTHER THAN THE AFORESAID NET EARNINGS OF THE SYSTEM PLEDGED THERETO. NO RECOURSE SHALL BE HAD FOR THE PAYMENT OF THIS BOND OR THE INTEREST THEREON AGAINST THE GENERAL FUND OF THE CITY AND NEITHER THE CREDIT NOR THE TAXING POWER OF THE CITY SHALL BE DEEMED TO BE PLEDGED THERETO. THE FULL FAITH, CREDIT AND TAXING POWERS OF THE CITY ARE NOT PLEDGED TO THE PAYMENT OF THE PRINCIPAL OF OR INTEREST ON THIS BOND.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been duly executed by the Registrar, initially the Trustee.

[The Bonds maturing September 1, 20__, and thereafter, are subject to redemption prior to maturity, at the option of the City, on and after September 1, ____, in whole or in part at any time (but if in part, in such order of maturities as shall be determined by the City) at par plus interest accrued to the redemption date.]

[The Bonds maturing on September 1, 20__, are subject to mandatory sinking fund redemption commencing September 1, ____, and will be redeemed (to the extent not previously redeemed), at one hundred percent (100%) of the principal amount, plus interest accrued to the redemption date, on September 1 of each of the following years in the respective principal amounts for each year specified below:

<u>Year</u>	<u>Amount</u>
-------------	---------------

The amount of the mandatory sinking fund redemption prescribed above for the Bonds of any maturity shall be reduced to the extent Bonds of such maturity have been purchased by the City or redeemed by the City pursuant to the optional redemption provisions set forth above, in such manner as the City shall direct, or, absent such direction, on a *pro rata* basis.]

If less than all of any maturity of the Bonds are to be redeemed, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Trustee by lot. Bonds in a denomination of more than \$5,000 may be redeemed in part from time to time in one or more units of \$5,000 in the manner provided in the Bond Ordinance.

If any of the Bonds, or portions thereof, are called for redemption, the Trustee will give notice to the Holders of any such Bonds to be redeemed, in the name of the City, of the redemption of such Bonds,

or portions thereof, which notice will specify the Bonds to be redeemed, the redemption date and the place or places where amounts due upon such redemption will be payable and, if less than all of the Bonds are to be redeemed, the numbers of such Bonds so to be redeemed, and, in the case of Bonds to be redeemed in part only, such notice will also specify the respective portions of the principal amount thereof to be redeemed. Such notice will be given by mailing a copy of the redemption notice by first class mail at least 30 days prior to the date fixed for redemption to the Holder of each Bond to be redeemed, at the address shown on the registration books; provided, however, that the failure to give such notice by mail, or any defect in the notice mailed to the Holder of any Bond, shall not affect the validity of the proceedings for the redemption of any other Bond. Provided funds for their redemption are on deposit with the Trustee, all Bonds so called for redemption will cease to bear interest on the specified redemption date.

This Bond is one of a Series of Bonds in the aggregate principal amount of \$_____ of like tenor, except as to number, rate of interest, date of maturity and redemption provisions, issued pursuant to and in accordance with the Constitution and statutes of the State of South Carolina (the “**State**”), including particularly Chapter 17, Title 6, Code of Laws of South Carolina 1976, as amended (the “**Enabling Act**”), an ordinance duly adopted by the City Council of the City of Florence (“**Council**”) on October 24, 1989, as amended by series ordinances duly adopted by Council on April 12, 2010 and December 12, 2011 (collectively, the “**Bond Ordinance**”), as supplemented by an ordinance (the “**Series Ordinance**”) duly adopted by Council on _____, 2023 (the Bond Ordinance and the Series Ordinance are hereinafter collectively referred to as the “**Ordinances**”) for the purpose of providing funds for certain capital improvements to the System secured by a pledge of System revenues.

Certain capitalized terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Ordinances. Certified copies of the Ordinances are on file in the office of the Trustee and in the office of the Clerk of Court for Florence County, South Carolina.

The Bond will be issued on a parity with the City’s outstanding Parity Bonds (as defined in the Series Ordinance) and any Additional Bonds hereafter issued.

The City has covenanted to continuously operate and maintain the System and fix and maintain such rates for the services and facilities furnished by the System as shall at all times be sufficient (a) to provide for the payment of the expenses of the administration and operation and such expenses for maintenance of the System as may be necessary to preserve the same in good repair and working order, (b) to provide for the punctual payment of the principal of and interest on the Bonds and all Junior Lien Bonds, (c) to maintain the Debt Service Fund and thus provide for the punctual payment of the principal of and interest on the Bonds, (d) to maintain each Debt Service Reserve Fund in the manner prescribed in the Ordinances, (e) to build and maintain a reserve for depreciation of the System, for contingencies and for improvements, betterments and extensions to the System other than those necessary to maintain the same in good repair and working order, and (f) to discharge all obligations imposed by the Enabling Act and the Ordinances.

For the payment of the principal of and interest on the Bonds, there are hereby irrevocably pledged the Net Earnings of the System; and a lien upon such Net Earnings has been granted to the Holders of the Bonds.

This Bond and the interest hereon are exempt from all State, county, municipal, school district, and all other taxes or assessments imposed within the State, direct or indirect, general or special, whether

imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer or certain franchise taxes.

This Bond is transferable, as provided in the Bond Ordinance, only upon the registration books of the City kept for that purpose by the Trustee or other registrar, by the Holder hereof in person or by his duly authorized attorney, upon (a) surrender of this Bond and an assignment with a written instrument of transfer satisfactory to the Trustee duly executed by the Holder hereof or his duly authorized attorney and (b) payment of the charges, if any, prescribed in the Bond Ordinance. Thereupon a new Bond or Bonds of the same aggregate principal amount, maturity and interest rate shall be issued to the transferee in exchange therefor as provided in the Bond Ordinance. The City, the Trustee and any Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or redemption price hereof and interest due hereon and for all other purposes.

For every exchange or transfer of the Bonds, the City or the Trustee or Registrar, as the case may be, may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer.

It is hereby certified and recited that all conditions, acts and things required by the Constitution and statutes of the State to exist, be performed or happen precedent to or in the issuance of this Bond, exist, have been performed and have happened, and that the amount of this Bond, together with all other indebtedness of the City, does not exceed any limit prescribed by such Constitution or statutes.

IN WITNESS WHEREOF, CITY OF FLORENCE, SOUTH CAROLINA, has caused this Bond to be signed by the manual signature of the Mayor of the City, its seal to be reproduced hereon and the same to be attested by the manual signature of the Finance Director of the City.

CITY OF FLORENCE, SOUTH CAROLINA

(SEAL)

By _____
Mayor, City of Florence, South Carolina

Attest:

By _____
Chief Financial Officer, City of Florence,
South Carolina

CERTIFICATE OF AUTHENTICATION

This Bond is the Bond of the Series described in the within mentioned Bond Ordinance.

THE BANK OF NEW YORK MELLON TRUST
COMPANY, N.A., as Trustee

Authorized Signatory

Date: _____, 2023

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

_____ (please print or type name and address of Transferee and Social Security or other identifying number of Transferee)

the within Bond and all rights and title thereunder, and hereby irrevocably constitutes and appoints attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Date: _____

Signature Guaranteed:

STATE OF SOUTH CAROLINA

COUNTY OF FLORENCE

I, the undersigned, Clerk of the City Council of the City of Florence, South Carolina (“**City Council**”), DO HEREBY CERTIFY:

That the foregoing constitutes a true, correct and verbatim copy of an Ordinance adopted by City Council. The Ordinance was read at two public meetings of City Council held on _____ and _____, 2023. An interval of at least six days occurred between each reading. At each meeting, a quorum of City Council was present and remaining present throughout the meeting.

The Ordinance is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my Hand this ____ day of _____, 2023.

Casey Moore
Clerk, City of Florence, South Carolina

FLORENCE CITY COUNCIL MEETING

DATE: July 10, 2023
AGENDA ITEM: Ordinance
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION:

An Ordinance to revise the water and sewer rate schedules for FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

No previous action has been taken on this ordinance.

III. POINTS TO CONSIDER:


1. The City engineers and public utilities staff have identified necessary upgrades to the water and sewer utility system (the System) that will allow for continued residential, commercial and industrial growth in the Florence area.
2. The identified upgrades are necessary to keep with the growing demands due to the construction of the AESC facility and its three possible expansions, the service manufacturers that are anticipated to locate near the facility and continued residential growth within the service areas of the System.
3. The upgrades necessitate the issuance of bonds. To service the bonds and protect the financial stability of the System, the 10-year Water and Sewer Rate Schedule adopted by Ordinance No. 2020-21 on August 10, 2020 will require revision.

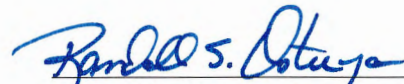
IV. STAFF RECOMMENDATION

Approve and adopt the proposed ordinance.

V. ATTACHMENTS:

A copy of the proposed ordinance is attached.


Kevin D. Rawlinson
Chief Financial Officer


Randall S. Osterman
City Manager

ORDINANCE NO. 2023-____

**AN ORDINANCE REVISING THE WATER AND SEWER RATE SCHEDULE FOR
THE CITY OF FLORENCE, SOUTH CAROLINA**

WHEREAS, continued use and expansion of the combined water and sewer system (the “System”) of the City of Florence (the “City”) is important and necessary for the health, welfare, and public good of the citizens; and

WHEREAS, the City has recognized that the current surface water treatment plant, wastewater treatment plant, and related infrastructure is limited and inadequate to support future growth and development in the Florence area; and

WHEREAS, a comprehensive water and sewer utility rate study for the City was last conducted in 2020, and based on the recommendations in that study, a ten-year rate schedule was implemented by Ordinance of City Council dated August 10, 2020 (the “2020 Rate Schedule”); and

WHEREAS, the City has been advised by its independent engineering consultants to expand its surface water treatment plant and wastewater treatment capacity to support regional growth and maintain compliance regulations with the South Carolina Department of Health and Environmental Control; and

WHEREAS, the City has concluded, following an extensive examination of combined water and sewer system capital improvements needs by staff and the City’s independent financial advisor, that a revision of the water and sewer utility rates set forth in the 2020 Rate Schedule is necessary to allocate costs equitably and produce sufficient revenues to improve the System and generate the required funding levels to System capital improvements required for the public good; and

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the City of Florence, South Carolina, that the following sections or noted subsections of said sections of the City of Florence Code of Ordinances are revised and are hereby amended to read as stated below. Existing subsections not specifically identified in the sections below shall remain unchanged and as set forth in the 2020 Rate Schedule.

Sec. 12-87.1. Monthly rates for ordinary service.

(g) The schedule for sanitary sewer rates inside the City limits of the City of Florence and inside the Town limits of the Town of Timmonsville based on subsections (a) through (f), shall be set for a period of seven years consecutive fiscal years and thereafter, unless amended, as follows: FY 2024, FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030. The rates for FY 2024 will be effective September 1, 2023 through June 30, 2024. Rates for FY 2025 through FY 2030 will be effective from July 1 through June 30 of each fiscal year. The rates for fiscal year 2030 shall remain in effect as set forth in the 2020 Rate Schedule for subsequent years unless amended.

MONTHLY CHARGES

Availability Charge (per account):

<i>Water Meter Size (inches)</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>FY 2028</i>
¾"	\$24.36	\$26.60	\$29.35	\$32.14	\$35.19
1"	60.90	67.00	73.38	80.35	87.98
1¼ "	91.35	100.50	110.06	120.53	131.96
1½ "	121.80	134.00	146.75	160.70	175.95
2"	194.88	214.40	234.80	257.12	281.52
3"	389.76	428.80	469.60	514.24	563.04
4"	609.00	670.00	733.75	803.50	879.75
6"	1,218.00	1,340.00	1,467.50	1,607.00	1,759.50
8"	1,948.80	2,144.00	2,348.00	2,571.20	2,815.20
Customer Charge (per account)	\$4.31	\$4.74	\$5.19	\$5.68	\$6.22
Volume Charge (per 1,000 gallons)	\$3.45	\$3.80	\$4.16	\$4.56	\$4.99

Availability Charge (per account):

<i>Water Meter Size (inches)</i>	<i>FY 2029</i>	<i>FY 2030</i>
¾"	\$36.25	\$37.34
1"	90.63	93.35
1¼ "	135.94	140.03
1½ "	181.25	186.70
2"	290.00	298.72
3"	580.00	597.44
4"	906.25	933.50
6"	1,812.50	1,867.00
8"	2,900.00	2,987.20
Customer Charge (per account)	\$6.41	\$6.60
Volume Charge (per 1,000 gallons)	\$5.14	\$5.29

(h) The schedule for sanitary sewer rates outside the City limits of the City of Florence and outside the Town limits of the Town of Timmonsville based on subsections (a) through (e) shall be set for a period of seven years consecutive fiscal years and thereafter, unless amended, as follows: FY 2024, FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030. The rates for FY 2024 will be effective September 1, 2023 through June 30, 2024. Rates for FY 2025 through FY 2030 will be effective from July 1 through June 30 of each fiscal year. The rates for fiscal year 2030 shall remain in effect as set forth in the 2020 Rate Schedule for subsequent years unless amended.

MONTHLY CHARGES

Availability Charge (per account):

<i>Water Meter Size (inches)</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>FY 2028</i>
¾"	\$38.98	\$42.88	\$46.96	\$51.42	\$56.30
1"	97.44	107.20	117.41	128.56	140.77
1¼ "	146.16	160.80	176.10	192.85	211.14
1½ "	194.88	214.40	234.80	257.12	281.52
2"	311.81	343.04	375.68	411.39	450.43
3"	623.62	686.08	751.36	822.78	900.86
4"	974.40	1,072.00	1,174.00	1,285.60	1,407.60
6"	1,948.80	2,144.00	2,348.00	2,571.20	2,815.20
8"	3,118.08	3,430.40	3,756.80	4,113.92	4,504.32
Customer Charge (per account)	\$4.31	\$4.74	\$5.19	\$5.68	\$6.22
Volume Charge (per 1,000 gallons)	\$5.52	\$6.08	\$6.66	\$7.30	\$7.98

Availability Charge (per account):

<i>Water Meter Size (inches)</i>	<i>FY 2029</i>	<i>FY 2030</i>
¾"	\$58.00	\$59.74
1"	145.01	149.36
1¼ "	217.50	224.05
1½ "	290.00	298.72
2"	464.00	477.95
3"	928.00	955.90
4"	1,450.00	1,493.60

6"	2,900.00	2,987.20
8"	4,640.00	4,779.52
Customer Charge (per account)	\$6.41	\$6.60
Volume Charge (per 1,000 gallons)	\$8.22	\$8.46
(j) Deleted		
(k) Deleted		

Sec. 12-87.2. Schedule of rates for outside industrial sewer customers.

(a) The schedule for outside industrial sanitary sewer rates shall be set for a period of seven years consecutive fiscal years and thereafter, unless amended, as follows: FY 2024, FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030. The rates for FY 2024 will be effective September 1, 2023 through June 30, 2024. Rates for FY 2025 through FY 2030 will be effective from July 1 through June 30 of each fiscal year. The rates for fiscal year 2030 shall remain in effect for subsequent years as set forth in the 2020 Rate Schedule unless amended. The industrial rates are applicable only for qualified customers that are shown in Sectors 31 through 33 of the most current edition of the North American Industry Classification System and exceed an average annual water usage of seven hundred fifty thousand (750,000) gallons per month.

(1) Availability Charges (per account) and Customer Charges (per account) shall be as shown in Section 12-87.1 (g).

(2) Volume Charges (per 1,000 gallons) shall be as follows:

	Monthly Volume Charges (Sewer)				
<i>Use (Gallons)</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>FY 2028</i>
0 – 750,000	\$5.52	\$6.08	\$6.66	\$7.30	\$7.98
750,001 – 3,000,000	4.31	4.80	5.33	5.84	6.38
3,000,001 – 6,000,000	3.70	4.32	5.00	5.48	5.99
6,000,001 – 9,000,000	3.44	4.02	4.66	5.11	5.59
9,000,001 and above	3.45	3.80	4.16	4.56	4.99

Monthly Volume Charges (Sewer)

<i>Use (Gallons)</i>	<i>FY 2029</i>	<i>FY 2030</i>
0 – 750,000	\$8.22	\$8.46
750,001 – 3,000,000	6.58	6.77
3,000,001 – 6,000,000	6.17	6.35
6,000,001 – 9,000,000	5.75	5.92
9,000,001 and above	5.14	5.29

Sec. 12-161. Schedule of rates.

(b) The schedule for water rates inside the City limits of the City of Florence and inside the Town limits of the Town of Timmons ville based on subsection (a), shall be set for a period of seven years consecutive fiscal years and thereafter, unless amended, as follows: FY 2024, FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030. The rates for FY 2024 will be effective September 1, 2023 through June 30, 2024. Rates for FY 2025 through FY 2030 will be effective from July 1 through June 30 of each fiscal year. The rate for fiscal year 2030 shall remain in effect for subsequent years as set forth in the 2020 Rate Schedule unless amended.

MONTHLY CHARGES

Availability Charge (per account)

<i>Water Meter Size (inches)</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>FY 2028</i>
¾"	\$11.55	\$12.71	\$13.92	\$15.24	\$16.69
1"	28.88	31.78	34.80	38.10	41.73
1¼ "	43.31	47.66	52.20	57.15	62.59
1½ "	57.75	63.55	69.60	76.20	83.45
2"	92.40	101.68	111.36	121.92	133.52
3"	184.80	203.36	222.72	243.84	267.04
4"	288.75	317.75	348.00	381.00	417.25
6"	577.50	635.50	696.00	762.00	834.50
8"	924.00	1,016.80	1,113.60	1,219.20	1,335.20
Customer Charge (per account)	\$3.73	\$4.10	\$4.49	\$4.92	\$5.39
Volume Charge (per 1,000 gallons)	\$2.26	\$2.49	\$2.73	\$2.99	\$3.27

Availability Charge (per account)

<i>Water Meter Size (inches)</i>	<i>FY 2029</i>	<i>FY 2030</i>
¾"	\$17.02	\$17.36
1"	42.55	43.40
1¼ "	63.83	65.10
1½ "	85.10	86.80
2"	136.16	138.88
3"	272.32	277.76
4"	425.50	434.00
6"	851.00	868.00
8"	1,361.60	1,388.80
Customer Charge (per account)	\$5.50	\$5.61
Volume Charge (per 1,000 gallons)	\$3.34	\$3.41

(c) The schedule for water rates outside the City limits of the City of Florence and outside the Town limits of the Town of Timmonsville based on subsection (a) shall be set for a period of seven years consecutive fiscal years and thereafter, unless amended, as follows: FY 2024, FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030. The rates for FY 2024 will be effective September 1, 2023 through June 30, 2024. Rates for FY 2025 through FY 2030 will be effective from July 1 through June 30 of each fiscal year. The rates for fiscal year 2030 shall remain in effect for subsequent years as set forth in the 2020 Rate Schedule unless amended.

MONTHLY CHARGES

Availability Charge (per account)

<i>Water Meter Size (inches)</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>FY 2028</i>
¾"	\$18.48	\$20.34	\$22.27	\$24.38	\$26.70
1"	46.21	50.85	55.68	60.96	66.77
1¼ "	69.30	76.26	83.52	91.44	100.14
1½ "	92.40	101.68	111.36	121.92	133.52
2"	147.84	162.69	178.18	195.07	213.63
3"	295.68	325.38	356.35	390.14	427.26
4"	462.00	508.40	556.80	609.60	667.60

6"	924.00	1,016.80	1,113.60	1,219.20	1,335.20
8"	1,478.40	1,626.88	1,781.76	1,950.72	2,136.32
Customer Charge (per account)	\$3.73	\$4.10	\$4.49	\$4.92	\$5.39
Volume Charge (per 1,000 gallons)	\$3.62	\$3.98	\$4.37	\$4.78	\$5.23
Availability Charge (per account)					

<i>Water Meter Size (inches)</i>	<i>FY 2029</i>	<i>FY 2030</i>
¾"	\$27.23	\$27.78
1"	68.08	69.44
1¼ "	102.13	104.16
1½ "	136.16	138.88
2"	217.86	222.21
3"	435.71	444.42
4"	680.80	694.40
6"	1,361.60	1,388.80
8"	2,178.56	2,222.08
Customer Charge (per account)	\$5.50	\$5.61
Volume Charge (per 1,000 gallons)	\$5.34	\$5.46

(e) Deleted

(f) Deleted

Section 12-161.2 Schedule of rates for outside industrial water customers.

(a) The schedule for outside industrial water rates shall be set for a period of seven years consecutive fiscal years and thereafter, unless amended, as follows: FY 2024, FY 2025, FY 2026, FY 2027, FY 2028, FY 2029, and FY 2030. The rates for FY 2024 will be effective September 1, 2023 through June 30, 2024. Rates for FY 2025 through FY 2030 will be effective from July 1 through June 30 of each fiscal year. The rates for fiscal year 2030 shall remain in effect for subsequent years as set forth in the 2020 Rate Schedule unless amended. The industrial rates are applicable only for qualified customers that are shown in Sectors 31 through 33 of the most current edition of the North American Industry Classification System and exceed an average annual water usage of seven hundred fifty thousand (750,000) gallons per month.

(1) Availability Charges (per account) and Customer Charges (per account) shall be as shown in Section (b).

(2) Volume Charges (per 1,000 gallons) shall be as follows:

Monthly Volume Charges (Water)

<i>Use (Gallons)</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>FY 2028</i>
0 – 750,000	\$3.62	\$3.98	\$4.37	\$4.78	\$5.23
750,001 – 3,000,000	2.82	3.14	3.50	3.82	4.18
3,000,001 – 6,000,000	2.43	2.83	3.28	3.59	3.92
6,000,001 – 9,000,000	2.26	2.63	3.06	3.35	3.66
9,000,001 and above	2.26	2.49	2.73	2.99	3.27

Monthly Volume Charges (Water)

<i>Use (Gallons)</i>	<i>FY 2029</i>	<i>FY 2030</i>
0 – 750,000	\$5.34	\$5.46
750,001 – 3,000,000	4.27	4.37
3,000,001 – 6,000,000	4.01	4.10
6,000,001 – 9,000,000	3.74	3.82
9,000,001 and above	3.34	3.41

All ordinances in conflict with this ordinance are hereby repealed.

Following approval and adoption by City Council, this ordinance shall become effective on September 1, 2023.

ADOPTED THIS _____ DAY OF _____, 2023.

Approved as to form:

Benjamin T. Zeigler
City Attorney

Teresa Myers Ervin
Mayor

Attest:

Casey C. Moore
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: July 10, 2023

AGENDA ITEM: Ordinance

DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION:

An Ordinance to amend the Fiscal Year 2022-23 Budget for the City of Florence, South Carolina.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

No previous action has been taken on this ordinance.

III. POINTS TO CONSIDER:

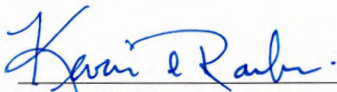
1. The amendment is necessary to recognize money raised by the Eastern Carolina Community Foundation Naturally Outdoors ParkWorks Fund for the expansion of the High Hill Creek Bike/Run Park and to budget for the expenditure of these funds.

IV. STAFF RECOMMENDATION

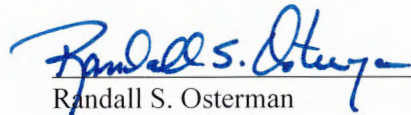
Staff recommends this amendment of the FY2022-23 budget.

V. ATTACHMENTS:

The FY2022-23 budget amendment is attached.



Kevin D. Rawlinson
Chief Financial Officer



Randall S. Osterman
City Manager

ORDINANCE NO. 2023-

AN ORDINANCE TO AMEND THE BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023.

BE IT ORDAINED by the City Council of the City of Florence in Council duly assembled and by the authority of the same:

Section 1. That the category of revenues of the General Fund in said budget is hereby amended by the additional appropriations as follows:

100120-790000 Miscellaneous Grants is increased in the amount of \$10,000 from Eastern Carolina Community Foundation Naturally Outdoors ParkWorks Fund for the expansion of the High Hill Creek Bike and Run Park.

Section 2. That the category of expenditures of the General Fund in said budget is hereby amended by the additional appropriations as follows:

10049300-594103 High Hill Creek Bike/Run Park is funded in the amount of \$10,000 in recognition of a grant awarded to the city for the purpose of expanding the High Hill Creek Bike/Run Park.

Section 3.

That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed, insofar as the same affect this Ordinance.

Section 4.

This Ordinance shall become effective on immediately upon its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS _____ DAY OF _____, 2023.

Approved as to form:

Benjamin T. Zeigler
City Attorney

Teresa Myers Ervin
Mayor

Attest:

Casey C. Moore
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: July 10, 2023

AGENDA ITEM: An ordinance to abandon a portion of sewer line and easement located on private property at 1411 Golf Terrace Boulevard, identified as Florence County Tax Map Number 00101-01-470.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Abandonment of the City's interest in a sewer line and easement at 1411 Golf Terrace Boulevard, identified as Florence County Tax Map Number 00101-01-470.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

- (1) This issue is before City Council for first reading.
- (2) Planning Commission will hear the matter at its July 11th, 2023 meeting.


III. POINTS TO CONSIDER:

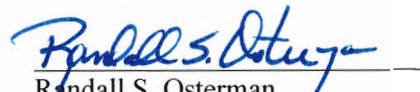
- (1) Request is being considered for first reading.
- (2) In the effort to expedite the abandonment at the request of the property owner for the sale of the property, this matter will be heard at both the Planning Commission meeting and City Council meeting this month.
- (3) The 8" gravity sewer line (approximately 140 linear feet) provides sanitary sewer service to multiple properties.
- (4) The property owner developed a residential structure over the existing sewer line and installed a new sewer main to meet the specifications and standards of the utility system.
- (5) The associated 20' easement (10' each side of pipe) will also be abandoned by the City.
- (6) A new easement has been established with the construction of the new section of sewer main.
- (7) Should City Council approve the abandonment of interest in this sewer line and easement, the easement will be removed from the property.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- 1) Ordinance
- 2) Vicinity Map
- 3) Location Map
- 4) Easement to be abandoned
- 5) New easement and sewer line


Clint Moore
Assistant City Manager


Randall S. Osterman
City Manager

ORDINANCE NO. 2023-_____

AN ORDINANCE TO ABANDON A PORTION OF SEWER LINE AND EASEMENT LOCATED ON PRIVATE PROPERTY AT 1411 GOLF TERRACE BOULEVARD, IDENTIFIED AS FLORENCE COUNTY TAX MAP NUMBER 00101-01-470.

WHEREAS, a request has been made for the City to abandon its interest in a portion of the sewer easement interior to Florence County Tax Parcel 00101-01-470 illustrated on Attachment 5; and

WHEREAS, Section 2-26 of the Code of Ordinances states Council shall act by ordinance in all matters required by law to be done by ordinance, including the conveyance of any lands of the City; and

WHEREAS, The following City of Florence departments were contacted regarding the abandonment of the easement: Fire; Police; Public Works; Utilities; and Planning, Research, and Development. None of the aforementioned departments found any reason to maintain the City's interest in this easement.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That the City of Florence abandons its interest in a portion of sewer easement which will then revert to the parcel's property owner after the necessary legal documents have been properly executed.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS _____ DAY OF _____, 2023

Approved as to form:

Benjamin T. Zeigler
City Attorney

Teresa Myers Ervin
Mayor

Attest:

Casey C. Moore
Municipal Clerk

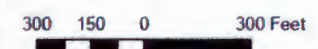
PC 2023-22 Attachment A Vicinity Map 1411 Golf Terrace



Legend
 Parcels



DISCLAIMER:
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Date: 7/3/2023

PC 2023-22 Attachment B

Location Map 1411 Golf Terrace



Legend
 Parcels

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FLORENCE
 SOUTH CAROLINA

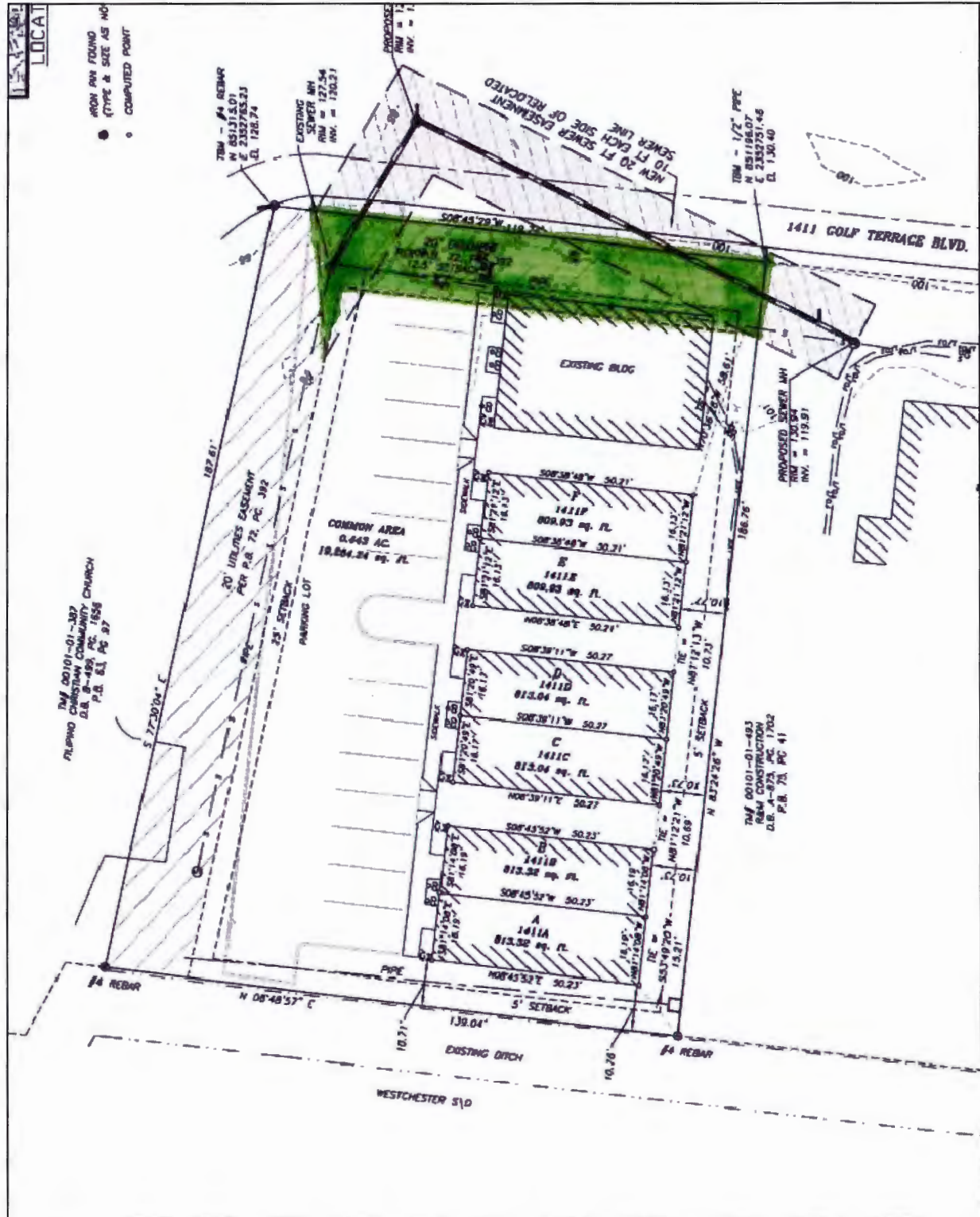
DISCLAIMER:
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.

300 150 0 300 Feet

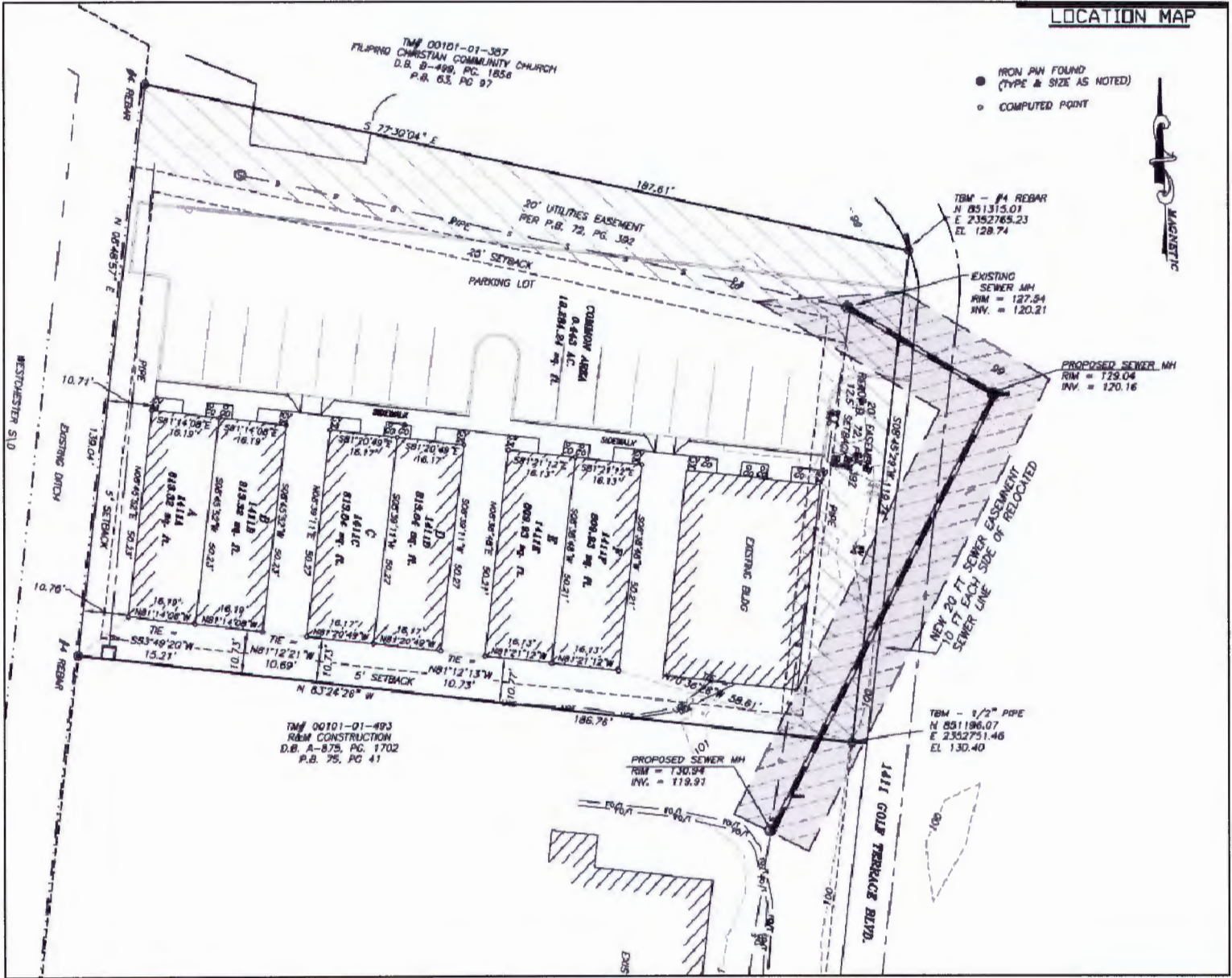


Date: 7/3/2023

Attachment 4:



LOCATION MAP



- IRON PIN FOUND
(TYPE & SIZE AS NOTED)
- COMPUTED POINT



TMF 00101-01-493
R&M CONSTRUCTION
D.B. A-875, PG. 1702
P.B. 25, PG. 41

TBM - 1/2" PIPE
N 551196.07
E 232751.46
EL. 130.40

TBM - #4 REBAR
N 851315.01
E 2352785.23
EL. 128.74

EXISTING SEWER MH
RIM = 127.54
INV. = 120.21

PROPOSED SEWER MH
RIM = 129.04
INV. = 120.16

PROPOSED SEWER MH
RIM = 130.54
INV. = 119.97

FLORENCE CITY COUNCIL MEETING

DATE: July 10, 2023
AGENDA ITEM: Report to Council
DEPARTMENT/DIVISION: City Council

I. ISSUE UNDER CONSIDERATION:

Council will consider nominations for City Boards and/or Commissions.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

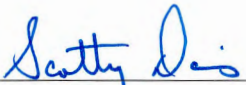
1. There are eleven (11) Boards or Commissions that have either a vacancy and/or expired term.

III. POINTS TO CONSIDER:

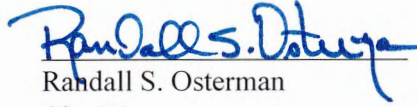
1. Each member of a City of Florence Board or Commission shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
2. Members of the boards and commissions shall be appointed in consideration of their professional expertise, knowledge of the community, and concern for the future welfare of the total community and its citizens.

IV. ATTACHMENTS:

1. Spreadsheet of Council Nominations to Boards and Commissions.
2. Nomination Packet.



Scotty Davis
Deputy City Manager



Randall S. Osterman
City Manager

SCHEDULE OF COUNCIL NOMINATIONS TO BOARDS AND COMMISSIONS - JULY 2023							
	District 1	District 2	District 3	At-Large 1	At-Large 2	At-Large-3	Mayor
	Jackson	Smith	Braddock	Jebaily	Barnes	McCall	Ervin
Accommodations Tax Advisory Committee						X	
City of Florence Planning Commission							X
City of Florence Board of Zoning Appeals	X						
City of Florence Board of Zoning Appeals		X	X	X	X		
Civic Center Commission					X	X	
City of Florence Design Review Board							X
City of Florence Design Review Board	X						
Const. & Maintenance Board							X ⁴
Housing Authority Board		X	X	X			X(Resident)
Parks and Beautification Commission					X	X	X
Aesthetics Advisory Committee	X	X					
Resilience and Sustainability Advisory Committee			X	X	X		
Public Safety Citizen's Review Board						X	X

*Vacancies existing prior to June 30, 2023 term expirations

ACCOMMODATIONS TAX ADVISORY COMMITTEE

I. NOMINATIONS:

There is one (1) expired term on the Accommodations Tax Advisory Committee.

II. APPOINTMENT REQUIREMENTS:

- Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
- The majority of the committee shall be individuals selected from the Hospitality industry of the municipality receiving the revenue. At least two of the hospitality industry members must be from the lodging industry.
 - *Hospitality* – Means persons directly involved in the service segment of the travel and tourism industry, including, but not limited to, business that primarily serve visitors such as lodging facilities, restaurants, attractions, recreational amenities, transportation facilities and services, and travel information and promotion entities.

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilman McCall

IV. SEEKING REAPPOINTMENT:

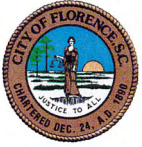
- Chad Patterson (Hospitality - lodging)

V. NEW APPLICANT(S):

There are currently no qualified applicants on file.

VI. ATTACHMENTS:

- Letters of interest from current board members



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Chad Patterson
820 Gregg Avenue
Florence, SC 29501

Dear Mr. Patterson,

Our records indicate that your term on the Accommodations Tax Advisory Committee will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Accommodations Tax Advisory Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager



I would like to be considered for reappointment to the Accommodations Tax Advisory Committee.



I do not want to be considered for reappointment to the Accommodations Tax Advisory Committee.

Signature

CITY OF FLORENCE PLANNING COMMISSION

I. NOMINATIONS:

There are two (2) vacancies on Planning Commission.

*Robby Hill and Dorothy Hines have both indicated that they would not like to be reconsidered for reappointment.

II. APPOINTMENT REQUIREMENTS

Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Mayor Ervin
- Councilwoman NeSmith-Jackson

IV. APPLICANT(S):

- Michael Abbott
- Deona Adams
- Eric Douglas
- Angela Foster

V. ATTACHMENTS:

- Letters of interest from current members
- Applications received



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SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Robby Hill
125 N. Dargan Street, Unit 3C
Florence, SC 29501

Dear Mr. Hill,

Our records indicate that your term on the City of Florence Planning Commission will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Planning Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Planning Commission.

I do not want to be considered for reappointment to the Planning Commission.

confirmed via email

Signature



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Ms. Dorothy Hines
224 N. Lester Avenue
Florence, SC 29501

Dear Ms. Hines,

Our records indicate that your term on the City of Florence Planning Commission will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Planning Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Planning Commission.

I do not want to be considered for reappointment to the Planning Commission.

Confirmed via email

Signature

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
City of Florence Planning Commission

Council District County
District 1 Florence

Your Name
Abbott, Michael, Charles

Email Address
cabbott@carolinabank.net

Residential Address
2304 Windsor Forest Drive, Florence, South
Carolina 29501

Mailing Address
2304 Windsor Forest Drive, Florence, South
Carolina 29501

Your Occupation - Title
Vice President - Business Development Officer

Business Phone Residence Phone
(843) 992-7469

Employer Name Employer Address
Carolina Bank 185 W. Evans Street

City State
Florence South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
5

Why would you like to serve?
I grew up in Florence and I am now raising my family here, so I would like to do my part in helping make sure Florence continues to prosper and grow for generations to come. I believe our growth and prosperity will come by adhering to the planning program to make sure that all projects presented are in the best interest of our constituents.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

If so, list the position and date:

Are you involved in any Community Activities?
Yes

If so, please list:
Central UMC Council Member; Rotarian; McLeod Health Foundation; Lighthouse Ministries Good Neighbor Club

What are your goals and objectives if appointed to the Commission/Board?

My goal is to quickly get up to speed on the innerworkings of the Planning Commission by learning from the existing staff and members so that I can have a positive impact on our continuous efforts of making the City of Florence a great place to live and work. I grew up here and moved away after high school and college. I decided to come back here to start my family because I love this city and everything it has to offer. I want to do whatever I can to make sure my children and our future generations feel the same way when they grow up and are deciding where they want to live and work.

I certify that the information above is true and correct.

Today's Date

7/6/2023

A handwritten signature in black ink, appearing to be 'M. Jones', written over a horizontal line.

Information on this form will be considered public.

Today's Date

7/6/2023

A handwritten signature in black ink, appearing to be 'M. Jones', written over a horizontal line.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
City of Florence Planning Commission

Council District **County**
District 1 Florence

Your Name
Deona

Email Address
deona@adams-coop.com

✓ **Residential Address**
2230 Oakwood Lane Unit A, Florence, South
Carolina 29501

Mailing Address
2230 Oakwood Lane Unit A, Florence, South
Carolina 29501

Your Occupation - Title
Realtor

Business Phone
(843) 230-0302

Residence Phone
(843) 230-0302

Employer Name
Carolina Coast and
Country, LLC

Employer Address
817-C Second Loop Rd

City
Florence

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
5

Why would you like to serve?
I would like to serve the community by
bringing a fresh perspective to the
development of the community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:
No

What are your goals and objectives if appointed to the Commission/Board?

I would like to positively impact the discussion by inserting a new perspective and bringing in ideas from the community. I aim to promote a future Florence that is socially and economically better for the citizens of this area.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
City of Florence Planning Commission

Council District **County**
District 1 Florence

Your Name
Eric Douglas

Email Address
equeteam5@aol.com

Residential Address
✓ 3448 Ross Morgan Dr, Florence, South Carolina
29501

Mailing Address
3448 Ross Morgan Dr, Florence, South Carolina
29501

Your Occupation - Title
Area Manager

Business Phone
(843) 676-2600

Residence Phone
(919) 800-7606

Employer Name
Harbor Freight Tools
Distribution

Employer Address
224 Harbor Freight Rd

City
Dillon

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
4

Why would you like to serve?
I lived here for most of my adolescent years and moved back here 4 years ago. I have been on planning teams throughout my years in Corporate America and would like to contribute to my hometown growth.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:
No

What are your goals and objectives if appointed to the Commission/Board?

My goal is to contribute and give positive input to the board as we continue to make Florence a top destination in SC. The number one objective for me would be to see our growth with companies, residents, and tourism grow year over year for the foreseeable future. Being a part of the City University Program has really help me move in this direction.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
City of Florence Planning Commission

Council District **County**
District 1 Florence

Your Name
Angela Foster

Email Address
Queenangie642@gmail.com

✓ **Residential Address**
3217 Strada Angelo, Florence, South Carolina
29501

Mailing Address
3217 Strada Angelo, Florenxe, South Carolina
29501

Your Occupation - Title
Fiscal Technician

Business Phone
(843) 868-2176

Residence Phone
(843) 496-5153

Employer Name **Employer Address**
Department of Health & 2701 Alex Lee Blvd
Human Service

City **State**
Florence South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?

Why would you like to serve?
I want to be involved in my community to serve and make my community a better place

Do you presently serve on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
No

If so, list the position and date: **Are you involved in any Community Activities?** **If so, please list:**
No

What are your goals and objectives if appointed to the Commission/Board?

My goals are to become more involved with Florence County. I love to serve and make things better for people. I Wouk's love to see more from my county. I want to be involved in the decisions of my community

CITY OF FLORENCE BOARD OF ZONING APPEALS

I. NOMINATIONS:

There are three (3) expired terms and one (1) vacancy* on the Board of Zoning Appeals.

*Nathaniel Mitchell has indicated that he would not like to be considered for reappointment.

II. APPOINTMENT REQUIREMENTS

Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilman Smith
- Councilman Braddock
- Pro tem Jebaily
- Councilwoman Barnes

IV. SEEKING REAPPOINTMENT

- Ruben Chico
- Miriam James-Singley
- Deborah Moses

V. NEW APPLICANT(S):

- Charles Ipock
- Jermaine Nowline

VI. ATTACHMENTS:

- Letters of interest from current serving members
- Applications received



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Ruben Chico
412 S. McQueen St.
Florence, SC 29501

Dear Mr. Chico,

Our records indicate that your term on the City of Florence Board of Zoning Appeals will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Board of Zoning Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.


The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

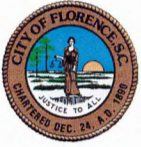
Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Board of Zoning Appeals.

I do not want to be considered for reappointment to the Board of Zoning Appeals.

Confirmed via phone 
Signature



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113
FAX: (843) 665-3110

May 12, 2023

Ms. Miriam James-Singley
1400 Reed Court
Florence, SC 29506

Dear Ms. James-Singley,

Our records indicate that your term on the City of Florence Board of Zoning Appeals will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Board of Zoning Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

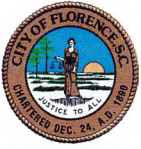
Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Board of Zoning Appeals.

I do not want to be considered for reappointment to the Board of Zoning Appeals.

Signature



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Ms. Deborah Moses
1708 N. Irby Street
Florence, SC 29501

Dear Ms. Moses,

Our records indicate that your term on the City of Florence Board of Zoning Appeals will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Board of Zoning Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

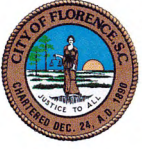
Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Board of Zoning Appeals.

I do not want to be considered for reappointment to the Board of Zoning Appeals.

Signature



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Nathaniel Mitchell
909 E. Pine Street
Florence, SC 29506

Dear Mr. Mitchell,

Our records indicate that your term on the City of Florence Board of Zoning Appeals will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Board of Zoning Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Board of Zoning Appeals.

I do not want to be considered for reappointment to the Board of Zoning Appeals.

Signature

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
City of Florence Board of Zoning Appeals

Council District **County**
District 1 Florence

Your Name
Ipock Charles Epps

Email Address
cipock@hsblawfirm.com

Residential Address
2921 Long Marsh Road, Darlington, South Carolina
29532

Mailing Address
2921 Long Marsh Road, Darlington, South Carolina
29532

Your Occupation - Title
Attorney

Business Phone
(843) 673-5325

Residence Phone
(843) 956-7908

Employer Name
Haynsworth Sinkler
Boyd, P.A.

Employer Address
135 S. Dargan St.

City **State**
Florence South Carolina

General Qualifications

Are you a resident of the City?
No

If so, how Long?

Why would you like to serve?
Request of Clint Moore and general desire to serve

Do you presently serve on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
No

If so, list the position and date: **Are you involved in any Community Activities?**
Yes

If so, please list:
Ordained as a Ruling Elder, Evangelical Presbyterian Church

South Carolina Bar -- Member of House of Delegates

Bishopville Presbyterian Church -- Session Member

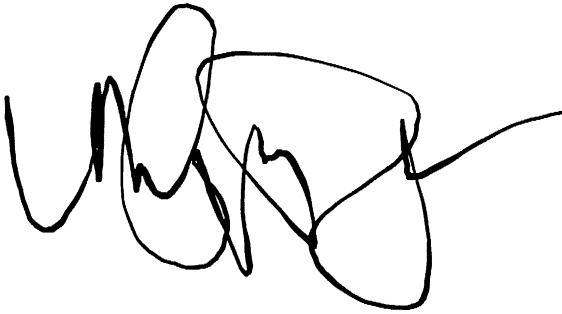
Board Member of The
Archaeological Research
Trust of The South
Carolina Institute of
Archaeology and
Anthropology at The
University of South
Carolina

What are your goals and objectives if appointed to the Commission/Board?

Facilitate the lawful execution of the Board of Zoning Appeals in a discerning, practical, and equitable manner and in the best interests of the City of Florence

I certify that the information above is true and correct.

Today's Date
2/10/2023

A handwritten signature in black ink, appearing to be 'W. J. ...', written over a set of horizontal lines.

Information on this form will be considered public.

Today's Date
2/10/2023

A handwritten signature in black ink, appearing to be 'W. J. ...', written over a set of horizontal lines.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

City of Florence Board of Zoning Appeals

Council District County

District 1

Florence

Your Name

Jermaine Nowline

Email Address

craig2738@yahoo.com

Residential Address

2738 W Sumter Street, Florence, South Carolina
29501

Mailing Address

PO Box 5523, Florence, South Carolina 29502

Your Occupation - Title

Service Writer

Business Phone

Residence Phone

(843) 229-0844

Employer Name

Walmart

Employer Address

✓ 230 N Beltline

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

51

Why would you like to serve?

I would like to serve for the city of Florence to provide critical and strategic resources and strengthen communities. Making a difference in the community builds rapport especially if you support a cause that people care about.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

My goal is to assess the needs of the community, meet with city agencies and make recommendations for the budget to address the community's needs. I would also like to plan activities and have an input in what issues that are researched.

FLORENCE CENTER COMMISSION

I. NOMINATIONS:

There is one (1) expired term and one (1) vacancy* on the Civic Center Commission.

- * Ms. Molly Lee has resigned her position on the Commission. The unexpired term of Ms. Lee will expire on June 30, 2026.

II. MEMBERSHIP REQUIREMENTS

City Council appointees must be residents of the city.

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilwoman Barnes
- Councilman McCall

IV. SEEKING REAPPOINTMENT:

- Ron Roberts

V. APPLICANT(S):

- Sonyetta Cooper
- James Hicks (currently serving on the Aesthetics Advisory Committee)

VI. ATTACHMENTS:

Resignation letter
Letter of recommendation
Letters of interest from current serving members
Applications received



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Ron Roberts
P.O. Box 7551
Florence, SC 29502

Dear Mr. Roberts,

Our records indicate that your term on the Florence Center Commission will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Florence Center Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office no later than **June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Florence Center Commission.

I do not want to be considered for reappointment to the Florence Center Commission.

Signature

Randy Osterman

From: Molly Lee <molly@queenbeefloraldesign.com>
Sent: Tuesday, March 28, 2023 1:29 PM
To: Randy Osterman
Subject: Florence Center Board

CAUTION: This email originated from outside the City of Florence. Maintain caution when opening external links/attachments.

CAUTION: This email originated from outside the City of Florence. Maintain caution when opening external links/attachments.

Thank you for reaching out to me. At this time, I would like to resign from the board. Many thanks,

Molly Lee

Sent from my iPhone

March 14, 2023

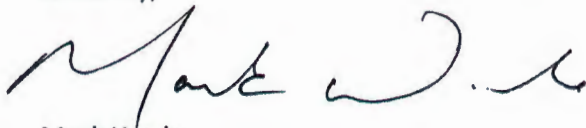
Mayor Teresa Myers-Ervin
Randy Osterman

RE: Board Members

After consulting with the Florence Center Commission Board, Chairman Mark Wade would like to bring a recommendation of removal of member Ms. Molly Lee effective immediately due to failure to meet attendance requirements. Ms. Lee has failed to attend any meeting since her appointment in July 2022.

Through discussion at the March 2023 Board Meeting, it was recommended that Sonyetta Cooper be considered to fill this position. Your prompt action is appreciated as this seat needs to be filled as soon as possible.

Sincerely,



Mark Wade
Commission Chairman

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
City-County Civic Center Commission

Council District District 1
County Florence

Your Name
Sonyetta Cooper

Email Address
sonyettacooper843@yahoo.com

Residential Address
511 Maynard Avenue, Florence, South Carolina
29505-3133

Mailing Address
511 Maynard Avenue, Florence, South Carolina
29505-3133

Your Occupation - Title
CEO

Business Phone
(843) 245-7371

Residence Phone
(843) 601-2894

Employer Name
Cooper's Coaching and
Consulting, LLC

Employer Address
307 2nd Loop Rd

City
Florence

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
53

Why would you like to serve?
I am concerned about the wellbeing of
Florence, SC and the day to day functions
of growth and development.

**Do you presently serve on any Commissions/ Boards of the City/
County/ State?**
No

**Have you formerly served on any Commissions/ Boards of the
City/ County/ State?**
Yes

If so, please list:
City-County Civic Center
Commission

**Are you currently in a position of responsibility with an organization or board
that has received or is seeking funding from the City of Florence?** Yes/No
Yes

If so, list the position and date:
Board Member - Helping Florence
Flourish and NOU 2022

**Are you involved in any Community
Activities?**
Yes

If so, please list:
Volunteer - Homeless
Shelters, Feeding
Programs, Elder Care,
Youth Advocate, SBA
workshops, AIDSwalk, I
provide Mentoring,
Coaching, resources and
clothing for single
mothers through my
business.

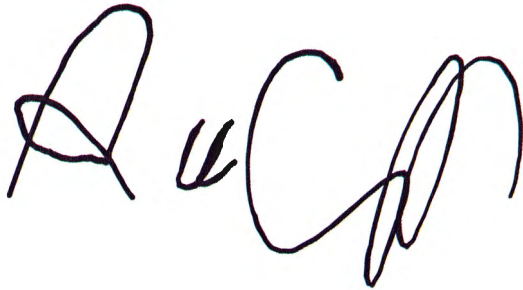
What are your goals and objectives if appointed to the Commission/Board?

To be a voice for the Florence community and to work alongside the Commission Members to increase revenue that will continue the upbuilding of our city.

I certify that the information above is true and correct.

Today's Date

5/2/2023

A handwritten signature in black ink, appearing to be 'AUCM'.

Information on this form will be considered public.

Today's Date

5/2/2023

A handwritten signature in black ink, appearing to be 'ALM'.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

City-County Civic Center Commission

Council District County

District 1

FLORENCE

Your Name

James R Hicks

Email Address

jh29505@gmail.com

Residential Address

✓ 1710 RAVEN DRIVE, FLORENCE, South Carolina
29505

Mailing Address

1710 RAVEN DRIVE, FLORENCE, South Carolina
29505

Your Occupation - Title

Retired

Business Phone

(843) 319-4561

Residence Phone

(843) 319-4561

Employer Name

Employer Address

1710 RAVEN DRIVE

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

20

Why would you like to serve?

Help my community

Do you presently serve on any Commissions/ Boards of the City/
County/ State?

Yes

If so, please list:

Aesthetics

Have you formerly served on any Commissions/ Boards of the
City/ County/ State?

No

If so, please list:

Aesthetics

Are you currently in a position of responsibility with an organization or board
that has received or is seeking funding from the City of Florence?

Yes/No

No

If so, list the position and date:

Are you involved in any Community
Activities?

Yes

If so, please list:

President of Huntington

Home Owners Assoc.

What are your goals and objectives if appointed to the Commission/Board?

Help make the Florence Center grow

DESIGN REVIEW BOARD

I. NOMINATIONS:

There are two (2) expired terms on the Design Review Board.

II. APPOINTMENT REQUIREMENTS:

- Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
- Applicable membership requirements:
 - Person either specifically qualified by reason of education, training, or experience in the financing of commercial and residential real property or in the areas of real estate
 - Commercial general contractor licensed by the State of South Carolina

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Mayor Ervin
- Councilwoman NeSmith-Jackson

IV. SEEKING REAPPOINTMENT:

- Jamie Carsten – qualified in financing of commercial and residential real property
- Kyle Gunter – Commercial General Contractor

V. NEW APPLICANT(S):

There are currently no qualified applicants on file

VI. ATTACHMENTS:

- Letters of interest from current board members
- Applications received



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113
FAX: (843) 665-3110

May 12, 2023

Mr. Jamie Carsten
1123 Rock Creek Road
Florence, SC 29505

Dear Mr. Carsten,

Our records indicate that your term on the City of Florence Design Review Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Design Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Design Review Board.

I do not want to be considered for reappointment to the Design Review Board.

Signature



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Kyle Gunter
3301 Tennyson Drive
Florence, SC 29501

Dear Mr. Gunter,

Our records indicate that your term on the City of Florence Design Review Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Design Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Design Review Board.

I do not want to be considered for reappointment to the Design Review Board.

Signature

CONSTRUCTION AND MAINTENANCE BOARD OF ADJUSTMENTS AND APPEALS

I. NOMINATIONS:

There are four (4) expired terms on the Construction and Maintenance Board of Adjustments and Appeals.

II. APPOINTMENT REQUIREMENTS:

Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.

Applicable membership requirements:

- (A) **1** – Mechanical Contractor
- (B) **1** – Plumbing Contractor
- (C) **1** – Electrical Contractor
- (D) **1** – General Contractor

III. SEEKING REAPPOINTMENT

- Benjamin Blanks (Mechanical Contractor)
- Werner Jacob (Plumbing Contractor)
- James Cooper, Jr. (Electrical Contractor)
- Kacy Gunter (General Contractor)

IV. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Mayor Ervin will make all nominations to this Board, per City Code.

V. NEW APPLICANT(S):

- There are currently no qualified applicants on file

VI. ATTACHMENTS

- Letters of interest from current board members



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Benjamin Blanks
884 Ivanhoe Drive
Florence, SC 29505

Dear Mr. Blanks,

Our records indicate that your term on the City of Florence Construction and Maintenance Board of Adjustments and Appeals will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osternan
City Manager

I would like to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals.

I do not want to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals.

Signature



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Werner Jacob
210 West Cedar St.
Florence, SC 29501

Dear Mr. Jacob,

Our records indicate that your term on the City of Florence Construction and Maintenance Board of Adjustments and Appeals will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023.**

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager



I would like to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals.



I do not want to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals.

Confirmed via email (PW)

Signature



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. James Cooper, Jr.
1403 Reed Court
Florence, SC 29506

Dear Mr. Cooper,

Our records indicate that your term on the City of Florence Construction and Maintenance Board of Adjustments and Appeals will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023.**

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals.

I do not want to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals.

Signature **JAMES COOPER**



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FLORENCE
 SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Kacy Gunter
 2521 Lide Springs Rd.
 Darlington, SC 29540

Dear Mr. Gunter,

Our records indicate that your term on the City of Florence Construction and Maintenance Board of Adjustments and Appeals will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
 City Manager

I would like to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals.

I do not want to be considered for reappointment to the Construction and Maintenance Board of Adjustments and Appeals.

Confirmed via phone
 Signature

HOUSING AUTHORITY

I. NOMINATIONS:

There are three (3) expired terms and one (1) vacancy* on the Housing Authority.

- * Ms. Elishann Redden has resigned her position on the board. Ms. Redden served as the resident commissioner on the Board. The unexpired term of Ms. Redden will expire on June 30, 2027.

II. APPOINTMENT REQUIREMENTS:

- Each member shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
- At least one of the commissioners appointed shall be a person who is directly assisted by the public housing authority, appointed by the Mayor.

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Mayor Ervin – to appoint resident commissioner, per State Code
- Councilman Smith
- Councilman Braddock
- Pro tem Jebaily

IV. SEEKING REAPPOINTMENT

- Jerrod Moultrie
- Rosa Mullins
- Linda Williams

V. APPLICANT(S):

- Rachel Buie (HA resident)
- Mae Holmes-Lyde (HA resident)
- Vanessa Murray (HA resident)
- Michelle Barr
- Courtney Brockington
- Connie Covington
- Cassandra Jackson
- Anjennette James
- Tatyana Lance
- Thomas Porter
- Calvin Robinson
- Wanda Vereen
- Glynn Willis

VI. ATTACHMENTS:

- Letter of resignation
- Letters of interest from current serving members
- Applications received



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Ms. Linda Williams
2705 Carriage Lane
Florence, SC 29505

Dear Ms. Williams,

Our records indicate that your term on the Housing Authority Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Housing Authority Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager



I would like to be considered for reappointment to the Housing Authority Board.



I do not want to be considered for reappointment to the Housing Authority Board.

Signature



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Jerrod Moultrie
845 Harkless Court
Timmonsville, SC 29161

Dear Mr. Moultrie,

Our records indicate that your term on the Housing Authority Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Housing Authority Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager



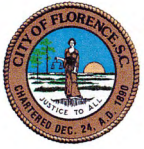
I would like to be considered for reappointment to the Housing Authority Board.



I do not want to be considered for reappointment to the Housing Authority Board.

Confirmed via email (EM)

Signature



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

June 6, 2023

Ms. Rosa Mullins
3517 Cato Rd.
Florence, SC 29505

Dear Ms. Mullins,

Our records indicate that your term on the Housing Authority Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Housing Authority Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Housing Authority Board.

I do not want to be considered for reappointment to the Housing Authority Board.

Signature

Elishann Redden
320 Troxel Blvd Apt 105
Florence South Carolina 29501

March 9, 2023

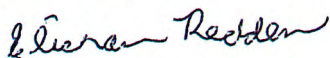
Teresa Myers Ervin
Office of the Mayor
City of Florence
324 West Evans Street
Florence, South Carolina 29501

The Honorable Mayor Teresa Ervin

I am addressing you at this time to resign as a Residential Commissioner on the Board of the Housing Authority for the City of Florence. I find that I need to step down from my responsibilities on the board due to health reasons. I have enjoyed my time and will miss the opportunity to support my community in this capacity. My resignation is effective immediately.

Thank you in advance for your time and attention.

Sincerely,



Elishann Redden
Residential Commissioner

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
Rachel Buie

Email Address
johnsonrachel23@gmail.com

Residential Address
209 Highhampton Road, Florence, South Carolina
29501

Mailing Address
209 High Hampton Road, Florence, South Carolina
29501

Your Occupation - Title
Disable

Business Phone

Residence Phone
(843) 289-2042

Employer Name

Employer Address

City

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
4

Why would you like to serve?
I am a resident, and I would like to see some changes how the residents are treated.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:
No

What are your goals and objectives if appointed to the Commission/Board?
To work with the other commissioner to make the Housing authority a better place for the resident

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District District 1
County Florence

Your Name
Holmes-Lyde Mae Lillian

Email Address
maelide@aol.com

Residential Address
✓ 1770-C Lakota Drive, Florence, South Carolina
29505

Mailing Address
1770-C Lakota Drive, Florence, South Carolina
29505

Your Occupation - Title
Retired

Business Phone

Residence Phone
(803) 687-8155

Employer Name

Employer Address

City

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
65

Why would you like to serve?
-To help address problems facing the HAF
-Provide a voice to the residents of HAF

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

If so, list the position and date: **Are you involved in any Community Activities?**
Yes

If so, please list:
My current involvement in the community involves. avid participation in the city council meetings. (i would gladly speak privately with examples) In addition to this, I observe for conditions or avenues that would assist community members around me; but also new and future residents of Florence.

What are your goals and objectives if appointed to the Commission/Board?

(1) GOAL: Increase women involvement in Florence (1) OBJECTIVE: Develop a framework and approach with city stakeholders that increases enrichment and involvement

(2) GOAL: Establish direct and long-term relationships with community and board members (2) OBJECTIVE: Participate in the housings' umbrella agenda. Actively engage with site managers and residents via community activities and programs that foster healthy relationships.

I certify that the information above is true and correct.

Today's Date
5/2/2023

Mae L. Holmes-Lyde

Information on this form will be considered public.

Today's Date
5/9/2023

Mae L. Holmes-Lyde

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 1

Florence

Your Name

Vamessa Murray

Email Address

vanessa.murray@coker.edu

Residential Address

✓ 713 c Oakland ave, Florence, South Carolina 29506

Mailing Address

713 c Oakland ave, Florence, South Carolina 29506

Your Occupation - Title

Weldon Community Unity Foundation

Business Phone

(843) 206-2572

Residence Phone

(843) 206-2572

Employer Name

Employer Address

713 APT C OAKLAND AV,e

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

Why would you like to serve?

I am a Resident of Housing Authority and would like to offer my experience in serving residents.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?

Yes

If so, please list:

Planning Commission

Have you formerly served on any Commissions/ Boards of the City/ County/ State?

Yes

If so, please list:

Housing Authority

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date:

Are you involved in any Community Activities?

Yes

If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

As a resident of Housing Authority, I am able to offer insight and resources that are essential to all residents.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District District 1
County Florence

Your Name
Dr. Michelle Barr

Email Address
michellebarr41@gmail.com

Residential Address
3328 Ballpark Rd, Effingham, South Carolina 29541

Mailing Address
3328 BALLPARK RD, Effingham, South Carolina
29541

Your Occupation - Title
Management

Business Phone
(843) 519-5200

Residence Phone
(843) 617-5848

Employer Name
Staybridge

Employer Address
150 Westpark Dr

City
Florence

State
South Carolina

General Qualifications

Are you a resident of the City?
No

If so, how Long?

Why would you like to serve?

I want to put Love into Action. Galations 5:14 You shall love your neighbor as yourself. My main focus is to "reach" and "show" Godly Love to everyone. Improvement and community building.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

If so, list the position and date:

Are you involved in any Community Activities?
No

If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

Change is my number one force. It's time to look out for the people needs, it's time to put our words to work. Doing small things with Godly love is my main objectives.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
Brockington, Courtney

Email Address
c_brock_00@yahoo.com

✓ **Residential Address**
542 Third Loop Road Apt. E, Florence, South Carolina 29505

Mailing Address
3301 Bennett Drive, Florence, South Carolina 29506

Your Occupation - Title
Director of Perkins Program

Business Phone
(843) 661-8056

Residence Phone
(843) 617-9464

Employer Name
Florence-Darlington
Technical College

Employer Address

City **State**
Florence South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
39

Why would you like to serve?
I would like the opportunity to serve on the Housing Authority Board to assist with addressing some of the identified needs by using appropriate resources to maintain/upgrade/replace existing stock. I would like to assist with providing housing assistance to meet the housing needs throughout our jurisdiction through rental of public housing and housing choice vouchers. I would also like to collaborate with local partners to try to meet these identified needs. Being able to serve on the board will allow me to work with other board members to continue exploring opportunities to expand leveraging private or other public funds to create additional housing opportunities.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?
No

If so, please list:
n/a

Have you formerly served on any Commissions/ Boards of the City/ County/ State?
No

If so, please list:
n/a

Are you currently in a position of responsibility with an organization or board Yes/No

that has received or is seeking funding from the City of Florence?

No

If so, list the position and date:
n/a

Are you involved in any Community Activities?
Yes

If so, please list:

What are your goals and objectives if appointed to the Commission/Board?

Some goals and objectives if appointed to the Commission/Board:

1. Continue and/or provide staff training (professional development) to improve the quality of Assisted Housing.
2. Strengthen relations with the people we serve by increasing mutual accountability and by improving our ability to connect them to vital services in the community that will foster economic self-sufficiency and quality of life opportunities.
3. Expand our collaborative partnerships with county and citywide efforts to reduce families at risk of experiencing homelessness or at risk of losing housing
4. Create opportunities for residents and program participants through the coordination of homebuyer education, resources and activities that increase homeownership opportunities.

I certify that the information above is true and correct.

Today's Date

10/13/2022

A handwritten signature in black ink, appearing to be 'B. Smith', written in a cursive style.

Information on this form will be considered public.

Today's Date

10/13/2022

A handwritten signature in black ink, appearing to be 'B. Smith', written in a cursive style.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District County
District 1 Florence

Your Name
Connie Covington

Email Address
connie_covington2000@yahoo.com

✓ **Residential Address**
1155 Annelle Dr Florence SC 29505, Florence,
South Carolina 29505

Mailing Address
1155 Annelle Dr Florence SC 29505, Florence,
South Carolina 29505

Your Occupation - Title
State Government (SCDSS Retired 2016)

Business Phone

Residence Phone
(843) 992-3802

Employer Name

Employer Address

City

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
47

Why would you like to serve?
I have the desire to study, learn and
interact with all to improve the Housing
situation in Florence.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:
No

What are your goals and objectives if appointed to the Commission/Board?

I have always been in a position of helping others nearly all my life. I review the vacancies once a year and this year I decided to apply for Housing Authority due to the deteriorating and delapidating homes which have increased in some neighborhoods.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
Cassandra R. Jackson

Email Address
caseyjackson127@gmail.com

Residential Address
1772 Williamsburg Circle, Florence, South Carolina
29506

Mailing Address
1772 Williamsburg Circle, Florence, South Carolina
29506

Your Occupation - Title
Senior Accountant/Fiscal Analyst

Business Phone
(843) 664-2741

Residence Phone
(843) 615-6726

Employer Name
SCDDSN

Employer Address
714 National Cemetery Rd

City
Florence

State
South Carolina

General Qualifications

Are you a resident of the City?
No

If so, how Long?

Why would you like to serve?

Having once lived in public housing, I would like to give back by using my education, knowledge and skills to help my community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
Yes

If so, list the position and date:
Treasurer of WHSAA 2018 -
current

Are you involved in any Community Activities?
Yes

If so, please list:
Active member of Alpha Kappa Alpha, Inc., Order of Eastern Star, NCNW, WHSAA and various organizations that serve the Florence community as a whole.

What are your goals and objectives if appointed to the Commission/Board?

To help ensure the residents of Florence have safe, affordable, accessible and adequate public housing that would be beneficial to them becoming productive citizens of their community.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
James, Anjennette Moses

Email Address
Qmoses@sc.rr.com

Residential Address
✓ 3670 West Pointe Dr, Florence, South Carolina
29501

Mailing Address
3670 West Pointe Dr, Florence, South Carolina
29501

Your Occupation - Title
Director of School Counseling

Business Phone
(803) 420-4010

Residence Phone
(843) 495-6811

Employer Name
Lee County School
District

Employer Address
310 Roland St

City **State**
Bishopville South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
1985

Why would you like to serve?
I was once a resident and used the housing authority system until I no longer needed them. I moved from subsidized housing to paying full rent in a house. My thoughts then lead me to gain the confidence to no longer want to pay rent but choose to own. I am still residing in the same home I purchased. I have been a home owner for 15 years. I want to model my example for others so they can gain the same confidence.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
No

If so, list the position and date: **Are you involved in any Community Activities?**
No

If so, please list:
Not directly. I have a great friend who is actively involved and I try

to support her in all of her endeavors involving the community.

What are your goals and objectives if appointed to the Commission/Board?

My goal is to listen, help, and advocate for the residence that are part of the Housing Authority system. If possible, I would like to help initiate some initiatives that can help those that have a desire to progress to homeownership. This can be in the form of Budget workshops, Explaining the importance of maintaining Good Credit, etc.

I certify that the information above is true and correct.

Today's Date
6/22/2023

Anjennette Moses James

Information on this form will be considered public.

Today's Date
6/22/2023

Anjennette Moses James

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 3 Florence

Your Name
Lance, Tatyana G

Email Address
lancetatyana@hotmail.com

Residential Address
3815 Ervin Thomas Rd, Effingham, South Carolina
29541

Mailing Address
3815 Ervin Thomas Rd, Effingham, South Carolina
29541

Your Occupation - Title
Early Intervention Specialist

Business Phone
(843) 667-9414

Residence Phone
(843) 687-5438

Employer Name
HopeHealth Inc

Employer Address
360 N Irby St

City
Florence

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?

Why would you like to serve?

I will like to serve the citizens of Florence in this capacity because I can be a voice for the people. Through my professional experience, I have had the pleasure of meeting people who are housing authority tenants and hearing their compliments and concerns. By serving I will be able to make sure their voices are heard.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:
Yes
Junior League of Florence

What are your goals and objectives if appointed to the Commission/Board?

My goal if appointed is to use my educational and professional experience to help improve the quality of assisted housing and increase tenant's satisfaction. Also, help provide ways for self-sufficiency and create more ways to strengthen partnerships.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District County
District 3 Florence

Your Name
Porter, Thomas

Email Address
Thomas@qcmassolutions.com

Residential Address ✓
525 Woodland Drive, Florence, South Carolina
29501

Mailing Address
525 Woodland Drive, Florence, South Carolina
29501

Your Occupation - Title

Business Phone

Residence Phone
(929) 615-9961

Employer Name

Employer Address

City

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
10

Why would you like to serve?
I am concerned with the quality of housing in our city. I want to make sure that we properly use our resources to maximize our efforts to provide adequate housing to the citizens that we serve.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:
No

What are your goals and objectives if appointed to the Commission/Board?

My goal is to learn the board's objectives and policies, and work within those guidelines to best serve our clients.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 3 District 8

Your Name
Robinson Calvin E Jr

Email Address
pastorcerjr@gmail.com

Residential Address
✓ 1906 Brigadoone Ln, Florence, South Carolina
29505

Mailing Address
1906 Brigadoone Ln, Florence, South Carolina
29505

Your Occupation - Title
Pastor

Business Phone
(843) 662-2971

Residence Phone
(843) 407-7028

Employer Name
Trinity Baptist Church

Employer Address
124 W Darlington St

City
Florence

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
5

Why would you like to serve?
Finding affordable housing is a great concern in the Pee Dee and I would like to help those in need find suitable and affordable places to call home.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

If so, list the position and date: Are you involved in any Community Activities?
Yes

If so, please list:
Board Member- Florence Chapter NAACP
Board Member -Florence Boys and Girls Club
Board Member- Helping Florence Flourish
Board Member- My Brother's Keeper Shelter Ministry

What are your goals and objectives if appointed to the Commission/Board?

Without any inside knowledge of the goals and objectives of the current board I do not have information on the exact needs. However, if appointed, I will endeavor to help make the FHA one of the most effective and efficient boards in the state. I would utilize my skills and knowledge in contract negotiations, budgeting, and construction, coupled with my gifts in ministry to help the FHA reach higher heights in service to the Pee Dee.

I certify that the information above is true and correct.

Today's Date
12/1/2022

A handwritten signature in black ink, appearing to be the initials 'LDR' in a cursive style.

Information on this form will be considered public.

Today's Date
12/1/2022

A handwritten signature in black ink, appearing to be the initials 'LDR' in a cursive style.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Housing Authority

Council District **County**
District 1 Florence

Your Name
Vereen, Wanda L

Email Address
wvereen@hofh.org

Residential Address
1011 S Hanover Road, Florence, South Carolina
29501

Mailing Address
1011 S Hanover Road, Florence, South Carolina
29501

Your Occupation - Title
VP Client Services

Business Phone
(843) 667-9000 x442

Residence Phone
(843) 245-0315

Employer Name
House of Hope of the
Pee Dee

✓ **Employer Address**
1020 W Darlington Street

City **State**
Florence South Carolina

General Qualifications

Are you a resident of the City?
No

If so, how Long?

Why would you like to serve?

I currently work in Florence County. I want to be a part of insuring affordable housing opportunities to those who meet the criteria.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
Yes

If so, list the position and date: **Are you involved in any Community Activities?** **If so, please list:**
No One Unsheltered (NOU) Board for 2 years No

What are your goals and objectives if appointed to the Commission/Board?

I want to be a part of insuring affordable housing opportunities to those who meet the criteria.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Housing Authority

Council District County

District 3

Florence

Your Name

Willis, Glynn Furman

Email Address

gwillis@adamsoutdoor.com

Residential Address

✓ 1709 Damon Drive, Florence, South Carolina 29505

Mailing Address

1709 Damon Drive, Florence, South Carolina 29505

Your Occupation - Title

Realtor/Real Estate Manager

Business Phone

(843) 662-4514

Residence Phone

(843) 992-7500

Employer Name

Adams Outdoor

Advertising

Employer Address

1385 Alice Drive

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

33

Why would you like to serve?

To continue to give back to the community through service to others.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?

Yes

If so, please list:

Florence Co. Planning Commission, Dist. 8

Have you formerly served on any Commissions/ Boards of the City/ County/ State?

Yes

If so, please list:

Flor. Co./Municipal Planning Com.,
Flor. City Planning Com., Flor.
Accommodations Advisory Com.,
SC State Scenic Highways Com.,,
SC State Disabilities Board of
Florence Co.

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?

Yes/No

No

If so, list the position and date:

Are you involved in any Community Activities?

Yes

If so, please list:

Salvation Army Board,
Camp Pee Dee Pride Board

What are your goals and objectives if appointed to the Commission/Board?

I desire to work with the board and the city to continue to focus on low income and affordable housing opportunities for the citizens of Florence and the Florence community.

PARKS AND BEAUTIFICATION COMMISSION

I. NOMINATIONS:

There are three (3) expired terms on the Parks and Beautification Commission.

II. MEMBERSHIP REQUIREMENTS

All commission members are required to be residents of the city.

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilwoman Barnes
- Councilman McCall
- Mayor Ervin

IV. SEEKING REAPPOINTMENT:

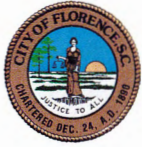
- Sanovia Arceneaux
- Simon Lee
- Walter Sallenger

V. NEW APPLICANT(S):

- Christopher Filyaw
- Paula Lintz
- Hughes Page

VI. ATTACHMENTS:

- Letters of interest from current board members
- Applications received



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Simon Lee
405 Charles Street
Florence, SC 29506

Dear Mr. Lee,

Our records indicate that your term on the City of Florence Parks and Beautification Commission will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Parks and Beautification Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Parks and Beautification Commission.

I do not want to be considered for reappointment to the Parks and Beautification Commission.

Signature Simon Lee



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113
FAX: (843) 665-3110

May 12, 2023

Mr. Walter Sallenger
316 Cherokee Rd.
Florence, SC 29501

Dear Mr. Sallenger,

Our records indicate that your term on the City of Florence Parks and Beautification Commission will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Parks and Beautification Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Parks and Beautification Commission.

I do not want to be considered for reappointment to the Parks and Beautification Commission.

Signature

5-15-23



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Ms. Sanovia Arceneaux
3162 Woodside Dr.
Effingham, SC 29541

Dear Ms. Arceneaux,

Our records indicate that your term on the City of Florence Parks and Beautification Commission will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Parks and Beautification Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Parks and Beautification Commission.

I do not want to be considered for reappointment to the Parks and Beautification Commission.

Confirmed via phone

Signature

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Parks and Beautification Commission

Council District County

District 1

Florence

Your Name

Christopher Filyaw

Email Address

chrisrf1973@gmail.com

Residential Address

✓ 1840 E Sandhurst Dr, Florence, South Carolina
29505

Mailing Address

1840 E Sandhurst Dr, Florence, South Carolina
29505

Your Occupation - Title

Business Phone

(843) 601-4003

Residence Phone

(843) 601-4003

Employer Name

Employer Address

1840 E Sandhurst Dr

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

47

Why would you like to serve?

I would like to serve to make the Florence SC community a better place for future generations. I want to put my education to work, and gain experience.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

If appointed, I will urge the city to "green the downtown area" I would like to submit the evidence-based research that shows that roof gardens, (green roofs) are healthy for the environment, and the people, and help to protect and restore pollinators that would otherwise become extinct (Example- honey bees.) I would also be interested in other areas of improvement with my science education and experience. I hold a BSc in Environmental Science. Focus: Conservation of Natural Resources. I also have a very good understanding of physics and also social psychology. (I have ideas for the area that would greatly improve the livability and enjoyment of residents and visitors alike.)

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Parks and Beautification Commission

Council District **County**
District 1 Florence

Your Name
Paula Joan Lintz

Email Address
Lintzpj@gmail.com

Residential Address
✓ 1129 Took Place, Florence, South Carolina 29505

Mailing Address
1129 Took Place, Florence, South Carolina 29505

Your Occupation - Title
Retired

Business Phone

Residence Phone
(614) 207-9708

Employer Name

Employer Address

City

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
16

Why would you like to serve?
Parks and our trail system are an important part of what attracts new people and retirees to live in Florence. I would like very much to be a part of this process.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No
No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:
No

What are your goals and objectives if appointed to the Commission/Board?

Selfishly, I want to increase the paved rail trail system. Our running community is huge. We need to give them their space like we have the baseball, soccer and tennis communities. And paved walking/running paths are a great draw for all people.
I also want to work and learn more about our parks. This seems like a great opportunity.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Parks and Beautification Commission

Council District **County**
District 1 Florence

Your Name
Page, William 'Hughes'

Email Address
hpage@peedeelandtrust.org

Residential Address
✓ 906 Scriven Drive, Florence, South Carolina 29501

Mailing Address
906 Scriven Drive, Florence, South Carolina 29501

Your Occupation - Title
Land Conservation Associate

Business Phone
(843) 667-3229

Residence Phone
(843) 601-1795

Employer Name
Pee Dee Land Trust

Employer Address
448 West Cheves Street

City
Florence

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
20

Why would you like to serve?
To contribute when needed in order to enhance our future within the Pee Dee.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?
No

If so, please list:

Have you formerly served on any Commissions/ Boards of the City/ County/ State?
No

If so, please list:

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
No

If so, list the position and date: **Are you involved in any Community Activities?** **If so, please list:**
No

What are your goals and objectives if appointed to the Commission/Board?
To learn what will benefit our community and to contribute when needed.

AESTHETICS ADVISORY COMMITTEE

I. NOMINATIONS:

There are two (2) expired terms on the Aesthetics Advisory Committee.

II. APPOINTMENT REQUIREMENTS:

Members must reside or be employed within the city limits.

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilwoman NeSmith-Jackson
- Councilman Smith

IV. SEEKING REAPPOINTMENT:

- James Hicks
- LaTisha Jackson

V. NEW APPLICANT(S):

- Michael Henderson

VI. ATTACHMENTS

- Letters of interest from current serving members
- Applications received



FULL LIFE. FULL FORWARD.
FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. James Hicks
1710 Raven Dr.
Florence, SC 29505

Dear Mr. Hicks,

Our records indicate that your term on the City of Florence Aesthetics Advisory Committee will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Aesthetics Advisory Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

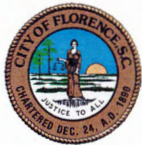
Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Aesthetics Advisory Committee.

I do not want to be considered for reappointment to the Aesthetics Advisory Committee.

Signature



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Ms. LaTisha Jackson
709 Malloy Street
Florence, SC 29506

Dear Ms. Jackson,

Our records indicate that your term on the City of Florence Aesthetics Advisory Committee will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Aesthetics Advisory Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Aesthetics Advisory Committee.

I do not want to be considered for reappointment to the Aesthetics Advisory Committee.

Signature

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:
Aesthetics Advisory Committee

Council District **County**
District 3 Florence

Your Name
Henderson, Michael Bernard

Email Address
mbh05281953@gmail.com

✓ **Residential Address**
523 IRIS DR, Florence, South Carolina 29501

Mailing Address
523 IRIS DR, Florence, South Carolina 29501

Your Occupation - Title
retired- clergy

Business Phone

Residence Phone
(843) 624-1362

Employer Name

Employer Address

City

State
South Carolina

General Qualifications

Are you a resident of the City?
Yes

If so, how Long?
10

Why would you like to serve?
I would like to find a way to serve the city and county.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? **If so, please list:**
No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? **Yes/No**
No

If so, list the position and date: **Are you involved in any Community Activities?** **If so, please list:**
No

What are your goals and objectives if appointed to the Commission/Board?

First, to be educated as to the responsibilities of the Committee; and second, to do my best for the good of all the people to make Florence better.

RESILIENCE & SUSTAINABILITY ADVISORY COMMITTEE

I. NOMINATIONS:

There are three (3) expired terms on the Resilience and Sustainability Advisory Committee.

II. APPOINTMENT REQUIREMENTS:

- Members must reside or be employed within the city limits.
- Applicable membership requirements:
 - Representative from District 1.
 - Representative of local university or college
 - Representative from conservation or environmental organization

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilman Braddock
- Pro tem Jebaily
- Councilwoman Barnes

IV. SEEKING REAPPOINTMENT:

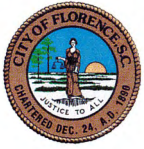
- Lisa Pike – Representative of a local university
- Lauren Piner – Representative of District 1
- Loretta Slater – Representative from conservation organization

V. NEW APPLICANT(S):

There are currently no qualified applicants on file

VI. ATTACHMENTS:

- Letters of interest from current board members



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113
FAX: (843) 665-3110

May 12, 2023

Ms. Lisa Pike
1007 King Ave.
Florence, SC 29501

Dear Ms. Pike,

Our records indicate that your term on the City of Florence Resilience and Sustainability Advisory Committee will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Resilience and Sustainability Advisory Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

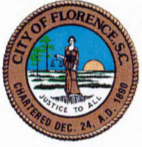
Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Resilience and Sustainability Advisory Committee.

I do not want to be considered for reappointment to the Resilience and Sustainability Advisory Committee.

Signature



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Ms. Loretta Slater
2778 Leola Hill Dr.
Florence, SC 29506

Dear Ms. Slater,

Our records indicate that your term on the City of Florence Resilience and Sustainability Advisory Committee will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Resilience and Sustainability Advisory Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterrman
City Manager

I would like to be considered for reappointment to the Resilience and Sustainability Advisory Committee.

I do not want to be considered for reappointment to the Resilience and Sustainability Advisory Committee.

Signature



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Ms. Lauren Piner
516 S. Franklin Dr.
Florence, SC 29501

Dear Ms. Piner,

Our records indicate that your term on the City of Florence Resilience and Sustainability Advisory Committee will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Resilience and Sustainability Advisory Committee or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Resilience and Sustainability Advisory Committee.

I do not want to be considered for reappointment to the Resilience and Sustainability Advisory Committee.

Signature

PUBLIC SAFETY CITIZEN'S REVIEW BOARD

I. NOMINATIONS:

There is one (1) expired term and one (1) vacancy* on the Public Safety Citizen's Review Board.

* Marion McDowell has indicated that he would not like to be considered for reappointment.

II. APPOINTMENT REQUIREMENTS:

- Must be a city resident
- At least 21 years of age

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilman McCall
- Mayor Ervin

IV. SEEKING REAPPOINTMENT:

- Wattie Snowden

V. NEW APPLICANT(S):

There are currently no qualified applicants on file

VI. ATTACHMENTS

- Letters of interest from current serving members
- Applications received



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SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Wattie Snowden
1616 Hillside Avenue
Florence, SC 29501

Dear Mr. Snowden,

Our records indicate that your term on the City of Florence Public Safety Citizen's Review Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Public Safety Citizen's Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Public Safety Citizen's Review Board.

I do not want to be considered for reappointment to the Public Safety Citizen's Review Board.

Confirmed via email @CM
Signature



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FLORENCE
SOUTH CAROLINA

OFFICE OF THE CITY MANAGER

TEL: (843) 665-3113

FAX: (843) 665-3110

May 12, 2023

Mr. Marion McDowell
1120 N. Elmgrove Av.
Florence, SC 29506

Dear Mr. McDowell,

Our records indicate that your term on the City of Florence Public Safety Citizen's Review Board will expire on June 30, 2023. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Public Safety Citizen's Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office **no later than June 26, 2023**.

The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

Randall S. Osterman
City Manager

I would like to be considered for reappointment to the Public Safety Citizen's Review Board.

I do not want to be considered for reappointment to the Public Safety Citizen's Review Board.

Signature