

**REGULAR MEETING
OF
FLORENCE CITY COUNCIL**



**COUNCIL CHAMBERS
324 W. EVANS STREET
FLORENCE, SOUTH CAROLINA**

**MONDAY
January 9, 2023
1:00 P.M.**



**REGULAR MEETING OF FLORENCE CITY COUNCIL
MONDAY, JANUARY 9, 2023 – 1:00PM
CITY CENTER – COUNCIL CHAMBERS
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

I. CALL TO ORDER

II. INVOCATION

Pledge of Allegiance to the American Flag

III. APPROVAL OF MINUTES

December 12, 2022 – Regular Meeting

IV. APPEARANCES BEFORE COUNCIL

Note: Each person who gives notice to speak may be limited to a five (5) minute presentation at the discretion of the presiding officer, City of Florence Code of Ordinances, Section 2-24(h).

a. Mr. Damien Akanno

To speak to Council about a law enforcement concern.

V. ORDINANCES IN POSITION

a. Bill No. 2022-37 – Second Reading

An Ordinance to amend the Design Guidelines for Downtown Florence, South Carolina and the Unified Development Ordinance.

b. Bill No. 2022-38 – Second Reading

An Ordinance to annex and zone Commercial General three parcels located at 401, 409, and 411 Pamplico Highway, identified as Florence County Tax Map Parcels 90109-01-002, 90109-01-003 and a portion of 90108-05-001.

(Note: The applicants have requested that this item be deferred.)

c. Bill No. 2022-39 – Second Reading

An Ordinance to annex and zone General Residential, RG-2, the former Palms Golf Course identified as a portion of Florence County Tax Map Parcel 00751-01-049.

d. Bill No. 2022-40 – Second Reading

An Ordinance to declare a portion of Florence County Tax Map Parcel 90078-01-006, specifically a thirty foot by three hundred and thirty-nine foot portion along the southern property line, as surplus and authorize the transfer of land to Joseph and Molly Roberts for the purposes of combining with Florence County Tax Map Parcel 90078-01-005.

VI. INTRODUCTION OF ORDINANCES

a. Bill No. 2023-01 – First Reading

An Ordinance to annex and zone NC-6.1 the parcel at 925 West Sumter Street, Florence County Tax Map Parcel 90060-07-002.

b. Bill No. 2023-02 – First Reading

An Ordinance to annex and zone DS the lot at 825 South Church Street, Florence County Tax Map Parcel 90105-01-007.

c. Bill No. 2023-03 – First Reading

An Ordinance to annex and zone OSR the lot at 833 South Church Street, Florence County Tax Map Parcel 90105-01-018.

d. Bill No. 2023-04 – First Reading

An Ordinance to abandon a sewer line and easement located on South Cashua Drive, Florence County Tax Map Parcel 00100-01-159.

e. Bill No. 2023-05 – First Reading

An Ordinance to abandon the City of Florence interest in right-of-way located on Power Street on the north side of Florence County Tax Map Parcel 00147-01-072.

VII. INTRODUCTION OF RESOLUTIONS

a. Resolution No. 2023-01

A Resolution to congratulate the South Florence Bruins for winning the 2022 South Carolina Football State Championship.

b. Resolution No. 2023-02

A Resolution to proclaim January 29 – February 4, 2023 as Catholic Schools Week in the City of Florence.

c. Resolution No. 2023-03

A Resolution and Conditional Grant and Development Agreement to provide an incentive for the development of new housing within North Florence as part of the ongoing Neighborhood Redevelopment Project.

(Note: May be discussed in Executive Session.)

VIII. REPORTS TO COUNCIL

a. Appointments to Boards and Commissions

b. Report from Mayor Teresa Myers Ervin

IX. COMMITTEE REPORTS

a. Business Development Committee

b. Community Development Committee

c. Marketing and Public Relations Committee

d. Finance, Audit and Budget Committee

(Note: Action may be taken during Committee Reports.)

X. APPOINTMENTS TO EAST FLORENCE GATEWAY STUDY COMMITTEE

XI. MAYORAL APPOINTMENT TO FLATS COMMITTEE

XII. EXECUTIVE SESSION

a. For negotiations incident to proposed contractual matters [30-4-70(a)(2)].

b. To receive an update on legal matters [30-4-70(a)(2)].

c. Personnel Matter [30-4-70(a)(1)].

After returning to open session, Council may take action on matters discussed in Executive Session.

XIII. ADJOURN



**REGULAR MEETING OF FLORENCE CITY COUNCIL
MONDAY, DECEMBER 12, 2022 – 1:00 P.M.
CITY CENTER – COUNCIL CHAMBERS
324 WEST EVANS STREET
FLORENCE, SOUTH CAROLINA**

MEMBERS PRESENT

Mayor Teresa Myers Ervin, Mayor Pro Tempore George Jebaily, Councilwoman Lethonia Barnes, Councilman Chaquez T. McCall, Councilman Bryan A. Braddock, Councilwoman LaShonda NeSmith-Jackson and Councilman J. Lawrence Smith, II

ALSO PRESENT

Mr. Randall S. Osterman, City Manager; Mr. Scotty Davis, Deputy City Manager; Mr. James W. Peterson, Jr., City Attorney; Mr. Clint Moore, Assistant City Manager of Development; Mr. Kevin Yokim, Assistant City Manager of Administration/Finance; Chief Allen Heidler, Florence Police Department; Chief Shannon Tanner, Florence Fire Department; Mrs. Jennifer Krawiec, Director of Human Resources; Mr. Jerry Dudley, Director of Planning; Mr. Michael Hemingway, Director of Utilities; Mrs. Amanda Pope, Director of Marketing/Communications and Municipal Services; and Mr. Chuck Pope, Director of Public Works.

MEDIA PRESENT

Mr. Chris Day of the Florence Morning News and Ms. Keianna Benson and Curtis Graham of WBTW News Channel 13 were present for the meeting.

Notices of this regular meeting of City Council were provided to the media and individuals requesting a copy of the agenda informing them of the date, location and time of the meeting.

CALL TO ORDER

Mayor Ervin called the December 12, 2022 regular meeting of Florence City Council to order at 1:00 p.m.

INVOCATION

Mayor Ervin gave the invocation for the meeting. The pledge of allegiance to the American Flag followed the invocation.

APPROVAL OF MINUTES

Councilman Jebaily made a motion to adopt the minutes of the November 14, 2022 regular meeting, the November 21, 2022 Investiture Ceremony and the November 28, 2022 Special Meeting and Councilwoman NeSmith-Jackson seconded the motion. The minutes were unanimously adopted.

PUBLIC HEARING



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A Public Hearing was held to receive input on the amendment of the FY 2022-23 City of Florence budget. Mayor Ervin opened the public hearing at 1:02p.m. and being no comments, she closed the public hearing at 1:02pm.

ELECTION OF MAYOR PRO TEMPORE

Councilman Braddock made a motion to reappoint Councilman Jebaily as Mayor Pro Tempore and Councilwoman NeSmith-Jackson seconded the motion. Councilman Jebaily was reelected as Mayor Pro Tempore by unanimous vote.

APPEARANCES BEFORE COUNCIL

Ms. Connie Anderson, Director – Florence Regional Airport

Ms. Connie Anderson appeared before Council to provide an update on current plans and activities at the airport. Ms. Anderson said the only airline that currently serves the Florence Regional Airport is American Airlines and they have two incoming flights as well as two outgoing flights a day. Two jets service the airport, one being a fifty-five-passenger jet and the other being CRJ-700, which offers passengers first class service. Florence is currently only capturing 26.2% of the region's travel market, with 73.8% of travelers in the region going to other airports. Ms. Anderson then summarized the impact COVID played on the airport, how they were able to survive and recover. The airport has hired a consultant to help pursue new air services and they have also hired a company to build a new website and create a marketing plan. The airport is seeing new development with the addition of two new corporate hangars and eight new T-hangars. New parking machines have been installed which have eliminated the need for a gate. Additionally, new signage will be installed.

Several Council members spoke of their support for the airport and encouraged residents to utilize the Florence airport for their travels.

Councilman Braddock asked how likely it is for Florence to become a hub for air package planes with direct fulfillment coming out of Florence. Ms. Anderson spoke of an agreement they've just signed with an electric company that will have electrically charged planes and the charging station will be completed in the next couple years, so there is something on the horizon. Councilman Braddock also asked if there is potential for the airport to see a second airline serving Florence. Ms. Anderson said this is part of the reason they've hired a consulting firm, but the airport needs more traffic in order to be appealing to other airlines.

ORDINANCES IN POSITION

Bill No. 2022-35 – Second Reading

An Ordinance to annex and zone RG-3 approximately 325 acres identified as Florence County Tax Map Numbers 00072-01-007, 00072-01-020, 00072-01-022, 00072-01-024, 00072-01-025, 00072-01-026, 00072-01-030; and Darlington County Tax Map Numbers 169-00-01-026, 169-00-01-027, and 169-00-01-029.

Councilman Braddock made a motion to adopt Bill No. 2022-35 on second reading and Councilwoman Barnes seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2022-35 was adopted.



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Bill No. 2022-36 – Second Reading

An Ordinance to amend the City of Florence budget for Fiscal Year 2022-23.

Pro tem Jebaily made a motion to adopt Bill No. 2022-36 on second reading and Councilwoman Barnes seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2022-36 was adopted.

INTRODUCTION OF ORDINANCES

Bill No. 2022-01 – First Reading

An Ordinance adopting a redistricting plan for three single member districts of the City of Florence, South Carolina in accordance with the Federal Decennial Census of 2020.

Mayor Ervin said this item will be discussed in Executive Session. Without objection, this item will be discussed to Executive Session.

Bill No. 2022-37 – First Reading

An Ordinance to amend the Design Guidelines for Downtown Florence, South Carolina and the Unified Development Ordinance.

Pro tem Jebaily made a motion to pass Bill No. 2022-37 on first reading and Councilman McCall seconded the motion.

Mr. Clint Moore, Assistant City Manager of Development, said this request is being made by the Design Review Board along with City Staff to address the fee structure, approval thresholds, and security requirements for activity in the City's overlay districts. The amendments will allow for the threshold in which staff can issue administrative permits to increase from \$5,000 to \$15,000 to account for current construction costs; clarify permissible security measures, such as roll down bars, within the Design Guidelines; and adjust the application fee in order to encourage property owners to obtain necessary permits before work is done in the overlay districts.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2022-37 was passed on first reading.

Bill No. 2022-38 – First Reading

An Ordinance to annex and zone Commercial General three parcels located at 401, 409, and 411 Pamplico Highway, identified as Florence County Tax Map Parcels 90109-01-002, 90109-01-003, and a portion of 90108-05-001.

Councilman Smith made a motion to pass Bill No. 2022-38 on first reading and Councilman McCall seconded the motion.

Mr. Moore reported the request is being made in order to combine the parcels for commercial development. Water and sewer services are currently available.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2022-38 was passed on first reading.

Bill No. 2022-39 – First Reading

An Ordinance to annex and zone General Residential, RG-2, the former Palms Golf Course identified as a portion of Florence County Tax Map Parcel 00751-01-049.



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Councilman Braddock made a motion to pass Bill No. 2022-39 on first reading and Councilwoman NeSmith-Jackson seconded the motion.

Mr. Moore reported the lake portion of this property was annexed in 2021 and this request is to annex the remaining portion of the Palms Golf Course for residential development, which will consist of approximately 175 residential units with 8,000-10,000 square foot lots.

Planning Commission held a public hearing on this matter and voted unanimously to recommend the zoning designation of RG-2, pending annexation.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2022-39 passed on first reading.

Bill No. 2022-40 – First Reading

An Ordinance to declare a portion of Florence County Tax Map Parcel 90078-01-006, specifically a thirty foot by three hundred- and thirty-nine-foot portion along the southern property line, as surplus and authorize the transfer of land to Joseph and Molly Roberts for the purposes of combining with Florence County Tax Map Parcel 90078-01-005.

Councilwoman NeSmith-Jackson made a motion to pass Bill No. 2022-40 on first reading and Councilwoman Barnes seconded the motion.

Mr. Moore reported this matter was brought to staff's attention by the adjacent property owners due to the location of improvements having been made, prior to their ownership, that serves their residence but is located on City owned property. Such improvements include the driveway, retaining wall, and other landscaping. There is a City sewer line located on this parcel; however, conveyance of the portion of property has no impact on the maintenance and operation. Upon approval of this ordinance, an appraisal will be conducted to determine compensation.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2022-40 passed on first reading.

INTRODUCTION OF RESOLUTIONS

Resolution No. 2022-34

A Resolution to establish a multi-year budget to designate and authorize the use of E-911 funds for Fiscal Years beginning July 1, 2022 and ending June 30, 2029.

Pro tem Jebaily made a motion to adopt Resolution No. 2022-34 and Councilwoman NeSmith-Jackson seconded the motion.

Mr. Kevin Yokim, Assistant City Manager of Finance/Administration, reported in 1997 Council approved an Ordinance to establish an E-911 fee for residential landlines. The purpose of the fee is to fund a portion of the county-wide 911 addressing system. The proposed Resolution will authorize the appropriation and continued use of the current E-911 fee as established by Ordinance in 1997 over the next seven years to fund the City's annual software fees for the addressing system and to offset a portion of the personnel costs for GIS and Addressing positions.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2022-34 was adopted.



Resolution No. 2022-36

A Resolution and Conditional Grant and Development Agreement to provide an incentive for the development of new housing within east Florence as part of the ongoing Neighborhood Redevelopment Project.

Mayor Ervin said this item is to be discussed in Executive Session. Without objection, this item will be discussed in Executive Session.

REPORTS TO COUNCIL

Appointments to Boards and Commissions

Mr. Scotty Davis, Deputy City Manager, presented the packet of appointments to Boards and Commissions to Council.

City-County Memorial Stadium Commission

Councilman McCall deferred his nomination for the Commission.

Public Safety Citizen's Review Board

Mayor Ervin deferred her nomination for the Board.

Housing Authority

Councilwoman NeSmith-Jackson made a motion to appoint Thomas Porter. Without objection, Thomas Porter was appointed to the Housing authority for a term to begin immediately and expire on June 30, 2024.

Report from Mayor Teresa Myers Ervin

Mayor Ervin said the City has had a good year and she is looking forward to entering the new year with partnerships and working with various Foundations and the County. Activity continues downtown with work being conducted on the Nofal building and activity with the old pharmacy. The Urban Square project is moving forward with demolitions along McQueen Street. Residents will hopefully be able to see some activity from the developer and construction of the parking deck in the new year. The City's community development and revitalization projects are going well with one home on Pine Street already being sold and the other under contract. The City is an award winning city, with awards from Main Street SC and the Joesph P. Riley award for Economic Development. Mayor Ervin stated the City is ending the year on a good note and acknowledged the recent announcement of the Envision project and the many entities that came together to help the project come to fruition.

COMMITTEE REPORTS

Business Development Committee, Chaired by Pro tem Jebaily

Pro tem Jebaily said the Committee discussed ongoing projects such as Urban Square and the site of the old motel. The Committee also received an update on the expenditure of the American Rescue Plan Act funds. The Committee decided to wait for appointment recommendations to the East Florence Ad Hoc



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Committee until Councilman Smith was on board; these recommendations will be presented at an upcoming meeting.

Community Development Committee, Chaired by Councilwoman Barnes

Councilwoman Barnes said reported the house on Howard Street has been sold as part of the Neighborhood Revitalization Plan. The Committee also received an update on the home demolitions. Having the necessary paperwork in order has slowed the process for some demolitions. Councilwoman Barnes clarified that the City is not taking these properties from the owners; the purpose for these demolitions is to help owners beautify their properties. The Committee will be on the upcoming Community Development Corporation's agenda to discuss a potential partnership. Councilwoman Barnes said the various stormwater projects were discussed and she asked Mr. Randy Osterman, City Manager, to provide updates regarding the stormwater projects.

Mr. Osterman said Council approved a \$0.50 increase in the stormwater fee collected during the budget process to go towards a list of projects along with a stormwater master plan. The City has moved forward with some projects, others are still in the engineering phase or seeking easements from property owners.

Pro tem Jebaily asked for clarification on the bond amount for these projects, as well as any grants. Mr. Osterman said an approximate \$7 million bond was issued, as well as approximately \$7 million matched in grant funding for a total of approximate \$14 million. The City is continuing to seek and apply for other stormwater grant funding as well. Pro tem Jebaily spoke of the maintenance of the stormwater system and the items that have been found in drains. He took the opportunity to remind citizens to all do our part to keep stormwater drains free and clear of litter, bricks, toys, et cetera that can enter the system.

Councilwoman NeSmith-Jackson asked when these projects started and how long they will last. Mr. Osterman replied activity began last week and how long they will last will depend upon on how the storm drains are treated or if additional problems arise, but the upgrades are intended to last over the next twenty years. Councilwoman NeSmith-Jackson asked if the \$14 million will cover engineering costs and the projects. Mr. Osterman said the money is to be used with in accordance with the list of projects that were presented when the stormwater fee was increased.

Marketing and Public Relations Committee, Chaired by Councilman Braddock

Councilman Braddock said they did not have a meeting but he'd like to make an announcement to congratulate the South Florence Bruins for winning the football State Championship. Mayor Ervin also said the team will be included in the upcoming Christmas Parade to celebrate their championship. The champions will also be recognized by the City during their January meeting.

Finance, Audit and Budget Committee, Chaired by Councilman McCall

Councilman McCall said there is no report today.

REAPPOINTMENT OF CHAIR AND MEMBERS OF COUNCIL COMMITTEES

Business Development Committee

Mayor Ervin opened the floor for chair nominations. Councilman Smith made a motion to reestablish the Business Development Committee and appoint Pro tem Jebaily as chair and Councilwoman NeSmith-



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Jackson seconded the motion. Council voted unanimously (7-0) to appoint Pro tem Jebaily as Chair of the Business Development Committee.

Pro tem Jebaily appointed Councilwoman Barnes and Councilman Braddock to the Business Development Committee.

Community Development Committee

Mayor Ervin opened the floor for chair nominations. Pro tem Jebaily made a motion to reestablish the Community Development Committee and appoint Councilwoman Barnes as chair and, following appointment, Council immediately receive recommendations from the chair to appoint the other two members and Councilwoman NeSmith-Jackson seconded the motion. Council voted unanimously (7-0) to appoint Councilwoman Barnes as Chair of the Community Development Committee.

Councilwoman Barnes reappointed Councilman McCall and appointed Councilwoman NeSmith-Jackson to the Community Development Committee.

Marketing and Public Relations Committee

Mayor Ervin opened the floor for chair nominations. Councilwoman Barnes made a motion to reestablish the Marketing and Public Relations Committee and appoint Councilwoman NeSmith-Jackson as chair and, following appointment, Council immediately receive recommendations from the chair to appoint the other two members and Councilman Braddock seconded the motion. Council voted unanimously (7-0) to appoint Councilwoman NeSmith-Jackson as Chair of the Marketing and Public Relations Committee.

Councilwoman NeSmith-Jackson appointed Councilman Smith and Pro tem Jebaily to the Marketing and Public Relations Committee.

Finance, Audit and Budget Committee

Mayor Ervin opened the floor for chair nominations. Councilwoman NeSmith-Jackson made a motion to reestablish the Finance, Audit and Budget Committee and appoint Councilman McCall as chair and, following appointment, Council immediately receive recommendations from the chair to appoint the other two members and Councilman Braddock seconded the motion. Council voted unanimously (7-0) to appoint Councilman McCall as Chair of the Finance, Audit and Budget Committee.

Councilman McCall appointed Councilman Smith and Councilman Braddock to the Finance, Audit and Budget Committee.

MAYORAL APPOINTMENT TO CITY-COUNTY CONFERENCE COMMITTEE

Appointed to the City-County Conference Committee were Mayor Ervin, Councilman Smith, and Councilman Braddock.

APPOINTMENTS TO EAST FLORENCE GATEWAY STUDY COMMITTEE

Councilman Smith made a motion to defer consideration of these appointments and Pro tem Jebaily seconded the motion.



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Council voted unanimously (7-0) in favor of the motion. Appointments to the East Florence Gateway Study Committee were deferred

EXECUTIVE SESSION

Mayor Ervin said Council will be entering into Executive Session for negotiations incident to proposed contractual matters, to receive an input on legal matters and for a personnel matter.

Without objection, Council entered into Executive Session at 2:20 p.m.

Council resumed open session at 3:05 p.m. and took action on the following items:

Bill No. 2022-01 – First Reading

An Ordinance adopting a redistricting plan for three single member districts of the City of Florence, South Carolina in accordance with the Federal Decennial Census of 2020.

Councilwoman NeSmith-Jackson made a motion to table Bill No. 2022-01 until May in order for staff to set up workshops for Council and Councilwoman Barnes seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Bill No. 2022-01 was tabled until May.

Resolution No. 2022-36

A Resolution and Conditional Grant and Development Agreement to provide an incentive for the development of new housing within east Florence as part of the ongoing Neighborhood Redevelopment Project.

Councilman McCall made a motion to adopt Resolution No. 2022-36 and Pro tem Jebaily seconded the motion.

Council voted unanimously (7-0) in favor of the motion. Resolution No. 2022-36 was adopted.

COMMENTS BY NEWLY ELECTED COUNCILMEMBERS

Councilwoman NeSmith-Jackson thanked the voters of District One for entrusting her with their vote and allowing her to represent the district.

Councilman Smith thanked the voters of District Two for allowing him to represent Florence and the district.

ADJOURN

Without objection, the December 12, 2022 Regular meeting of City Council was adjourned at 3:10 p.m.

Dated this 9th day of January 2023.

Casey C. Moore, Municipal Clerk

Teresa Myers Ervin, Mayor

FLORENCE CITY COUNCIL MEETING

DATE: December 12, 2022

AGENDA ITEM: An Ordinance to amend the *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, South Carolina*.

DEPARTMENT/DIVISION: Planning, Research, & Development

I. ISSUE UNDER CONSIDERATION:

Updates to the *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, SC* have been proposed to address the fee structure, approval thresholds, and security requirements for activity in the City's overlay districts. The request is being made by the Design Review Board and City staff.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:


1. On October 12, 2022 the Design Review Board held a public hearing on this matter and voted unanimously, 6-0, to amend the *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, SC* as indicated in the attachments below.
2. On November 8, 2022 the Planning Commission held a public hearing on this matter and voted unanimously, 8-0, to amend the *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, SC* as indicated in the attachments below.

III. POINTS TO CONSIDER:


1. The request is being considered for first reading.
2. Under the proposed amendments, the application fee is adjusted to encourage property owners to obtain necessary permits before work is done in the overlay districts; the threshold for which staff can issue administrative permits is increased to reflect current construction costs; and permissible security measures are clarified.
3. City staff concurs with the Design Review Board and Planning Commission's recommendations for amendments to the *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, SC*.

IV. ATTACHMENTS:

1. Ordinance
2. Section 6-20.3.2 5 i from the *Unified Development Ordinance*
3. Proposed Amendments to the *Design Guidelines for Downtown Florence, South Carolina*



James C. Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2022-_____

**AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE
AND THE DESIGN GUIDELINES FOR DOWNTOWN FLORENCE, SC**

WHEREAS, a public hearing was held in the City Center Council Chambers on October 12, 2022 at 10:00 a.m. before the City of Florence Design Review Board and notice of said hearing was duly given;

WHEREAS, a public hearing was held in the City Center Council Chambers on November 8, 2022 at 6:00 p.m. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, updates to the *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, SC* were recommended to address the fee structure, approval thresholds, and security requirements for activity in the City's overlay districts;

THEREFORE, Section 6-20.3.2.5 I of the City of Florence *Unified Development Ordinance* and the *Design Guidelines for Downtown Florence, SC* shall read as follows below;

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That an Ordinance is hereby adopted amending the *Unified Development Ordinance* as shown below.
2. That an Ordinance is hereby adopted amending the *Design Guidelines for Downtown Florence, SC* as shown below.
3. That this Ordinance shall become effective immediately.

EXECUTED ON ONE (1) ADDITIONAL PAGE

ADOPTED THIS _____ DAY OF _____, 2022

Approved as to form:

James W. Peterson, Jr.
City Attorney

Teresa Myers Ervin,
Mayor

Attest:

Casey C. Moore
Municipal Clerk

Attachment 2: Section 6-20.3.2 5 i from the *Unified Development Ordinance*

Deletions are struck through; additions are in red.

- i. Certificate of Appropriateness, provided the Director, acting as the Downtown Planning Coordinator, determines that the materials, paint color, design, architectural features, or style of the project or signage conforms to the application design district in the following situations:

Any project or signage for which the total cost does not exceed ~~\$5,000~~ **\$15,000** in which a specific determination is made by the Director, acting as the Downtown Planning Coordinator, that the subject project is not a part of a larger project.

Attachment 3: Amendments to the *Design Guidelines for Downtown Florence, South Carolina*

Deletions are struck through and highlighted; additions are in red.

1. Chapter 1: Design Principles for Successful Downtowns:

Under “Architectural Design Principles”:

7. Articulate the ground floor of buildings to respond to the pedestrian. Require ground floor architecture in commercial and retail areas to be “open” to the street. The traditional “storefront” in retail areas increases activity and adds to civic life through the display of goods and services. Even where the activities are not strictly retail, such as the ground floor of a restaurant or office, transparency can still be employed to provide enhanced entry areas or views to attractive lobby spaces, atriums, or displays. Where large buildings with few windows must face the street, such areas can be used to create outdoor seating areas or gardens. Consideration of safety must be taken into account, but ~~whenever possible the use of open security grates or grilles or special thick glass rather than roll-down solid metal shutters is recommended in order to make the street attractive even when stores are closed.~~ **in order to avoid the implication of blight, roll-down solid or mesh window and door covers are not allowed in the overlay districts. Instead, it is recommended that thicker security glass be installed at the ground level combined with alarm systems if needed. Lighting of the display windows in the evening hours also serves to deter crime. Interior security measures in windows and doors do not require Board review. Decorative Metal security grilles finished in dark colors are allowed on windows to the side and rear of buildings in this district.** ~~may be permitted with Board approval on rear windows and doors only.~~

2. Chapter 2: D-1 Design Guidelines and Requirements:

Certificate of Appropriateness: Application Fee

Upon presentation of a signed application, the owner/agent must pay any required fees as determined and approved by the Florence City Council. Once received by the City of Florence the application fee is not refundable. An application fee is not required of any local, state, or federal governmental body. Also, an application fee is not required of any owner or developer for a project which is submitted to the Downtown Planning Coordinator for administrative approval and does not exceed ~~\$5,000~~ **\$15,000** in cost.

The standard application fee for the Design Review Board is \$100 prior to the work being done. If the work has already been started or completed without a Certificate of Appropriateness, the project must be

reviewed by the Design Review Board and the application fee is \$200. Any completed work not approved by the Board will be subject to removal, replacement, or correction to meet the intent of the *Design Guidelines for Downtown Florence, South Carolina*.

Certificate of Appropriateness: Approval by the City Planner

For any project or signage which does not exceed \$5,000, \$15,000 the Downtown Planning Coordinator has the authority to administratively approve a Certificate of Appropriateness if it is determined that materials, paint color, design, architectural feature, or style conforms to the applicable District and is not considered to be part of a larger project.

3. Add the following paragraph to each of the indicated chapters and amend in Chapter 3:

- 2: Redevelopment District (D-1) Design Guidelines & Requirements
- 3: Florence Historic District (H-1) Design Guidelines
- 4: Downtown Central District (D-2) Design Guidelines
- 5: Arts and Cultural District (D-3) Design Guidelines
- 6: Timrod Park Residential District (D-4) Design Guidelines
- 7: Food, Artisan, and Warehouse District (W-1) Design Guidelines
- 8: Irby Street Corridor Overlay District (IS-COD) Design Guidelines

Storefront Security

In order to avoid the implication of blight, roll-down solid or mesh window and door covers are not allowed in the ~~Florence Historic District~~ overlay districts. Instead, it is recommended that thicker security glass be installed at the ground level combined with alarm systems if needed. Lighting of the display windows in the evening hours also serves to deter crime. Interior security measures in windows and doors do not require Board review. ~~Decorative Metal security grilles finished in dark colors are allowed on windows to the side and rear of buildings in this district.~~ may be permitted with Board approval on rear windows and doors only.

FLORENCE CITY COUNCIL MEETING

DATE: December 12, 2022

AGENDA ITEM: Ordinance to Annex and Zone 401, 409, and 411 Pamplico Highway, TMNs 90108-05-001 (portion), 90109-01-002, and 90109-01-003

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to annex property located at 401, 409, and 411 Pamplico Highway, Tax Map Numbers 90108-05-001 (portion), 90109-01-002, and 90109-01-003, into the City of Florence and zone to CG Commercial General. The request is being made by the property owner.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

On November 8, 2022, Planning Commission held a public hearing on this matter, and voted unanimously, 8-0, to recommend the zoning designation of CG Commercial General.

III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) City water and sewer services are currently available.
- (3) The intent is to combine the parcels for commercial development.
- (4) City staff concurs with Planning Commission's recommendation to zone the property CG Commercial General.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Vicinity Map
- (3) Annexation Petitions



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2022-_____

AN ORDINANCE TO ANNEX AND ZONE 401 (PORTION), 409, AND 411 PAMPLICO HIGHWAY, TMNs 90108-05-001 (PORTION), 90109-01-002, AND 90109-01-003.

WHEREAS, a Public Hearing was held in the Council Chambers on November 8, 2022 at 6:00 P.M. before the City of Florence Planning Commission, and notice of said hearing was duly given;

WHEREAS, application by Southbound Florence, LLC, owner of TMNs 90108-05-001 (portion), 90109-01-002, and 90109-01-003, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classification of CG:

The properties requesting annexation are shown more specifically on Florence County Tax Map 90108, block 05, parcel 001 (0.90 acre); Map 90109, block 01, parcel 002 (0.482141 acre); and Map 90109, block 01, parcel 003 (0.128969 acre).

Any portions of public rights-of-way abutting the property described above will also be included in the annexation.

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid properties and amending the Zoning Atlas to the aforesaid zoning classification.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

EXECUTED ON ONE (1) ADDITIONAL PAGE

ADOPTED THIS _____ DAY OF _____, 2022

Approved as to form:

James W. Peterson, Jr.
City Attorney

Teresa Myers Ervin,
Mayor

Attest:

Casey C. Moore
Municipal Clerk

STATE OF SOUTH CAROLINA)
COUNTY OF FLORENCE)

PETITION FOR ANNEXATION

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map Number: _____ Portion of 90108-05-001 _____

3. Annexation is being sought for the following purposes:

New commercial development. Adjacent property that is part of this project is already in
City of Florence

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>0</u>
Race	<u>0</u>
Total 18 and Over	<u>0</u>
Total Registered to Vote	<u>0</u>

Date: 10-18-22 Petitioner Signature: [Signature] (Property owner)

Date: _____ Petitioner Signature: _____

APPLICANT(S) (Please print or type): Name(s): Southbound Florence, LLC

Address: 2569 Green Meadows Lane NE, Atlanta GA 30319

Telephone Number: 404-987-2402 [cell] _____ [home]

Email Address: mike@southbounddevelopment.com

Certification as to ownership on the date of petition:

Date: 10/19/22

FOR OFFICIAL USE ONLY

[Signature]

STATE OF SOUTH CAROLINA)
COUNTY OF FLORENCE)

PETITION FOR ANNEXATION

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map Number: 90109-02-002, 90109-01-003

3. Annexation is being sought for the following purposes:

New commercial development. Adjacent property that is part of this project is already in City of Florence

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>0</u>
Race	<u>0</u>
Total 18 and Over	<u>0</u>
Total Registered to Vote	<u>0</u>

Date: 10/18/22 Petitioner Signature: Michael Birnbrey

Date: _____ Petitioner Signature: _____

APPLICANT(S) (Please print or type): Name(s): Southbound Florence, LLC

Address: 2569 Green Meadows Lane NE, Atlanta GA 30319

Telephone Number: 404-987-2402 [cell] _____ [home]

Email Address: mike@southbounddevelopment.com

Certification as to ownership on the date of petition:

FOR OFFICIAL USE ONLY

Date: 10/19/22

A3

FLORENCE CITY COUNCIL MEETING

DATE: December 12, 2022

AGENDA ITEM: Ordinance to Annex and Zone Lake Oakdale and the Palms Golf Course, a portion of TMN 00751-01-049.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

A request to annex portions of Tax Map Number 00751-01-049 which include the northern half of Lake Oakdale and the northwest portion of the former Palms Golf Course into the City of Florence. The lake will receive the zoning designation of OSR (Open Space and Recreation). The northwest portion of the golf course is to receive the zoning designation of RG-2 (Residential General-2). The request is being made by the property owner.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

On April 13, 2021, the Planning Commission held a public hearing regarding the annexation of the north side of Lake Oakdale and voted unanimously, 7-0, to recommend the zoning request of OSR, Open Space and Recreation.

On November 8, 2022, the Planning Commission held a public hearing regarding the annexation of the northwest portion of the golf course, and voted unanimously, 8-0, to recommend the zoning designation of RG-2.

III. POINTS TO CONSIDER:

- (1) This request is being considered for first reading.
- (2) The proposed zoning of OSR for the north side of Lake Oakdale and the associated dam is in agreement with the existing use of the property.
- (3) The portion of the golf course to be zoned RG-2 is intended to be developed as a single family residential subdivision.
- (4) The land is currently vacant.
- (5) City water and sewer services will be installed by the developer.
- (6) The developer will submit a development agreement to the City for approval before any permits are issued.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Location Map
- (3) Annexation Petitions



James C. Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2022 _____

AN ORDINANCE TO ANNEX AND ZONE THE NORTH SIDE OF LAKE OAKDALE, THE LAKE OAKDALE DAM, AND A PORTION OF THE PALMS GOLF COURSE, CONSTITUTING A PORTION OF TMN 00751-01-049.

WHEREAS, Public Hearings were held in the Council Chambers on April 13, 2021 and November 8, 2022 at 6:00 P.M. before the City of Florence Planning Commission, and notice of said hearings was duly given;

WHEREAS, application by Claussen Developers, LLC, owner of TMN 00751-01-049, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classifications of OSR and RG-2:

The property requesting annexation is shown more specifically on Florence County Tax Map 00751, block 01, parcel 049.

Any portions of public rights-of-way abutting the above described property will be also included in the annexation.

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

ADOPTED THIS _____ DAY OF _____, 2022

Approved as to form:

James W. Peterson, Jr.
City Attorney

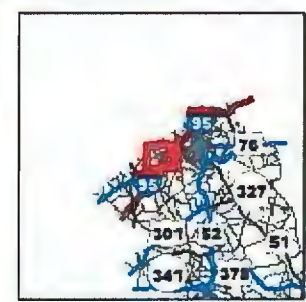
Teresa Myers Ervin,
Mayor

Attest:

Casey C. Moore
Municipal Clerk

PC 2022-33

Location Map - Palms Golf Course



Legend

- Lake Oakdale Annexation 2021
- Palms Golf Course Annexation 2022
- County address points
- Streets
- Parcels
- City Limits



DISCLAIMER:
The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. It is not to be used without written approval as the sole basis of the user.



STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:
SEE ATTACHED SCHEDULE A
Florence County Tax Map Number: portion of 00751-01-049
3. Annexation is being sought for the following purposes: Access to City services
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents _____ Race _____
Total 18 and Over _____ Total Registered to Vote _____

APPLICANT (S) (Please print or type):

Name(s): Claussen Developers, LLC (B. Kendall Hiller, Attorney)

Address: P.O. Box 1461, Florence, SC 29501

Telephone Numbers: 843-669-6395 [work] _____ [home]

Email Address: khillier@mcgowanlaw.com

Signature BK Hiller, attorney Date March 4, 2021

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date <u>3/4/2021</u>	<u>(Signature)</u>

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2. That the petitioner(s) desires to annex the property more particularly described below:
 Florence County Tax Map Number: 00751-01-049
- 3. Annexation is being sought for the following purposes:

- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents _____
 Race _____
 Total 18 and Over _____
 Total Registered to Vote _____

Date: 10/11/22 Petitioner Signature: Stoney Moore

Date: 10/11/22 Petitioner Signature: Stoney C Moore

APPLICANT(S) (Please print or type): Name(s): Stoney Moore Stoney C Moore

Address: 4516 Justice Rd Flor SC 29506

Telephone Number: 843-319-3703 [cell] 843-319-3704 [home]

Email Address: Tmbuilders@aol.com

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date: <u>10/11/22</u>	<u>AS</u>

FLORENCE CITY COUNCIL MEETING

DATE: December 12, 2022

AGENDA ITEM: An Ordinance to declare a portion of tax parcel 90078-01-006, specifically a thirty foot by three hundred and thirty-nine foot portion along the southern property line, as surplus and authorize the transfer of land to Joseph and Molly Roberts for the purposes of combining with Florence County tax parcel 90078-01-005.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

To declare as surplus and authorize the conveyance of land designated as the portion of Florence County tax parcel 90078-01-006 that is a rectangular shaped parcel approximately 30 foot by 339.92 foot shown on the plat attached hereto as Exhibit "A" is surplus land to the City, and sale of said property to Joseph and Molly Roberts at fair market value is in the best interest and to the benefit of the citizens of the City of Florence.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) This item is being considered for first reading.

III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) Joseph and Molly Roberts have made this request due to the location of improvements having been made, prior to their ownership, that serves their residence but is located on City owned property. Such improvements include the driveway, retaining wall, and other landscape features.
- (3) The portion of tax map 90078-01-006 to be conveyed has been surveyed and is identified on Exhibit A.
- (4) The City of Florence has a sewer line located on this parcel, however, conveyance of the portion of property has no impact on the maintenance and operation.
- (5) Compensation for the property will be established in accordance with an appraisal to be conducted upon approval of this ordinance.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Exhibit A



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2023-_____

AN ORDINANCE TO DECLARE A PORTION OF TAX PARCEL 90078-01-006, SPECIFICALLY A THIRTY FOOT BY THREE HUNDRED AND THIRTY-NINE FOOT PORTION ALONG THE SOUTHERN PROPERTY LINE, AS SURPLUS AND AUTHORIZE THE TRANSFER OF LAND TO JOSEPH AND MOLLY ROBERTS FOR THE PURPOSES OF COMBINING WITH FLORENCE COUNTY TAX PARCEL 90078-01-005:

WHEREAS, after due consideration, the City has concluded that the land designated as the portion of Florence County tax parcel 90078-01-006 that is a rectangular shaped parcel measuring 30.0 foot by 339.92 foot shown on the plat attached hereto as Exhibit "A" is surplus land to the City, and sale of said property to Joseph and Molly Roberts at fair market value is in the best interest and to the benefit of the citizens of the City of Florence and;

WHEREAS, said portion of Florence County tax parcel 90078-01-006 is to be combined with Florence County tax parcel 90078-01-005;

NOW, THEREFORE, be it ordained by the City Council of the City of Florence in meeting duly assembled and by the authority thereof:

1. That pursuant to §5-7-260(6) of the South Carolina Code of Laws, as amended, and §2-26(8) of the Code of Ordinances of the City of Florence, the City Manager of the City of Florence is hereby authorized to execute the necessary Deed and other documentation in order to convey title to the property described above to Barth, Ballenger and Lewis Holdings, LLC..
2. This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

ADOPTED THIS _____ DAY OF _____, 2023

Approved as to form:

James W. Peterson, Jr.
City Attorney

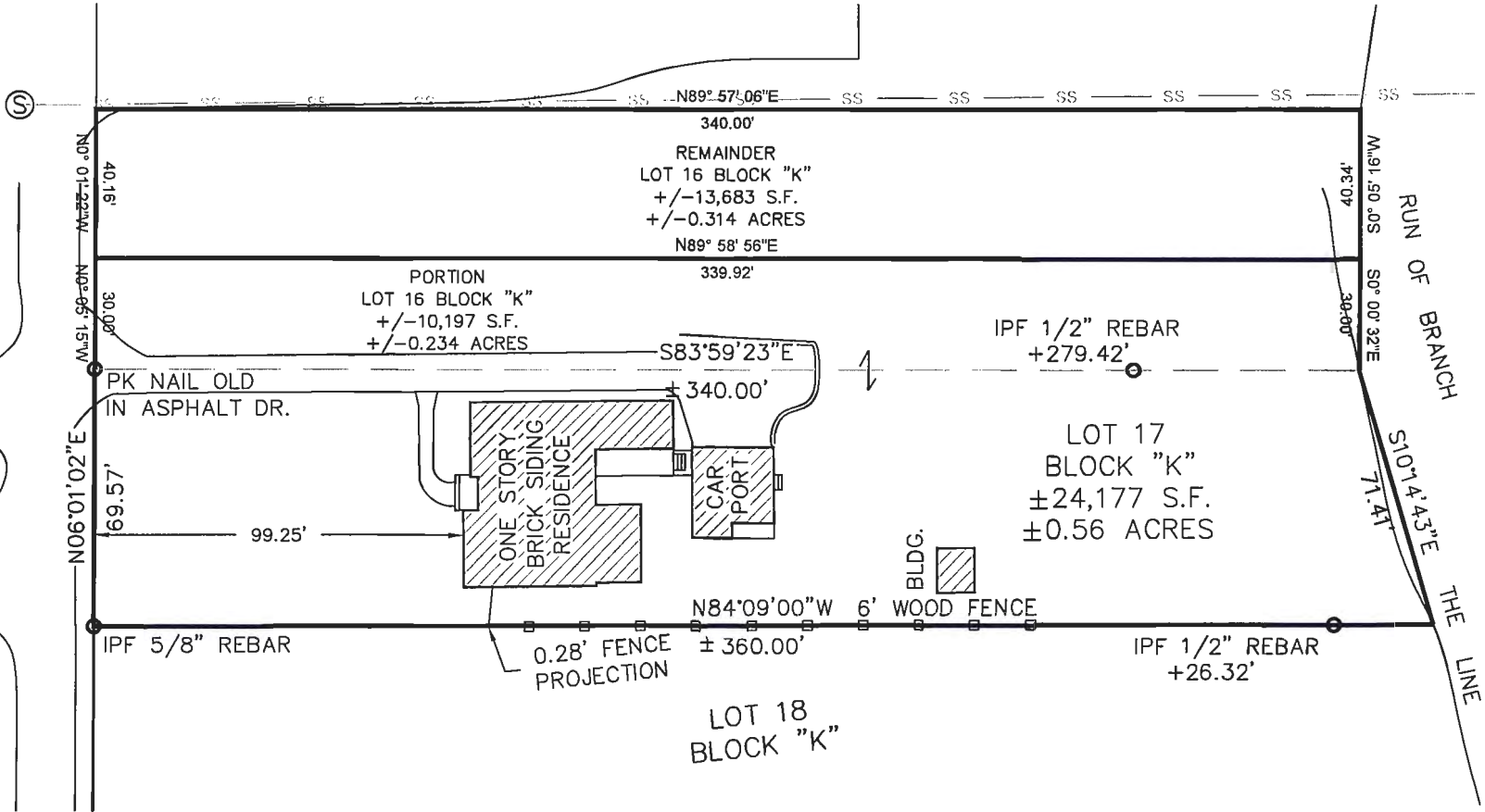
Theresa Myers Ervin
Mayor

Attest:

Casey C. Moore
Municipal Clerk

OLEANDER DR.

1018 SANTEE DRIVE 80' R/W



FLORENCE CITY COUNCIL MEETING

DATE: January 9, 2023

AGENDA ITEM: Ordinance To Annex and Zone 925 West Sumter Street, TMN 90060-07-002

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to annex property located at 925 West Sumter Street, Tax Map Number 90060-07-002, into the City of Florence and zone it NC-6.1, Neighborhood Conservation-6.1. The request is being made by the property owner.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

On December 13, 2022, the Planning Commission held a public hearing on this matter, and voted unanimously, 6-0, to recommend the zoning request of NC-6.1, Neighborhood Conservation-6.1.

III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) City water and sewer services are currently available; there is no cost to extend utilities.
- (3) A Public Hearing for zoning was held at the December 13, 2022 Planning Commission meeting.
- (4) City staff recommends annexation and concurs with Planning Commission's recommendation to zone the property NC-6.1, Neighborhood Conservation-6.1.

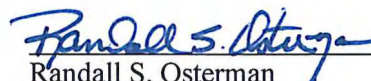
IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Vicinity Map
- (3) Annexation Petition



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2023 - _____

AN ORDINANCE TO ANNEX AND ZONE 925 WEST SUMTER STREET, TMN 90060-07-002.

WHEREAS, a Public Hearing was held in the Council Chambers on December 13, 2022 at 6:00 P.M. before the City of Florence Planning Commission via Zoom, and notice of said hearing was duly given;

WHEREAS, application by Janet Brown, owner of TMN 90060-07-002, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classification of NC-6.1:

The property requesting annexation is shown more specifically on Florence County Tax Map 90060, block 07, parcel 002 (0.1555 acre).

Any portions of public rights-of-way abutting the property described above will be included in the annexation.

WHEREAS, Florence City Council concurs in the aforesaid application, findings, and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

EXECUTED ON ONE (1) ADDITIONAL PAGE

ADOPTED THIS _____ DAY OF _____, 2023

Approved as to form:

James W. Peterson, Jr.
City Attorney

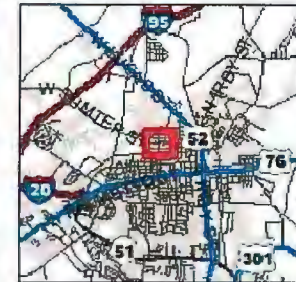
Teresa Myers Ervin,
Mayor

Attest:

Casey C. Moore
Municipal Clerk

PC 2022-39

Vicinity Map - 925 West Sumter Street

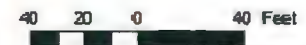


Legend

- City Limits
- Parcels
- Proposed Parcel

FULL LIFE. FULL FORWARD.
FLORENCE
 SOUTH CAROLINA

DISCLAIMER:
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without their verification is at the sole risk of the user.



Date: 11/8/2022

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 90060-07-002

- 3. Annexation is being sought for the following purposes:

city services

- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	<u>2</u>
Race	<u>Black</u>
Total 18 and Over	<u>2</u>
Total Registered to Vote	<u>1</u>

Date 11-3-2022

Jond Brown
Petitioner

Date _____

Petitioner

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date 10/27/22	<u>AB</u>

FLORENCE CITY COUNCIL MEETING

DATE: January 9, 2023

AGENDA ITEM: Ordinance To Annex and Zone 825 South Church Street, TMN 90105-01-007

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to annex property located at 825 South Church Street, Tax Map Number 90105-01-007, into the City of Florence and zone to DS, Destination and Select Use. The request is being made by the property owner.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

On December 13, 2022, Planning Commission held a public hearing on this matter, and voted unanimously, 6-0, to recommend the zoning request of DS, Destination and Select Use.

III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) City water services are currently available; there is no sewer service available.
- (3) A Public Hearing for zoning was held at the December 13, 2022 Planning Commission meeting.
- (4) City staff recommends annexation and concurs with Planning Commission's recommendation to zone the property DS, Destination and Select Use.

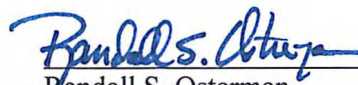
IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Vicinity Map
- (3) Annexation Petition



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2023 - _____

AN ORDINANCE TO ANNEX AND ZONE 825 SOUTH CHURCH STREET, TMN 90105-01-007.

WHEREAS, a Public Hearing was held in the Council Chambers on December 13, 2022 at 6:00 P.M. before the City of Florence Planning Commission, and notice of said hearing was duly given;

WHEREAS, application by the City of Florence, owner of TMN 90105-01-007, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classification of DS:

The property requesting annexation is shown more specifically on Florence County Tax Map 90105, block 01, parcel 007 (0.259869 acre).

Any portions of public rights-of-way abutting the property described above will be included in the annexation.

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

EXECUTED ON ONE (1) ADDITIONAL PAGE

ADOPTED THIS _____ DAY OF _____, 2023

Approved as to form:

James W. Peterson, Jr.
City Attorney

Teresa Myers Ervin,
Mayor

Attest:

Casey C. Moore
Municipal Clerk

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:
 Florence County Tax Map Number: 90105-01-007
3. Annexation is being sought for the following purposes:
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents 0 Race _____
 Total 18 and Over 0 Total Registered to Vote _____

APPLICANT (S) (Please print or type):

Name(s): City of Florence

Address: _____

Telephone Numbers: _____ [work] _____ [home]

Email Address: _____

Signature [Handwritten Signature] Date 11/23/22

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date <u>11/23/22</u>	<u>[Handwritten Initials]</u>

FLORENCE CITY COUNCIL MEETING

DATE: January 9, 2023

AGENDA ITEM: Ordinance To Annex and Zone 833 South Church Street, TMN 90105-01-018

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to annex property located at 833 South Church Street, Tax Map Number 90105-01-018, into the City of Florence and zone to OSR, Open Space and Recreation. The request is being made by the property owner.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

On December 13, 2022, Planning Commission held a public hearing on this matter, and voted unanimously, 6-0, to recommend the zoning request of OSR, Open Space and Recreation.

III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) City water services are currently available; there is no sewer service available.
- (3) A Public Hearing for zoning was held at the December 13, 2022 Planning Commission meeting.
- (4) City staff recommends annexation and concurs with Planning Commission's recommendation to zone the property OSR, Open Space and Recreation.


IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Vicinity Map
- (3) Annexation Petition



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2023 - _____

AN ORDINANCE TO ANNEX AND ZONE 833 SOUTH CHURCH STREET, TMN 90105-01-018.

WHEREAS, a Public Hearing was held in the Council Chambers on December 13, 2022 at 6:00 P.M. before the City of Florence Planning Commission via Zoom, and notice of said hearing was duly given;

WHEREAS, application by the City of Florence, owner of TMN 90105-01-018, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated into the City limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and given the zoning district classification of **OSR**:

The property requesting annexation is shown more specifically on Florence County Tax Map 90105, block 01, parcel 018 (0.717679 acre).

Any portions of public rights-of-way abutting the property described above will be included in the annexation.

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS _____ DAY OF _____, 2023

Approved as to form:

James W. Peterson, Jr.
City Attorney

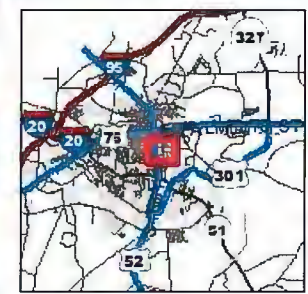
Teresa Myers Ervin,
Mayor

Attest:

Casey C. Moore
Municipal Clerk

PC 2022-41

Vicinity Map - 833 South Church Street



- ### Legend
- City Limits
 - Parcels
 - Proposed Parcel



DISCLAIMER:
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Date: 11/23/2022

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:
 Florence County Tax Map Number: 90105-01-018
3. Annexation is being sought for the following purposes:
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents _____ Race _____
 Total 18 and Over _____ Total Registered to Vote _____

APPLICANT (S) (Please print or type):

Name(s): City of Florence

Address: _____

Telephone Numbers: _____ [work] _____ [home]

Email Address: _____

Signature [Handwritten Signature] Date 11/23/22

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date <u>11/23/22</u>	<u>AS</u>

FLORENCE CITY COUNCIL MEETING

DATE: January 9, 2023

AGENDA ITEM: An ordinance to abandon a sewer line and easement located on South Cashua Drive, Florence County Tax Map Number 00100-01-159.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Abandonment of the City's interest in a sewer line and corresponding easement on the western property line of TMN: 00100-01-159.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) On December 13, 2022 Planning Commission held a public hearing on this matter, and voted unanimously, 6-0 to recommend the sewer line abandonment to City Council.

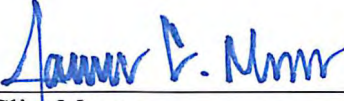
III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) The 8" gravity sewer line (approximately 400 linear feet) provides sanitary sewer service to this parcel only.
- (3) This portion of line currently serves no active customers.
- (4) The associated 20' easement (10' each side of pipe) will also be abandoned by the City since it is no longer needed for City repairs and maintenance.
- (5) The following City of Florence departments were contacted regarding the abandonment of the right-of-way: Fire; Police; Public Works; Utilities; and Planning, Research, and Development. This portion of line currently serves no active customers.
- (6) City Council approves the abandonment of interest in this sewer line and easement, the easement will be removed from the property.


IV. PERSONAL NOTES:

V. ATTACHMENTS:

- 1) Ordinance
- 2) Vicinity Map
- 3) Location Map
- 4) Utility Map
- 5) Plat with Sewer Line Location
- 6) Site Photo



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2023-_____

AN ORDINANCE TO ABANDON INTEREST OF THE CITY OF FLORENCE IN A PORTION OF THE SEWER EASEMENT INTERIOR TO FLORENCE COUNTY TAX PARCEL 00100-01-159.

WHEREAS, a request has been made for the City to abandon its interest in a portion of the sewer easement interior to Florence County Tax Parcel 00100-01-159 illustrated on Attachment 5; and

WHEREAS, Section 2-26 of the Code of Ordinances states Council shall act by ordinance in all matters required by law to be done by ordinance, including the conveyance of any lands of the City; and

WHEREAS, The following City of Florence departments were contacted regarding the abandonment of the easement: Fire; Police; Public Works; Utilities; and Planning, Research, and Development. None of the aforementioned departments found any reason to maintain the City's interest in this easement.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That the City of Florence abandons its interest in a portion of sewer easement which will then revert to the parcel's property owner after the necessary legal documents have been properly executed.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence.

EXECUTED ON ONE (1) ADDITIONAL PAGE

ADOPTED THIS _____ DAY OF _____, 2023

Approved as to form:

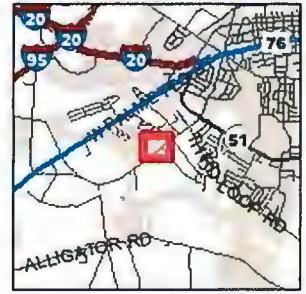
James W. Peterson, Jr.
City Attorney

Teresa Myers Ervin
Mayor

Attest:

Casey C. Moore
Municipal Clerk

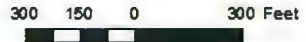
Vicinity Map - South Cashua Drive Sewer Abandonment



Legend
 [] Parcels



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Date: 1/3/2023

Location Map - South Cashua Drive Sewer Abandonment



Legend

▭ Parcels

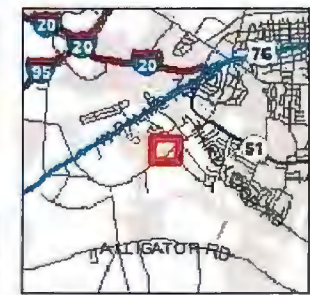
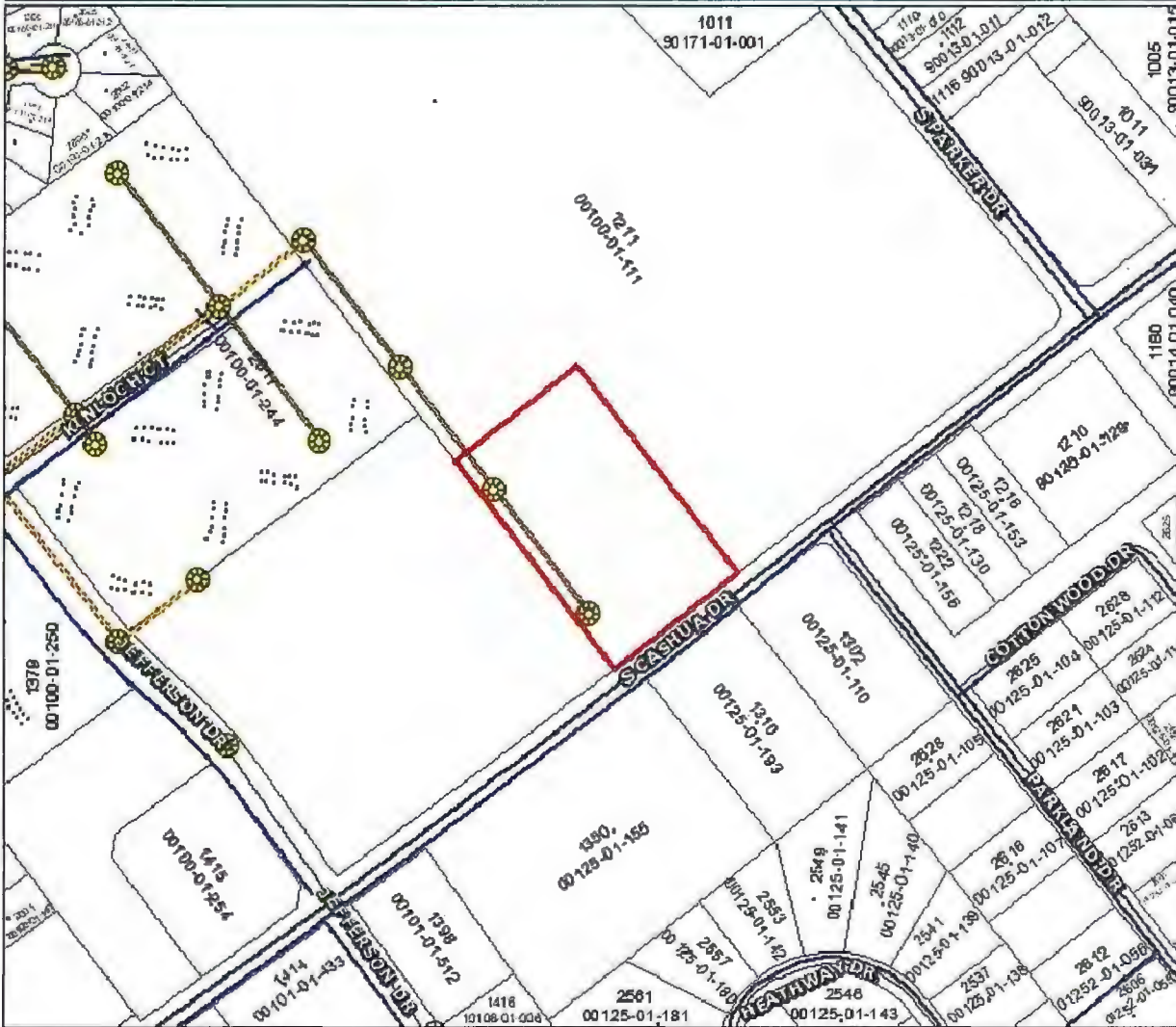


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300 150 0 300 Feet

Date: 1/3/2023

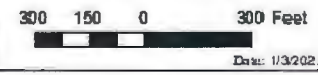
Utilities Map - South Cashua Drive Sewer Abandonment

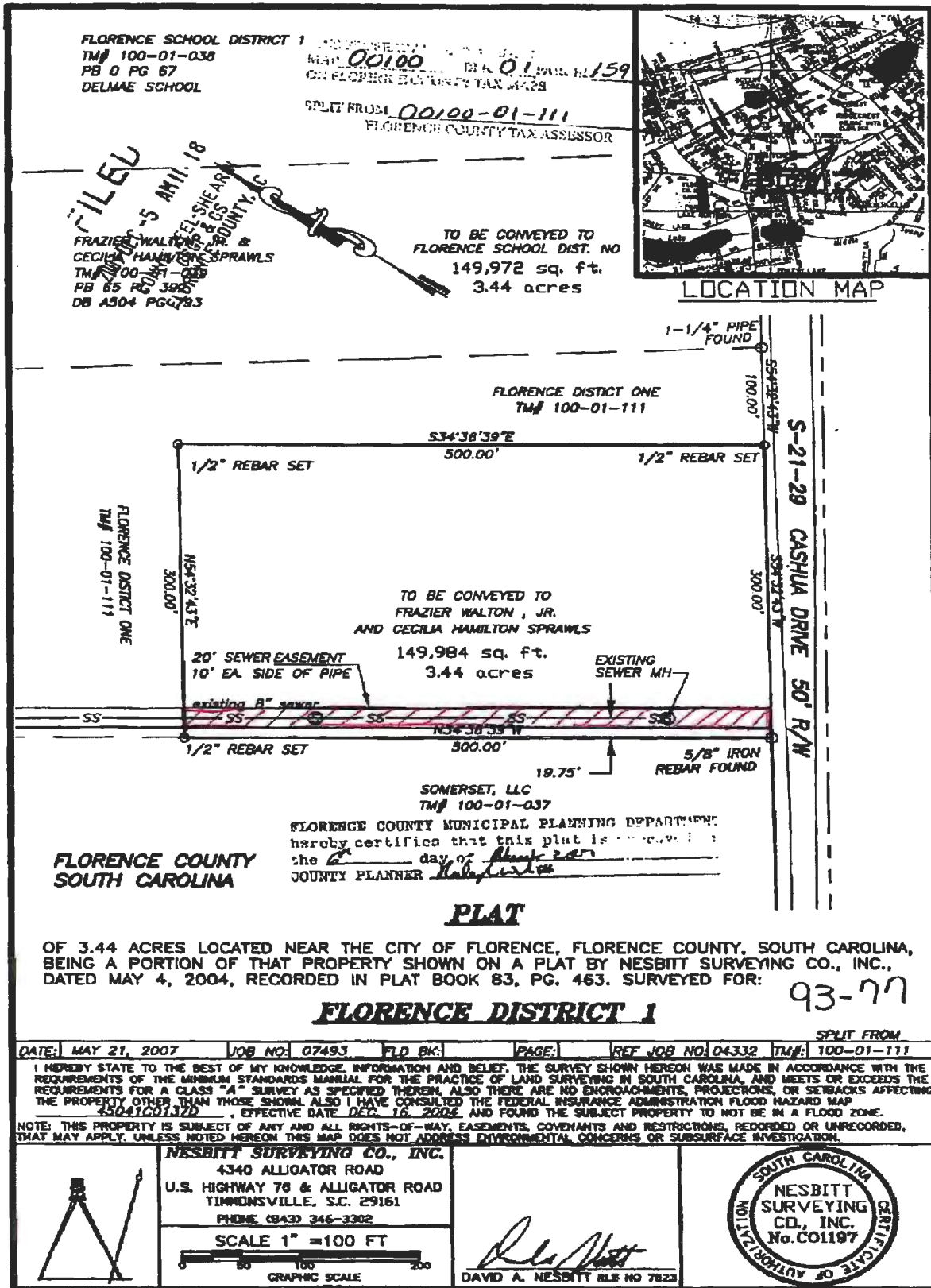


- Legend**
- Manhole
 - Gravity Main
 - Water Mains
 - Parcels



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Attachment 6:



South Cashua Drive – TM# 00100-01-159

FLORENCE CITY COUNCIL MEETING

DATE: January 9, 2023

AGENDA ITEM: An ordinance to abandon the City right-of-way located on Power Street on the north side of Florence County Tax Map Number 00147-01-072.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Abandonment of the City of Florence right-of-way, specifically a portion of Power Street bounded on the North by 1308 North Irby Street, 1305 Fraser Street Extension, an extension of the southern property line of 1305 Fraser Street Extension, and TMN 90098-01-010; bounded by 00147-01-021 to the East; bounded by 00147-01-072 to the South; and bounded by North Irby Street proper to the West.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) On December 13, 2022 Planning Commission held a public hearing on this matter, and voted unanimously, 6-0 to recommend the right-of-way abandonment to City Council.

III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) Proposed construction of a new North Vista Elementary at 1200 North Irby Street is undergoing plan review by the City's Planning, Research & Development Department.
- (3) The school will utilize Power Street as an access point for Kindergarten student drop-off necessitating road upgrades to this existing portion of right-of-way. Currently, any maintenance of Power Street is the responsibility of the City of Florence.
- (4) Most of the traffic on this portion of Power Street will be for parents dropping off students. The City has proposed to Florence School District One (FSD1) that upon abandonment of the portion of right-of-way described above, FSD1 would obtain ownership and be responsible for future maintenance. The remainder of the rights-of-way and streets connected would continue to belong to the City.
- (5) No City utilities run through this portion of right-of-way. No easements would need to be created.
- (6) The following City of Florence departments were contacted regarding the abandonment of the right-of-way: Fire; Police; Public Works; Utilities; and Planning, Research, and Development. None of these departments found any reason to maintain the City's interest in this section of Power Street. If the right-of-way is abandoned by City Council, the property can be acquired by FSD1 through the quit-claim deed process.
- (7) Adjacent property owners were notified by mail of the proposed abandonment.
- (8) No adjacent property owners currently have an access established on this portion of right of way, and will not be impacted by the abandonment.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- 1) Ordinance
- 2) Vicinity Map
- 3) Location Map
- 4) Utility Map
- 5) North Vista Elementary – Proposed Kindergarten Drop-off
- 6) Site Photos



Clint Moore
Assistant City Manager



Randall S. Osterman
City Manager

ORDINANCE NO. 2023-_____

AN ORDINANCE TO ABANDON CITY OF FLORENCE INTEREST IN THE RIGHT-OF-WAY ON POWER STREET BOUNDED ON THE NORTH BY 1308 NORTH IRBY STREET, 1305 FRASER STREET EXTENSION, AN EXTENSION OF THE SOUTHERN PROPERTY LINE OF 1305 FRASER STREET EXTENSION, AND TMN 90098-01-010; BOUNDED ON THE EAST BY 00147-01-021; BOUNDED TO THE SOUTH BY 00147-01-072 ; AND BOUNDED TO THE WEST BY NORTH IRBY STREET PROPER.

WHEREAS, a request has been made for the City to abandon its interest in the Power Street Right-of-Way North of Florence County Tax Map Number 00147-01-072.

WHEREAS, a Public Hearing was held in the City Center Council Chambers on December 13, 2022 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, a public notice was published three times in the Morning News prior to the January 9, 2023 City Council meeting as required by City Code Section 2-28(b) and adjacent property owners and utility providers were notified, and:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That the City of Florence abandons its interest in the rights-of-way which will then be obtained by Florence School District One after the necessary legal documents have been properly executed.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence.

EXECUTED ON ONE (1) ADDITIONAL PAGE

ADOPTED THIS _____ DAY OF _____, 2023

Approved as to form:

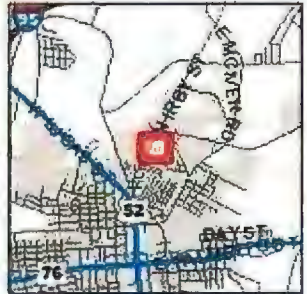
James W. Peterson, Jr.
City Attorney

Teresa Myers Ervin
Mayor

Attest:

Casey C. Moore
Municipal Clerk

Vicinity Map - Power Street ROW Abandonment



Legend

 Parcels



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Date: 1/3/22

Location Map - Power Street ROW Abandonment



Legend
[Red outline] Parcels



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Date: 03/20/23

Utilites Map - Power Street ROW Abandonment



Legend

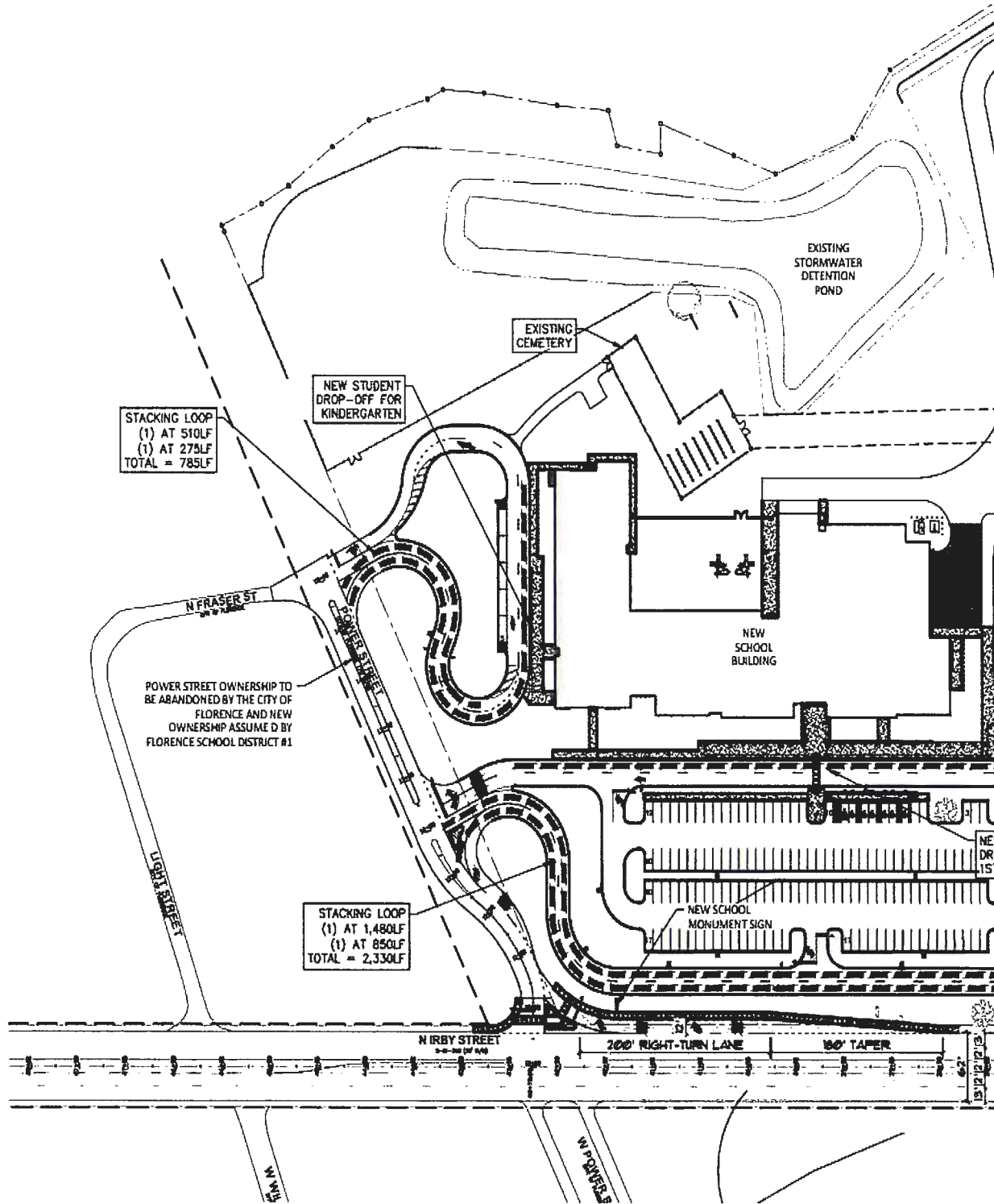
-  Manhole
-  Gravity Main
-  Water Mains
-  Parcels



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Attachment 5:



North Vista Elementary – Proposed Kindergarten Drop-off:

Attachment 6:



Power Street looking East



Power Street looking East to Undeveloped Portion of Right-of-Way



Power Street looking West towards North Irby Street from Fraser Street Extension



Power Street looking West towards North Irby Street

FLORENCE CITY COUNCIL MEETING

DATE: January 9, 2023
AGENDA ITEM: Resolution
DEPARTMENT/DIVISION: City Council
Sponsored by Mayor Teresa Myers Ervin

I. ISSUE UNDER CONSIDERATION:

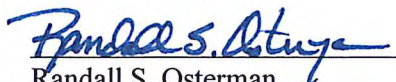
A Resolution to congratulate the South Florence Bruins for winning the 2022 South Carolina Football State Championship.

II. POINTS TO CONSIDER:

1. The South Florence varsity football team beat Northwestern 57-30 on December 3, 2022, claiming the 2022 Class 4A South Carolina Football State Championship title.
2. Led by coach Drew Marlow, the Bruins finished the season undefeated with 15 wins.
3. This is the first Bruins football state championship in program history.

III. ATTACHMENTS:

1. Proposed Resolution


Randall S. Osterman
City Manager

(STATE OF SOUTH CAROLINA)
()
(CITY OF FLORENCE)

RESOLUTION NO. 2023-01

A RESOLUTION TO CONGRATULATE THE SOUTH FLORENCE BRUINS FOR WINNING THE 2022 SOUTH CAROLINA FOOTBALL STATE CHAMPIONSHIP

- WHEREAS,** the South Florence varsity football team defeated Northwestern 57-30 on December 3, 2022 in Columbia, South Carolina at the Charlie W. Johnson Stadium, earning them the title of Class 4A South Carolina Football State Champions; and
- WHEREAS,** this is the Bruins' first football state championship in program history and the first football championship won by a Florence One School since Wilson won in Class 3A in 2007; and
- WHEREAS,** the Bruins tackled their competition throughout the season, becoming Region 6-4A Champions, City Champions and Lower-state Champions before ultimately claiming the State Championship title; and
- WHEREAS,** led by head coach Drew Marlowe, the South Florence Bruins finished the season undefeated with 15 wins; and
- WHEREAS,** through hard work and determination, these student athletes have proven themselves State Champions and are role models for area youth; and
- WHEREAS,** this winning season is a great source of pride for the players, coaches, students, alumni, supporters of Bruins athletics, Florence School District One staff and administration, and the Florence community.

NOW, THEREFORE BE IT RESOLVED:

THAT, the City Council of the City of Florence, South Carolina commends this tremendous athletic accomplishment and congratulates the South Florence Bruins for winning the 2022 South Carolina Football State Championship.

RESOLVED THIS 9TH DAY OF JANUARY 2023.

Approved as to form:

JAMES W. PETERSON, JR.
CITY ATTORNEY

TERESA MYERS ERVIN
MAYOR

ATTEST:

CASEY C. MOORE
MUNICIPAL CLERK

FLORENCE CITY COUNCIL MEETING

DATE: January 9, 2023
AGENDA ITEM: Resolution
DEPARTMENT/DIVISION: City Council
Sponsored by Mayor Pro Tempore George D. Jebaily

I. ISSUE UNDER CONSIDERATION:


A Resolution to proclaim the week of January 29 – February 4, 2023 as Catholic Schools Week in the City of Florence.

II. POINTS TO CONSIDER:

1. Catholic Schools Week is a week-long, annual celebration beginning the last Sunday in January.
2. Catholic Schools Week is an opportunity to recognize the importance, the value and the contributions of Catholic education to the community.
3. The theme for 2023 is “Faith, Excellence, Service.”

III. ATTACHMENTS:

1. Proposed Resolution


Randall S. Osterman
City Manager

(STATE OF SOUTH CAROLINA)
()
(CITY OF FLORENCE)

RESOLUTION 2023 – 02

A Resolution to proclaim the week of January 29 – February 4, 2023 as Catholic Schools Week in the City of Florence.

WHEREAS, Saint Anthony Catholic School has educated many young people in the Florence community that have become successful citizens, parents, employers and employees; and

WHEREAS, Catholic Schools Week is an annual celebration of Catholic education in the United States and an opportunity to recognize the importance, the value, and the contributions of Catholic education to the community and our nation. The theme for 2023 is “Faith, Excellence, Service.”; and

WHEREAS, the mission of Saint Anthony Catholic School is to provide a high quality education that emphasizes the formation of moral values and commitment to community service; and

WHEREAS, Saint Anthony Catholic School strives to provide a comprehensive and challenging academic program and to foster the spiritual, intellectual, emotional, social and physical growth of its students, while respecting and supporting individual abilities; and

WHEREAS, Saint Anthony Catholic School is committed to reaching out to all children, regardless of heritage, religion, race or economic status, and has made this commitment part of their mission.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE:

The City of Florence proclaims January 29 – February 4, 2023 as Catholic Schools Week and commends Saint Anthony Catholic School for their contribution to the education and formation of the youth of our community.

RESOLVED THIS 9th DAY OF January 2023.

Approved as to form:

JAMES W. PETERSON, JR.
CITY ATTORNEY

TERESA MYERS ERVIN
MAYOR

ATTEST:

CASEY C. MOORE
MUNICIPAL CLERK

FLORENCE CITY COUNCIL MEETING

DATE: January 9, 2023
AGENDA ITEM: Report to Council
DEPARTMENT/DIVISION: City Council

I. ISSUE UNDER CONSIDERATION:

Council will consider nominations for City Boards and/or Commissions.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

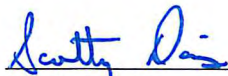
1. There are four (4) Boards or Commissions that have either a vacancy and/or expired term.

III. POINTS TO CONSIDER:

1. Each member of a City of Florence Board or Commission shall be either a resident of the city, a representative of a business or other organization located or operating within the city, or a non-resident having professional qualifications which are required for a position, and, in the council's opinion, there are no acceptable and qualified residents to fill the vacancy.
2. Members of the boards and commissions shall be appointed in consideration of their professional expertise, knowledge of the community, and concern for the future welfare of the total community and its citizens.

IV. ATTACHMENTS:

1. Spreadsheet of Council Nominations to Boards and Commissions.
2. Nomination Packet.



Scotty Davis
Deputy City Manager



Randall S. Osterman
City Manager

SCHEDULE OF COUNCIL NOMINATIONS TO BOARDS AND COMMISSIONS - JANUARY 2023

	District 1	District 2	District 3	At-Large 1	At-Large 2	At-Large-3	Mayor
	Jackson	Smith	Braddock	Jebaily	Barnes	McCall	Ervin
City-County Memorial Stadium Commission						x	
Public Safety Citizen's Review Board							x
Board of Zoning Appeals		x					
Design Review Board			x	x			

MEMORIAL STADIUM COMMISSION

I. NOMINATIONS:

There is one (1) vacancy* on the Stadium Commission. Commission members shall be appointed by Florence County Council upon the recommendation of City Council.

*Chappell Jones has resigned his position on the Commission. The unexpired term of Mr. Jones will expire on 11/30/2025.

II. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilman McCall

III. APPLICANT(S):

- Robert Pridgen

IV. ATTACHMENTS:

Letter of resignation
Applications received

October 30. 2022

Gerald D. Holley, Chairman
Florence City-County Stadium Commission
Post Office Box 13863
Florence, SC 29504

Dear Mr Holley:

I hereby submit my resignation for my seat on the Florence City-County Stadium Commission for personal reasons. I hold Seat #1 on the Commission which is allocated to the City of Florence.

I have enjoyed my years of service on the Commission.

Sincerely,

Chappell Jones

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

City-County Memorial Stadium Commission

Council District County

District 1

Florence

Your Name

Pridgen, Robert Lee

Email Address

robert.pridgen@gmail.com

Residential Address

3155 McCracken Dr, Florence, South Carolina
29505

Mailing Address

3155 McCracken Dr, Florence, South Carolina
29505

Your Occupation - Title

Teacher

Business Phone

(843) 662-0454

Residence Phone

(843) 309-1926

Employer Name

Florence Christian
School

Employer Address

101 Frank Monroe Dr

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

13

Why would you like to serve?

To Serve the community of Florence

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

To make the baseball field a better place

PUBLIC SAFETY CITIZEN'S REVIEW BOARD

I. NOMINATIONS:

There is one (1) vacancy* on the Public Safety Citizen's Review Board.

* Victor Webster has resigned from his position on the Board. Mr. Webster's unexpired term will expire on 6/30/2024.

II. APPOINTMENT REQUIREMENTS:

- Must be a city resident
- At least 21 years of age

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Mayor Ervin

IV. NEW APPLICANT(S):

- David Jones
- William Matthews Jr.

V. ATTACHMENTS

- Letter of resignation
- Applications received

Casey Moore

From: Jennifer Krawiec
Sent: Monday, November 7, 2022 2:38 PM
To: Casey Moore
Cc: Randy Osterman
Subject: Resignation--Public Safety Citizen Review Board

Casey,
Good afternoon! Please see below.

<JLK>

From: Victor Webster <victor@sweetgrassvodka.com>
Sent: Monday, November 7, 2022 2:37 PM
To: Jennifer Krawiec <jkrawiec@cityofflorence.com>
Subject: Re: Public Safety Citizen Review Board Agenda, 11/17 Training

CAUTION: This email originated from outside the City of Florence. Maintain caution when opening external links/attachments.

CAUTION: This email originated from outside the City of Florence. Maintain caution when opening external links/attachments.

Ok. Sounds good. I'll go ahead and resign. :(

Victor Nance Webster
Owner
Sweetgrass Vodka
Charleston, S. Carolina
843-453-2792
victor@sweetgrassvodka.com

On Nov 7, 2022, at 2:35 PM, Jennifer Krawiec <jkrawiec@cityofflorence.com> wrote:

Hi, Victor. It might be best to resign since you are not able to attend the trainings and meetings. Once you get settled back in Florence, you could reapply when there is a vacancy. Please let me know what you decide to do.

Best regards,
Jennifer

<JLK>

From: Victor Webster <victor@sweetgrassvodka.com>
Sent: Monday, November 7, 2022 2:08 PM

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Public Safety Citizen's Review Board

Council District County

District 3

Florence

Your Name

Jones, Jr. Roy Davidson (David)

Email Address

david@themasterschoice.org

Residential Address

1200 Rutledge Ave, Florence, South Carolina 29505

Mailing Address

PO BOX 12446, FLORENCE, South Carolina 29504

Your Occupation - Title

CEO

Business Phone

(843) 942-0447

Residence Phone

(843) 618-6440

Employer Name

The Master's Choice, Inc.

Employer Address

2217 W Driftwood Ave

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

14

Why would you like to serve?

I have served in emergency services since 1981. I currently still volunteer as a Paramedic with Timmons ville Rescue Squad. I feel it is my duty to continue to give back to the profession I love and seek to keep it both controlled and progressive in the care delivered.

Do you presently serve on any Commissions/ Boards of the City/ County/ State?

No

If so, please list:

NA

Have you formerly served on any Commissions/ Boards of the City/ County/ State?

No

If so, please list:

In the 1990's I served as a member of the NC Association of EMT's and I chaired the Paramedic Committee.

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence?

Yes/No

No

If so, list the position and date:

NA

Are you involved in any Community Activities?

Yes

If so, please list:

I serve as a volunteer Paramedic and advisor for Timmons ville Rescue Squad. I coordinate with and sponsor numerous events with the Senior Citizens Association

(Leatherman Senior Center).

What are your goals and objectives if appointed to the Commission/Board?

I want to help direct the oversight and funding of emergency services. While every wish and whim cannot be funded, emergency services should not be starved either. Common sense and fiscal responsibility is key.

I certify that the information above is true and correct.

Today's Date
5/11/2022

A handwritten signature in black ink, appearing to be 'A. J. ...'.

Information on this form will be considered public.

Today's Date
5/11/2022

A handwritten signature in black ink, appearing to be 'A. J. ...'.

City of Florence Boards and Commissions Application

Form Status

Notes:

Board or Commission for which you are applying:

Public Safety Citizen's Review Board

Council District **County**

District 1

SC

Your Name

William Matthews Jr

Email Address

williammatthewsjr56@gmail.com

Residential Address

2113 Loquat Drive, Florence, South Carolina 29505

Mailing Address

2113 Loquat Drive, Florence, South Carolina 29505

Your Occupation - Title

Retired S.C.Hwy Patrol (Sergeant)

Business Phone

(843) 601-6310

Residence Phone

(843) 601-6310

Employer Name

Retired in 2004 from the
S.C. Dept. of Public
Safety

Employer Address

City

Florence

State

South Carolina

General Qualifications

Are you a resident of the City?

Yes

If so, how Long?

13

Why would you like to serve?

I would like to give back and serve the community that serves me well. Public Safety is the area I believe I would be most helpful.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? Yes/No

No

If so, list the position and date: Are you involved in any Community Activities? If so, please list:

No

What are your goals and objectives if appointed to the Commission/Board?

My goals and objectives would be to help the City of Florence provide the best public safety services our city resources could provide for our citizens and visitors.

CITY OF FLORENCE BOARD OF ZONING APPEALS

I. NOMINATIONS:

There is one (1) vacancy* on the Board of Zoning Appeals.

- Mr. Larry Adams has resigned from his position on the Board. The unexpired term of Mr. Adams will expire on June 30, 2025.

II. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilman Smith

III. NEW APPLICANT(S):

There are currently no applications on file for this Board.

IV. ATTACHMENTS:

- Letters of resignation

Casey Moore

From: Casey Moore
Sent: Wednesday, December 28, 2022 8:42 AM
To: Casey Moore
Subject: FW: Larry Adams' resignation

From: Larry Adams <jadama2013@gmail.com>
Sent: Wednesday, December 21, 2022 11:16 AM
To: Alane Zlotnicki <azlotnicki@cityofflorence.com>
Subject: Re: Tomorrow's BZA meeting

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Thanks for the information Alane. I did attend meetings in 2022, but please accept this as my resignation.

Thank you,

Larry Adams

On Dec 21, 2022, at 11:13 AM, Alane Zlotnicki <azlotnicki@cityofflorence.com> wrote:

Mr. Adams,

I have been looking at the board membership rolls. According to the City of Florence Code of Ordinances, a board or commission member who misses three consecutive meetings or fifty percent of the meetings during a one year period shall be removed from the board/commission.

According to my records, you missed all nine Board of Zoning Appeals meetings in 2022. To avoid being removed by the chairman, you can officially resign from the Board by emailing your request to do so to me. City Council will then reappoint your position on the Board.

Let me know if you decide to officially resign, or if you have any questions.

Thank you,

Alane Zlotnicki, AICP
SENIOR PLANNER - PLANNING, RESEARCH & DEVELOPMENT
City of Florence. 324 W. Evans St. Florence, SC 29501
843.665.2047 Ext. 1101. azlotnicki@cityofflorence.com

DESIGN REVIEW BOARD

I. NOMINATIONS:

There are four (2) vacancies* on the Design Review Board:

- Mr. Jay Ham has resigned from his position on the Board. Mr. Ham fulfilled the role of General Contractor. The unexpired term of Mr. Ham will expire on June 30, 2023.
- Mr. Erik Healy has resigned from his position on the Board. Mr. Healy fulfilled the role of Landscape Architect. The unexpired term of Mr. Healy will expire on June 30, 2024.

II. APPOINTMENT REQUIREMENTS:

(A) Commercial General Contractor licensed by the State of South Carolina

(B) Person specifically qualified by reason of education, training, or experience in landscape design

III. COUNCILMEMBER(S) TO MAKE NOMINATION:

- Councilman Braddock
- Councilman Jebaily

IV. NEW APPLICANT(S):

There are currently no qualified applicants for this Board

V. ATTACHMENTS:

- Letters of resignation

Casey Moore

From: Alane Zlotnicki
Sent: Wednesday, December 21, 2022 2:05 PM
To: Clint Moore; Casey Moore
Cc: Jamie Carsten (jamiiec@abbank.com)
Subject: FW: DRB Resignation
Attachments: Jay Ham Information.pdf

From Jay Ham. He only made it to one meeting in all of 2022. He fulfilled the role of general contractor.

Alane

From: Jay Ham <jay.ham@rainsco.com>
Sent: Wednesday, December 21, 2022 1:59 PM
To: Alane Zlotnicki <azlotnicki@cityofflorence.com>
Subject: RE: DRB Resignation

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Dear Alane,

Please accept this email as my official request to resign from my position on the City of Florence Design Review Board. My work over the past year has caused me to travel extensively and I do not see it changing in the near future. I have enjoyed my time on the board and working with the staff and fellow board members.

Regards,

James (Jay) A. Ham, Jr.
Senior Vice President

RAINES Development
o: (843) 799-2306 Ext. 107 | c: (843) 687-5845
rainsco.com | [linkedin](#) | [facebook](#) | [instagram](#)

Casey Moore

From: Alane Zlotnicki
Sent: Wednesday, December 28, 2022 9:08 AM
To: Casey Moore; Clint Moore
Subject: FW: DRB resignation (Erik Healy)

FYI.

From: Erik Healy <erik@healyhorticulture.com>
Sent: Wednesday, December 21, 2022 6:29 PM
To: Alane Zlotnicki <azlotnicki@cityofflorence.com>
Subject: Re: DRB

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Alane,

I would like to resign.

All the travel for work keeps me gone a lot. I'd like to assist or help the city in anyway I can. Perhaps there is something else in the planning Dept y'all may need from a planting or landscape design side.

I'm not sure if the city has this but a lot of the municipalities I work with have list of preferred plant material and list of plants not allowed i.e. Bradford pear. One of the common street trees planted right now is lacebark elm however it is extremely invasive and should not be used in areas where it can seed in.

When I worked with Moore Farms in lake city we conduct a survey of the trees on public property in lake city and determined 70% were either crape Myrtle or dogwood so in turn we put a hold on planting anymore of these species until the diversity was more balanced.

Not sure if the city is interested in any of this but I'm happy to help in anyway. Thanks

Erik

Sent from my iPhone

On Dec 21, 2022, at 11:19 AM, Alane Zlotnicki <azlotnicki@cityofflorence.com> wrote:

Mr. Healy,

I have been looking at the board membership rolls. According to the City of Florence Code of Ordinances, a board or commission member who misses three consecutive meetings or fifty percent of the meetings during a one year period shall be removed from the board/commission.

According to my records, you missed 8 out of the 11 Design Review Board meetings in 2022. To avoid being removed by the chairman, you can officially resign from the Board by emailing your request to do so to me, or you can state your intent to improve attendance in 2023. City Council will then reappoint your position on the Board.

Let me know if you decide to officially resign, or if you have any questions.

Thank you,

Alane Zlotnicki, AICP
SENIOR PLANNER - PLANNING, RESEARCH & DEVELOPMENT
City of Florence. 324 W. Evans St. Florence, SC 29501
843.665.2047 Ext. 1101. azlotnicki@cityofflorence.com

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