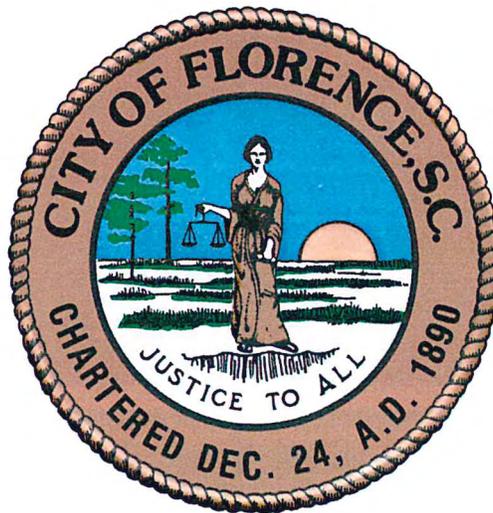


REGULAR MEETING  
OF  
FLORENCE CITY COUNCIL



COUNCIL CHAMBERS  
324 W. EVANS STREET  
FLORENCE, SOUTH CAROLINA

MONDAY  
DECEMBER 11, 2017  
1:00 P.M.

**REGULAR MEETING OF FLORENCE CITY COUNCIL**

**MONDAY, DECEMBER 11, 2017 – 1:00 P.M.**

**CITY CENTER – COUNCIL CHAMBERS**

**324 WEST EVANS STREET**

**FLORENCE, SOUTH CAROLINA**

**I. CALL TO ORDER**

**II. INVOCATION**

*Pledge of Allegiance to the American Flag*

**III. APPROVAL OF MINUTES**

*November 13, 2017 – Regular Meeting*

**IV. HONORS AND RECOGNITIONS**

**SERVICE RECOGNITIONS**

*Quamecia Briggs – 15 years – Police*

*Lance Cpl. Coty Thibodeau – 10 years - Police*

**V. APPEARANCE BEFORE COUNCIL**

- a. Presentation of the City of Florence, SC Comprehensive Annual Financial Report and Audited Financial Statements by the independent Certified Public Accounting Firm of Burch, Oxner, Seale Company, CPA's PA.**

## **VI. ORDINANCES IN POSITION**

- a. Bill No. 2017-42 – Second Reading**  
*An Ordinance to amend Section Municipal Utilities Chapter 12, Article II, Division 4, Section 23 of the City of Florence Code of Ordinances pertaining to an amendment of the Federal (National) Categorical Pretreatment Standards; authorizing Industrial Pretreatment Industry to reduce sampling of parameters not present in industrial wastewater discharge with continued documentation and certification by the Industry.*
- b. Bill No. 2017-43 – Second Reading**  
*An Ordinance to rezone the properties located at 448 Alexander Street; 303 W. Roughfork Street; 557 Lawson Street; 814 Gladstone Street; 405 N. McQueen Street; 509 Jarrott Street; 403 S. Church Street; 924 and 1022 W. Marion Street; and 116 W. Vista Street, said properties being specifically designated in the Florence County Tax Records as Tax Map Parcel 90060-02-021; 90084-08-008; 90060-04-012; 90060-06-011; 90072-12-022; 90103-15-014; 90103-12-007; 90060-12-021; 90045-03-015; and 90099-01-021 by adding the Neighborhood Revitalization Overlay District to the aforementioned properties.*

## **VII. INTRODUCTION OF ORDINANCES**

- a. Bill No. 2017-44 – First Reading**  
*An Ordinance to amend the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2017, and ending June 30, 2018.*
- b. Bill No. 2017-45 – First Reading**  
*An Ordinance to annex and zone property located at 2322 West Heron Drive, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90009-04-004.*
- c. Bill No. 2017-46 – First Reading**  
*An Ordinance to annex and zone property owned by Cedar Crest Developers, LLC, Tax Map Number 00098-01-022 and Kate Weaver, portion Tax Map Numbers 00098-01-016 and 00098-01-024.*
- d. Bill No. 2017-47 – First Reading**  
*An Ordinance to annex and zone property located at 2483 Parsons Gate, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 01221-01-306.*
- e. Bill No. 2017-48 – First Reading**  
*An Ordinance to adopt the City of Florence Unified Development Ordinance and associated Land Use Maps.*

**VIII. INTRODUCTION OF RESOLUTION**

- a. Resolution No. 2017-22**  
***A Resolution in Recognition of Russell Eye Care's 100<sup>th</sup> Anniversary.***

**IX. REPORT TO COUNCIL**

- a. Appointments to Boards and Commissions**
  - 1. Construction and Maintenance Board of Adjustments and Appeals**

**X. ADJOURN**

**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, NOVEMBER 13, 2017 – 1:00 P.M.  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT:** Mayor Wukela called the regular meeting to order at 1:07 p.m. with the following members present: Mayor Pro tem Frank J. “Buddy” Brand, II; Councilman George D. Jebaily; Councilwoman Teresa M. Ervin; Councilwoman Octavia Williams-Blake; Councilman Glynn F. Willis and Councilwoman Pat Gibson-Hye Moore.

**ALSO PRESENT:** Mr. Drew Griffin, City Manager; Mrs. Dianne Rowan, Municipal Clerk; Mr. James W. Peterson, Jr., City Attorney; Chief Allen Heidler, Florence Police Department; Mr. Scotty Davis, Director of Community Services; Mr. Thomas Chandler, Director of Finance; Mr. Ray Reich, Downtown Development Manager; Mr. Chuck Pope, Director of Public Works; Mr. Michael Hemingway, Director of Utilities; Chief Randy Osterman, Florence Fire Department; Mr. Jerry Dudley, Planning Manager; and Mr. Clint Moore, Development Manager.

**MEDIA PRESENT:** Mr. Joshua Lloyd of the Morning News and Ms. Kiahnna Patterson of WBTW TV-13 were present for the meeting.

**INVOCATION**

Councilwoman Ervin gave an invocation for the meeting. The Pledge of Allegiance to the American Flag followed the invocation.

**APPROVAL OF MINUTES**

Mayor Pro tem Brand made a motion to adopt the minutes of the October 9, 2017 Regular Meeting; the minutes of the October 17, 2017 Special Meeting; and the minutes of the October 25, 2017 Special Meeting. Councilman Jebaily seconded the motion, which carried unanimously.

**ADDENDUM TO THE AGENDA**

**RESOLUTION NO. 2017-26**

**A RESOLUTION TO HONOR TOWN HALL’S CONTRIBUTIONS TO THE EFFORTS TO REVITALIZE DOWNTOWN FLORENCE.**

**RESOLUTION NO. 2017-27**

**A RESOLUTION OF RECOGNITION FOR MADIE ROBINSON**

Councilman Willis made a motion to add Resolution No. 2017-26 and Resolution No. 2017-27 to the agenda. Councilwoman Moore seconded the motion.

By unanimous vote these two items were added to today’s agenda.

**HONORS AND RECOGNITIONS**

**SERVICE RECOGNITIONS**

Mayor Wukela presented Alan Walden a Certificate of Recognition for completing 20 years of service with the City of Florence Fire Department.

Joseph Todd received a Certificate of Recognition from Mayor Wukela for completing 20 years of service with the City of Florence Fire Department.

Mayor Wukela presented Thomas Chandler a Certificate of Recognition for completing 20 years of service with the City of Florence as Director of Finance.

Allison Pierce, Fire Department and Brenda Echandy, Utilities Department, each received a Certificate of Recognition for completing 15 years of service.

Joseph Hyman-Shilow and Marshall “Scott” Miles each received a Certificate of Recognition for completing 10 years of service with the City’s Public Works Department and Utilities Department.

**APPEARANCE BEFORE COUNCIL**

**LOVING ARMS – TO REQUEST ANY AVAILABLE FUNDING FOR THE HOMELESS, SPECIFIC TO THE YOUTH IN OUR COMMUNITY.**

There was no one present from Loving Arms to speak during the meeting.

**ORDINANCES IN POSITION**

**BILL NO. 2017-36 – SECOND READING**

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF CITY OF FLORENCE PUBLIC FACILITIES CORPORATION INSTALLMENT PURCHASE REVENUE BONDS (CITY OF FLORENCE PROJECT), SERIES 2017; AUTHORIZING THE LEASE OF CERTAIN PROPERTY TO CITY OF FLORENCE PUBLIC FACILITIES CORPORATION; AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN INSTRUMENTS RELATING TO THE ISSUANCE AND SALE OF THE AFORESAID BONDS, INCLUDING A BASE LEASE AND CONVEYANCE AGREEMENT AND A MUNICIPAL FACILITIES PURCHASE AND OCCUPANCY AGREEMENT, EACH BETWEEN THE CITY OF FLORENCE, SOUTH CAROLINA AND CITY OF FLORENCE PUBLIC FACILITIES CORPORATION; AND OTHER MATTERS RELATING THERETO.**

An Ordinance authorizing the issuance of the City of Florence Public Facilities Corporation Installment Purchase Revenue Bonds (City of Florence Project), Series 2017; authorizing the lease of certain property to City of Florence Public Facilities Corporation; authorizing the execution and delivery of certain instruments relating to the issuance and sale of the aforesaid bonds, including a Base Lease and Conveyance Agreement and a Municipal Facilities Purchase and Occupancy Agreement, each between the City of Florence, South Carolina and City of Florence Public Facilities Corporation; and other matters relating thereto was adopted on second reading.

Councilman Jebaily made a motion to adopt Bill No. 2017-36 on second reading. Councilwoman Ervin seconded the motion.

Council voted unanimously to adopt Bill No. 2017-36.

**REGULAR MEETING OF FLORENCE CITY COUNCIL  
NOVEMBER 13, 2017 – PAGE 3**

**BILL NO. 2017-37 – SECOND READING**

**AN ORDINANCE TO REZONE THE PROPERTY LOCATED AT 617 WEST PALMETTO STREET, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90062-06-008.**

An Ordinance to rezone the property located at 617 West Palmetto Street, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90062-06-008 was adopted on second reading.

Councilman Willis made a motion to adopt Bill No. 2017-37 on second reading. Councilwoman Moore seconded the motion, which carried unanimously.

**BILL NO. 2017-38 – SECOND READING**

**AN ORDINANCE TO ANNEX AND ZONE THE PROPERTY R-3, SINGLE FAMILY RESIDENTIAL, LOCATED AT 1214 HARMONY STREET, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90044-03-009.**

An Ordinance to annex and zone the property R-3, Single Family Residential, located at 1214 Harmony Street, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90044-03-009 was adopted on second reading.

Councilwoman Ervin made a motion to adopt Bill No. 2017-38 on second reading. Councilwoman Moore seconded the motion.

Council voted unanimously to adopt Bill No. 2017-38.

**BILL NO. 2017-39 – SECOND READING**

**AN ORDINANCE TO REZONE THE PROPERTY LOCATED AT 2214 WEST PALMETTO STREET, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90011-04-003.**

An Ordinance to rezone the property located at 2214 West Palmetto Street, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90011-04-003 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-39 on second reading. Councilman Jebaily seconded the motion, which carried unanimously.

**BILL NO. 2017-40 – SECOND READING**

**AN ORDINANCE TO REZONE THE PROPERTY LOCATED AT 610 SOUTH DARGAN STREET, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90088-09-007.**

An Ordinance to rezone the property located at 610 South Dargan Street, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90088-09-007 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-40 on second reading. Councilwoman Moore seconded the motion.

Council voted unanimously to adopt Bill No. 2017-40.

**INTRODUCTION OF ORDINANCES**

**BILL NO. 2017-42 – FIRST READING**

**AN ORDINANCE TO AMEND SECTION MUNICIPAL UTILITIES CHAPTER 12, ARTICLE II, DIVISION 4, SECTION 23 OF THE CITY OF FLORENCE CODE OF ORDINANCES PERTAINING TO AN AMENDMENT OF THE FEDERAL (NATIONAL) CATEGORICAL PRETREATMENT STANDARDS; AUTHORIZING INDUSTRIAL PRETREATMENT INDUSTRY TO REDUCE SAMPLING OF PARAMETERS NOT PRESENT IN INDUSTRIAL WASTEWATER DISCHARGE WITH CONTINUED DOCUMENTATION AND CERTIFICATION BY THE INDUSTRY.**

An Ordinance to amend Section Municipal Utilities Chapter 12, Article II, Division 4, Section 23 of the City of Florence Code of Ordinances pertaining to an amendment of the Federal (National) Categorical Pretreatment Standards; authorizing Industrial Pretreatment Industry to reduce sampling of parameters not present in industrial wastewater discharge with continued documentation and certification by the industry was passed on first reading.

Councilman Jebaily made a motion to pass Bill No. 2017-42 on first reading. Councilwoman Ervin seconded the motion.

Mr. Michael Hemingway, Director of Utilities reported this is a request from one of the city's significant industry users. This will allow, just on their current permit only, for them not to sample a parameter that hasn't been determined to be found in their effluent discharge. In a couple of years, when they renew their permit, they will have to go through the certification process. This is just for this permit parameter only and only for this permit cycle. That way they don't expend funds that they don't have to expend based on their sample parameter not being present in the effluent from the wastewater.

Council voted unanimously to pass Bill No. 2017-42 on first reading.

**BILL NO. 2017-43 – FIRST READING**

**AN ORDINANCE TO REZONE THE PROPERTIES LOCATED AT 558 ALEXANDER STREET; 303 W. ROUGHFORK STREET; 557 LAWSON STREET; 814 GLADSTONE STREET; 405 N.MCQUEEN STREET; 509 JARROTT STREET; 403 S. CHURCH STREET; 924 AND 1022 W. MARION STREET; AND 116 W. VISTA STREET; SAID PROPERTIES BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90060-02-021; 90084-08-008; 90060-04-012; 90060-06-022; 90072-12-022; 90103-15-014; 90103-12-007; 90060-12-021; 90045-03-015 AND 90099-01-021 BY ADDING THE NEIGHBORHOOD REVITALIZATION OVERLAY DISTRICT TO THE AFOREMENTIONED PROPERTIES.**

An Ordinance to rezone the properties located at 558 Alexander Street; 303 W. Roughfork Street; 557 Lawson Street; 814 Gladstone Street; 405 N. McQueen Street; 509 Jarrott Street; 403 S. Church Street; 914 and 1022 W. Marion Street; and 116 W. Vista Street; said properties being specifically designated in the Florence County Tax Records as Tax Map Parcel 90060-02-021; 90084-08-008; 90060-04-012; 90060-06-022; 90072-12-022; 90103-15-014; 90103-12-007; 90060-12-021; 90045-03-015 and 90099-01-021 by adding the Neighborhood Revitalization Overlay District to the aforementioned properties was passed on first reading.

Councilwoman Moore made a motion to pass Bill No. 2017-43 on first reading. Councilman Jebaily seconded the motion.

Mr. Jerry Dudley, Planning Manager reported this is an ongoing effort to add the Neighborhood Revitalization Overlay District to properties as they enter into the City's Neighborhood Revitalization

**REGULAR MEETING OF FLORENCE CITY COUNCIL  
NOVEMBER 13, 2017 – PAGE 5**

Program. At the beginning of 2016 this overlay district was added to the city's ordinance in order to facilitate the development of many of these city-owned lots. The purpose of the overlay district is to stabilize and revitalize the East, West and Northwest neighborhoods by creating single family housing that is market driven within the City of Florence urban neighborhoods. This rezoning will permit the construction of new homes or redevelopment of existing homes that will establish the character of the neighborhood, and support better opportunities for current property owners.

All of the properties have the underlying zoning of R-4, Multi-Family Residential District, Limited, which will remain. The overlay district will simply go into place and will allow some reduced setbacks in this area due to many of the lots, as they exist, not meeting the current zoning requirements. The properties do meet the dimensional requirements of the overlay district.

City Staff recommends the rezoning of these properties by the addition of the overlay district.  
Council voted unanimously to pass Bill No. 2017-43.

**INTRODUCTION OF RESOLUTIONS**

**RESOLUTION NO. 2017-22**

**A RESOLUTION COMMEMORATING THE 100<sup>TH</sup> ANNIVERSARY OF RUSSELL EYE CARE.**

A Resolution commemorating the 100<sup>th</sup> anniversary of Russell Eye Care was deferred until the December 11, 2017 City Council meeting.

**RESOLUTION NO. 2017-23**

**A RESOLUTION RECOGNIZING MR. HENRY BRUNSON AND COOKS FOR CHRIST.**

A Resolution recognizing Mr. Henry Brunson and Cooks for Christ was adopted by Council. Councilman Jebaily made a motion to adopt Resolution No. 2017-23. Councilwoman Moore seconded the motion.

Councilman Jebaily read the Resolution and presented it to Mr. Henry Brunson.  
Council voted unanimously to adopt Resolution No. 2017-23.

**RESOLUTION NO. 2017-24**

**A RESOLUTION DECLARING DECEMBER 1, 2017 AS ARBOR DAY.**

A Resolution declaring December 1, 2017 as Arbor Day was adopted by Council. Councilman Willis made a motion to adopt Resolution No. 2017-24. Councilman Jebaily seconded the motion, which carried unanimously.

Mr. Chuck Pope, Director of Public Works informed Council that December 1, 2017 will be designated as Arbor Day. The ceremony will take place at Delmae Elementary School at 10:00 a.m.

**RESOLUTION NO. 2017-25**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF FLORENCE, SOUTH CAROLINA, APPROVING REDEVELOPMENT GRANTS IN THE DOWNTOWN HI OVERLAY DISTRICT.**

(Note: This will be discussed in Executive Session)

**REGULAR MEETING OF FLORENCE CITY COUNCIL  
NOVEMBER 13, 2017 – PAGE 6**

**RESOLUTION NO. 2017-26**

**A RESOLUTION TO HONOR TOWN HALL'S CONTRIBUTIONS TO THE EFFORTS TO REVITALIZE DOWNTOWN FLORENCE.**

Councilman Willis read Resolution No. 2017-26 and presented it to representatives from Town Hall Restaurant.

Councilman Willis made a motion to adopt Resolution No.2017-26. Councilwoman Moore seconded the motion, which carried unanimously.

**RESOLUTION NO. 2017-27**

**A RESOLUTION OF RECOGNITION FOR MADIE ROBINSON**

Councilwoman Moore made a motion to adopt Resolution No. 2017-26. Councilwoman Ervin seconded the motion, which carried unanimously.

Resolution No. 2017-27 was adopted by Council and will be presented to Ms. Madie Robinson at a banquet that will be held in her honor on December 18, 2017.

**REPORT TO COUNCIL**

**APPROPRIATION OF ACCOMMODATIONS TAX FUNDS FOR FY 2017-18.**

Mayor Pro tem Brand made a motion to adopt the appropriations of the Accommodations Tax Funds as presented to Council by the Committee. Councilman Willis seconded the motion, which carried unanimously. A list of the appropriations are attached and made a part of these minutes.

**APPOINTMENTS TO BOARDS AND COMMISSIONS**

**CITY OF FLORENCE DESIGN REVIEW BOARD**

Councilwoman Ervin made a motion to reappoint Mr. Pierce Campbell to serve on the City of Florence Design Review Board. Councilman Willis seconded the motion.

By unanimous vote, Mr. Pierce Campbell was reappointed to serve on the City of Florence Design Review Board for a term to begin immediately and end June 30, 2021.

**VETERANS PARK COMMITTEE**

Mayor Wukela made a motion to appoint Mr. Carlos Washington to complete the unexpired term of Mr. Danny Ellerbe on the Veterans Park Committee. Councilwoman Ervin seconded the motion.

Council voted unanimously to appoint Mr. Carlos Washington to complete the unexpired term of Mr. Danny Ellerbe on the Veterans Park Committee. This term will begin immediately and end June 30, 2021.

**CONSTRUCTION MAINTENANCE BOARD OF ADJUSTMENTS  
AND APPEALS**

Councilman Jebaily deferred his appointment of a Mechanical Contractor for this Board.

Councilwoman Williams-Blake deferred her appointment of a Plumbing Contractor for this Board.

Mayor Wukela made a motion to appoint Mr. Gary Brown to serve as an Architect on this Board. Councilman Jebaily seconded the motion.

Mr. Gary Brown was appointed by unanimous vote to serve as an Architect on the Construction Maintenance Board of Adjustment and Appeals for a term to begin immediately and end June 30, 2021.

**EXECUTIVE SESSION**

Mayor Wukela stated an Executive Session has been requested for the purpose of discussing the following two items: 1) Discussion of negotiations incident to matters relating to a proposed Economic Development per Section [30-4-70(a)(5)]; and 2) Discussion of employment, evaluation, appointment, or compensation of City employees per Section [30-4-70(a)(1)].

Councilwoman Ervin made a motion to enter into Executive Session. Councilwoman Moore seconded the motion, which carried unanimously.

Council entered into Executive Session at 2:14 p.m.

Mayor Wukela reconvened the regular meeting at 3:34 p.m.

Mayor Wukela stated the following two matters were discussed in Executive Session:

**RESOLUTION NO. 2017-25**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF FLORENCE, SOUTH CAROLINA, APPROVING REDEVELOPMENT GRANTS IN THE DOWNTOWN H1 OVERLAY DISTRICT.**

**(Note: Discussed in Executive Session)**

Councilman Willis made a motion to adopt Resolution No. 2017-25 with regards to the redevelopment grant for L. Mae Boutique. Councilwoman Moore seconded the motion.

Council voted unanimously to adopt Resolution No. 2017-25.

The second matter for consideration was a personnel matter. Councilwoman Williams-Blake made a motion to approve the City Manager's compensation package, as discussed in Executive Session, to include an increase in his base compensation commensurate with what city employees will receive related to merit increase and cost of living increase. Councilwoman Moore seconded the motion, which carried unanimously.

**OTHER BUSINESS**

**ADDITIONAL CHRISTMAS HOLIDAY**

Councilman Jebaily made a motion that the city adopt the Christmas vacation plan consistent with the state and the county from two days to three days; Monday, December 25<sup>th</sup>, Tuesday, December 26<sup>th</sup>, and Wednesday, December 27<sup>th</sup>. Councilwoman Ervin seconded the motion, which carried unanimously.

**UPDATE ON NEW UTILITY BILLING SYSTEM**

Mr. Drew Griffin, City Manager explained that in August, 2017, the City implemented a new utility billing system moving all of the data for water, sewer, sanitation and stormwater services for approximately 35,000 active accounts from a 35 year old system with limited capabilities, to a new system which offers a much greater platform to deliver enhanced services.

The Utility Finance Division has answered many calls regarding questions and concerns about the new utility bills and has found actual discrepancies in approximately 350 bills. Any errors which were discovered have been resolved with adjustment to those bills.

The best time to call the Utility Finance Department with questions or concerns is between the 1<sup>st</sup> and 10<sup>th</sup> of the month or between the 17<sup>th</sup> and 31<sup>st</sup>, in order to avoid the busiest time around the 15<sup>th</sup> of the month.

**ADJOURN**

There being no objection, the meeting was adjourned at 3:50 p.m.

Dated this 11<sup>th</sup> day of December, 2017.

\_\_\_\_\_  
Dianne M. Rowan, Municipal Clerk

\_\_\_\_\_] ]  
Stephen J. Wukela, Mayor

**CITY OF FLORENCE, SC  
ACCOMMODATIONS TAX REQUESTS, RECOMMENDATIONS AND APPROPRIATIONS REPORT  
FISCAL YEAR 2017-18**

	<b>ORGANIZATION</b>	<b>Appropriated 2016-17</b>	<b>Requested 2017-18</b>	<b>Committee Recommended <sup>1</sup></b>	<b>Appropriated 2017-18</b>
<b>A. 30% Funds for Tourism Promotion</b>					
1.	Florence Convention & Visitors Bureau	<u>\$209,000</u>	<u>\$215,000</u>	<u>\$245,000</u> <sup>2</sup>	
<b>B. 65% Funds</b>					
1.	Florence Regional Arts Alliance & Pee Dee Arts	\$12,700	\$15,500	\$13,300	
2.	The Masterworks Choir, Inc.	\$4,100	\$5,000	\$4,500	
3.	Florence Little Theatre	\$17,000	\$17,500	\$16,500	
4.	Florence Symphony Orchestra	\$7,700	\$15,000	\$9,300	
5.	Arts International Festival	\$17,300	\$20,000	\$17,900	
6.	Sankofa Festival	\$5,500	\$8,000	\$5,800	
7.	SC Dance Theatre	\$5,100	\$10,000	\$6,400	
8.	Play Me I'm Yours Event	\$1,100	\$0	\$0	
9.	Lucky Shamrock Festival	\$800	\$2,500	\$600	
10.	Kickin' Chicken and Chili Wing Fest	\$900	\$1,000	\$900	
11.	Florence Museum	\$23,600	\$35,000	\$26,100	
12.	Carolina Classic Basketball Tournament	\$6,800	\$8,000	\$6,900	
13.	Freedom Florence & Florence Tennis Center	\$68,600	\$75,000	\$68,400	
14.	Florence Convention & Visitors Bureau	\$112,300	\$175,000	\$148,900	
15.	Florence Tennis Association	\$14,900	\$15,000	\$15,000	
16.	South Carolina Pecan Festival	\$15,900	\$35,000	\$27,200	
17.	Florence City-County Civic Center	\$81,600	\$100,000	\$90,400	
18.	Florence International Basketball Tournament	\$15,300	\$35,000	\$20,700	
19.	Car Haulers Parade	\$7,700	\$10,000	\$8,200	
20.	Florence Area Sports Council	\$14,800	\$30,000	\$20,500	
21.	Pee Dee Tourism Commission	\$17,100	\$20,000	\$18,100	
22.	SC Senior Sports Classic	\$4,000	\$5,000	\$4,500	

**CITY OF FLORENCE, SC  
ACCOMMODATIONS TAX REQUESTS, RECOMMENDATIONS AND APPROPRIATIONS REPORT  
FISCAL YEAR 2017-18**

ORGANIZATION	Appropriated 2016-17	Requested 2017-18	Committee Recommended <sup>1</sup>	Appropriated 2017-18
23. Hwy 52 Frontage Road Beautification	\$6,100	\$10,000	\$8,100	
24. Eastern SC Heritage Region Project	\$5,200	\$0	\$0	
25. "Mara" Opera Workshop	\$3,200	\$0	\$0	
26. PDRTA Hotel Shuttle Service	\$32,300	\$88,864	\$50,900	
27. Miss Pee Dee & Miss Pee Dee Teen Pageant	<u>\$0</u>	<u>\$1,500</u>	<u>\$900</u>	
<b>Total - 65% Funds</b>	<b><u>\$501,600</u></b>	<b><u>\$737,864</u></b>	<b><u>\$590,000</u></b>	

**Note 1:** Including carryover funds from FY 2016-17, it is anticipated that the amount available for distribution to the requesting agencies of "65% funds" will be approximately \$590,000. The "30% funds" for tourism promotion is estimated to be approximately \$245,000.

**Note 2:** The "30% funds" appropriation to the Florence Convention & Visitors Bureau includes \$15,000 designated specifically to the Civic Center for tourism marketing and promotion expenses, and an additional \$9,000 for a Business Development Fund to help promote the Civic Center for educational, religious, and other conferences.

**V. a.  
Appearance Before  
Council**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** December 11, 2017

**AGENDA ITEM:** Presentation of Audited Financial Statements

**DEPARTMENT/DIVISION:** Finance

**I. ISSUE UNDER CONSIDERATION**

The City of Florence, SC Comprehensive Annual Financial Report and audited financial statements will be presented to City Council by the independent certified public accounting firm of Burch, Oxner, Seale Company, CPA's PA.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN**

Pursuant to state law the City of Florence contracts with an independent firm of certified public accountants to annually audit and certify the financial records and transactions of the City using generally accepted accounting principles.

**III. POINTS TO CONSIDER**

A. The accounting firm Burch, Oxner, Seale Company, Co., CPA's, PA has completed its audit of the City's financial statements for the year ending June 30, 2017. Mr. Tracy Huggins of the firm will present the report and distribute bound copies of the completed audit report to members of Council at the meeting.

B. The audited financial statements continue to reflect a sound financial position by the City. For the fiscal year ending June 30, 2017, the City's General Fund balance has increased, and the net positions in both the Water and Sewer Combined Utilities and the Stormwater Utility Enterprise Funds have increased. The City continues to experience financial stability through fiscal planning and practices that address and manage annual budgetary challenges.

  
\_\_\_\_\_  
Thomas W. Chandler  
Finance Director

  
\_\_\_\_\_  
Andrew H. Griffin  
City Manager

**FLORENCE CITY COUNCIL MEETING**

**DATE:** November 13, 2017

**AGENDA ITEM:** Ordinance to amend Sewer Use Ordinance Chapter 12 Section 23  
Sewer to add streamlining for categorical industrial users.

**DEPARTMENT/DIVISION:** Utilities/Wastewater

**I. ISSUE UNDER CONSIDERATION**

To consider amending Municipal Utilities Chapter 12, Article II, Division 4, Section 23 of the City of Florence Code of Ordinances pertaining to an Amendment of the Federal (National) Categorical Pretreatment Standards; authorizing industrial pretreatment industry to reduce sampling of parameters not present in industrial wastewater discharge with continued documentation and certification by the industry.

**CURRENT STATUS/PREVIOUS ACTION TAKEN**

No previous action has been taken on this ordinance.

**II. POINTS TO CONSIDER**

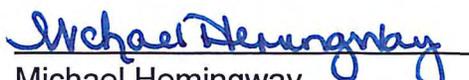
1. A request has been received by a significant industrial categorical user to allow the industry to utilize the streamlining option that is allowed and adopted by US EPA and SC DHEC.
2. Other major municipal utilities in the state provide for significant industrial categorical option for industries that discharge effluent wastewater to the municipal Public Owned Treatment Works (POTW).
3. Submitted documentation has been reviewed by staff, consulting engineering, and approval granted by the South Carolina Department of Health and Environmental Control.

**III. STAFF RECOMMENDATION**

Staff recommends that City Council approve and adopt the proposed ordinance amendment.

**IV. ATTACHMENTS**

1. Letter from consulting engineer AECOM.
2. Letter from the industry's consulting engineering.
3. Letter from chemical vendor supplying our local industry.
4. Ordinance

  
Michael Hemingway  
Utilities Director

  
Andrew H. Griffin  
City Manager



AECOM  
101 Research Drive  
Columbia, SC 29203-9389  
www.aecom.com

803 254 4400 tel  
803 771 6676 fax

6 November 2017

Mr. Michael Hemingway  
City of Florence  
324 W. Evans Street  
Florence, SC 29501

RE: SUO Streamlining  
Project No.: 46423366

Dear Mr. Hemingway,

It is our recommendation that the City adopt the optional streamlining changes outlined in the revised version of the City's Sewer Use Ordinance for "sampling for pollutants not present". The request was made by Honda due to the very stringent cadmium limit that was required in their industrial permit due to their categorical requirements and the receiving stream limitations. EPA has allowed this optional streamlining change to aid POTWs and industries reduce the burden of sampling for parameters that are not present in their wastewater. SCDHEC has also adopted these changes in the pretreatment regulations and approves the utilization of these changes. Industries cannot utilize this streamlining modification without approval from the City as well as continued documentation and certification.

As always please do not hesitate to contact me if you have any questions or require additional information.

Very Truly Yours,

Shelby Ozburn LeBron, P.E.  
Senior Project Engineer  
AECOM Technical Services, Inc.

# THOMAS & HUTTON

1501 MAIN STREET, SUITE 760 | COLUMBIA, SC 29201  
POST OFFICE BOX 7608 | COLUMBIA, SC 29202  
803.451.6789 | WWW.THOMASANDHUTTON.COM

September 25, 2017

Mr. Michael Hemingway  
City of Florence  
City County Complex AA  
180 North Irby Street  
Florence, SC 29501-3456

Re: Honda of South Carolina  
Significant Industrial User  
Discharge Permit  
Request for Streamlining Option  
T&H J – 26398.0000

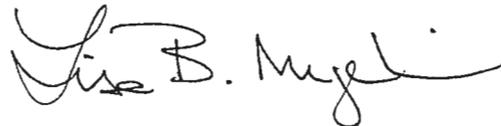
Dear Michael:

On behalf of Honda of South Carolina (HSC), we are hereby submitting this request to the City in response to the proposed Cadmium limits as contained in the draft Significant Industrial User (SIU) Discharge Permit. From our understanding, if the City is able to amend their Sewer Use Ordinance to allow for the streamlining option, the City may authorize an Industrial User subject to a categorical Pretreatment Standard to forego sampling of a pollutant regulated by a categorical Pretreatment Standard if the Industrial User has demonstrated through sampling and other technical factors that the pollutant is neither present nor expected to be present in the Discharge, or is present only at background levels from intake water and without any increase in the pollutant due to activities of the Industrial User. HSC requested that their chemical supplier evaluate the presence of Cadmium in chemicals being used at the facility that could enter into the process wastewater. The enclosed technical memorandum from Henkel Corporation provides information related to specific chemicals and the absence of cadmium at or above the specified concentration. Therefore, based on the information provided by Henkel, HSC is requesting consideration by the City for a streamlining option in the City of Florence Sewer Use Ordinance, which could then be applied to the HSC SIU Discharge Permit for Cadmium.

We appreciate the City's attention to this matter. Please do not hesitate to contact us if you have any questions or need any additional information.

Very truly yours,

**THOMAS & HUTTON ENGINEERING CO.**



Lisa B. Muzekari, P.E.  
Department Manager

Enclosure

cc: Mr. Tom Bailey, HSC (w/ enclosure)  
Mr. Wendell Hughes, HSC (w/enclosure)



**TO:** Our Valued Customers

**DATE:** September 15<sup>th</sup> 2017

This is in response to your inquiry concerning the presence of Cadmium (CAS# 7440-43-9) or compounds of Cadmium in the following Henkel product.

BONDERITE M-AD 131	TITRATING SOLUTION 86
BONDERITE M-AC ZN	REAGENT 137
BONDERITE M-ZN CD-3020 MU	TITRATING SOLUTION 11
BONDERITE M-AD 315	BONDERITE S-OT 15
BONDERITE M-ZN 952 R	TITRATING SOLUTION 20
BONDERITE M-ZN 952 MU	BONDERITE C-IC 2530
BONDERITE C-AK 1523 R	BUFFER SOLUTION 420
BONDERITE C-AD 1523 S	BONDERITE M-ZN CD-3020 R
BONDERITE M-AD 311	BONDERITE C-MC 2550
INDICATOR 2	BONDERITE C-AK 1523 A
INDICATOR 3	PREPALENE ADDITIVE 6
INDICATOR 11	BONDERITE M-PT ADD 2
PREPALENE XHG	

To the best of our knowledge, this product does not contain intentionally added Cadmium (CAS# 7440-43-9) or compounds of Cadmium as specified above 0.1%.

**Disclaimer:**

The information provided may not be based upon actual test data, but rather on information obtained from raw material supplier or vendor Material Safety Data Sheets. With respect to de minimis quantities; we have relied upon proposed permissible maximum concentrations of 0.1% for all listed substances.

---

Product Safety & Regulatory Affairs  
Henkel Corporation  
32100 Stephenson Highway  
Madison Heights, MI 48071

Mark Mau  
Manager, Regulatory Affairs

Henkel Corporation  
32100 Stephenson Hwy.  
Madison Heights, MI, 48071  
U.S.A.

Phone: 248.577.2275  
Fax: 248.589.4826

mark.mau.henkelna.com  
www.henkelna.com

**ORDINANCE NO. 2017-\_\_\_\_\_**

**AN ORDINANCE TO AMEND SECTION MUNICIPAL UTILITIES CHAPTER 12, ARTICLE II, DIVISION 4, SECTION 23 OF THE CITY OF FLORENCE CODE OF ORDINANCES PERTAINING TO AN AMENDMENT OF THE FEDERAL (NATIONAL) CATEGORICAL PRETREATMENT STANDARDS; AUTHORIZING INDUSTRIAL PRETREATMENT INDUSTRY TO REDUCE SAMPLING OF PARAMETERS NOT PRESENT IN INDUSTRIAL WASTEWATER DISCHARGE WITH CONTINUED DOCUMENTATION AND CERTIFICATION BY THE INDUSTRY**

**WHEREAS**, Chapter 12, Article II of the City of Florence, South Carolina Code of Ordinances (“the Code”) regulates effluent wastewater discharged from categorical industrial pretreatment users to the Public Owned Treatment Works (POTW); and

**WHEREAS**, it has been deemed reasonable and in the best interest of the City to provide the streamlining option to categorical industrial pretreatment users for significant industries; and

**WHEREAS**, the City proposes to revise its municipal utilities ordinance to: a) provide the streamlining option for significant industrial categorical users for parameters that are not present in the effluent wastewater discharged and b) incorporate into the City’s ordinance language recommended and allowed by EPA.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Florence, South Carolina that the City of Florence Code of Ordinances, Chapter 12, Article II, Division 4, Section 23 Federal (National) Categorical Pretreatment Standards be amended in its entirety to read as follows:

**Sec. 12-23. Federal (National) Categorical Pretreatment Standards**

(c ) The City may authorize an Industrial User subject to a categorical Pretreatment Standard to forego sampling of a pollutant regulated by a categorical Pretreatment Standard if the Industrial User has demonstrated through sampling and other technical factors that the pollutant is neither present nor expected to be present in the Discharge, or is present only at background levels from intake water and without any increase in the pollutant due to activities of the Industrial User. This authorization is subject to the following conditions:

- (1) The waiver may be authorized where a pollutant is determined to be present solely due to sanitary wastewater discharged from the facility provided that the sanitary wastewater is not regulated by an applicable categorical Standard and otherwise includes no process wastewater.
- (2) The monitoring waiver is valid only for the duration of the effective period of the individual wastewater discharge permit, but in no case longer than 5 years. The User must submit a new request for the waiver before the waiver can be granted for each subsequent individual wastewater discharge permit.
- (3) In making a demonstration that a pollutant is not present, the Industrial User must provide data from at least one sampling of the facility’s process wastewater prior to any treatment present at the facility that is representative of all wastewater from all processes.

- (4) The request for a monitoring waiver must be signed in accordance with Section 12-1, and include the certification statement in Section 12-42.
- (5) Non-detectable sample results may be used only as a demonstration that a pollutant is not present if the EPA approved method from 40 CFR Part 136 with the lowest minimum detection level for that pollutant was used in the analysis.
- (6) Any grant of the monitoring waiver by the City must be included as a condition in the User's permit. The reasons supporting the waiver and any information submitted by the User in its request for the waiver must be maintained by the City for 3 years after expiration of the waiver.
- (7) Upon approval of the monitoring waiver and revision of the User's permit by the City, the Industrial User must certify on each report with the statement in Section 12-42, that there has been no increase in the pollutant in its wastestream due to activities of the Industrial User.
- (8) In the event that a waived pollutant is found to be present or is expected to be present because of changes that occur in the User's operations, the User must immediately: Comply with the monitoring requirements of Section 12-41, or other more frequent monitoring requirements imposed by the City, and notify the City.
- (9) This provision does not supersede certification processes and requirements established in categorical Pretreatment Standards, except as otherwise specified in the categorical Pretreatment Standard.

This ordinance shall become effective immediately upon adoption.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.**

**Approved as to form:**

\_\_\_\_\_  
James W. Peterson, Jr.  
**City Attorney**

\_\_\_\_\_  
Stephen J. Wukela  
**Mayor**

**Attest:**

\_\_\_\_\_  
Dianne M. Rowan  
**Municipal Clerk**

**VI. b.**  
**Bill No. 2017-43**  
**Second Reading**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** November 14, 2017

**AGENDA ITEM:** Ordinance to amend Zoning Ordinance.  
First Reading

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

---

**I. ISSUE UNDER CONSIDERATION:**

An ordinance to rezone the properties located at 558 N. Alexander Street; 303 W. Roughfork Street; 557 Lawson Street; 814 Gladstone Street; 405 N. McQueen Street; 509 Jarrott Street; 403 S Church Street; 924 and 1022 W. Marion Street; and 116 W. Vista Street said properties being specifically designated in the Florence County Tax Records as Tax Map Parcel 90060-02-021; 90084-08-008; 90060-04-012; 90060-06-011; 90072-12-022; 90103-15-014; 90103-12-007; 90060-12-021, 90045-03-015; and 90099-01-021 by adding the Neighborhood Revitalization Overlay District to the aforementioned properties.

**II. POINTS TO CONSIDER:**

- (1) The properties are currently zoned R-4, Multi-family Residential District, Limited.
- (2) The lots are currently occupied by single family housing or are currently vacant.
- (3) The proposal zoning would add the Neighborhood Revitalization Overlay District to the subject properties, the intent of which is stabilize and revitalize the East, West and Northwest neighborhoods by creating single family housing that is market driven within the City of Florence urban neighborhoods. This rezoning will permit the construction of new homes or redevelopment of existing homes that will establish the character of the neighborhood, and support better opportunities for current property owners.
- (4) The properties meet the dimensional requirements of the Neighborhood Revitalization Overlay Zoning District per the City of Florence Zoning Ordinance.
- (5) City Staff recommends the rezoning of the parcels by adding the Neighborhood Revitalization Overlay Zoning District as requested. This recommendation is based on conformity with the proposed zoning and the future land use designation of the Comprehensive Plan, and the Florence Neighborhood Revitalization Strategy.

**III. NOTES**

**IV. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

On October 10, 2017, Planning Commission held a meeting and voted unanimously (5-0) to recommend the zoning request.

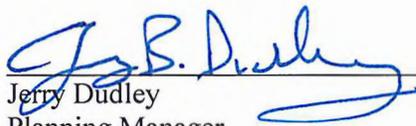
**V. OPTIONS**

City Council may:

1. Approve the request as presented based on the information submitted.
2. Defer the request should additional information be needed.
3. Suggest other alternatives.
4. Deny the request.

**VI. ATTACHMENTS:**

- (1) Ordinance
- (2) Location Maps

  
Jeffrey Dudley  
Planning Manager

  
Andrew H. Griffin  
City Manager

### Location Map 558 N. Alexander St.



#### Legend

-  Proposed Parcel
-  Address Points
-  Roads
-  Parcels

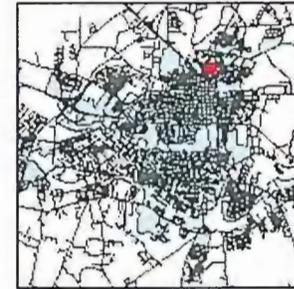


**DISCLAIMER:**  
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Attachment 2 Location Map: 330 W. Roughfork St.

### Location Map 303 W. Roughfork St.

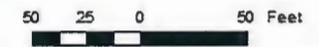


#### Legend

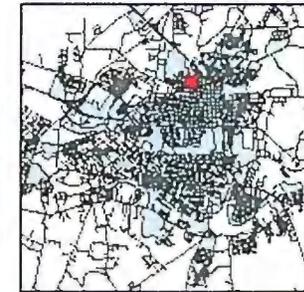
-  Proposed Parcel
-  Address Points
-  Roads
-  Parcels



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### Location Map 557 Lawson St.



#### Legend

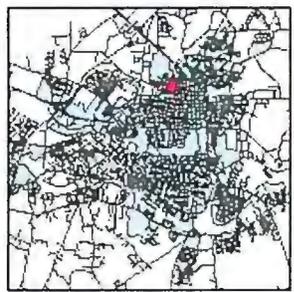
-  Proposed Parcel
-  Address Points
-  Roads
-  Parcels



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### Location Map 814 Gladstone St.



- Legend**
-  Proposed Parcel
  -  Address Points
  -  Roads
  -  Parcels

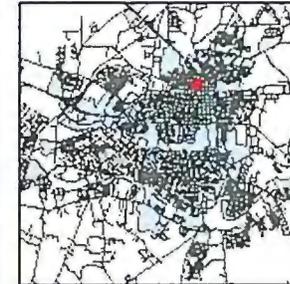


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Attachment 2 Location Map: 405 N. McQueen St.

### Location Map 405 N. McQueen St.



#### Legend

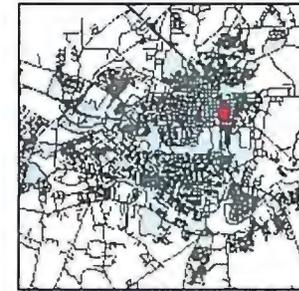
-  Proposed Parcel
-  Address Points
-  Roads
-  Parcels



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### Location Map 509 Jarrott St.



#### Legend

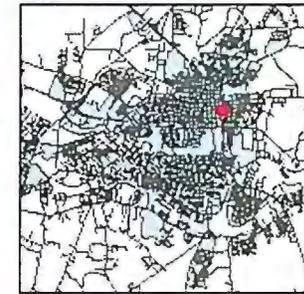
-  Proposed Parcel
-  Address Points
-  Roads
-  Parcels



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### Location Map 403 S. Church St.



#### Legend

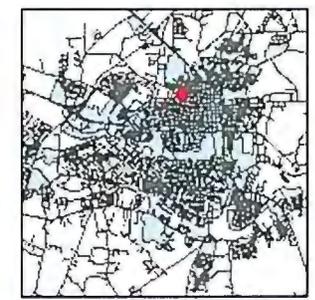
-  Proposed Parcel
-  Address Points
-  Roads
-  Parcels



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### Location Map 924 W. Marion St.



#### Legend

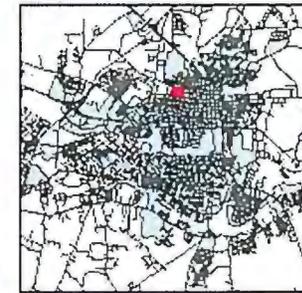
-  Proposed Parcel
-  Address Points
-  Roads
-  Parcels



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### Location Map 1022 W. Marion St.



#### Legend

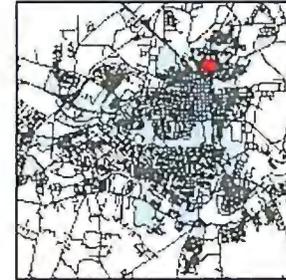
-  Proposed Parcel
-  Address Points
-  Roads
-  Parcels



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### Location Map 116 W. Vista St.

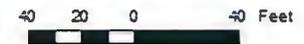


#### Legend

-  Proposed Parcel
-  Address Points
-  Roads
-  Parcels



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ORDINANCE NO. 2017-\_\_\_\_\_

**AN ORDINANCE TO REZONE THE PROPERTIES LOCATED AT 558 N. ALEXANDER STREET; 303 W. ROUGHFORK STREET; 557 LAWSON STREET; 814 GLADSTONE STREET; 405 N. MCQUEEN STREET; 509 JARROTT STREET; 403 S CHURCH STREET; 924 AND 1022 W. MARION STREET; AND 116 W. VISTA STREET SAID PROPERTIES BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90060-02-021; 90084-08-008; 90060-04-012; 90060-06-011; 90072-12-022; 90103-15-014; 90103-12-007; 90060-12-021, 90045-03-015; and 90099-01-021; BY ADDING THE NEIGHBORHOOD REVITALIZATION OVERLAY DISTRICT TO THE AFOREMENTIONED PROPERTIES:**

**WHEREAS**, a Public Hearing will be held in the City Center Council Chambers on October 10, 2017 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, the City of Florence made application to rezone the above properties, adding the Neighborhood Revitalization Overlay Zoning District to the existing zoning designations;

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid properties to Neighborhood Revitalization Overlay Zoning District.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017**

**Approved as to form:**

\_\_\_\_\_  
James W. Peterson, Jr.  
**City Attorney**

\_\_\_\_\_  
Stephen J. Wukela,  
**Mayor**

**Attest:**

\_\_\_\_\_  
Dianne M. Rowan  
**Municipal Clerk**

**VII. a.**  
**Bill No. 2017-44**  
**First Reading**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** December 11, 2017  
**AGENDA ITEM:** FY 2017-18 Budget Amendment Ordinance  
**DEPARTMENT/DIVISION:** Finance

**I. ISSUE UNDER CONSIDERATION**

An amendment to the FY 2017-18 City of Florence Budget is presented to update the current year budget.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN**

No previous action has been taken on this ordinance.

**III. POINTS TO CONSIDER**

A. The objective of the proposed ordinance is to more closely align budgeted amounts with actual revenues and expenditures thereby eliminating or reducing significant variances between budgeted and actual amounts in both revenue and expenditure categories.

B. Funds are being re-appropriated from fiscal year 2016-17 to provide funding from Unappropriated Reserves for FY 2017-18 in the General Fund, the Water & Sewer Utilities Enterprise Fund, the Hospitality Fund, the Water & Sewer Equipment Replacement Fund, and the Stormwater Equipment Replacement Fund to complete projects and purchases which were not finalized at the end of fiscal year 2016-17.

C. The General Fund is also being amended to provide funding from Unappropriated Reserves for projects and purchases that were not anticipated during the development and adoption of the original FY 2017-18 budget. The General Fund is being further amended to include grant funding from the SC Department of Health & Environmental Control for mosquito control equipment, and to include funding from the Foundation for the Carolinas for equipment to be used in Phase II of the Florence Inclusive Park project.

D. Additionally, the Hospitality Fund is being amended to provide funding from Unappropriated Reserves for tourism promotion projects that were not anticipated during the development and adoption of the original FY 2017-18 budget.

**IV. STAFF RECOMMENDATION**

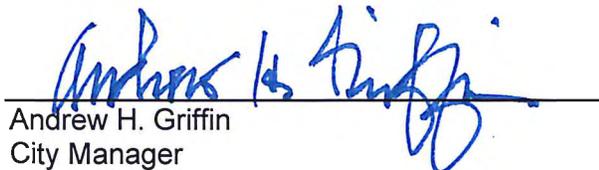
Approve and adopt the proposed ordinance.

**V. ATTACHMENTS**

A copy of the proposed ordinance is attached.



Thomas W. Chandler  
Finance Director



Andrew H. Griffin  
City Manager

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AMEND THE BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2017, AND ENDING JUNE 30, 2018**

**BE IT ORDAINED** by the City Council of the City of Florence, South Carolina, in a meeting duly assembled and by the authority thereof that the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2017, and ending June 30, 2018, is hereby amended as follows:

**Section 1.** That the category of revenues of the General Fund in said budget is hereby amended by the additional appropriations as follows:

- 100120-790000      Miscellaneous Grants is increased in the amount of \$94,100 to provide for funding from the SC Department of Health & Environmental Control (SCDHEC) for the purchase of mosquito control equipment (\$19,100) and to provide funding from the Foundation for the Carolinas for equipment to be used in Phase II of the Florence Inclusive Park project (\$75,000).
  
- 100375-435010      From Unappropriated Reserve is funded in the amount of \$2,367,600 from Assigned Fund Balance to re-appropriate monies for the completion of projects and purchases which were not finalized at the end of FY 2016-17.
  
- 100375-435010      From Unappropriated Reserve is funded in the amount of \$1,821,800 from Unassigned Fund Balance for projects and purchases which were not anticipated during the development and adoption of the FY 2017-18 budget.

**Section 2.** That the category of expenditures of the General Fund in said budget is hereby amended by the additional appropriations as follows:

- 10041900-580040      Auto Equipment (Community Services) is funded in the amount of \$30,000 to provide for the replacement of vehicle # 501.
  
- 10042100-580040      Auto Equipment (Police) is increased in the amount of \$29,500 to provide for the purchase of a marked police vehicle.
  
- 10042100-580060      Other Equipment (Police) is increased in the amount of \$57,000 to provide for a fingerprint processing chamber (\$13,500), seven Tasers and holsters (\$8,300), five in-car cameras (\$26,000), and eight body-worn cameras (\$9,200).
  
- 10042100-580070      Data Processing Equipment (Police) is increased in the amount of \$8,000 to provide for four Codes Enforcement tablet computers.
  
- 10042200-580010      Buildings & Fixed Equipment (Fire) is increased in the amount of \$36,000 to provide for Station # 1 and # 2 concrete pad repairs (\$28,000) and Station # 2 bunkroom completion (\$8,000).
  
- 10042200-580040      Auto Equipment (Fire) is funded in the amount of \$62,000 to provide for the replacement of vehicle # 268 (\$26,000) and vehicle # 276 (\$36,000).

## FY 2017-2018 Budget Amendment Ordinance (continued)

- 10043020-580040 Auto Equipment (Beautification & Facilities) is funded in the amount of \$124,200 to provide for the replacement of pickup truck # 948 (\$25,000), pickup truck # 938 (\$25,000), pickup truck # 325 (\$25,000), pickup truck # 329 (\$24,600), and pickup truck # 362 (\$24,600).
- 10043020-580050 Facility Improvements (Beautification & Facilities) is funded in the amount of \$2,000 to provide for Sign Shop repairs.
- 10043020-580060 Other Equipment (Beautification & Facilities) is increased in the amount of \$37,200 to provide for the replacement of mower # 958 (\$10,000), Farmers Market tents (\$4,500), a paint striper (\$3,500), and mosquito control equipment funded by a SCDHEC Mosquito Control Grant (\$19,200).
- 10043022-580060 Other Equipment (Sanitation) is funded in the amount of \$7,000 to provide for recycling trailer repairs.
- 10043023-580040 Auto Equipment (Equipment Maintenance) is funded in the amount of \$65,000 to provide for the replacement of pickup truck # 482.
- 10043024-534090 Maple Park Maintenance (Recreation) is increased in the amount of \$36,900 to provide for renovations to the Maple Park Center.
- 10043024-580030 Office Equipment (Recreation) is funded in the amount of \$20,500 to provide for twelve computers for community centers.
- 10043024-580040 Auto Equipment (Recreation) is increased in the amount of \$86,000 to provide for the replacement of pickup truck # 927 (\$25,000), and bus # 921 (\$61,000).
- 10043024-580050 Facility Improvements (Recreation) is funded in the amount of \$19,900 for a Gymnastic Facility canopy (\$1,900) and a pickleball court (\$18,000).
- 10043024-890000 Miscellaneous Grants (Recreation) is funded in the amount of \$14,000 to provide for grant expenditures related to improvements at Lucas Park.
- 10043025-534010 Athletic Facility Maintenance (Athletic Programs) is increased in the amount of \$12,500 for Northside Ballfield lighting repairs.
- 10043025-560070 Marketing and Promotions (Athletic Programs) is increased in the amount of \$68,300 to provide for marketing related expenditures for Freedom Florence, the Tennis Center, and the Soccer Complex.
- 10043025-580040 Auto Equipment (Athletic Programs) is funded in the amount of \$50,500 to provide for Soccer Complex pickup truck (\$25,000)

**FY 2017-2018 Budget Amendment Ordinance (continued)**

and for the replacement of pickup truck # 911 (\$25,500).

- 10043025-580050 Facility Improvements (Athletic Programs) is increased in the amount of \$226,900 for Tennis Center court resurfacing (\$83,000), and for lower Freedom Florence backstop replacement (\$143,900).
- 10043025-580060 Other Equipment (Athletic Programs) is increased in the amount of \$105,000 to provide for a new mower for the Soccer Complex (\$12,000), a zero-turn mower for the Soccer Complex (\$14,000), a tandem trailer for the Soccer Complex (\$3,000), a striper for the Soccer Complex (\$5,000), and the replacement of mower # 957 (\$14,000), mower # 906 (\$8,200), mower # 965 (\$12,950), and turf mower # 953 (\$35,850).
- 1006300-531000 Professional Services (Planning, Research & Development) is increased in the amount of \$20,000 to provide for professional services related to updating the City's sign ordinance.
- 10047000-589510 Bond Issuance Costs (Debt Service) is funded in the amount of \$100,000 to provide for the bond issuance costs incurred for the Series 2017 Installment Purchase Revenue Bonds used to fund recreation and athletic capital improvements.
- 10047000-590055 IPR Bonds (Debt Service) is funded in the amount of \$207,000 to provide for the FY 2017-18 debt service payments on the Series 2017 Installment Purchase Revenue Bonds used to fund recreation and athletic capital improvements.
- 10049200-593020 Transit System (Community Programs) is increased in the amount of \$84,000 to provide for improvements to the new PDRTA bus transfer station site on the corner of Irby and Darlington Streets (\$79,000), and carry-over funding for a PDRTA downtown shuttle route (\$5,000).
- 10049200-593080 NOU Homeless Program (Community Programs) is funded in the amount of \$75,000 to provide for operational costs of organizations participating in the No One Unsheltered (NOU) project, a collaborative endeavor developed by the Mayor's Coalition Homelessness Committee.
- 10049300-594013 Art Trail Gallery (Non-Departmental) is funded in the amount of \$729,100 to provide funding for costs related to rehabilitation of property owned by the City located at 142 North Dargan Street to house the Art Trail Gallery.
- 10049300-594015 City Center Operations (Non-Departmental) is increased in the amount of \$12,000 to provide for costs related to improvements and furnishings for the City Center fourth floor conference room.
- 10049300-594020 Contingency Fund (Non-Departmental) is increased in the

**FY 2017-2018 Budget Amendment Ordinance (continued)**

amount of \$50,000 to provide for contingency funding for unanticipated General Fund projects, programs and/or other requirements in FY 2017-18.

- 10049300-594049 Cut/Patch Paving (Non-Departmental) is funded in the amount of \$250,000 to provide the first of two incremental appropriations over a period two fiscal years, totaling \$500,000, as matching funds required by SCDOT for the improvement and widening of Bintree Lane.
- 10049300-594053 Brownfields Cleanup (Non-Departmental) is funded in the amount of \$160,000 to provide for cleanup of the Young Pecan brownfield property.
- 10049300-594101 Recreation Facilities (Non-Departmental) is funded in the amount of \$315,500 to provide funds for existing recreation facilities improvements and upgrades (\$240,500) and for equipment to be used in Phase II of the Florence Inclusive Park project (\$75,000)
- 10049300-594130 IT Upgrade (Non-Departmental) is increased in the amount of \$15,000 to provide funds for IT upgrades in the General Fund related to IT system equipment replacement and upgrades.
- 10049300-594140 Rail Trail – DHEC (Non-Departmental) is funded in the amount of \$3,300 to provide for DHEC grant-funded trail system improvements.
- 10049300-594142 Neighborworks Program (Non-Departmental) is funded in the amount of \$50,000 to provide the City's portion of funding for the Neighborhood Works IDA matched savings program.
- 10049300-594145 FMU Appropriation (Non-Departmental) is funded in the amount of \$600,000 to provide the second and final of two incremental appropriations over two fiscal years, totaling \$1.2 million, to assist FMU in acquiring 201 W. Evans Street ("the Old Post Office Building") for use as a health education facility.
- 10049300-594160 Property Acquisition (Non-Departmental) is funded in the amount of \$514,200 to provide for the acquisition of property located at 152 South McQueen Street (\$424,000) and property located at 125 South McQueen Street (\$90,200).

**Section 3.** That the category of revenues of the Water and Sewer Enterprise Fund in said budget is hereby amended by the additional appropriations as follows:

- 200375-435010 From Unappropriated Reserve is funded in the amount of \$727,000 from unrestricted net assets.

**Section 4.** That the category of expenses of the Water and Sewer Enterprise Fund in said budget is hereby amended as follows:

**FY 2017-2018 Budget Amendment Ordinance (continued)**

- 20041506-550510 Meters, Parts & Supplies (Utility Finance) is increased in the amount of \$105,000 to provide for equipment to expand the Flex Net automated meter reading system.
- 20044041-580050 Facility Improvements (Wastewater) is increased in the amount of \$108,000 to provide for the Dewey Carter Pump Station upgrade.
- 20044042-580050 Facility Improvements (Surface Water) is increased in the amount of \$315,000 to provide for the Surface Water Plant bulk chemical tanks replacement (\$132,000), filter media replacement (\$150,000), and completion of HVAC system replacement (\$33,000).
- 20044043-580050 Facility Improvements (Ground Water) is increased in the amount of \$122,000 to provide for Oakdale water treatment plant filter media replacement (\$109,000), and South Florence water treatment plant filter media replacement (\$13,000).
- 20049300-594015 City Center Operations (Non-Departmental) is increased in the amount of \$12,000 to provide for costs related to improvements and furnishings for the City Center fourth floor conference room.
- 20049300-594020 Contingency Fund (Non-Departmental) is increased in the amount of \$50,000 to provide for contingency funding for unanticipated water and sewer facilities maintenance and improvements required in FY 2017-18.
- 20049300-594130 IT Upgrade (Non-Departmental) is increased in the amount of \$15,000 to provide funds for IT upgrades in the Water and Sewer Utilities Enterprise Fund related to IT system equipment replacement and upgrades.

**Section 5.** That the category of revenues of the Water and Sewer Equipment Replacement Fund in said budget is hereby amended by the additional appropriations as follows:

- 210375-435010 From Unappropriated Reserve is funded in the amount of \$403,000 from unrestricted net assets.

**Section 6.** That the category of expenses of the Water and Sewer Equipment Replacement Fund in said budget is hereby amended by the additional appropriations as follows:

- 21041506-580040 Auto Equipment (Utility Finance Equipment Replacement) is increased in the amount of \$20,700 to provide funding for the replacement of pickup truck # 624.
- 21041506-580070 Data Processing Equipment (Utility Finance Equipment Replacement) is funded in the amount of \$20,300 to provide funding for the purchase of utility billing computer hardware.

**FY 2017-2018 Budget Amendment Ordinance (continued)**

- 21044040-580060 Other Equipment (Engineering Equipment Replacement) is increased in the amount of \$40,000 to provide funding for a large format copier (\$20,000), a laser level (\$8,000), and a surveying station (\$12,000).
- 21044041-580040 Auto Equipment (Wastewater Equipment Replacement) is increased in the amount of \$45,000 to provide funding for the replacement of pickup truck # 650.
- 21044041-580060 Other Equipment (Wastewater Equipment Replacement) is increased in the amount of \$16,000 to provide funding for a zero turn lawnmower.
- 21044043-580060 Other Equipment (Ground Water Equipment Replacement) is increased in the amount of \$120,000 to provide funding for an emergency generator.
- 21044044-580010 Buildings and Fixed Equipment (Distribution Operations Equipment Replacement) is funded in the amount of \$7,500 to provide funding for the purchase of a heat pump replacement.
- 21044044-580040 Auto Equipment (Distribution Operations Equipment Replacement) is funded in the amount of \$133,500 to provide funding for the purchase of replacement dump truck # 663 (\$65,000) and utility truck # 669 (\$68,500).

**Section 7.** That the category of revenues of the Stormwater Equipment Replacement Fund in said budget is hereby amended by the additional appropriations as follows:

- 310375-435010 From Unappropriated Reserve is funded in the amount of \$94,000 from unrestricted net assets.

**Section 8.** That the category of expenses of the Stormwater Equipment Replacement Fund in said budget is hereby amended by the additional appropriations as follows:

- 31044060-580060 Other Equipment (Stormwater Operations Equipment Replacement) is funded in the amount of \$94,000 to provide funding for a street sweeper to be used downtown.

**Section 9.** That the category of revenues of the Hospitality Fund in said budget is hereby amended by the additional appropriations as follows:

- 400375-435010 From Unappropriated Reserve is increased in the amount of \$71,000 from fund balance.

**Section 10.** That the category of expenditures of the Hospitality Fund in said budget is hereby amended by the additional appropriations as follows:

- 40049900-531000 Professional Services (Hospitality Fund General Expenditures) is funded in the amount of \$51,000 for costs associated with advertising for the Florence Branding Campaign.

**FY 2017-2018 Budget Amendment Ordinance (continued)**

40049900-598048 SCGA Amateur Golf Tournament (Hospitality Fund General Expenditures) is funded in the amount of \$4,500 for sponsorship of the SCGA Amateur Golf Championship Tournament.

40049900-598049 Wayfinding Signage (Hospitality Fund General Expenditures) is increased in the amount of \$15,500 for the acquisition of wayfinding signage.

**Section 11.** That all ordinances or parts of ordinances in conflict or inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency or conflict.

This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.**

**Approved as to form:**

\_\_\_\_\_  
James W. Peterson, Jr.  
**City Attorney**

\_\_\_\_\_  
Stephen J. Wukela  
**Mayor**

**Attest:**

\_\_\_\_\_  
Diane Rowan  
**Municipal Clerk**

**VII. b.**  
**Bill No. 2017-45**  
**First Reading**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** December 11, 2017

**AGENDA ITEM:** Ordinance to Annex and Zone Property Owned by Benjamin and Remander Johnson, TMN 90009-04-004

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Request to annex property located at 2322 West Heron Dr., Tax Map Number 90009-04-004, into the City of Florence and zone to R-1, Single-Family Residential District. The request is being made by the property owners, Benjamin and Remander Johnson.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

(1) On November 14, 2017 Planning Commission held a public hearing on this matter, and voted unanimously, 8-0 to recommend the zoning request of R-1, Single-Family Residential District.

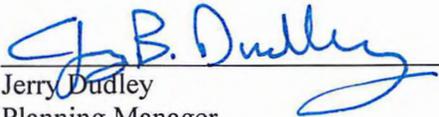
**III. POINTS TO CONSIDER:**

- (1) Request is being considered for first reading.
- (2) The lot is currently the site of a single-family dwelling.
- (3) City water and sewer services are currently available; there is no cost to extend utility services.
- (4) City Staff recommends annexation and concurs with Planning Commission's recommendation to zone the property R-1, Single-Family Residential District.

**IV. PERSONAL NOTES:**

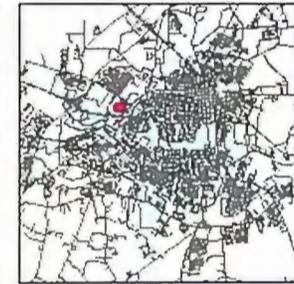
**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Map showing the location of the property
- (3) Petition for Annexation form

  
Jerry Dudley  
Planning Manager

  
Andrew H. Griffin  
City Manager

Attachment 2:  
Location Map: 2322 West Heron Drive



Legend

- Proposed Parcel
- Address Points
- Manhole
- Gravy Main
- Water Mains
- Roads
- City Limits
- Parcels



**DISCLAIMER:**  
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Attachment 3: Petition for Annexation form

STATE OF SOUTH CAROLINA

PETITION FOR ANNEXATION

COUNTY OF FLORENCE

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.

2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map

3. Annexation is being sought for the following purposes:

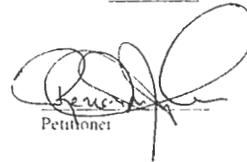
Connection to city water/sewerage (currently using Septic Tank).

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation:

Total Residents	<u>3</u>
Race	<u>    </u>
Total 18 and Over	<u>3</u>
Total Registered to Vote	<u>3</u>

Date 9/24/17

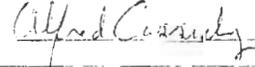
  
Petitioner

Date \_\_\_\_\_  
Petitioner

Certification as to ownership on the date of petition:

Date 9/27/17

FOR OFFICIAL USE ONLY



ORDINANCE NO. 2017\_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY BENJAMIN AND REMANDER JOHNSON, TMN 90009-04-004**

**WHEREAS,** a Public Hearing was held in the Council Chambers on November 14, 2017 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS,** application by Benjamin and Remander Johnson, owners of TMN 90009-04-004, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated in the city limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and adding the zoning district classification of R-1, Single-Family Residential District:

**The property requesting annexation is shown more specifically on Florence County Tax Map 90009, block 04, parcel 004 (0.449 acres).**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017**  
**Approved as to form:**

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Stephen J. Wukela,**  
Mayor

**Attest:**

\_\_\_\_\_  
**Dianne M. Rowan**  
Municipal Clerk

**FLORENCE CITY COUNCIL MEETING**

**DATE:** December 11, 2017

**AGENDA ITEM:** Ordinance to Annex and Zone Property Owned by Cedar Crest Developers, LLC, TMN 00098-01-022 and Kate Weaver, portions of TMN's 00098-01-016 and 00098-01-024

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Request to annex property located off of West Sumter Street., Tax Map Number 00098-01-002 and portions of TMN's 00098-01-016 and 00098-01-024 and zone to R-3, Single-Family Residential District. The request is being made by the property owners, Cedar Crest Developers, LLC and Kate Weaver.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

(1) On November 14, 2017 Planning Commission held a public hearing on this matter, and voted unanimously, 8-0 to recommend the zoning request of R-3, Single-Family Residential District.

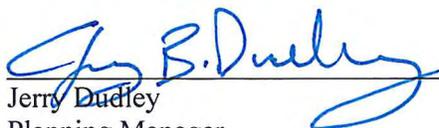
**III. POINTS TO CONSIDER:**

- (1) Request is being considered for first reading.
- (2) The proposed zoning and annexation consists of an 85.9 acre parcel (TMP 00098-01-022) with frontage on West Sumter Street and portions of TMP's 00098-01-016 and 00098-01-024 consisting of a five foot strip as illustrated in Attachment 2.
- (3) There are plans to develop the 89 acre parcel (TMP 00098-01-022) per the R-3 zoning district. If annexed, the developer will be required to submit plans per the City's sketch plan and development approval process.
- (4) City water and sewer services are currently not available. Based on an economic feasibility analysis performed by the City Engineering Department, the estimated cost to extend utility services is \$561,300. The 20 year anticipated revenue for the extension is \$419,934; therefore, the estimated funds required of the developer to make this project economically feasible for the city are \$141,366.
- (5) City Staff recommends annexation and concurs with Planning Commission's recommendation to zone the property R-3, Single-Family Residential District.

**IV. PERSONAL NOTES:**

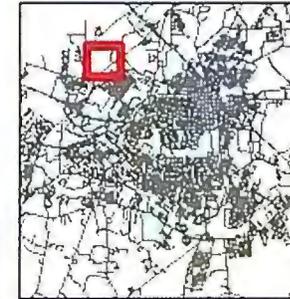
**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Map showing the location of the property
- (3) Cedar Crest Connectivity Plat
- (4) Petition for Annexation form
- (5) Petition for Annexation form

  
Jerry Dudley  
Planning Manager

  
Andrew H. Griffin  
City Manager

## Attachment 2: Location Map: West Sumter Street



### Legend

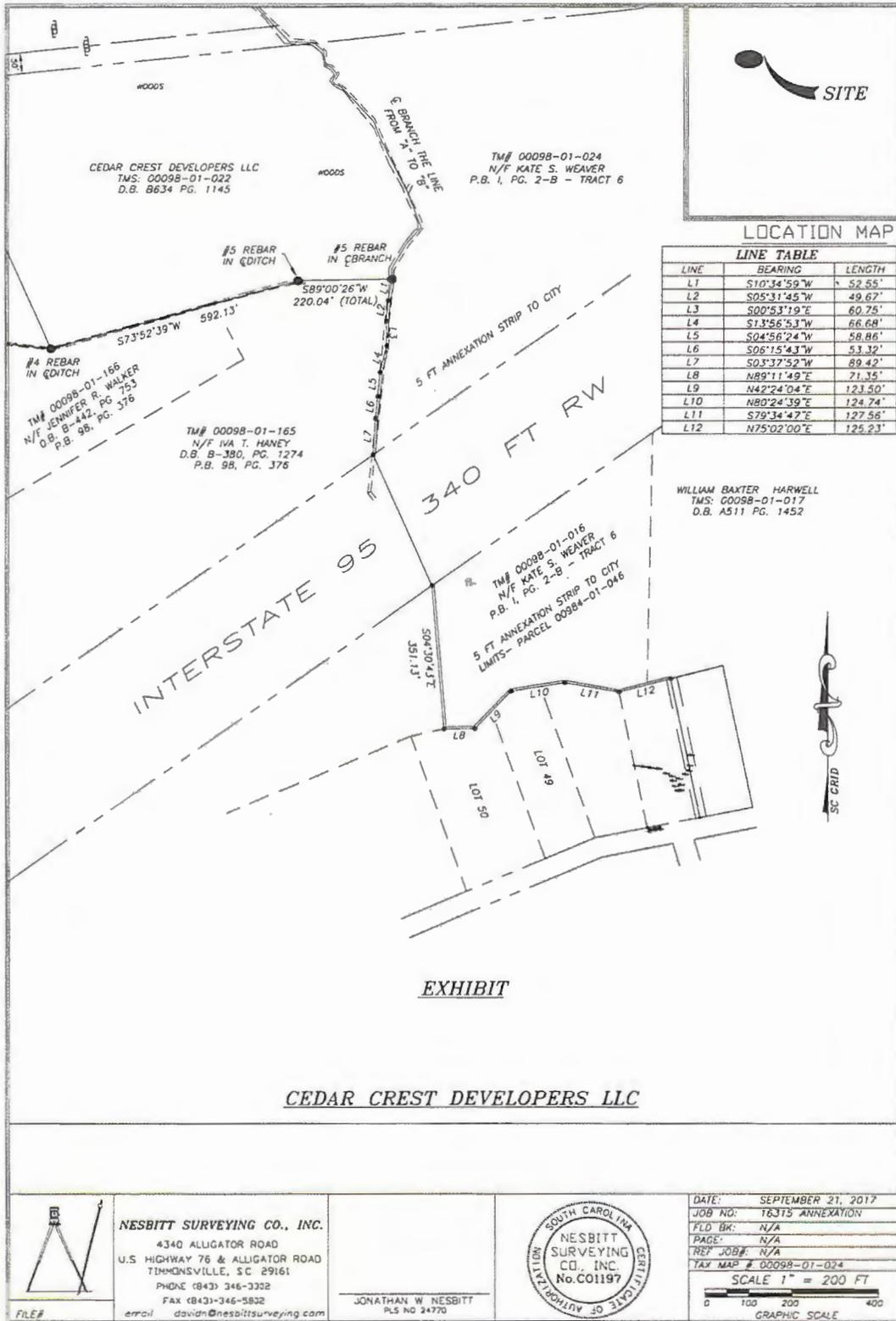
- Proposed Parcel
- Address Points
- Water Mains
- Roads
- City Limits
- Parcels



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Attachment 3: Cedar Crest Connectivity Plat



Attachment 4: Petition for Annexation form

STATE OF SOUTH CAROLINA)  
COUNTY OF FLORENCE)

PETITION FOR ANNEXATION

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina, which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map

- 3. Annexation is being sought for the following purposes:

To allow connectivity in the city limits

- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-2-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

In the Petitioner: The following information needs to be completed for submission to the City of Florence and other government agencies for records, prior to and after annexation.

Total Residents	currently vacant land
Race	
Total 18 and Over	
Total Registered to Vote	

Date \_\_\_\_\_

*[Signature]*  
Petitioner

Date \_\_\_\_\_

\_\_\_\_\_  
Petitioner

Certification as to ownership on the date of petition:

Date 10/5/11

FOR OFFICIAL USE ONLY

*[Signature]*

Attachment 5: Petition for Annexation form

STATE OF SOUTH CAROLINA)  
COUNTY OF FLORENCE)

PETITION FOR ANNEXATION

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map

3. Annexation is being sought for the following purposes:

Development of a residential subdivision

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents  
Race  
Total 18 and Over  
Total Registered to Vote

vacant strip of land

Date \_\_\_\_\_

Date \_\_\_\_\_

Petitioner: \_\_\_\_\_

Petitioner: \_\_\_\_\_

Certification as to ownership on the date of petition:

Date 10/5/17

FOR OFFICIAL USE ONLY

Alfred Cassidy

ORDINANCE NO. 2017 \_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY CEDAR CREST DEVELOPERS, LLC, TMN 00098-01-022 AND KATE WEAVER, PORTION TMN'S 00098-01-016, and 00098-01-024**

**WHEREAS,** a Public Hearing was held in the Council Chambers on November 14, 2017 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS,** application by Cedar Crest Developers, LLC, owner of TMN 00098-01-022, and application by Kate Weaver, owner of TMN's 00098-01-016 and 00098-01-024 was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated in the city limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and adding the zoning district classification of R-3, Single-Family Residential District:

**The property requesting annexation is shown more specifically on Florence County Tax Map 00098, block 01, parcel 022 (85.9 acres) and as a portion Florence County Tax Map 00098, block 01, parcel 016 and Florence County Tax Map 00098, block 01, parcel 024 shown as the 5ft annexation strip on the attached plat dated September 21, 2017.**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017**  
**Approved as to form:**

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Stephen J. Wukela,**  
Mayor

Attest:

\_\_\_\_\_  
**Dianne M. Rowan**  
Municipal Clerk

**VII. d.**  
**Bill No. 2017-47**  
**First Reading**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** December 11, 2017

**AGENDA ITEM:** Ordinance to Annex and Zone Property Owned by Donald Nance, TMN 01221-01-306

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Request to annex property located at 2483 Parsons Gate., Tax Map Number 01221-01-306, into the City of Florence and zone to R-1, Single-Family Residential District. The request is being made by the property owner, Donald Nance.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

(1) On November 14, 2017 Planning Commission held a public hearing on this matter, and voted unanimously, 8-0 to recommend the zoning request of R-1, Single-Family Residential District.

**III. POINTS TO CONSIDER:**

- (1) Request is being considered for first reading.
- (2) The lot is currently the site of a single-family dwelling.
- (3) City water and sewer services are currently available; there is no cost to extend utility services.
- (4) City Staff recommends annexation and concurs with Planning Commission's recommendation to zone the property R-1, Single-Family Residential District.

**IV. PERSONAL NOTES:**

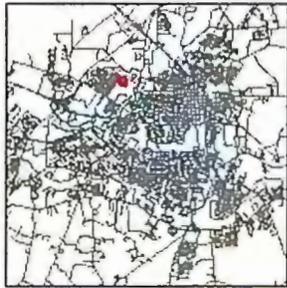
**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Map showing the location of the property
- (3) Petition for Annexation form

  
Jerry Dudley  
Planning Manager

  
Andrew H. Griffin  
City Manager

Attachment 2:  
Location Map: 2483 Parsons Gate



Legend

- Proposed Parcel
- Address Points
- Manhole
- Grate
- Gravy Main
- Water Mains
- Roads
- City Limits
- Parcels



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Attachment 3: Petition for Annexation form

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map

3. Annexation is being sought for the following purposes:

receive city services - water, police, fire, trash pickup

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents	4
Race	W
Total 18 and Over	2
Total Registered to Vote	2

Date 10-11-17

Donnae Anne  
Petitioner

Date \_\_\_\_\_

\_\_\_\_\_  
Petitioner

Certification as to ownership on the date of petition.	FOR OFFICIAL USE ONLY
Date <u>10/13/17</u>	<u>Alfred Cassidy</u>

ORDINANCE NO. 2017\_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY DONALD NANCE, TMN 01221-01-306**

**WHEREAS,** a Public Hearing was held in the Council Chambers on November 14, 2017 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS,** application by Donald Nance, owner of TMN 01221-01-306, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated in the city limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and adding the zoning district classification of R-1, Single-Family Residential District:

**The property requesting annexation is shown more specifically on Florence County Tax Map 01221, block 01, parcel 306 (0.606 acres).**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017**

**Approved as to form:**

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Stephen J. Wukela,**  
Mayor

**Attest:**

\_\_\_\_\_  
**Dianne M. Rowan**  
Municipal Clerk

**CITY OF FLORENCE COUNCIL MEETING**

**DATE:** December 11, 2017

**AGENDA ITEM:** An Ordinance to adopt the City of Florence Unified Development Ordinance and associated City of Florence land use map based upon the proposed zoning designations

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

An Ordinance to adopt the City of Florence Unified Development Ordinance and associated city land use map based upon the proposed zoning designations

**II. POINTS TO CONSIDER:**

- 1) The purpose of the Unified Development Ordinance is to implement the Comprehensive Plan adopted February 14, 2011 and updated May 8, 2017, guide development in accordance with existing and future needs, and promote the public health, safety, convenience, order, appearance, prosperity, and general welfare, as well as providing for the orderly development of land within the territorial jurisdiction of the City of Florence.
- 2) The Unified Development Ordinance is a single document that encompasses all the development codes for the City of Florence including the existing land and subdivision, stormwater management and flood prevention ordinances as well as a rewrite of the zoning ordinance.
- 3) The Unified Development Ordinance was developed with the assistance of Kendig Keast Collaborative and is based on the concepts of promoting desirable community character traits, fostering economic development and enhancing the livability of our community.
- 4) Following the initial rewrite of the Zoning Ordinance (Unified Development Ordinance), City staff held, over a period of one and one-half years, a series of stakeholder meetings (realtors, engineers, contractors, planning commission members, developers, residents, private citizens and any other interested party). From those stakeholder meetings, City staff incorporated a large volume of changes into the rewrite.
- 5) Following these rewrites, City staff retained a third party professional to read the document for clarity and any other recommended changes to the proposed development standards. City staff then worked in small groups with members of Planning

Commission and City Council to review and “fine-tune” the proposed code as well as the proposed Official Land Use Map .

- 6) There are a number of significant changes to the City’s Zoning Ordinance, the most overarching of which is the concept of “character-based land use” and the new corresponding development standards. The current Zoning Ordinance includes the “Euclidean” usages such as R-1, R-2 and/or R-3 (Residential) or B-1, B-2 and/or B-3 (Commercial) while the proposed zoning code utilizes character classes such as Urban, Auto-Urban, Suburban, Rural and/or Parks and Open Space and their respective District Names and Principle Functions. These proposed residential and commercial zoning districts are intended to reconcile the zoning districts to the intended character of the new district and, therefore, guide future development.
- 7) The outline for the proposed Unified Development Ordinance is as follows:

Article 1. Jurisdiction, Zoning Districts and Land Uses – The Ordinance is adopted for the purpose of implementing the Comprehensive Plan and guiding development in accordance with existing and future needs and promoting the public health, health, safety, morals, convenience, order, appearance, prosperity, and the general welfare, as well as providing for the orderly development of land.

Article 2. Zoning Districts and Land Uses – Article 2 establishes the zoning districts, the permitted, limited, conditional, and prohibited uses in each zoning district, and the additional standards that apply to limited and conditional uses.

Article 3. Standards of Development – Article 3 establishes the standards for the character, scale, and density/intensity of development that is allowed within each zoning district which are set out in Article 2 above.

Article 4. Residential Development – Article 4 establishes the standards for new residential developments within the City to include minimum lot size, open space requirement and maximum housing densities.

Article 5. Existing Neighborhoods – Article 5 establishes the development standards for residential lots within existing neighborhoods (Neighborhood Conservation Districts) to

include determining set-backs and impervious surface standards.

Article 6. Nonresidential and Mixed Use Development – Article 6 establishes the provisions for minimum lot width, minimum building setbacks, maximum building height and minimum landscape surface ratio for each district.

Article 7. Bonuses – Article 7 establishes density bonuses for open Space Preservation and Residential Green Building practices.

Article 8. Supplemental Standards – Article 8 establishes regulatory guidance regarding the construction of fencing, structure projections onto setbacks, bufferyards and/or public spaces as well as swimming pools, satellite dishes, animal pens, and accessory building and structures.

Article 9. Parking and Loading – Article 9 establishes and ensures that adequate off-street parking is provided to include design for residential and commercial parking areas and their maintenance.

Article 10. Landscaping and Buffering – Article 10 establishes the development requirements for lot and building landscaping, parking lot landscaping, street trees and bufferyards. In addition, it provides credits for existing trees and establishes guidelines for tree protection associated with construction and tree planting activities.

Article 11. Environmental and Safety Standards – Article 11 speaks to the issue of outdoor lighting, maximum noise and vibration levels and is generally consistent with other Ordinances of the City.

Article 12 through Article 16 are other related development codes that have previously been adopted by the City. By example, a partial list would include Design Guidelines for Downtown Florence, Stormwater and Drainage Regulations and the City's Sub-Division and Land Development Code (Utilities and Street design).

Article 17 and Article 18. Sign Regulations and Nonconformities – These two Articles establish regulations for

signs within the City of Florence. In an early attempt to improve the City's existing sign ordinance, we included into this rewrite regulations from our previous zoning ordinance (pre-consolidation with the County). We also included better enforcement policies and established the ability to create a common sign plan for developments.

Article 19. Nonconformities – Article 19 establishes the regulatory framework to deal with existing developments within the City. The Article allows the continued use of the property without restrictions – legally nonconforming – however, should a use be abandoned, then a property is required to move toward conformity when it is redeveloped. As a matter of law, nonconforming uses may not be expanded.

Article 20. Administrative Bodies – Article 20 sets forth the powers, rules and responsibility of governing bodies as they relate to the Unified Development Ordinance. Examples include, City Council, Planning Commission, Board of Zoning Appeals, Design Review Board, City Staff – Director of Planning, Downtown Planning Coordinator, Building Official or other City staff as designated by the City Manager.

Article 21. Permits and Procedures – Article 21 sets forth permits that are required for development within the City. All of these permits are currently specified within the adopted Codes of the City of Florence.

Article 22. Variances, Appeals, and Interpretations – Article 22 establishes the rules, procedures and laws that govern the granting of variances, appeals and the standards and responsibility for interpreting the Unified Development Ordinance. Most of these actions are governed by state law, therefore, there will be limited areas for changes or amendments.

Article 23. Enforcement and Remedies – Article 23 generally establishes the procedures that will be used to assure compliance with the provisions of the Unified Development Ordinance. This article would address activities such as stop work orders, revocation of permits or other like approvals, abatement of violations, fines and the statement that violations of this Ordinance constitute a misdemeanor.

The remaining portions of the Unified Development Ordinance provide a means of measurement, definitions and the appendixes outlining best building and site design practices.

- 8) City staff recommends the adoption of the Unified Development Ordinance as it implements goals adopted in the City of Florence Comprehensive Plan, reflects the character, interests and development trends of the City, and acts as an agent for change and improvement within our community.

**III. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

- 1) Planning Commission held a public hearing on November 14, 2017 regarding this matter. The Planning Commission voted unanimously (8-0) to recommend the Unified Development Ordinance and the associated city land use map based upon the new proposed zoning designations.

**IV. OPTIONS**

City Council may:

1. Approve the request as presented based on the information submitted.
2. Defer the request should additional information be needed.
3. Suggest other alternatives.
4. Deny the request.

**V. ATTACHMENTS:**

(1) Ordinance

(2) Proposed Unified Development Ordinance available at:

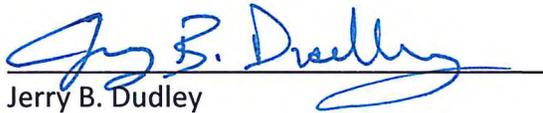
a) City of Florence Department of Planning, Research, and Development front desk

b) <http://www.cityofflorence.com/departments/planning/ordinances-zoning.aspx>

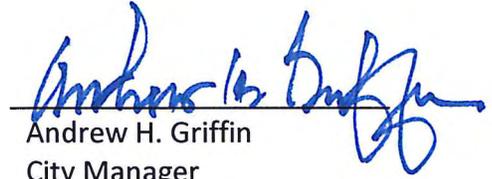
(3) Proposed Official Land Use Map available at:

c) City of Florence Department of Planning, Research, and Development front desk

d) <https://florencesc.maps.arcgis.com/apps/View/index.html?appid=4013386ed9d24088bfcf73337d1e0570>



Jerry B. Dudley  
Planning Manager



Andrew H. Griffin  
City Manager

**ORDINANCE NO. 2017-\_\_\_\_\_**

**AN ORDINANCE TO ADOPT THE CITY OF FLORENCE UNIFIED DEVELOPMENT ORDINANCE AND ASSOICATED LAND USE MAPS**

**WHEREAS**, a Public Hearing was held in the City Center Council Chambers on November 14, 2017 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, the Unified Development Ordinance is a single document that encompasses all the development codes for the City of Florence including the existing land and subdivision, stormwater management and flood prevention ordinances as well as a rewrite of the zoning ordinance;

**WHEREAS**, the Unified Development Ordinance is based on the concepts of promoting desirable community character traits, fostering economic development and enhancing the livability of our community;

**WHEREAS**, we hereby find and conclude that the adoption of this Unified Development Ordinance will implement a goal as established in the Comprehensive Plan adopted February 14, 2011 and updated May 8, 2017, guide development in accordance with existing and future needs, and promote the public health, safety, convenience, order, appearance, prosperity, and general welfare, as well as providing for the orderly development of land within the territorial jurisdiction of the City of Florence;

**NOW, THEREFORE**, be it ordained by the City Council of the City of Florence, in meeting duly assembled and by the authority thereof, that the Unified Development Ordinance, attached hereto, be, and the same is hereby, adopted.

That this Ordinance shall become effective seven days after its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official **Zoning Atlas**.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017**

**Approved as to form:**

\_\_\_\_\_  
James W. Peterson, Jr.  
**City Attorney**

\_\_\_\_\_  
Stephen J. Wukela,  
**Mayor**

**Attest:**

\_\_\_\_\_  
Dianne M. Rowan  
**Municipal Clerk**

**VIII. a.  
Resolution  
No. 2017-22**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** November 13, 2017  
**AGENDA ITEM:** Resolution / Russell Eye Care  
Councilwoman Williams-Blake  
**DEPARTMENT/DIVISION:** City Council

**I. ISSUE UNDER CONSIDERATION:**

A Resolution to recognize Russell Eye Care on their 100<sup>th</sup> Anniversary in downtown Florence.

**II. POINTS TO CONSIDER:**

- a. Russell Eye Care began their family practice in 1917 in downtown Florence.
- b. This year, Russell Eye Care will celebrate its 100<sup>th</sup> anniversary in downtown Florence.
- c. City Council would like to recognize Russell Eye Care for their continued service to the City of Florence and its citizens.

  
Andrew H. Griffin  
City Manager

(State of South Carolina)  
( )  
(City of Florence)

**RESOLUTION  
100<sup>TH</sup> ANNIVERSARY OF  
RUSSELL EYE CARE**

- Whereas,** Russell Eye Care began in 1917 in the 100 block of East Evans Street in downtown Florence, when Dr. Sam Russell, Sr. began the family practice; and
- Whereas,** Dr. Sam Russell, Sr. was a member of the first group to be licensed to practice optometry in South Carolina; and
- Whereas,** Completing school prior to World War II and after serving as a pilot in the United States Air Force, Dr. Sam Russell, Jr. joined the practice in 1945. At this time the practice was relocated to 240 West Evans Street. Presently, Russell Eye Care occupies three buildings – 240, 244, and 246 West Evans Street; and
- Whereas,** In 1977, Dr. Sam Russell, III joined the practice, becoming the first third generation optometrist in South Carolina; and
- Whereas,** Russell Eye Care will commemorate its 100<sup>th</sup> anniversary in downtown Florence this year.

**NOW, THEREFORE, I,** Stephen J. Wukela, Mayor of the City of Florence, along with the members of the Florence City Council hereby congratulates and honors

**Russell Eye Care**

on the occasion of their 100<sup>th</sup> anniversary in downtown Florence. Florence City Council extends its sincere and heartfelt appreciation to Russell Eye Care for their dedication and loyalty to the citizens of the City of Florence.

Dated this 13<sup>th</sup> day of November, 2017.

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**Stephen J. Wukela, Mayor**

**ATTEST:**

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**Dianne M. Rowan, Municipal Clerk**

**IX. a.**  
**Appointments to**  
**Boards/Commissions**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** December 11, 2017

**AGENDA ITEM:** Report to Council / Boards & Commissions

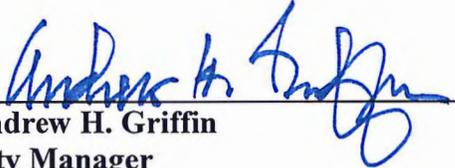
**DEPARTMENT/DIVISION:** City Council

**I. ISSUE UNDER CONSIDERATION:**

Council will consider nominations for the Construction and Maintenance Board of Adjustments and Appeals.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

- Seven of the nine positions on this Board have been filled.
- There are two vacancies left to fill on this Board.

  
\_\_\_\_\_  
Andrew H. Griffin  
City Manager

**Construction and Maintenance Board**  
**of Adjustments and Appeals**

**Current Board Member**

**Status**

**Councilmember to  
make appointment**

Vacancy (Mechanical Contractor)

Councilman Jebaily

Vacancy (Plumbing Contractor)

Councilwoman Williams-Blake

05/08/2017

**CONSTRUCTION AND MAINTENANCE BOARD**  
**OF ADJUSTMENTS AND APPEALS**

This is a nine member board who will hear appeals arising under the building code, the residential code, the electrical code, the fuel gas code, the plumbing code, the mechanical code, the fire code, the energy conservation code and the property maintenance code.

The Board shall consist of nine members as follows: one architect; one engineer; one electrical contractor; one general contractor; one mechanical contractor; one plumbing contractor and three laypersons who are residents of the city, provided, however, at all times at least four (4) of the members will be residents of City Council Districts One or Two. With the exception of the layperson, all of the members of the board shall be licensed by the state in their respective professions and shall have done a significant amount of business with the city in their respective professions so as to be familiar with the city's code practices.

The terms of office of the members of this Board shall be for four (4) years. In order to establish a rotational appointment for the members, the initial terms of members shall be staggered with four (4) of the members being for an initial term of two (2) years and five (5) of the members being for four (4) years. The initial four (4) year terms shall apply to the member that is an architect, the member that is an engineer, and the three (3) members who are laypersons. The initial terms of the remaining members shall be for two (2) years.

**APPOINTEES**

**TERM TO EXPIRE**

Gary Brown  
Goforth Brown & Associates  
1413 West Evans Street  
Florence, SC 29501  
843-665-5868  
**Architect**  
**Initial 4 year term**

06/30/2021

William Joseph Wilcox  
Otis Elevator Company  
1500 Otis Way  
Florence, SC 29501  
(W) 843-432-4148  
3130 Greystone Drive  
Florence, SC 29501  
(H) 843-407-4095  
**Engineer**  
**Initial 4 year term**

06/30/2021

James Cooper, Jr.  
332 N. Church Street  
Florence, SC 29506  
(W) 843-661-5450  
1403 Reed Court (29506)  
P. O. Box 569 (20503)  
Florence, SC  
(H) 843-601-2667  
**Electrical Contractor**  
**Initial 2 year term**

06/30/2019

Gilbert K. Dozier  
P. O. Box 102  
Florence, SC 29503  
(W) 843-992-5082  
716 Rice Hope Cove  
Florence, SC 29501  
(H) 843-667-0167  
**General Contractor**  
**Initial 2 year term**

06/30/2019

Vacant  
Mechanical Contractor  
2 year term

Vacant  
Plumbing Contractor  
2 year term

Ann K. Scott  
1806 National Cemetery Road  
Florence, SC 29506  
(W) 843-292-1028  
1314 E. Pine Street  
Florence, SC 29506  
(H) 843-245-2558  
**Layperson**  
**Initial 4 year term**

06/30/2021

Chaznick Torrae Rivers  
435 Anita Drive  
Goose Creek, SC 29445  
(W) 855-477-5797  
309 S. Gaillard Street  
Florence, SC 29506  
(H) 843-409-2726  
**Layperson**  
**Initial 4 year term**

06/30/2021

Tiana Drummond Phiri  
United Real Estate  
2145 Fernleaf Lane  
Florence, SC 29501  
(W) 803-807-1282  
417 Peatree Court  
Florence, SC 29505  
**Layperson**  
**Initial 4 year term**

06/30/2021