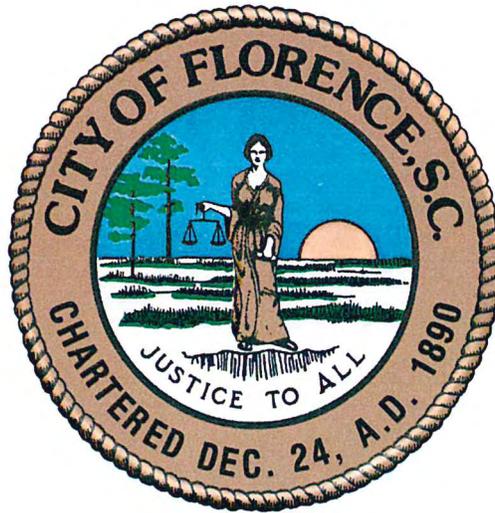


REGULAR MEETING  
OF  
FLORENCE CITY COUNCIL



COUNCIL CHAMBERS  
324 W. EVANS STREET  
FLORENCE, SOUTH CAROLINA

TUESDAY  
OCTOBER 9, 2017  
1:00 P.M.

**REGULAR MEETING OF FLORENCE CITY COUNCIL**

**MONDAY, OCTOBER 9, 2017 – 1:00 P.M.**

**CITY CENTER – COUNCIL CHAMBERS**

**324 WEST EVANS STREET**

**FLORENCE, SOUTH CAROLINA**

**I. CALL TO ORDER**

**II. INVOCATION**

*Pledge of Allegiance to the American Flag*

**III. APPROVAL OF MINUTES**

*August 14, 2017 – Regular Meeting*

*August 22, 2017 – Special Meeting*

*September 26, 2017 – Special Meeting*

**IV. HONORS AND RECOGNITIONS**

**SERVICE RECOGNITIONS**

*Sgt. Terrance Carraway – 30 years – Police*

*Thomas Williams – 25 years – Public Works/Beautification & Facilities*

*Cpl. Shannon Hill – 25 years – Police*

*Alan Walden – 20 years – Fire*

*Sgt. Howard Wynn – 15 years – Police*

*Steven Morganti – 15 years – Public Work/Beautification & Facilities*

*Shelly Fennell – 10 years – Police*

*Charles Nethercutt – 10 years – Police*

*Stacie Johnson – 10 years – Police*

*Christopher Hunter – 10 years – Utilities/Distribution Operations*

*Loretta Staten – 10 years – Police*

*Joseph Hyman-Shilow – 10 years – Public Works/Equipment Maintenance*

## **EDUCATIONAL RECOGNITION**

*Abigail Bailey – Passed the Certification Examination for Biological Wastewater Treatment – Class “D”*

## **V. PUBLIC HEARING**

*A Public Hearing will be held on the Edward Byrne Memorial Justice Assistance Grant regarding digital cameras and emergency response equipment.*

## **VI. APPEARANCE BEFORE COUNCIL**

- a. Ansley Drive Community Development Group – Regarding closing of Dexter Drive at Attwood and other matters up for consideration being requested by residents.*
- b. Ms. Katherine Barnett – to speak regarding irregularities and discrimination concerning local vendors.*
- c. Florence Area Literacy Council – a presentation of information about the Literacy Council and what they are doing in the community.*

## **VII. INTRODUCTIO OF ORDINANCES**

- a. **Bill No. 2017-36 – First Reading**  
An Ordinance authorizing the issuance of City of Florence Public Facilities Corporation Installment Purchase Revenue Bonds (City of Florence Project), Series 2017; authorizing the lease of certain property to City of Florence Public Facilities Corporation; authorizing the execution and delivery of certain instruments relating to the issuance and sale of the aforesaid bonds, including a Base Lease and Conveyance Agreement and a Municipal Facilities Purchase and Occupancy Agreement, each between the City of Florence, South Carolina and City of Florence Public Facilities Corporation; and other matters relating thereto.*
- b. **Bill No. 2017-37 – First Reading**  
An Ordinance to rezone the property located at 617 West Palmetto Street, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90062-06-008.*
- c. **Bill No. 2017-38 – First Reading**  
An Ordinance to annex the property located at 1214 Harmony Street, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90044-03-009.*

- d. **Bill No. 2017-39 – First Reading**  
*An Ordinance to rezone the property located at 2214 West Palmetto Street, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90011-04-003.*
- e. **Bill No. 2017-40 – First Reading**  
*An Ordinance to rezone the property located at 610 South Dargan Street, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90088-09-007.*

**VIII. RESOLUTION**

- a. *A Resolution recognizing Mr. Henry Brunson and Cooks for Christ*

**IX. REPORT TO COUNCIL**

- a. *Appropriation of Accommodations Tax Funds for FY 2017-18.*
- b. *A report to Council from Mr. Bryan Braddock, Executive Director of House of Hope, regarding a request for funding for the No One Unsheltered Project.*
- c. *Appointments to Boards and Commissions*

**X. ADJOURN**

**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, AUGUST 14, 2017 – 1:00 P.M.  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT:** Mayor Stephen J. Wukela called the meeting to order at 1:00 p.m. with the following members present: Mayor Pro tem Frank J. “Buddy” Brand; Councilwoman Pat Gibson-Hye Moore; Councilman Glynn F. Willis; Councilwoman Octavia Williams-Blake; Councilwoman Teresa M. Ervin and Councilman George Jebaily.

**ALSO PRESENT:** Mr. Drew Griffin, City Manager; Mrs. Dianne Rowan, Municipal Clerk; Mr. James W. Peterson, Jr.; Chief Allen Heidler, Florence Police Department; Mr. Scotty Davis, Director of General Services; Mr. Thomas Chandler, Director of Finance; Mr. Ray Reich, Downtown Development Manager; Mr. Chuck Pope, Director of Public Works; Mr. Michael Hemingway, Director of Utilities; Chief Randy Osterman, Florence Fire Department; Mr. Jerry Dudley, Planning Manager; and Mr. Clint Moore, Development Manager.

A notice of the meeting was sent to the media and individuals requesting a copy of the agenda, informing them of the date, time and location of this regular city council meeting.

**MEDIA PRESENT:** Mr. Curtis Graham of WBTW-TV13 and Mr. Joshua Lloyd of the Morning News were present for the meeting.

**INVOCATION**

Councilwoman Teresa M. Ervin gave the invocation for the meeting. The Pledge of Allegiance to the American Flag followed the invocation.

**APPROVAL OF MINUTES**

Mayor Pro tem Brand made a motion to adopt the minutes of the July 17, 2017 Regular Meeting. Councilman Jebaily seconded the motion, which carried unanimously.

**APPEARANCE BEFORE COUNCIL**

**RECOGNITION OF CITY OF FLORENCE RECREATION DEPARTMENT ATHLETIC PARTICIPANTS AND COACHES.**

**Ms. Darlene Buchanan, Recreation Manager – To recognize the City’s athletic champions**

Mr. Chuck Pope, Director of Public Works stated that each year staff likes to take the opportunity to recognize the City’s student athletes that have accomplished some of their goals through the Recreation Department. These athletes are State Champions, National Champions, All American Champions and Regional Champions. Mr. Pope thanked the Recreation Staff, the parents and the coaches for their hard work and efforts that go into making the recreation programs successful.

Ms. Buchanan recognized the following members of the Gymnastics, Track and Field, Youth Basketball, Youth Softball, and McLeod Park Baseball Teams.

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**2017 GYMNASTICS CHAMPIONS:**

**Gymnastics – USAG State Champion Gymnasts:** Ariel Davis (VT, FX, AA); Daija Torian (VT); Savannah Temple (UB); Destiney Harrell (UB, FX); Lindie Matthee (VT); and Myila Howard (VT)..

**Gymnastics – AAU State Champion Gymnasts:** Mia Cowdright (VT, BB, FX, AA); Courtney Clemson (VT); Emery McCutcheon (VT); Macy Pegram (BB); Jenna Sherer (UB, FX, AA); Kris Thomas (VT); Addie Bausmith (FX); Taylor Malaer (VT, UB, BB, AA); Carson Arthur (UB, FX); Lindie Matthee (BB, AA); Ariel Davis (VT); Destiny Harrell (UB, BB, FX, AA); Emily SantiAnna (UB, BB, FX, AA); and Tori Watrous (FX, AA).

**Gymnastics – AAU National Champion Gymnasts:** Addie Bausmith (VT,FX, AA); and Ariel Davis (VT, FX).

**Gymnastics – Coaches:** Wesley Woodward, Alexander Holliday and Trysten Herbert.

**Note:** Areas of competition: VT = Vault; UB = Uneven Bars; BB = Balance Beam; FX = Floor; AA = All Around (includes all four areas).

**2016-17 FLORENCE TRACK CLUB:**

**USATF Jr. Olympic Cross Country State Champions:** Kaylanna Burroughs (2K Individual); Kaleb Burroughs (2K Individual); and Darrian Cole (5K Individual).

**USATF Jr. Olympic Cross Country Regional Champion:** Kaylanna Burroughs (2K Individual).

**USATF Jr. Olympic Cross Country All Americans:** Kaylanna Burroughs (2K Individual) (12<sup>th</sup> Place Overall); and Darrian Cole (5K Individual) (25<sup>th</sup> Place Overall).

**USATF Jr. Olympic Track & Field State Champions:** Kaleb Burroughs (1500M, Javelin); Kaylanna Burroughs (1500 M, Long Jump); Kamille Cunningham (Long Jump, High Jump); Cassie Hitch (1500M Race walk); Savannah Jordan (Javelin); Jalene Kennedy (3000M Race walk); Riliegh Lacy (Pole Vault); Kavan Reynolds (High Jump); Ketaveious Rose (High Jump); Thandi Stewart (Discus); Ja'Marcus Williams (100m); Hahsaun Wilson (100m, 200m).

**USATF Jr. Olympic Track & Field Regional Champions:** Kaleb Burroughs (Javelin); Kamille Cunningham (High Jump); and Cassie Hitch (1500M Race walk).

**USATF Jr. Olympic Track & Field All Americans:** Ellison Banner (Javelin); Kamille Cunningham (High Jump); and Caelin Sloan (1500M Race walk).

**Track Coaches:** Winston Stewart, Sr., Willie Burroughs, Mark Bluman, Wayne Lacy, TaMara Sloan, Trey Aldridge, Kinte Duncan, Alexis Morris, Dean Verkoeijen, Leslie Aldridge, Brian Jordan, Don SantiAnna, Heather Burroughs, Julie Allen, Sheri Lacy, Tyler Watters and Alicia Truman.

**2017 FLORENCE YOUTH BASKETBALL LEAGUE:**

**Youth Basketball League – SCAP 12 and under State Champions:** Xavier Brown, Bryson Graves, Omari Green, Dominick Jones, Darren Lloyd, Da'Shad McFadden, Devantae' McKinney, Stephen Smalls, Shalon Taylor and Justice Wilson.

**Coaches:** William Thomas, Jeremiah Gilchrist and Keegan Franklin.

**2017 FLORENCE YOUTH SOFTBALL ASSOCIATION:**

**Youth Softball Association – Dixie Softball 13-15 Belles Division State Champions:**

**Softball:** MaKayla Arceneaux, Gracelyn Flowers, Baylie Garris, Brandi Gayle, Sydney Holland, Peyton McLeod, Skyler Monson, Amber Rogers, Angelle Siders; Hailee Shields, Delaney Timmons and Tionna Williams..

**Coaches:** David Holland; Mike Timmons, Jr.; and Robert Gayle.

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**2017 MCLEOD PARK BASEBALL:**

**Dixie Boys Ages 13:** Dylan Abbott, Carter Campbell, Harley Davis, Jayden Earle, Harrison Forehand, Mason Hedderman, Coleman Kelly, Dalton Moody, Noah Sanders, Blake Smith, Ty Suggs, and Tyler West.

**Coaches:** Tripp Kelly, Corey Davis, and Scott Abbott.

**RECOGNITION OF THE AAU 12 AND UNDER BASKETBALL TEAM, CAROLINA BAD BOYZ.**

Councilwoman Williams-Blake recognized the Carolina Bad Boyz Basketball Team. The team finished second in the 12 and under division in the recent International AAU Basketball tournament held in Orlando, Florida. This achievement means they are second in the world. This was the team's first time competing on this level.

Coach Rodney Lesane stated this is the third year this team has been together. They have won three State Championships. The team recently competed in Virginia and they have been invited to participate in a tournament in Birmingham, Alabama next year, hosted by the LeBron James organization.

**HONORS AND RECOGNITIONS**

**RETIREMENT RECOGNITION**

Mayor Wukela presented Patricia Black a Retirement Plaque in recognition of her recent retirement from the City. Sgt. Black served from July 1, 2002 until June 30, 2017 with the City of Florence Police Department.

Linda Maleckar received a Retirement Plaque from Mayor Wukela in recognition of 23 years of service with the City. Linda began her career with the City on January 3, 1994 and retired on June 30, 2017.

**SERVICE RECOGNITIONS**

Mayor Wukela presented Randolph Jones a Certificate of Recognition for completing 30 years of service with the City.

Scotty Davis received a Certificate of Recognition for completing 20 years of service with the City.

**EDUCATIONAL RECOGNITIONS**

Jonathan English received an Educational Recognition for passing his "B" Water Operator Certification on June 23, 2017. With this certification, Jonathan has achieved the initial step in Level II Operator Certification as a licensed water operator. Jonathan will now begin work on obtaining his final certification Level II-A.

Omar Taylor received an Educational Recognition for passing his "C" Water Operator Certification Exam on June 23, 2017. This completes Level I Operator Certification for a licensed water operator. Omar will now begin work on achieving and obtaining Level II Certification status.

**APPEARANCE BEFORE COUNCIL**

**APPEARANCE BY MS. SUZANNE LAROCHELLE, PEE DEE ACTION TOGETHER GROUP – TO SPEAK REGARDING CHILDREN AND OUR FUTURE.**

Ms. LaRochelle spoke to Council regarding the Dr. Iola Jones Park facility. Ms. LaRochelle asked Council these questions: 1) Why does the Dr. Iola Jones Park not have bathroom facilities? 2) Why does the Dr. Iola Jones Park not have a public water fountain? 3) Why is the Dr. Iola Jones Park not handicapped accessible? Ms. LaRochelle requested that Council develop an action plan to address these issues.

Mayor Wukela stated that staff is currently formulating a plan to address these concerns. The members of Council have recognized these issues for a long time. However, due to budgetary constraints it has been difficult to address these complaints. In the coming months, because of some funds that will become available, the city is hoping to do a borrowing of about \$15 million. This funding will be used for renovation to all of the parks and may include funding for a facility at Iola Jones Park.

Councilwoman Moore stated she has been “fighting” for Iola Jones Park for 20 years. At one time there were water fountains at the park but the city removed them after they were filled with sand and dirt. Councilwoman Moore restated that City Council is working to make things at all of the City’s recreational facilities better.

Councilman Jebaily thanked Ms. LaRochelle for her concerns and for sharing them with Council. Councilman Jebaily stated that there are concerns and issues at all of the parks and hopefully with this funding the city will be able to make renovations and improvements to all of them.

Mayor Wukela stated what the community could expect to see in the next few months is a borrowing of about \$15 million which hopefully will be used to initiate renovations and improvements to parks in an omnibus fashion throughout the community. Obviously Iola Jones is one of the parks Council is very concerned about. In addition, Council is committed to making improvements throughout the community.

Council discussed the reasons it is not feasible to have free-standing bathrooms at any of the parks. Unless they are manned, they are usually vandalized and destroyed by the public. The public does not often appreciate public facilities, i.e., restrooms, water fountains, swimming pools. It gets to a point where the city can not maintain the destruction and the vandalism that occurs in the public facilities.

**ORDINANCES IN POSITION**

**BILL NO. 2017-20 – SECOND READING**

**AN ORDINANCE TO ANNEX PROPERTY LOCATED AT 1403 WHITEHALL DRIVE, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90098-03-012.**

An Ordinance to annex property located at 1403 Whitehall Drive, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90098-03-012 was adopted on second reading.

Councilman Jebaily made a motion to adopt Bill No. 2017-20 on second reading. Councilwoman Moore seconded the motion.

Council voted unanimously to adopt Bill No. 2017-20 on second reading.

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**BILL NO. 2017-21 – SECOND READING**

**AN ORDINANCE TO ANNEX PROPERTY LOCATED AT 713 N. BEAVERDAM DRIVE, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 00984-01-047.**

An Ordinance to annex property located at 713 N. Beaverdam Drive, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 00984-01-047 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-21 on second reading. Councilman Willis seconded the motion.

Council voted unanimously to adopt Bill No. 2017-21 on second reading.

**BILL NO. 2017-22 – SECOND READING**

**AN ORDINANCE TO ANNEX PROPERTY LOCATED AT 1512 MCKENNEY COURT, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 01461-02-008.**

An Ordinance to annex property located at 1512 McKenney Court, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 01461-02-008 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-22 on second reading. Councilwoman Moore seconded the motion.

Council voted unanimously to adopt Bill No. 2017-22 on second reading.

**BILL NO. 2017-23 – SECOND READING**

**AN ORDINANCE TO ANNEX PROPERTY LOCATED AT 1602 SOUTHWOOD COURT, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90080-01-090.**

An Ordinance to annex property located at 1602 Southwood Court, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90080-01-090 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-23 on second reading. Councilman Willis seconded the motion.

Council voted unanimously to adopt Bill No. 2017-23 on second reading.

**BILL NO. 2017-24 – SECOND READING**

**AN ORDINANCE TO ANNEX PROPERTY LOCATED AT 1605 SOUTHWOOD COURT, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90080-01-087.**

An Ordinance to annex property located at 1605 Southwood Court, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90080-01-087 was adopted on second reading.

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Mayor Pro tem Brand made a motion to adopt Bill No. 2017-24 on second reading. Councilman Jebaily seconded the motion.

Council voted unanimously to adopt Bill No. 2017-24 on second reading.

**BILL NO. 2017-25 – SECOND READING**

**AN ORDINANCE TO ANNEX PROPERTY LOCATED AT 1516 NORTH SIERRA RANGE, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90096-02-007.**

An Ordinance to annex property located at 1516 North Sierra Range, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90096-02-007 was adopted on second reading

Councilwoman Moore made a motion to adopt Bill No. 2017-25 on second reading. Councilman Willis seconded the motion.

Council voted unanimously to adopt Bill No. 2017-25 on second reading.

**BILL NO. 2017-26 – SECOND READING**

**AN ORDINANCE FOR CONSIDERATION OF ABANDONMENT OF CITY OF FLORENCE INTEREST IN THE UNDEVELOPED PUBLIC RIGHT-OF-WAY, SECTION OF NORTH TRINITY STREET BOUNDED ON THE NORTH BY WEST DIXIE STREET.**

An Ordinance for consideration of abandonment of City of Florence interest in the undeveloped public right-of-way, section of North Trinity Street bounded on the north by West Dixie Street was adopted on second reading.

Councilwoman Ervin made a motion to adopt Bill No. 2017-26 on second reading. Councilwoman Moore seconded the motion.

Council voted unanimously to adopt Bill No. 2017-26 on second reading.

**BILL NO. 2017-27 – SECOND READING**

**AN ORDINANCE TO ANNEX PROPERTIES LOCATED OFF OF WEST PALMETTO STREET, SAID PROPERTIES BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCELS 00075-01-224, 00075-01-225, 00075-01-229, 00076-01-206, 00076-01-207, 00075-01-001, 00075-01-007, 00075-01-090, 00075-01-226, 00075-01-227, 00075-01-228, 00076-01-016, 00076-01-033, AND 00076-04-009.**

An Ordinance to annex properties located off of West Palmetto Street, said properties being specifically designated in the Florence County Tax Records as Tax Map Parcels 00075-01-224, 00075-01-225, 00075-01-229, 00076-01-201, 00076-01-207, 00075-01-001, 00075-01-007, 00075-01-090, 00075-01-226, 00075-01-227, 00075-01-228, 00076-01-016, 00076-01-033 and 00076-04-009 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-27 on second reading. Councilman Jebaily seconded the motion.

Council voted unanimously to adopt Bill No. 2017-27 on second reading.

**BILL NO. 2017-28 – SECOND READING**

**AN ORDINANCE DECLARING AS SURPLUS AND AUTHORIZING THE CONVEYANCE OF REAL ESTATE PARCEL 407 RAILROAD AVENUE TO FLORENCE DOWNTOWN DEVELOPMENT CORPORATION, INC. FOR THE PURPOSES OF GRANT REIMBURSEMENT FROM THE SOUTH CAROLINA HOUSING'S NEIGHBORHOOD INITIATIVE PROGRAM (NIP). SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90088-03-012.**

An Ordinance declaring as surplus and authorizing the conveyance of real estate parcel 407 Railroad Avenue to Florence Downtown Development Corporation, Inc. for the purposes of grant reimbursement from the South Carolina Housing's Neighborhood Initiative Program (NIP). Said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90088-03-012 was adopted on second reading.

Councilwoman Moore made a motion to adopt Bill No. 2017-28 on second reading. Councilman Jebaily seconded the motion.

Council voted unanimously to adopt Bill No. 2017-28 on second reading.

**INTRODUCTION OF ORDINANCES**

**BILL NO. 2017-29 – FIRST READING**

**AN ORDINANCE AMENDING CHAPTER 13, ARTICLE I, SECTION 13-6 OF THE CITY OF FLORENCE CODE OF ORDINANCES PERTAINING TO A WAIVER OF THE BUSINESS LICENSE REQUIREMENT FOR SPECIAL EVENT VENDORS.**

An Ordinance amending Chapter 13, Article I, Section 13-6 of the City of Florence Code of Ordinances pertaining to a waiver of the business license requirement for special event vendors was passed on first reading.

Mayor Pro tem Brand made a motion to pass Bill No. 2017-29 on first reading. Councilwoman Williams-Blake seconded the motion.

Certain special events in the downtown and other areas of the City are often hosted and/or sponsored by the City. As required by City Ordinance, these vendors are charged a business license fee. The City has received several requests to allow vendors participating in a city hosted/sponsored event to be exempted from the requirement for a business license. Because certain special events are held to promote cultural, developmental, and economic objectives of the City, it is reasonable that the City would update its business license ordinance to waive the business license requirement for vendors at special events sponsored/hosted by the City and to also follow certain recommendations of the Model Business License Ordinance for other business license deductions and exemptions.

These vendors will be charged in lieu of the business license fee, a special event permit fee that would be a lesser charge.

Council voted unanimously to pass Bill No. 2017-29 on first reading.

**BILL NO. 2017-30 – FIRST READING**

**AN ORDINANCE TO AMEND THE CITY OF FLORENCE CODE OF ORDINANCES SECTION 19.76 TO ADD ADDITIONAL STREETS WHERE TRUCKS AND BUSES ARE PROHIBITED.**

An Ordinance to amend the City of Florence Code of Ordinances Section 19.76 to add additional streets where truck and buses are prohibited was passed on first reading.

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Councilwoman Ervin made a motion to pass Bill No. 2017-30 on first reading. Councilman Willis seconded the motion.

Mr. Jerry Dudley, Planning Manager reported that a request was made to the City of Florence to look at prohibiting commercial trucks and buses on certain streets within the City's north and west communities; similar to the prohibitions already in place on Cherokee Road, South Cashua, and the 100 to 300 blocks of West Evans Street in the downtown area.

The proposed streets for the prohibition of commercial trucks and buses include the portion of North Alexander to extend from the intersection of Darlington Street to the intersection of West Ingram Street; as well as the portion of West Sumter Street that begins at North Alexander Street and proceeds to the intersection of North Irby Street; as well as the portion of Chase Street that begins at the intersection of West Darlington Street and continues to West Lucas Street.

The purpose of this request is to prohibit heavy commercial trucks and buses from traveling through the residential areas in north and west Florence.

Under the current ordinance, exceptions are made for school buses and community type buses, as well as the PDRTA buses.

Councilwoman Ervin sponsored this bill and was in complete support of the approval of this request.

Mayor Wukela opened the public hearing at 2:22 p.m. to receive any comments regarding this request.

There being no one present to speak, Mayor Wukela closed the public hearing at 2:24 p.m.

Council voted unanimously to pass Bill No. 2017-30.

**BILL NO. 2017-31 – FIRST READING**

**AN ORDINANCE TO AMEND THE CITY OF FLORENCE CODE OF ORDINANCES, SECTION 10.10 RELATED TO LOUD, DISTURBING, AND UNNECESSARY NOISES AS CREATED DURING THE CONSTRUCTION, ETC., OF BUILDINGS.**

An Ordinance to amend the City of Florence Code of Ordinances Section 10.10 related to loud, disturbing, and unnecessary noises as created during the construction, etc., of buildings was passed on first reading.

Councilwoman Ervin made a motion to pass Bill No. 2017-31 on first reading. Councilman Jebaily seconded the motion.

Mr. Jerry Dudley, Planning Manager stated this was brought forth as a recommendation to change the times in which construction can occur within the City. This is based upon the Noise Ordinance and the noise associated with construction activity.

Currently between the hours of 7:00 a.m. and 6:00 p.m. construction, and the noises associated with the construction, is allowed within the City.

Under the proposed Ordinance the new hours would remain 7:00 a.m. to 6:00 p.m. for the commercial zoning district and 8:00 a.m. to 6:00 p.m. for the residential zoning districts. The proposed Ordinance does not change the hours for commercial districts.

Council discussed the later starting time for residential districts and maybe extending the ending time beyond 6:00 p.m.

Mayor Wukela suggested that Council pass Bill No. 2017-31 on first reading and discuss it further during second reading. Council will have the opportunity to modify the proposed Ordinance before it is adopted on second reading.

Council voted unanimously to pass Bill No. 2017-31 on first reading.

**BILL NO. 2017-32 – FIRST READING**

**AN ORDINANCE TO ANNEX THE PROPERTY LOCATED AT 2628 ASCOT DRIVE, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 01221-01-165.**

An Ordinance to annex the property located at 2628 Ascot Drive, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 01221-01-165 was passed on first reading.

Mayor Pro tem Brand made a motion to pass Bill No. 2017-32. Councilwoman Ervin seconded the motion.

Mr. Jerry Dudley, Planning Manager reported this is a request for annexation of property located at 2628 Ascot Drive and also requesting an R-1, Single-Family Residential District zoning designation. The Future Land Use Plan has this area designated as Neighborhood Conservation. City water and sewer services are currently available with no cost to extend utility services.

On August 8, 2017 the Planning Commission unanimously recommended the R-1, Single-Family Residential zoning designation.

Council voted unanimously to pass Bill No. 2017-32 on first reading.

**BILL NO. 2017-33 – FIRST READING**

**AN ORDINANCE TO ANNEX THE PROPERTY LOCATED AT 1616 THIRD LOOP ROAD, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90032-05-019.**

An Ordinance to annex the property located at 1616 Third Loop Road, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90032-05-019 was passed on first reading.

Mayor Pro tem Brand made a motion to pass Bill No. 2017-33. Councilwoman Moore seconded the motion.

Mr. Jerry Dudley, Planning Manager reported this is a request to annex property located at 1616 Third Loop Road and zone the property R-2, Single-Family Residential District. The surrounding zoning is R-2, Single-Family Residential District. The Future Land Use Plan of the property is Public and Institutional and was associated with a church located nearby. However, it is consistent with the neighborhood and the Neighborhood Conservation recommendation.

City water is currently available; however City sewer service is currently not available. There will be a cost to extend utility services from the developer.

On August 8, 2017 the Planning Commission unanimously recommended the R-2, Single-Family Residential zoning.

Council voted unanimously to pass Bill No. 2017-33 on first reading.

**BILL NO. 2017-34 – FIRST READING**

**AN ORDINANCE TO DECLARE SURPLUS AND CONVEY PROPERTY TO PROJECT LEOPARD ORCHID.**

**(NOTE: THIS ITEM WILL BE DISCUSSED IN EXECUTIVE SESSION).**

An Ordinance to declare surplus and convey property to Project Leopard Orchid was passed on first reading.

(This item was discussed in Executive Session).

**INTRODUCTION OF RESOLUTIONS**

**RESOLUTION IN HONOR OF MR. FRED THOMAS**

**A RESOLUTION TO HONOR MR. FRED THOMAS FOR HIS OUTSTANDING AND DEDICATED SERVICE TO THE CITIZENS OF THE CITY AND COUNTY OF FLORENCE.**

A Resolution to honor Mr. Fred Thomas for his outstanding and dedicated service to the citizens of the City and County of Florence was adopted by Council.

Councilwoman Moore made a motion to adopt this Resolution. Councilman Willis seconded the motion, which carried unanimously.

Councilwoman Moore read the Resolution and presented it to Mr. Thomas.

**RESOLUTION NO. 2017-15**

**A RESOLUTION TO RE-DESIGNATE THREE, TWO HOUR PARKING SPACES IN THE H-1, HISTORIC OVERLAY DISTRICT OF THE DOWNTOWN AREA, TO 30 MINUTE PARKING IN FRONT OF THE BUILDINGS LOCATED AT 126 AND 130 NORTH DARGAN STREET.**

**(NOTE: STAFF HAS REQUESTED THIS ITEM BE DEFERRED.)**

A Resolution to re-designate three, two hour parking spaces in the H-1 Historic Overlay District of the downtown area, to 30 minute parking in front of the building located at 126 and 130 North Dargan Street.

(Note: Staff has requested this item be deferred)

**RESOLUTION NO. 2017-18**

**A RESOLUTION EXPANDING THE GEOGRAPHIC BOUNDARIES FOR DOWNTOWN BUSINESS INCENTIVES PREVIOUSLY ADOPTED IN RESOLUTION 2012-04 AND 2015-03.**

A Resolution expanding the geographic boundaries for downtown business incentives previously adopted in Resolution 2012-04 and 2015-03 was adopted by Council.

Councilman Willis made a motion to adopt Resolution No. 2017-18. Councilwoman Moore seconded the motion.

Mr. Ray Reich, Downtown Development Manager reported to Council that in 2012 a Resolution was passed establishing one of the first incentives, Façade Grants, Design Grants and Sign Grants, for downtown Florence. In 2015, realizing there was a need for additional grants to take care of getting the interior of buildings renovated; Council amended the 2012 Resolution and added the Redevelopment Grants. There was a restriction on both of those that the incentives would be only on the H1 Zoning District. Since 2012 there has been approximately \$180 million worth of investment in the H1 Zoning District. Staff now feels like there is a need to grow those boundaries. The H1 Zoning District would stay the same but the boundaries would be extended where people could apply for these incentives that have been restricted only to the H1 District. Staff has determined that growth is needed to the north on Dargan Street (to go another block); north on Irby Street and west on Evans Street to encourage further development.

(Councilwoman Ervin left the meeting at 2:50 p.m.).

(Councilwoman Moore left the meeting at 2:50 p.m. and returned at 2:53 p.m.).

Following a discussion regarding the possible redevelopment of South Irby Street and the obstacles staff has faced in the past with the property owners, staff will reengage with those property owners to determine their level of interest in redevelopment of property located along South Irby Street to the intersection of Cherokee Road.

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Council voted unanimously to adopt Resolution No. 2017-18.  
(Councilwoman Ervin and Moore were not present for the vote).

**RESOLUTION NO. 2017-19**

**A RESOLUTION OF CITY COUNCIL APPROVING DOWNTOWN REDEVELOPMENT  
GRANTS FOR FIRST QUARTER, FY 2018.**

**(NOTE: THIS ITEM WILL BE DISCUSSED IN EXECUTIVE SESSION)**

A Resolution of City Council approving Downtown Development Grants for first quarter, FY 2018 was adopted by Council.

(Note: This item was discussed in Executive Session)

**ADDENDUM TO THE AGENDA**

**THE FOLLOWING MATTER WILL BE CONSIDERED FOR ADDITION TO TODAY'S  
AGENDA.**

**BILL NO. 2017-35 – FIRST READING**

**AN ORDINANCE TO DECLARE AS SURPLUS AND CONVEY, LAND TOTALING  
APPROXIMATELY 14.33 ACRES LOCATED ON NATIONAL CEMETERY ROAD IN ORDER  
THAT SAID LAND AREA CAN BE SOLD TO THE DEPARTMENT OF VETERANS AFFAIRS  
FOR THE EXPANSION OF THE NATIONAL CEMETERY.**

Councilman Jebaily made a motion to add Bill No. 2017-35 to the agenda. Councilman Willis seconded the motion.

By unanimous vote, Bill No. 2017-35 was added to the agenda.

An Ordinance to declare as surplus and convey, land totaling approximately 14.33 acres located on National Cemetery Road in order that said land area can be sold to the Department of Veterans Affairs for the expansion of the National Cemetery was passed on first reading.

Councilwoman Moore made a motion to pass Bill No. 2017-35 on first reading. Mayor Pro tem Brand seconded the motion.

Mr. Scotty Davis, Director of General Services reported that several years ago the City of Florence purchased land in East Florence near the National Cemetery for the purpose of constructing housing. Since then, the city has constructed housing in other parts of the city.

The Department of Veterans Affairs is now ready to purchase these City owned parcels at appraised value for expansion of the National Cemetery as discussed in 2015. This will include the undeveloped portions of Johns Avenue; East Ervin Street; and undeveloped, unnamed street extending north from East Ervin Street. The right-of-ways were abandoned by the City on June 8, 2015 by adoption of Ordinance 2015-16. Staff is requesting to be allowed to sell these properties to the Department of Veterans Affairs for the appraised values.

Approximately 80% of the land was purchased with CDBG monies and the remaining was purchased with General and Stormwater Funds. The City will receive approximately \$300,000 from the purchase of the 14 acres. The funds that were CDBG money will be used in the north, east and west areas of Florence. The General Fund monies and the Stormwater Funds that were used in the purchase of the land will be directed back to those funds.

Council voted unanimously to pass Bill No. 2017-35 on first reading.

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**EXECUTIVE SESSION**

Mayor Pro tem Brand made a motion to enter into Executive Session. Councilman Willis seconded the motion, which carried unanimously.

Council entered into Executive Session at 3:00 p.m. for the purpose of discussion of negotiations incident to matters relating to a proposed Economic Development [30-4-70(a)(5)].

Mayor Wukela reconvened the regular meeting at 3:32 p.m.

Mayor Wukela stated Council discussed in Executive Session negotiations incident to matters relating to a proposed Economic Development [30-4-70(a)(5)] and as a result Council is prepared to consider the following:

**BILL NO. 2017-34 – FIRST READING**

**AN ORDINANCE TO DECLARE SURPLUS AND CONVEY PROPERTY TO PROJECT LEOPARD ORCHID.**

An Ordinance to declare surplus and convey property to Project Leopard Orchid was passed on first reading.

Mayor Pro tem Brand made a motion to pass Bill No. 2017-34 on first reading. Councilman Willis seconded the motion.

Council voted unanimously to pass Bill No. 2017-34 on first reading.

**RESOLUTION NO. 2017-19**

**A RESOLUTION OF CITY COUNCIL APPROVING DOWNTOWN REDEVELOPMENT GRANTS FOR FIRST QUARTER, FY 2018.**

A Resolution of City Council approving downtown redevelopment grants for first quarter, FY 2018 was adopted by Council.

Councilwoman Moore made a motion to adopt the three grants as recommended. Councilman Jebaily seconded the motion, which carried unanimously.

**REPORT TO COUNCIL**

**APPOINTMENTS TO BOARDS AND COMMISSIONS**

**ACCOMMODATIONS TAX ADVISORY COMMITTEE**

Councilwoman Moore made a motion to reappoint Mr. Chad Patterson to serve on the Accommodations Tax Advisory Committee. Mayor Pro tem Brand seconded the motion, which carried unanimously.

Mr. Patterson was reappointed to serve on the Accommodations Tax Advisory Committee for a term to begin immediately and end June 30, 2020.

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**CITY OF FLORENCE PLANNING COMMISSION**

Mayor Pro tem Brand made a motion to reappoint Ms. Dorothy Hines to serve on the City of Florence Planning Commission. Councilman Willis seconded the motion, which carried unanimously.

Ms. Dorothy Hines was reappointed to serve on the City of Florence Planning Commission for a term to begin immediately and end June 30, 2020.

Councilman Jebaily made a motion to appoint Mr. Robby Hill to serve on the City of Florence Planning Commission. Mayor Pro tem Brand seconded the motion, which carried unanimously.

Mr. Robby Hill was appointed to serve on the City of Florence Planning Commission for a term to begin immediately and end June 30, 2020.

**CITY OF FLORENCE BOARD OF ZONING APPEALS**

Councilwoman Williams-Blake made a motion to reappoint Mr. Isaac Wilson to serve on the Zoning Board of Adjustments and Appeals. Mayor Pro tem Brand seconded the motion.

Mr. Isaac Wilson was reappointed to serve on the City of Florence Board of Zoning Appeals for a term to begin immediately and end June 30, 2020.

Councilman Willis made a motion to reappoint Dr. Bernetha George to serve on the City of Florence Board of Zoning Appeals. Councilwoman Moore seconded the motion, which carried unanimously.

Dr. Bernetha George was reappointed to serve on the City of Florence Board of Zoning Appeals for a term to begin immediately and end June 30, 2020.

Mayor Wukela made a motion to reappoint Mr. Randolph Hunter, Jr. to serve on the City of Florence Board of Zoning Appeals. Councilman Jebaily seconded the motion, which carried unanimously.

Mr. Randolph Hunter, Jr. was reappointed to serve on the City of Florence Board of Zoning Appeals for a term to begin immediately and end June 30, 2020.

**CITY OF FLORENCE DESIGN REVIEW BOARD**

Councilwoman Ervin's appointment to the City of Florence Design Review Board was deferred.

Councilwoman Moore made a motion to appoint Mr. Antwan Wells to serve on the City of Florence Design Review Board. Councilman Jebaily seconded the motion, which carried unanimously.

Mr. Antwan Wells was appointed to serve on the City of Florence Design Review Board for a term to begin immediately and end June 30, 2021.

Mayor Pro tem Brand made a motion to reappoint Mrs. Julia Buyck to serve on the City of Florence Design Review Board. Councilman Jebaily seconded the motion, which carried unanimously.

Mrs. Julia Buyck was reappointed to serve on the City of Florence Design Review Board for a term to begin immediately and end June 30, 2021.

Councilman Jebaily made a motion to reappoint Mr. Nathaniel Mitchell to serve on the City of Florence Design Review Board. Councilwoman Moore seconded the motion, which carried unanimously.

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Mr. Nathaniel Mitchell was reappointed to serve on the City of Florence Design Review Board for a term to begin immediately and end June 30, 2021.

**HOUSING AUTHORITY BOARD**

Mayor Wukela made a motion to appoint Ms. Frances Ann James to serve on the Housing Authority Board. Mayor Pro tem Brand seconded the motion. Voting in favor of the motion was Mayor Wukela, Mayor Pro tem Brand, Councilwoman Williams-Blake and Councilman Willis.

(Councilwoman Ervin was not present for the vote.)

(Councilman Jebaily and Councilwoman Moore abstained from voting.)

Ms. Frances Ann James was appointed to serve on the Housing Authority Board for a term to begin immediately and end June 30, 2022.

**PARKS AND BEAUTIFICATION COMMISSION**

Councilwoman Williams-Blake made a motion to reappoint Ms. Alexis Fleming to serve on the Parks and Beautification Commission. Mayor Pro tem Brand seconded the motion, which carried unanimously.

Ms. Alexis Fleming was reappointed to serve on the Parks and Beautification Commission for a term to begin immediately and end June 30, 2022.

**CONSTRUCTION AND MAINTENANCE BOARD OF ADJUSTMENTS AND APPEALS**

Mayor Wukela deferred his appointment of an Architect to serve on this Board.

Councilwoman Ervin's appointment to this Board was deferred.

Councilman Jebaily deferred his appointment for a Mechanical Contractor to serve on this Board.

Councilwoman Williams-Blake deferred her appointment for a Plumbing Contractor to serve on this Board.

**OTHER BUSINESS**

A. Mr. Drew Griffin, City Manager stated city staff met with representatives from the Census Bureau last week and they asked that a packet of information be given to the members of City Council. This packet provides information about the upcoming census and how important the census is to the City of Florence. The census is used within the context of federal government in many ways. It is the demographic base that all things are derived from. This is the first information that has become available regarding the 2020 census.

B. Mr. Griffin passed out information from the Mayor's Coalition regarding the charge that was given to the Coalition during the budget year to come together with an overarching plan. This is their proposed plan to deal with the homeless efforts in the City of Florence. It is called No One Left Unsheltered. There is a request that it go back to Council for funding of this effort.

Mayor Wukela stated he knows that Mr. Braddock, Executive Director of House of Hope, and the members of the Mayor's Coalition have worked very hard on this and feels it represents a very positive move forward. It is also what the City has been trying to achieve for some time; a unified effort from

**REGULAR MEETING OF FLORENCE CITY COUNCIL  
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among multiple organizations. Mayor Wukela requested the members of Council review the information so they would be in a position to act on it.

Councilman Jebaily stated at one time there were several different entities coming to Council requesting funding. Council was willing to help but asked if it could be accomplished in a unified and systematic way so that the issues could be addressed and the different agencies would be working together. Councilman Jebaily is very pleased that the message was received and there is now a program that will provide much better service for the citizens. Other members of Council stated they were also very pleased with the results of the Coalition's hard work.

Mayor Wukela stated that the Coalition has done what Council asked them to do. It is now incumbent upon Council to move forward with this program.

C. Mr. Griffin passed out information regarding the request received from Ms. Buquilla Cannon regarding the historic marker for North Dargan Street. Through the persistence of Mr. Ray Reich, Downtown Development Manager, the State Archives has agreed to a historic marker to be placed on North Dargan Street. Mr. Griffin gave members of Council the proposed language for the marker. This action requires a sponsoring agent; which in this case will be the City of Florence. At this time a location for the marker has not been determined. The City will fund the \$1,800 cost for the marker.

**ADJOURN**

Councilman Willis made a motion to adjourn the meeting. Without objection, the meeting was adjourned at 3:50 p.m.

Dated this 11<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
Dianne M. Rowan, Municipal Clerk

\_\_\_\_\_  
Stephen J. Wukela, Mayor

**SPECIAL MEETING OF FLORENCE CITY COUNCIL  
TUESDAY, AUGUST 22, 2017 – 4:30 P.M.  
CITY CENTER  
PECAN CONFERENCE ROOM – FOURTH FLOOR  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT:** Mayor Wukela called the special City Council meeting to order at 4:39 p.m. with the following members present: Mayor Pro tem Buddy Brand; Councilwoman Teresa Ervin; Councilwoman Octavia Williams-Blake; Councilman Glynn Willis; Councilwoman Pat Gibson-Hye Moore and Councilman George Jebaily.

**ALSO PRESENT:** Mr. Drew Griffin, City Manager; Mrs. Dianne M. Rowan, Municipal Clerk; Mr. James W. Peterson, Jr., City Attorney; Mr. Thomas Chandler, Director of Finance; Mr. Ray Reich, Downtown Development Manager; and Mr. Scotty Davis, Director of General Services

A notice of the meeting was sent to the media and individuals requesting a copy of the agenda, informing them of the date, time and location of this special city council meeting.

No one from the media was present for the meeting.

**INVOCATION**

Councilwoman Ervin provided the invocation for the meeting. The Pledge of Allegiance to the American Flag followed the invocation.

**ORDINANCES IN POSITION**

**BILL NO. 2017-34 – SECOND READING**

**AN ORDINANCE AUTHORIZING THE CONVEYANCE OF THE REAL ESTATE BEING A PORTION OF LOTS LOCATED AT THE NORTHEAST CORNER OF NORTH DARGAN STREET AND EAST DARLINGTON STREET BEING APPROXIMATELY 0.56 ACRES TO BE SPLIT FROM PARCELS DESIGNATED AS TAX PARCELS 90086-05-003, 008, AND 010 IN THE RECORDS OF THE FLORENCE COUNTY TAX ASSESSOR TO PALMETTO HOUSING CORPORATION FOR THE DEVELOPMENT OF PROJECT LEOPARD ORCHID.**

An Ordinance authorizing the conveyance of the real estate being a portion of lots located at the northeast corner of North Dargan Street and East Darlington Street being approximately 0.56 acres to be split from parcels designated as Tax Parcels 90086-05-003, 008, and 010 in the records of the Florence County Tax Assessor to Palmetto Housing Corporation for the development of Project Leopard Orchid was adopted on second reading.

Councilwoman Moore made a motion to adopt Bill No. 2017-34 on second reading. Councilwoman Ervin seconded the motion.

Council voted unanimously to adopt Bill No. 2017-34 on second reading.

SPECIAL MEETING OF FLORENCE CITY COUNCIL  
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**BILL NO. 2017-35 – SECOND READING**

**AN ORDINANCE AUTHORIZING THE TRANSFER OF PARCELS CONTAINING APPROXIMATELY 14.33 ACRES SHOWN ON THE PLAT ATTACHED HERETO AS EXHIBIT “A” AND DESIGNATED AS TAX MAPS 90119-04-001, 90119-04-002, 90119-04-003, 90119-04-004, 90119-04-005, 90119-04-008, 90119-04-009, 90119-04-010, 90119-04-011, 90119-04-012, 90119-04-013, 90119-04-014, 90119-04-015, 90119-05-001, 90119-05-002, 90119-05-003, 90119-05-004, 90119-05-005, 90119-06-001, 90119-06-002, 90119-06-003, 90119-06-004, 90119-06-005, 90119-06-006, 90119-06-007, 90119-06-008, 90119-06-009, 90119-06-010, 90119-07-002, 90119-07-003, 90119-07-004, 90119-07-005, 90119-07-006, 90119-07-007, 90119-07-008, 90119-08-001, 90119-08-002, 90119-08-003, 90119-08-004, 90119-08-005, 90119-08-006, AND 90119-08-007 AND ALL ADJACENT, ABANDONED RIGHTS-OF-WAY IN THE RECORDS OF THE FLORENCE COUNTY TAX ASSESSOR.**

An Ordinance authorizing the transfer of parcels containing approximately 14.33 acres shown on the plat attached hereto as Exhibit “A” and designated as Tax Maps 90119-04-001, 90119-04-002, 90119-04-003, 90119-04-004, 90119-04-005, 90119-04-008, 90119-04-009, 90119-04-010, 90119-04-011, 90119-04-012, 90119-04-013, 90119-04-014, 90119-04-015, 90119-05-001, 90119-05-002, 90119-05-003, 90119-05-004, 90119-05-005, 90119-06-001, 90119-06-002, 90119-06-003, 90119-06-004, 90119-06-005, 90119-06-006, 90119-06-007, 90119-06-008, 90119-06-009, 90119-06-010, 90119-07-002, 90119-07-003, 90119-07-004, 90119-07-005, 90119-07-006, 90119-07-007, 90119-07-008, 90119-08-001, 90119-08-002, 90119-08-003, 90119-08-004, 90119-08-005, 90119-08-006, and 90119-08-007 and all adjacent, abandoned rights-of-way in the records of the Florence County Tax Assessor was adopted on second reading.

Councilwoman Ervin made a motion to adopt Bill No. 2017-35 on second reading. Councilwoman Moore seconded the motion.

Council voted unanimously to adopt Bill No. 2017-35 on second reading.

**ADJOURN**

Councilman Willis made a motion to adjourn the meeting. Without objection the meeting was adjourned at 4:50 p.m.

Dated this 11<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
Dianne M. Rowan, Municipal Clerk

\_\_\_\_\_  
Stephen J. Wukela, Mayor

**REGULAR MEETING OF FLORENCE CITY COUNCIL  
TUESDAY, SEPTEMBER 26, 2017 – 3:30 P.M.  
CITY CENTER – COUNCIL CHAMBERS  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT:** Mayor Stephen J. Wukela called the meeting to order at 3:32 p.m. with the following members present: Mayor Pro tem Frank J. “Buddy” Brand; Councilwoman Pat Gibson-Hye Moore; Councilman Glynn F. Willis; Councilwoman Teresa M. Ervin and Councilman George Jebaily. (Councilwoman Octavia Williams-Blake arrived at 4:18 p.m.)

**ALSO PRESENT:** Mr. Drew Griffin, City Manager; Mrs. Dianne Rowan, Municipal Clerk; Mr. James W. Peterson, Jr., City Attorney; Chief Allen Heidler, Florence Police Department; Mr. Scotty Davis, Director of General Services; Mr. Thomas Chandler, Director of Finance; Mr. Chuck Pope, Director of Public Works; and Mr. Jerry Dudley, Planning Manager.

A notice of the meeting was sent to the media and individuals requesting a copy of the agenda, informing them of the date, time and location of this regular city council meeting.

**MEDIA PRESENT:** Mr. Joshua Lloyd of the Morning News, Kiahna Patterson of WBTW TV-13 and Rose Fodera of WPDE TV-15 were present for the meeting.

**INVOCATION**

Councilwoman Teresa M. Ervin gave the invocation for the meeting. The Pledge of Allegiance to the American Flag followed the invocation.

**ORDINANCES IN POSITION**

**BILL NO. 2017-29 – SECOND READING**

**AN ORDINANCE AMENDING CHAPTER 13, ARTICLE I, SECTION 13-6 OF THE CITY OF FLORENCE CODE OF ORDINANCES PERTAINING TO A WAIVER OF THE BUSINESS LICENSE REQUIREMENT FOR SPECIAL EVENT VENDORS.**

An Ordinance amending Chapter 13, Article I, Section 13-6 of the City of Florence Code of Ordinances pertaining to a waiver of the business license requirement for special event vendors was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-29. Councilman Willis seconded the motion.

Council voted unanimously to adopt Bill No. 2017-29.

**BILL NO. 2017-30 – SECOND READING**

**AN ORDINANCE TO AMEND THE CITY OF FLORENCE CODE OF ORDINANCES SECTION 19.76 TO ADD ADDITIONAL STREETS WHERE TRUCKS AND BUSES ARE PROHIBITED.**

An Ordinance to amend the City of Florence Code of Ordinances Section 19.76 to add additional streets where trucks and buses are prohibited was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-30 on second reading. Councilwoman Ervin seconded the motion, which carried unanimously.

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**BILL NO. 2017-31 – SECOND READING**

**AN ORDINANCE TO AMEND THE CITY OF FLORENCE CODE OF ORDINANCES, SECTION 10.10 RELATED TO LOUD, DISTURBING, AND UNNECESSARY NOISES AS CREATED DURING THE CONSTRUCTION, ETC., OF BUILDINGS.**

An Ordinance to amend the City of Florence Code of Ordinances, Section 10.10 related to loud, disturbing, and unnecessary noises as created during the construction, etc., of buildings was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-31 on second reading. Councilwoman Ervin seconded the motion.

Councilwoman Moore spoke regarding the change in the hours as relates to construction work. The concerns were not being able to start work in the summer months before the heat of the day and the shorter work day in the winter months because of the sun setting earlier.

Mayor Wukela stated that the proposed change does not prohibit construction activity; it pertains to the amount of noise associated with the construction activity. There is no change in the hours as pertains to commercial zoning districts. The hours will remain 7:00 a.m. to 6:00 p.m. A change is proposed for the start time to be moved from 7:00 a.m. to 8:00 a.m. and end at 6:00 p.m. in the residential zoning districts.

Following a discussion, Council voted unanimously to adopt Bill No. 2017-31 on second reading.

**BILL NO. 2017-32 – SECOND READING**

**AN ORDINANCE TO ANNEX THE PROPERTY LOCATED AT 2628 ASCOT DRIVE, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 01221-01-165.**

An Ordinance to annex the property located at 2628 Ascot Drive, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 01221-01-165 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-32 on second reading. Councilman Willis seconded the motion.

Council voted unanimously to adopt Bill No. 2017-32 on second reading.

**BILL NO. 2017-33 – SECOND READING**

**AN ORDINANCE TO ANNEX THE PROPERTY LOCATED AT 1616 THIRD LOOP ROAD, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX MAP PARCEL 90032-05-019.**

An Ordinance to annex the property located at 1616 Third Loop Road, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90032-05-019 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2017-33. Councilman Willis seconded the motion.

Council voted unanimously to adopt Bill No. 2017-33 on second reading.

**INTRODUCTION OF RESOLUTIONS**

**RESOLUTION NO. 2017 – 15**

**A RESOLUTION TO RE-DESIGNATE THREE, TWO HOUR PARKING SPACES IN THE H-1, HISTORIC OVERLAY DISTRICT OF THE DOWNTOWN AREA, TO 30 MINUTE PARKING IN FRONT OF THE BUILDINGS LOCATED AT 126 AND 130 NORTH DARGAN STREET.**

**(Note: Staff will request Council to take action to remove this item from the agenda).**

A Resolution to re-designate three, two hour parking spaces in the H-1 Historic Overlay District of the downtown area, to 30 minute parking in front of the buildings located at 126 and 130 North Dargan Street was removed from the agenda for an indefinite period of time.

Councilman Jebaily made a motion to defer Resolution No. 2017-15 indefinitely. Mayor Pro tem Brand seconded the motion, which carried unanimously.

**RESOLUTION NO. 2017 - 21**

**A RESOLUTION APPROVING THE FORMATION OF THE CITY OF FLORENCE PUBLIC FACILITIES CORPORATION.**

**(This resolution is related to the issuance of an Installment Purchase Revenue Bond for Recreation Capital Improvements)**

A Resolution approving the formation of the City of Florence Public Facilities Corporation was unanimously adopted by Council.

Mayor Pro tem Brand made a motion to adopt Resolution No. 2017-21. Councilwoman Moore seconded the motion.

Mr. Thomas Chandler, Director of Finance reported as part of the budgeting process, staff presented Council with a list of recreation and athletic projects, facilities, and improvements in the amount of \$9,200,000 to consider funding through a bond issuance. Since that meeting, staff has further determined that there may be additional capital facility construction needs for sport facilities development and construction up to an additional \$5.8 million. This additional project would increase the total borrowing need to approximately \$15 million and would require a borrowing.

At the City Council work session in April, 2017, Council was informed that the annual debt service for a bond issue could be funded with revenues generated as a result of Council's adopting an Ordinance that changed the amount of credit given toward property taxes from a portion of the Local Options Sales Tax (LOST) funds collected.

By state law, 71% of the revenues raised by the Local Option Sales Tax (LOST) must be utilized to credit or offset property taxes owed. The remaining 29% of the revenues generated by LOST constitute the County/Municipal Revenue Fund (29% monies).

The Ordinance approved use of fifty percent of the 29% monies for designated project funding while continuing to provide a credit against property taxes for the remaining fifty percent of the LOST County/Municipal Revenue Fund.

Since adopting that Ordinance a total of \$6 million in funding will be collected this fiscal year. This total amount represents the use of \$3 million each for the downtown FMU Health Sciences building and neighborhood development. Future LOST collections resulting from the 2014 ordinance would become available in fiscal year 2018 to provide debt service for a bond issue to finance recreation capital improvement needs.

Funding provided through future use of 50% of the 29% monies, estimated at \$1.4 million per year would provide a sufficient revenue stream to pay debt service on bonds for the recreation and athletic needs as discussed.

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Annual debt service for the bond issue would be approximately \$1.3 million for 15 years. Any remaining funds could be used annually for expanded recreation facility operations costs and neighborhood redevelopment.

An Installment Purchase Revenue Bond (IPRB) best suits the form of borrowing for the projects discussed. It requires the formation of a South Carolina non-profit entity which serves as Lessor with the City under the IPRB structure.

Mr. Charlton DeSaussure, Bond Attorney and Mr. Walter Goldsmith, Financial Advisor gave further information on the IPRB form of borrowing and addressed the issue of G.O. bond 8% debt limit and the City's current G. O. debt limitations.. The only thing for Council to consider today is to endorse the concept of the City of Florence Public Facilities Corporation being formed. Ultimately there will be an Ordinance where Council will approve the actual borrowing.

Council voted unanimously to adopt Resolution No. 2017-21.

**ADJOURN**

Councilman Jebaily made a motion to adjourn the meeting. There was no objection. The meeting was adjourned at 4:25 p.m.

Dated this 9<sup>th</sup> day of October, 2017.

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Dianne M. Rowan, Municipal Clerk

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Stephen J. Wukela, Mayor

**FLORENCE CITY COUNCIL MEETING**

**DATE:** October 9, 2017

**AGENDA ITEM:** An Ordinance authorizing the issuance of Installment Purchase Revenue Bonds, Series 2017, and other matters related thereto.

**DEPARTMENT/DIVISION:** Finance

**I. ISSUE UNDER CONSIDERATION**

An ordinance authorizing the issuance of Installment Purchase Revenue Bonds, Series 2017, and other matters related thereto, in an amount not to exceed \$15,000,000 to pay costs associated with the construction of Recreation and Athletic capital improvements.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN**

A. City staff has identified a number of capital improvement projects that need to be considered for funding to ensure the City's commitment to providing quality programs and facilities for recreational and athletic activities continues to be met.

B. The following parks, recreation, and athletics projects have been identified for which deferred improvements and other capital repairs, as well as certain facility renovations and property acquisitions, should be made:

- Capital improvements/renovations to Recreation Facilities
- Two Community Centers
- Land Purchase (Clemson Property)
- Sports Facilities Improvements and Development
- Trail Connections

C. City staff has proposed to Council that the annual debt service for this bond issue be funded with revenues generated as a result of Council's adopting in fiscal year 2014 an ordinance that changed the amount of credit given toward property taxes from a portion of the Local Option Sales Tax ("LOST") funds collected.

**III. POINTS TO CONSIDER**

A. Following an analysis of debt financing options, the City's bond attorney, financial advisor and city staff (the "Financing Group") determined that the annual debt service for this bond issue, at an estimated total of \$15 million, would best be funded through the issuance of an Installment Purchase Revenue Bond ("IPRB").

B. On September 26, 2017, the Financing Group reviewed with City Council the IPRB financing concepts and the requirements.

C. At that meeting Council approved a resolution authorizing the formation of the City of Florence Public Facilities Corporation as the South Carolina non-profit entity required as part of the IPRB structure to finance the capital improvements described above.

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Ordinance Authorizing the Issuance of an Installment Purchase Revenue Bond  
for Recreation and Athletic Capital Improvements  
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D. Based on the timetable outlined in the attached financing schedule, the Financing Group has distributed a Request for Proposals document soliciting from banking institutions competitive interest rates to provide funding for recreation and athletic capital improvements.

E. It is estimated that annual debt service for the bond issue would be approximately \$1.3 million for fifteen years.

F. Adoption of an ordinance authorizing the issuance of Installment Purchase Revenue Bonds, Series 2017 is required prior to the issuance and sale of these bonds.

**IV. STAFF RECOMMENDATION**

Approve and adopt the proposed ordinance to provide for the issuance of Installment Purchase Revenue Bonds, Series 2017, and other matters related thereto.

**V. ATTACHMENTS**

- A. An Ordinance authorizing the issuance of Installment Purchase Revenue Bond financing.
- B. The proposed financing schedule for Series 2017 Installment Purchase Revenue Bonds.



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Thomas W. Chandler  
Finance Director



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Andrew H. Griffin  
City Manager

ORDINANCE NO. 2017-\_\_

**AUTHORIZING THE ISSUANCE OF CITY OF FLORENCE PUBLIC FACILITIES CORPORATION INSTALLMENT PURCHASE REVENUE BONDS (CITY OF FLORENCE PROJECT), SERIES 2017; AUTHORIZING THE LEASE OF CERTAIN PROPERTY TO CITY OF FLORENCE PUBLIC FACILITIES CORPORATION; AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN INSTRUMENTS RELATING TO THE ISSUANCE AND SALE OF THE AFORESAID BONDS, INCLUDING A BASE LEASE AND CONVEYANCE AGREEMENT AND A MUNICIPAL FACILITIES PURCHASE AND OCCUPANCY AGREEMENT, EACH BETWEEN THE CITY OF FLORENCE, SOUTH CAROLINA AND CITY OF FLORENCE PUBLIC FACILITIES CORPORATION; AND OTHER MATTERS RELATING THERETO.**

**WHEREAS**, the City of Florence, South Carolina, a municipal corporation duly organized and existing under the laws of the State of South Carolina (the "**City**"), is authorized under the provisions of Section 5-7-40 of the Code of Laws of South Carolina 1976, as amended, to enter into the transactions set forth below; and

**WHEREAS**, the City intends to enter into a Base Lease and Conveyance Agreement dated as of November 1, 2017 (the "**Base Lease**") with the City of Florence Public Facilities Corporation, a non-profit corporation organized and existing under the laws of the State of South Carolina (the "**Corporation**"); whereby the Corporation will lease from the City the land described in Exhibit A to the Facilities Agreement hereinafter defined (the "**Real Property**") upon which is located improvements which constitute the Freedom Florence Recreation Complex, a multi-use facility of approximately 100 acres and containing, among other things, nine lighted baseball/softball fields, three lighted football fields, a recreational/competitive gymnastics center and walking, jogging and biking trails (together, the "**Existing Facilities**"); and

**WHEREAS**, the City currently owns certain additional real property upon which are located recreation and sports facilities to be renovated, improved and certain facilities constructed, including community centers, and will hereafter acquire additional real property upon which will be constructed further recreational facilities as well as trails throughout the City connecting various public spaces (collectively, the "**Project Facilities**"), all in support of those functions served by the Existing Facilities; and

**WHEREAS**, in order to finance such Project Facilities in an efficient and economical manner, the City desires to lease to the Corporation the Real Property and to convey to the Corporation the Existing Facilities so that the Corporation may provide for the acquisition, construction, renovation and equipping of the Project Facilities; and

**WHEREAS**, the Existing Facilities will be sold by the Corporation to the City under the terms of a Municipal Facilities Purchase and Occupancy Agreement dated as of November 1, 2017 (the "**Facilities Agreement**") between the Corporation and the City; and

**WHEREAS**, the Corporation may, pursuant to a Trust Agreement, or similar document (the "**Trust Agreement**") dated as of November 1, 2017, between the Corporation and a financial institution to serve as trustee (the "**Trustee**"), assign all of its right, title and interest in, to and under the Facilities Agreement, except the rights of the Corporation to receive indemnity against claims and payment of its fees and expenses, to the Trustee for the benefit of the purchasers and owners from time to time of the Series 2017 Bonds hereinafter defined; and

**WHEREAS**, the Corporation intends to fund the Project Facilities including necessary expenses incidental to the financing thereof, through the issuance of not exceeding \$15,000,000 Installment Purchase Revenue Bonds (City of Florence Project), Series 2017 (the "**Series 2017 Bonds**"); and

**WHEREAS**, the Series 2017 Bonds will be sold to the successful bidder pursuant to the Request for Proposals hereinafter defined (the "**Purchaser**"); and

**WHEREAS**, there have been prepared the form of: (a) the Base Lease; (b) the Facilities Agreement; and (c) the Request for Proposals to be used in connection with the sale of the Series 2017 Bonds (the "**RFP**"), which documents are in the form previously used by the City in similar financings.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE**, the governing body of the City of Florence, South Carolina (the "**City Council**"), in meeting duly assembled:

1. The conveyance of a leasehold interest in the Real Property and the conveyance of fee simple title to the Existing Facilities by the City to the Corporation pursuant to the terms of the Base Lease is hereby authorized, and the form of the Base Lease is hereby approved. The Mayor of the City (the "**Mayor**") is hereby authorized and directed to execute and deliver the Base Lease, with such changes, insertions and omissions as may be approved by the Mayor, with the advice of counsel, such execution being conclusive evidence of such approval.

2. The purchase of the Existing Facilities by the City from the Corporation pursuant to the terms set forth in the Facilities Agreement is hereby authorized, and the form of the Facilities Agreement is hereby approved. The Mayor is hereby authorized and directed to execute and deliver the Facilities Agreement, with such changes, insertions and omissions as may be approved by the Mayor, with the advice of counsel, such execution being conclusive evidence of such approval.

3. The sale of the Series 2017 Bonds to the Purchaser, with such terms, including principal maturities, maturity dates, interest rates, optional redemption features, mandatory sinking fund redemption features, and the determination as to whether and in what amount a debt service reserve fund for the Series 2017 Bonds shall be established, as set forth in the RFP is hereby approved.

4. The RFP, its execution and delivery by the Mayor, and its use in the offering and sale of the Series 2017 Bonds, is hereby confirmed and ratified.

5. The consummation of all transactions contemplated by the Base Lease, the Facilities Agreement and the RFP are hereby approved.

6. The Mayor and such other appropriate officials of the City are hereby authorized to execute, deliver and receive any and all such other agreements and documents as may be required by the City in order to carry out, give effect to and consummate the transactions contemplated by the Base Lease, the Facilities Agreement and the RFP.

7. This Ordinance shall be construed and interpreted in accordance with the laws of the State of South Carolina.

8. This Ordinance shall become effective immediately upon final reading by City Council.

9. The provisions of this Ordinance are hereby declared to be separable and if any section, phrase or provisions shall for any reason be declared by a court of competent jurisdiction to be invalid or unenforceable, such declaration shall not affect the validity of the remainder of the sections, phrases and provisions hereunder.

10. All orders, resolutions and parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed and the Ordinance shall take effect and be in full force from and after its passage and approval.

DONE IN MEETING DULY ASSEMBLED this 13<sup>th</sup> day of November, 2017.

CITY OF FLORENCE, SOUTH CAROLINA

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

First Reading: October 9, 2017  
Second Reading: November 13, 2017



**CITY OF FLORENCE, SOUTH CAROLINA**  
**Installment Purchase Revenue Bond, Series 2017**  
**FINANCING SCHEDULE**

Aug-17							Sep-17							Oct-17							Nov-17						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		

DATE	TASK	RESPONSIBILITY
July 19	Working Group Meeting 9:00am	Working Group
September 5	Distribute 1st Draft of Bond Documents	HSB
[TBD]	Form Corporation	Corp
September 26	City Council Meeting – Inform City Council of IRPB Structure to include Formation of Corporation	City / HSB
September 28	Distribute Draft of Bank RFP	FTA
October 4	Distribute Bank RFP	FTA
October 9	City Council Meeting – 1 <sup>st</sup> Reading of Bond Ordinance	City / HSB
October 25	Bank Bids Due	FTA
October 25	Call to Review Bank Bids and Select Winner	Working Group
October 27	Distribute 2nd Draft of Bond Documents	HSB
October ____	Corporation Meeting – Adopt Resolution	Corp
By November 1	Finalize Bond Documents	HSB
November 13	City Council Meeting – 2 <sup>nd</sup> Reading of Bond Ordinance	City / HSB
November 15	Close 2017 Bond	Working Group

*City Council typically meets 2<sup>nd</sup> Monday of the month*

**RESPONSIBILITY LEGEND:**

Role	Entity	Defined
City	Florence, South Carolina	“City”
Issuer	City of Florence Public Facilities Corporation	“Corp”
Issuer’s Counsel	Haynsworth Sinkler Boyd	“HSB”
Bond Counsel	Haynsworth Sinkler Boyd	“HSB”
Financial Advisor	First Tryon Advisors	“FTA”
Bank	TBD	“B”
Bank’s Counsel	TBD	“BC”

**FLORENCE CITY COUNCIL MEETING**

**DATE:** October 9, 2017

**AGENDA ITEM:** Public Hearing and Ordinance to Rezone Property Tax Map Number 90062-06-008, property located at 617 West Palmetto Street, from B-1 Limited Business District to B-2 Convenience Business District.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Request to rezone the property located at 617 West Palmetto Street, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90062-06-008. The request is being made by the property owners, Margaret B. Williamson and Laura W. Burney.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

- (1) On September 12, 2017, Planning Commission held a public hearing on this matter and voted unanimously, 7-0, to recommend approval of the rezoning request from B-1 Limited Business District to B-2 Convenience Business District.

**III. POINTS TO CONSIDER:**

- (1) This request is being considered for first reading.
- (2) The property is currently zoned B-1 Limited Commercial which does not permit the proposed use as a small scale retail store.
- (3) The proposed zoning is B-2 Convenience Business District. There are many uses permitted under the B-2 zoning district, including retail.
- (4) The lot meets the dimensional requirements of the B-2 zoning district per the *Zoning Ordinance of the City of Florence*.
- (5) City Staff recommends the parcel be zoned B-2 Convenience Business District as requested. The B-2 designation would allow uses that are harmonious with the Comprehensive Plan.

**IV. OPTIONS:**

City Council may:

1. Approve the request as presented based on the information submitted.
2. Defer the request should additional information be needed.
3. Suggest other alternatives.
4. Deny the request.

**V. PERSONAL NOTES:**

**VI. ATTACHMENTS:**

- (1) Ordinance
- (2) Location Map

*Jerry Dudley az*  
\_\_\_\_\_  
Jerry Dudley  
Planning Manager

*Andrew H Griffin*  
\_\_\_\_\_  
Andrew H. Griffin  
City Manager

ORDINANCE NO. 2017-\_\_\_\_\_

**AN ORDINANCE TO REZONE PROPERTY IDENTIFIED AS TAX MAP NUMBER 90062-06-008 LOCATED AT 617 WEST PALMETTO STREET, FROM B-1, LIMITED BUSINESS DISTRICT TO B-2, CONVENIENCE BUSINESS DISTRICT:**

**WHEREAS**, a Public Hearing was held in the City Center Council Chambers on September 12, 2017 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, Margaret B. Williamson and Laura W. Burney made application to rezone the property identified as tax map number 90062-06-008 currently zoned B-1, Limited Business District, from B-1, Limited Business District to B-2, Convenience Business District;

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid property to B-2, Convenience Business District;
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017**

**Approved as to form:**

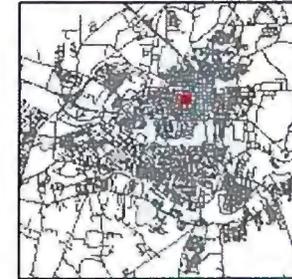
\_\_\_\_\_  
James W. Peterson, Jr.  
City Attorney

\_\_\_\_\_  
Stephen J. Wukela,  
Mayor

**Attest:**

\_\_\_\_\_  
Dianne M. Rowan  
Municipal Clerk

PC 2017-25 Attachment A  
Location Map 617 West Palmetto Street

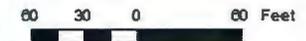


**Legend**

-  Proposed Parcel
-  Address Points
-  Roads
-  Parcels



**DISCLAIMER:**  
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**FLORENCE CITY COUNCIL MEETING**

**DATE:** October 9, 2017

**AGENDA ITEM:** Public Hearing and Ordinance to Annex and Zone Property Owned by Mariscia C. Cooper, TMN 90044-03-009

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Request to annex property located at 1214 Harmony St, Tax Map Number 90044-03-009, into the City of Florence and zone to R-3, Single-Family Residential District. The request is being made by the property owner, Mariscia C. Cooper.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

(1) On September 12, 2017 Planning Commission held a public hearing on this matter, and voted unanimously, 7-0 to recommend the zoning request of R-3, Single-Family Residential District.

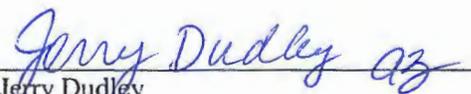
**III. POINTS TO CONSIDER:**

- (1) Request is being considered for first reading.
- (2) The lot is currently the site of a single-family dwelling.
- (3) City water and sewer services are currently available; there is no cost to extend utility services.
- (4) A Public Hearing for zoning was held at the September 12, 2017 Planning Commission meeting.
- (5) City Staff recommends annexation and concurs with Planning Commission's recommendation to zone the property R-3, Single-Family Residential District.

**IV. PERSONAL NOTES:**

**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Map showing the location of the property
- (3) Petition for Annexation form

  
Jerry Dudley  
Planning Manager

  
Andrew H. Griffin  
City Manager

ORDINANCE NO. 2017 \_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY MARISCIA C. COOPER,  
TMN 90044-03-009**

**WHEREAS,** a Public Hearing was held in the Council Chambers on September 12, 2017 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS,** application by Mariscia C. Cooper, owner of TMN 90044-03-009, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated in the city limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and adding the zoning district classification of R-3, Single-Family Residential District:

**The property requesting annexation is shown more specifically on Florence County Tax Map 90044, block 03, parcel 009 (0.3443 acres).**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017**  
**Approved as to form:**

\_\_\_\_\_  
**James W. Peterson, Jr.**  
City Attorney

\_\_\_\_\_  
**Stephen J. Wukela,**  
Mayor

Attest:

\_\_\_\_\_  
**Dianne M. Rowan**  
Municipal Clerk

Attachment 2:  
1214 Harmony St. Florence, SC 29501



**Legend**

- Proposed Parcel
- Address Points
- ⊗ Manhole
- Gas Main
- Water Mains
- Road
- City Limits
- Parcel



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Attachment 2: Location Map

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below. that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map

3. Annexation is being sought for the following purposes:

*To receive City Services!*

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to und after annexation.

Total Residents	<u>2</u>
Race	<u>B</u>
Total 18 and Over	<u>2</u>
Total Registered to Vote	<u>          </u>

Date 7/27/17

*Marcia C. Cooper*  
Petitioner

Date \_\_\_\_\_

\_\_\_\_\_  
Petitioner

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date <u>7/28/17</u>	<i>Alfred Carrad</i>

**FLORENCE CITY COUNCIL MEETING**

**DATE:** October 9, 2017

**AGENDA ITEM:** Public Hearing and Ordinance to Rezone Property Tax Map Number 90011-04-003, property located at 2214 West Palmetto Street, from PD Planned Development District to B-3 General Commercial District.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Request to rezone the property located at 2214 West Palmetto Street, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90011-04-003. The request is being made by the property owner Joseph Griffin.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

(1) On September 12, 2017, Planning Commission held a public hearing on this matter and voted unanimously, 7-0, to recommend approval of the rezoning request from PD Planned Development District to B-3 General Commercial District.

**III. POINTS TO CONSIDER:**

- (1) This request is being considered for first reading.
- (2) The original property was zoned PD to accommodate a dental clinic. The owner has since added 4 lots which were zoned B-3.
- (3) The resulting combined lot has split zoning of both PD and B-3. The request is to rezone the section that is still PD in order to have uniform zoning across the entire new lot.
- (4) The proposed zoning is B-3 General Commercial District. There are many uses permitted under the B-3 zoning district, including the dental clinic.
- (5) The lot meets the dimensional requirements of the B-3 zoning district per the *Zoning Ordinance of the City of Florence*.
- (6) City Staff recommends the parcel be zoned B-3 General Commercial District as requested. The B-3 designation would allow uses that are harmonious with the Comprehensive Plan as well as the current use.

**IV. OPTIONS:**

City Council may:

1. Approve the request as presented based on the information submitted.
2. Defer the request should additional information be needed.
3. Suggest other alternatives.
4. Deny the request.

**V. PERSONAL NOTES:**

**VI. ATTACHMENTS:**

- (1) Ordinance
- (2) Location Map

  
\_\_\_\_\_  
Jerry Dudley  
Planning Manager

  
\_\_\_\_\_  
Andrew H. Griffin  
City Manager

ORDINANCE NO. 2017-\_\_\_\_\_

**AN ORDINANCE TO REZONE PROPERTY IDENTIFIED AS TAX MAP NUMBER 90011-04-003 LOCATED AT 2214 WEST PALMETTO STREET, FROM PD PLANNED DEVELOPMENT DISTRICT TO B-3, GENERAL COMMERCIAL DISTRICT:**

**WHEREAS**, a Public Hearing was held in the City Center Council Chambers on September 12, 2017 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, Joseph Griffin made application to rezone the property identified as tax map number 90011-04-003 currently zoned PD Planned Development District, from PD Planned Development District to B-3, General Commercial District;

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid property to B-3, General Commercial District;
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017**

**Approved as to form:**

\_\_\_\_\_  
James W. Peterson, Jr.  
City Attorney

\_\_\_\_\_  
Stephen J. Wukela,  
Mayor

**Attest:**

\_\_\_\_\_  
Dianne M. Rowan  
Municipal Clerk

PC 2017-29 Attachment A  
 Location Map 2214 West Palmetto Street



**Legend**

- Proposed Parcel
- Address Points
- Roads
- Parcels



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**FLORENCE CITY COUNCIL MEETING**

**DATE:** October 9, 2017

**AGENDA ITEM:** Public Hearing and Ordinance to Rezone Property Tax Map Number 90088-09-007, property located at 610 South Dargan Street, from B-6 Industrial District to B-5 Office and Light Industrial District.

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

---

**I. ISSUE UNDER CONSIDERATION:**

Request to rezone the property located at 610 South Dargan Street, said property being specifically designated in the Florence County Tax Records as Tax Map Parcel 90088-09-007. The request is being made by the property owner QHG of South Carolina (Carolinas Hospital System).

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

- (1) On September 12, 2017, Planning Commission held a public hearing on this matter and voted unanimously, 7-0, to recommend approval of the rezoning request from B-6 Industrial District to B-5 Office and Light Industrial District.

**III. POINTS TO CONSIDER:**

- (1) This request is being considered for first reading.
- (2) The applicant is proposing a multi-family development on this lot, which is not permitted under B-6.
- (3) The proposed zoning is B-5 Office and Light Industrial District. There are many uses permitted under the B-5 zoning district, including multi-family development.
- (4) The B-5 zoning designation is more restrictive of allowable uses than is the B-6 zoning designation.
- (5) The lot meets the dimensional requirements of the B-5 zoning district per the *Zoning Ordinance of the City of Florence*.
- (6) City Staff recommends the parcel be zoned B-5 Office and Light Industrial District as requested. The B-5 designation would allow uses that are harmonious with the Comprehensive Plan as well as the proposed use.

**IV. OPTIONS:**

City Council may:

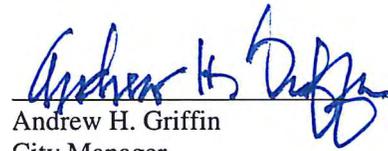
1. Approve the request as presented based on the information submitted.
2. Defer the request should additional information be needed.
3. Suggest other alternatives.
4. Deny the request.

**V. PERSONAL NOTES:**

**VI. ATTACHMENTS:**

- (1) Ordinance
- (2) Location Map

  
\_\_\_\_\_  
Jerry Dudley  
Planning Manager

  
\_\_\_\_\_  
Andrew H. Griffin  
City Manager

ORDINANCE NO. 2017-\_\_\_\_\_

**AN ORDINANCE TO REZONE PROPERTY IDENTIFIED AS TAX MAP NUMBER 90088-09-007 LOCATED AT 610 SOUTH DARGAN STREET, FROM B-6 INDUSTRIAL DISTRICT TO B-5, OFFICE AND LIGHT INDUSTRIAL DISTRICT:**

**WHEREAS**, a Public Hearing was held in the City Center Council Chambers on September 12, 2017 at 6:00 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, QHG of South Carolina made application to rezone the property identified as tax map number 90088-09-007 currently zoned B-6 Industrial District, from B-6 Industrial District to B-5, Office and Light Industrial District;

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid property to B-5, Office and Light Industrial District;
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017

Approved as to form:

\_\_\_\_\_  
James W. Peterson, Jr.  
City Attorney

\_\_\_\_\_  
Stephen J. Wukela,  
Mayor

Attest:

\_\_\_\_\_  
Dianne M. Rowan  
Municipal Clerk



**IX. a.  
Appropriations of  
Accommodations  
Tax Funds**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** October 9, 2017  
**AGENDA ITEM:** Accommodations Tax  
**DEPARTMENT/DIVISION:** Finance

**I. ISSUE UNDER CONSIDERATION**

Appropriation of Accommodations Tax funds for FY 2017-18.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN**

No previous action has been taken by City Council for FY 2017-18 Accommodations Tax funding requests.

**III. POINTS TO CONSIDER**

The recommendations of the Accommodations Tax Advisory Committee are attached.

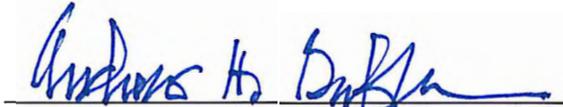
**IV. OPTIONS**

- a. Approve the recommendation of the Advisory Committee.
- b. Adjust appropriations.

**V. ATTACHMENTS**

A memo and related information from Accommodations Tax Advisory Committee is attached for City Council review.

  
\_\_\_\_\_  
Thomas W. Chandler  
Finance Director

  
\_\_\_\_\_  
Andrew H. Griffin  
City Manager



# City of Florence, SC Memorandum

**To:** Mayor Wukela and Members of City Council

**From:** City of Florence Accommodations Tax Advisory Committee

**Subject:** **Funding Recommendations for FY 2017-18**

**Date:** October 9, 2017

The Accommodations Tax Advisory Committee held meetings in August and September 2017 for the purpose of receiving and evaluating Accommodations Tax funding requests for fiscal year 2017-2018. Requests were received from twenty-four (24) organizations requesting "65% funds" and one (1) organization requesting "30% funding."

The Committee has studied these requests carefully, examining closely the critical needs expressed by the representatives of the requesting agencies, and evaluating the impact these agencies have on the tourism in the Florence community.

Preliminary projections indicate that approximately \$590,000 of the "65% funds" will be available for allocation to requesting agencies and an additional \$245,000 for tourism promotion in the "30% funds."

The Accommodations Tax Advisory Committee is again recommending to City Council that the 2017-2018 appropriations to the various arts organizations be routed through the Florence Regional Arts Alliance to enable that organization to receive additional grant funding through the South Carolina Arts Commission. The Florence Regional Arts Alliance will then disburse the Accommodations Tax funds directly to the funded arts organizations in the amounts appropriated by City Council. This arrangement enables the Arts Alliance to substantially increase its level of grant funding from the South Carolina Arts Commission for its Small Grants Program which benefits a large number of arts organizations in the Florence area. The organizations/events which will be funded in this manner include: **The Masterworks Choir, Florence Little Theatre, Florence Symphony Orchestra, Arts International Festival, Sankofa Festival, SC Dance Theatre, Lucky Shamrock Festival, and the Kickin' Chicken and Wing Fest Event** in addition to the independent funding of the Florence Area Arts Alliance.

Attached you will find the Accommodations Tax Requests for FY 2017-2018 report listing all organizations requesting funds for this year; the amount of funding received by these organizations for FY 2016-17; the amount of funds requested by the organizations for FY 2017-18; and the recommendations of the Advisory Committee (**Attachment 1**). You will also find attached an Accommodations Tax Financial Report for fiscal year ending June 30, 2017 (**Attachment 2**). In addition, an Accommodations Tax Projection of Receipts for FY 2017-18 is included for your information (**Attachment 3**). Also enclosed is a copy of the public notice printed in the local newspaper providing information concerning application for Accommodations Tax Funding (**Attachment 4**).

**CITY OF FLORENCE, SC  
ACCOMMODATIONS TAX REQUESTS, RECOMMENDATIONS AND APPROPRIATIONS REPORT  
FISCAL YEAR 2017-18**

ORGANIZATION	Appropriated 2016-17	Requested 2017-18	Committee Recommended <sup>1</sup>	Appropriated 2017-18
<b>A. 30% Funds for Tourism Promotion</b>				
1. Florence Convention & Visitors Bureau	<u>\$209,000</u>	<u>\$215,000</u>	<u>\$245,000</u> <sup>2</sup>	
<b>B. 65% Funds</b>				
1. Florence Regional Arts Alliance & Pee Dee Arts	\$12,700	\$15,500	\$13,300	
2. The Masterworks Choir, Inc.	\$4,100	\$5,000	\$4,500	
3. Florence Little Theatre	\$17,000	\$17,500	\$16,500	
4. Florence Symphony Orchestra	\$7,700	\$15,000	\$9,300	
5. Arts International Festival	\$17,300	\$20,000	\$17,900	
6. Sankofa Festival	\$5,500	\$8,000	\$5,800	
7. SC Dance Theatre	\$5,100	\$10,000	\$6,400	
8. Play Me I'm Yours Event	\$1,100	\$0	\$0	
9. Lucky Shamrock Festival	\$800	\$2,500	\$600	
10. Kickin' Chicken and Chili Wing Fest	\$900	\$1,000	\$900	
11. Florence Museum	\$23,600	\$35,000	\$26,100	
12. Carolina Classic Basketball Tournament	\$6,800	\$8,000	\$6,900	
13. Freedom Florence & Florence Tennis Center	\$68,600	\$75,000	\$68,400	
14. Florence Convention & Visitors Bureau	\$112,300	\$175,000	\$148,900	
15. Florence Tennis Association	\$14,900	\$15,000	\$15,000	
16. South Carolina Pecan Festival	\$15,900	\$35,000	\$27,200	
17. Florence City-County Civic Center	\$81,600	\$100,000	\$90,400	
18. Florence International Basketball Tournament	\$15,300	\$35,000	\$20,700	
19. Car Haulers Parade	\$7,700	\$10,000	\$8,200	
20. Florence Area Sports Council	\$14,800	\$30,000	\$20,500	
21. Pee Dee Tourism Commission	\$17,100	\$20,000	\$18,100	
22. SC Senior Sports Classic	\$4,000	\$5,000	\$4,500	

**CITY OF FLORENCE, SC  
ACCOMMODATIONS TAX REQUESTS, RECOMMENDATIONS AND APPROPRIATIONS REPORT  
FISCAL YEAR 2017-18**

ORGANIZATION	Appropriated 2016-17	Requested 2017-18	Committee Recommended <sup>1</sup>	Appropriated 2017-18
23. Hwy 52 Frontage Road Beautification	\$6,100	\$10,000	\$8,100	
24. Eastern SC Heritage Region Project	\$5,200	\$0	\$0	
25. "Mara" Opera Workshop	\$3,200	\$0	\$0	
26. PDRTA Hotel Shuttle Service	\$32,300	\$88,864	\$50,900	
27. Miss Pee Dee & Miss Pee Dee Teen Pageant	<u>\$0</u>	<u>\$1,500</u>	<u>\$900</u>	
<b>Total - 65% Funds</b>	<b><u>\$501,600</u></b>	<b><u>\$737,864</u></b>	<b><u>\$590,000</u></b>	

**Note 1:** Including carryover funds from FY 2016-17, it is anticipated that the amount available for distribution to the requesting agencies of "65% funds" will be approximately \$590,000. The "30% funds" for tourism promotion is estimated to be approximately \$245,000.

**Note 2:** The "30% funds" appropriation to the Florence Convention & Visitors Bureau includes \$15,000 designated specifically to the Civic Center for tourism marketing and promotion expenses, and an additional \$9,000 for a Business Development Fund to help promote the Civic Center for educational, religious, and other conferences.

**City of Florence, SC  
Accommodations Tax Financial Report  
Fiscal Year Ending June 30, 2017**

Total Accommodations Funds Received	\$807,888.48 *
Plus Carryover Funds from Prior Year	\$51,519.79
Plus Interest Earned	\$115.89
Less General Fund Standard Allocation	<u>-\$25,000.00</u>
Balance	\$834,524.16
Less 5% Funds Paid to General Fund	-\$39,144.42
Less 30% Funds Paid for Advertising/Promotion	-\$234,866.55
Balance = 65% Funds Available for Tourism	\$560,513.18
Less Appropriations Paid to Tourism Agencies	<u>-\$501,600.00</u>
<b>TOTAL Year End Balance</b>	<b>\$58,913.18</b>

\*FY 2016-17 Accommodation Tax Funds Received for SC State Treasurer:

Quarter 1 Ending 09/30/2016:	\$206,565.95
Quarter 2 Ending 12/31/2016:	\$184,948.22
Quarter 3 Ending 03/31/2017:	\$153,695.25
Quarter 4 Ending 06/30/2017:	<u>\$262,679.06</u>
<b>FY 2016-17 Accommodations Tax Total</b>	<b>\$807,888.48</b>

FY 2009-10 Accommodations Tax Total	\$413,541.60	
FY 2010-11 Accommodations Tax Total	\$460,920.52	11.46%
FY 2011-12 Accommodations Tax Total	\$546,189.70	18.50%
FY 2012-13 Accommodations Tax Total	\$562,319.58	2.95%
FY 2013-14 Accommodations Tax Total	\$646,886.86	15.04%
FY 2014-15 Accommodations Tax Total	\$621,595.34	-3.91%
FY 2015-16 Accommodations Tax Total	\$701,155.09	12.80%
FY 2016-17 Accommodations Tax Total	\$807,888.48	15.22%

**City of Florence, SC  
Accommodations Tax  
Projections for FY 2017-18**

Accommodations Tax Funds Projected	\$842,627.18
Less \$25,000 to General Fund	-\$25,000.00
Subtotal	\$817,627.18
Less 5% of Balance to General Fund	-\$40,881.36
Less 30% of balance to Advertising/Promotion	-\$245,288.16
Balance for 65% Funds Distribution	\$531,457.67
Plus Carryover from Prior Year	<u>\$58,913.18</u>
<b>Total Available for Tourism Expenditures</b>	<b>\$590,370.85</b>

**City of Florence, SC  
PUBLIC NOTICE**

The City of Florence has fiscal year 2017-2018 Accommodations Tax application packets available for distribution to agencies with a not-for-profit designation interested in applying for funding to be used for the purpose of tourism promotion, specifically to attract and provide for tourists in the Florence area. Requests for application packets should be addressed to Finance Director, City of Florence, Finance Department, 3rd Floor, 324 West Evans Street, Florence, South Carolina 29501-3430, Telephone 665-3162. **Applications must be received by the City of Florence no later than Friday, July 21, 2017 to be eligible for funding consideration.**

**Morning News** Sunday, July 2, 2017

**FLORENCE CITY COUNCIL MEETING**

**DATE:** September 11, 2017

**AGENDA ITEM:** Report to Council

**DEPARTMENT/DIVISION:** City Council

**I. ISSUE UNDER CONSIDERATION:**

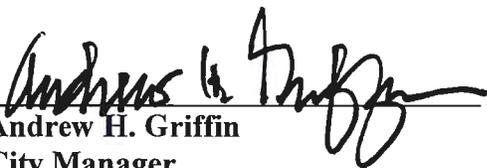
The Mayor's Coalition Homelessness Committee is requesting funding in the amount of \$75,000 for the No One Unsheltered Project.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

1. Mr. Bryan Braddock, Executive Director of House of Hope appeared before Council at the May 8, 2017 City Council meeting to give an update on the request of Council to develop a collaborative program that would address the homeless issue in an all-inclusive and comprehensive manner.
2. Through the Mayor's Coalition Homelessness Committee (MCHC), a collaborative effort between City agencies and local nonprofit organizations, the No One Unsheltered project (NOU) was formed and launched on July 17, 2017.
3. In order to support the operational costs assumed by the organizations participating in the NOU Project, the MCHC is requesting the approval of an initial budget of \$75,000.

**III. ATTACHMENTS:**

1. Copy of the Mayor's Coalition Homelessness Committee's Grant Disbursement Proposal.

  
Andrew H. Griffin  
City Manager



**Mayor's Coalition Homelessness Committee  
Grant Disbursement Proposal**

The Mayor's Coalition Homelessness Committee (MCHC) is a collaborative effort between City agencies and local nonprofit organizations committed to reducing the conditions affecting life satisfaction for all citizens in the City of Florence. On July 17, 2017 the MCHC, will launch the No One Unsheltered Project (NOU). The NOU Project ensures that any person in need of emergency shelter in the City of Florence is matched with a bed in one of the participating shelters. Through resource pooling, coordinated communication, transportation services, and collaboration the NOU project is able to fully meet the emergency shelter needs of Florence's homeless population on any given night, based on data from the 2017 Point in Time (PIT) survey.

In order to support the operational costs assumed by the organizations participating in the NOU Project, the Mayor's Coalition Homelessness Committee requests that the City of Florence approve an initial budget of \$75,000.00 for the first 12 months of operation. These funds will be distributed among the participating NOU organizations based on direct services provided to persons seeking shelter. A cost cap of \$75 per NOU client has been determined as the basis for fund distribution. Each of the NOU participating organizations, including the designated fiscal agent, will be reimbursed a portion of the \$75 per person cap for services provided in any of the 5 service categories described below (see Attachment A for detailed service descriptions).

1. Initial Application/Referral - \$10
2. Transportation - \$10
3. Shelter - \$25
4. Service Point Entry/Case Management - \$20
5. Administration - \$10

All requests for reimbursements will be processed through Helping Florence Flourish, acting as the independent third party fiscal agent.

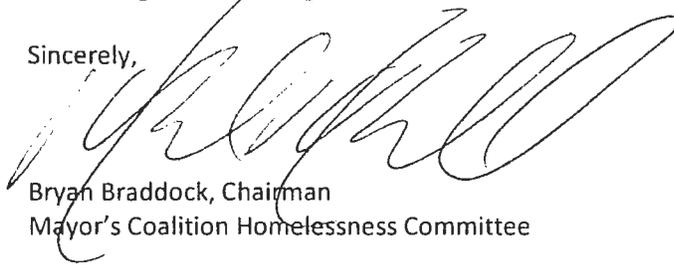
Below is the current list of authorized NOU participating organizations. Each organization listed has submitted a signed memorandum of understanding, executed by their respective Executive Directors and Board Chairs confirming their understanding of and commitment to the NOU Project.

<b>Organization</b>	<b>Representative</b>
Family Promise	Scott Rickert
Light House Ministries	Cecelia Meggs
House of Hope	Bryan Braddock
Loving Arms	Cindy Williams
Pee Dee Coalition	Shonette Dargan
Pee Dee Community Action Program	Sonyetta Cooper
Resurrection Restoration Center for the Homeless	Modestine Brody
The Naomi Project	Joyce Ford
The Salvation Army	Heather Steverson

The MCHC and NOU Project Team will continue to meet periodically to review program outcomes and make adjustments to procedures as necessary and will submit quarterly progress and financial reports to the City Manager.

Thank you for acknowledging the work of the Mayor's Coalition Homelessness Committee through your generous offer of support. The spirit of collaboration inspired by the Mayor's Coalition and made possible through the support of the City of Florence will have a significant and measurable effect on addressing the sheltering needs of homeless men, women, and families in the City of Florence.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bryan Braddock', written over a large, faint, circular watermark or stamp.

Bryan Braddock, Chairman  
Mayor's Coalition Homelessness Committee

# ATTACHMENT A

## Service Descriptions

**Initial Application/Referral:** Determining NOU eligibility, locating a bed at one of the partnering agencies, completing the NOU referral form, coordinating transportation to the partnering agency (if required), and confirming placement with the partnering agency.

**Transportation:** Transporting clients to a partnering agency/shelter. Transportation is available through House of Hope using the contracted taxi service or may be provided by either the referring or partnering agency.

**Shelter:** Providing food, essential hygiene supplies, and overnight shelter in a safe environment.

**Service Point Entry/Case Management:** Completing HMIS Service Point interview and entering information into the HMIS system. Determining issues contributing to client's homelessness, and providing client with list of local agencies that will assist them based on their specific needs.

**Administration:** Collecting and verifying all NOU referral forms from partnering agencies on monthly basis. Submitting invoices to the City of Florence for reimbursement. Issuing checks to NOU participating agencies based on services provided; maintaining records of clients served and expenses incurred by the NOU.

**IX.c.  
Report to Council  
Appointments to  
Boards/Commissions**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** September 11, 2017

**AGENDA ITEM:** Report to Council/Boards & Commissions

**DEPARTMENT/DIVISION:** City Council

**I. ISSUE UNDER CONSIDERATION:**

Council will consider nominations for City Boards and/or Commissions

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

There are four (4) Boards or Commissions that have either a vacancy or an expired term.

**III. ATTACHMENTS:**

Spreadsheet of Council Nominations to Boards and Commissions  
Letters from Board members indicating if they want to continue to serve  
Applications Received

  
\_\_\_\_\_  
Andrew H. Griffin  
City Manager

**SCHEDULE OF COUNCIL NOMINATIONS TO BOARDS AND COMMISSIONS - September 2017**

	District 1	District 2	District 3	At-Large 1	At-Large 2	At-Large 3	Mayor	
	Ervin	Moore	Brand	Jebaily	Wms-Blake	Willis	Wukela	Currently Serving
City of Florence Design Review Board	X <sup>b</sup>							Pierce Campbell
Parks and Beautification Commission						X		Vacancy
Veterans Park Commission							X	Vacancy

<sup>b</sup>Business, Commerce or Industry within Downtown Central District.

## City of Florence Design Review Board

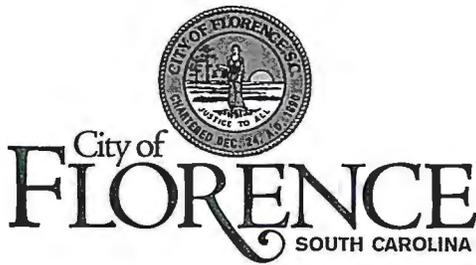
<u>Current Board Member</u>	<u>Status</u>	<u>Councilmember to make appointment</u>
1) Pierce Campbell	Would like to be reappointed	Councilwoman Ervin

### Notes:

1) Appointment requires: Business, Commerce or Industry within Downtown Central District

### Attachments:

Letters of interest from current board member  
Applications received



CITY ADMINISTRATION

TEL: (843) 665-3113

FAX: (843) 665-3110

May 2, 2017

Mr. Pierce Campbell  
Turner Padgett Graham & Laney, P.A.  
P. O. Box 5478  
Florence, SC 29502

Dear Mr. Campbell:

Our records indicate that your term on the City of Florence Design Review Board will expire on June 30, 2017. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the City of Florence Design Review Board or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

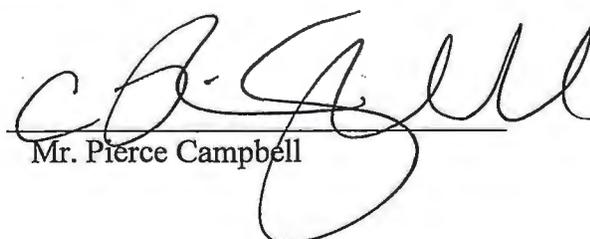
The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,

  
Drew Griffin  
City Manager

I would like to be considered for reappointment to the City of Florence Design Review Board.

I do not want to be considered for reappointment to the City of Florence Design Review Board.

  
Mr. Pierce Campbell

**Parks and Beautification Commission**

**Current Board Member**

**Status**

**Councilmember to  
make appointment**

Vacancy (Tallon Temple Resigned)

Councilman Willis

**Attachments:**

Applications received



APPLICATION FOR BOARDS AND COMMISSIONS CITY OF FLORENCE SOUTH CAROLINA

Board or Commission for which you are applying: <b>Parks, Beautification, and Leisure Services</b>			
Your Name (Last, First, Middle) <b>Cunningham Courtney M</b>		County <b>Florence</b>	Council District
Residential Address <b>251 w Marion st</b>		City <b>Florence</b>	State <b>South Carolina</b>
			Zip Code <b>29501</b>
Mailing Address <b>3126 s dingle dr</b>		City <b>Florence</b>	State <b>South Carolina</b>
			Zip Code <b>29505</b>
Your Occupation- Title <b>Customer Service Rep</b>		Business Phone	Residence Phone <b>8434693518</b>
Employer Name <b>Assurant</b>		E-Mail Address <b>corey.cunningham@gmail.com</b>	
Employer Address <b>1323 Celebration Blvd</b>		City <b>Florence</b>	State <b>South Carolina</b>
			Zip Code <b>29501</b>

**General Qualifications**

Are you a resident of the City?  Yes  No How long? 17 yrs

Why would you like to serve?

I love the outdoors and take my two children to the Florence parks, tennis courts, and skate park. I would like to help in the betterment and upkeep off the parks in any way possible.

Do you presently serve on any Commissions/Boards of the City/County/State? If yes, please list below:  
no

Have you formerly served on any Commissions/Boards of the City/County/State? If yes, please list below:  
no

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If yes, list the position and date:  
no

Are you involved in any community activities? If yes, please list:  
IQ-MX career mentoring

What are your goals and objectives if appointed to the Commission/Board?

My goal is to help the committee to continue their efforts to improve the city's parks and overall appearance to make the city a better place to live and enjoy life for both adults and children

**Please initial and date below:**

CC 08/5/17 I certify that the information above is true and correct.

INITIAL DATE

CC 08/5/17 I understand that the information on this form will be considered public information.

INITIAL DATE

**RETURN COMPLETED FORM TO:**

Office of the City Clerk  
City of Florence, City Center  
324 W. Evans Street  
Florence, SC 29501  
Phone: (843) 665-3113 Fax: (843) 665-3110  
Email: drowan@cityofflorence.com

**OFFICE USE ONLY**

Received:	<u>8-7-2017</u>
Appointed to:	
Date:	

## Veterans Park Commission

Current Board Member

Status

Councilmember to  
make appointment

Vacancy (Danny Ellerbe Resigned)

Mayor Wukela

Attachments:

Applications received

**Construction and Maintenance Board  
of Adjustments and Appeals**

<b><u>Current Board Member</u></b>	<b><u>Status</u></b>	<b><u>Councilmember to make appointment</u></b>
Vacant (Architect)		Mayor Wukela
Vacant (Engineer)		Councilwoman Ervin
Vacant (Mechanical Contractor)		Councilman Jebaily
Vacant (Plumbing Contractor)		Councilwoman Williams-Blake

**Attachments:**

Letters of interest from current board member  
Applications received

05/08/2017

**CONSTRUCTION AND MAINTENANCE BOARD**  
**OF ADJUSTMENTS AND APPEALS**

This is a nine member board who will hear appeals arising under the building code, the residential code, the electrical code, the fuel gas code, the plumbing code, the mechanical code, the fire code, the energy conservation code and the property maintenance code.

The Board shall consist of nine members as follows: one architect; one engineer; one electrical contractor; one general contractor; one mechanical contractor; one plumbing contractor and three laypersons who are residents of the city, provided, however, at all times at least four (4) of the members will be residents of City Council Districts One or Two. With the exception of the layperson, all of the members of the board shall be licensed by the state in their respective professions and shall have done a significant amount of business with the city in their respective professions so as to be familiar with the city's code practices.

The terms of office of the members of this Board shall be for four (4) years. In order to establish a rotational appointment for the members, the initial terms of members shall be staggered with four (4) of the members being for an initial term of two (2) years and five (5) of the members being for four (4) years. The initial four (4) year terms shall apply to the member that is an architect, the member that is an engineer, and the three (3) members who are laypersons. The initial terms of the remaining members shall be for two (2) years.

**APPOINTEES**

**TERM TO EXPIRE**

Vacant (Architect)  
4 year term

Vacant (Engineer)  
4 year term

James Cooper, Jr.  
332 N. Church Street  
Florence, SC 29506  
(W) 843-661-5450  
1403 Reed Court (29506)  
P. O. Box 569 (20503)  
Florence, SC  
(H) 843-601-2667  
**Electrical Contractor**  
**Initial 2 year term**

06/30/2019

Gilbert K. Dozier  
P. O. Box 102  
Florence, SC 29503  
(W) 843-992-5082  
716 Rice Hope Cove  
Florence, SC 29501  
(H) 843-667-0167  
**General Contractor**  
**Initial 2 year term**

06/30/2019

Vacant  
Mechanical Contractor  
2 year term

Vacant  
Plumbing Contractor  
2 year term

Ann K. Scott  
1806 National Cemetery Road  
Florence, SC 29506  
(W) 843-292-1028  
1314 E. Pine Street  
Florence, SC 29506  
(H) 843-245-2558  
**Layperson**  
**Initial 4 year term**

06/30/2021

Chaznick Torrae Rivers  
435 Anita Drive  
Goose Creek, SC 29445  
(W) 855-477-5797  
309 S. Gaillard Street  
Florence, SC 29506  
(H) 843-409-2726  
**Layperson**  
**Initial 4 year term**

06/30/2021

Tiana Drummond Phiri  
United Real Estate  
2145 Fernleaf Lane  
Florence, SC 29501  
(W) 803-807-1282  
417 Peatree Court  
Florence, SC 29505  
**Layperson**  
**Initial 4 year term**

06/30/2021



APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying:			
Construction and Maintenance Board of Adjustments and Appeals			
Your Name (Last, First, Middle)	County	Council District	
Wileox, William, Joseph	Florence	District One	
Residential Address	City	State	Zip Code
3130 Greystone Dr.	Florence	South Carolina	29501
Mailing Address	City	State	Zip Code
3130 Greystone Dr.	Florence	South Carolina	29501
Your Occupation- Title	Business Phone	Residence Phone	
Customer Service Manager	843-432-4148	843-407-4095	
Employer Name	E-mail Address		
Otis Elevator Company	william.wileox@otis.com		
Employer Address	City	State	Zip Code
1500 Otis Way	Florence	South Carolina	29501

General Qualifications

Are you a resident of the City? Yes X No      How Long? 5 Years

Why would you like to serve?

Whenever possible I like to volunteer my time towards community based projects, mainly through Knights of Columbus activities or through my church. I see this as an additional opportunity to help serve and support our local community.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

No

Are you involved in any Community Activities? If so, please list:

Member of the Florence Knights of Columbus

What are your goals and objectives if appointed to the Commission/Board?

I would like to join the nine member board and serve as an additional technical/code resource. My objective would be to serve and help support the board.

I certify that the information above is true and correct. WJW Initial 7/6/2017 Date  
Information on this form will be considered public. WJW Initial 7/6/2017 Date

RETURN COMPLETED FORM TO:

Office of the City Clerk  
City of Florence, City Center  
324 West Evans Street  
Florence, SC 29501  
Phone: 843-665-3113 Fax: 843-665-3110  
E-mail: drowan@cityofflorence.com

FOR OFFICE USE ONLY

Received:	<u>7-7-2017</u>
Appointed to:	
Date:	

## William J. Wilcox, P.E.

3130 Greystone Dr.  
Florence, SC 29501  
(843) 407-4095 Home  
(843) 432-4148 Work  
william.wilcox@otis.com

---

### EDUCATION:

Master of Engineering Management  
Rose-Hulman Institute of Technology  
4.0 GPA

Master of Industrial Technology (M.I.T)  
Bowling Green State University  
3.9 GPA

B.S. Electrical Engineering  
University of Toledo  
3.3 GPA

### EMPLOYMENT HISTORY:

#### **OTIS ELEVATOR COMPANY (2002-Present) – Florence, SC - Bloomington, IN**

##### AMT Customer Service Manager, 2016-Present

Department Manager overseeing 8 Engineers and Customer Service Employees

- Manages the day-to-day activities of Otis Elevator's North American Customer Service Department. Internal customers include Otis Field Engineers and Regional Supervisors. The department processes over 400 service requests (AMTs) each week requiring unique, rapidly planned Engineering Solutions.
- Implemented new company procedures and techniques that resulted a 9% reduction in Department generated X orders, a 9% reduction in non-billable orders, a 21% reduction in Contract Engineering errors, and implemented a series of lead time reduction projects with the goal of achieving site wide ACE Silver quality standards

##### Senior Electrical AMT Specifier, 2014-2016

Responsible for the specification and delivery of completed new construction and after-market AMT configurations:

- Worked with SIT Engineering, Manufacturing Personnel, On-Site Mechanics, Construction Supervisors, Contract Engineering, and Otis Managers to develop material lists, wiring diagrams, on-floor sheets, and/or software solutions needed to complete complex AMT configurations on-time and without error.
- Researched the true root cause of all billable AMT's by reviewing Engineering drawings, TDS reports, Concept logic, JDE outputs, and by making direct calls to the field. Whenever possible the billing was changed to reflect the true root cause of the issue, the issue was fully documented, and if needed Quality was notified to follow-up.
- Actively sought to identify newly developing AMT trends, reported these issues to Quality and upper management, and then worked with Quality and SIT Engineering to develop long-term solutions to these issues.

##### Senior Electrical Engineer, 2004-2013

Provided customized engineering solutions for traditional, hydraulic, and model Otis Elevator products:

- Created contract specific solutions to customer driven specifications including; car call interface to robotic assist hospital vehicles, remote controlled elevator control for prisoner transport cars at prison facilities, riot control features, custom Double Deck (car on top of car) elevator applications, custom built wall-crawling exterior elevator systems that are subject to the elements, super capacity car lifting systems for parking garages, Compass Dispatch systems, special security interface features, high-speed elevators, government driven elevator specifications, etc.
- Performed final electrical authorizations for projects released for production in North America, including final sizing of elevator motors, drive systems, and transformers.
- Lead Contract Engineer on several high-profile signature projects including Mandalay Bay, Bank of America, Goldman Sachs, Trump Towers, City Center, Burj Dubai (United Arab Emirates), and Russia Wharf.
- Contributor in the engineering process flow, and launch of the GEN2 machine-room-less elevator system, the Compass Destination Dispatch System, and the GCS Controller.
- Maintained and updated master base wiring diagrams for various Otis Elevator products.
- Created custom electrical diagrams, erection wiring packages, Standard Work Processes, custom car integration panels (COPS), Lobby Panels, and Standby Power Panels.

##### Electrical Engineer, 2002-2003

Provided engineering solutions for traditional, hydraulic, and model Otis Elevator products

**FLORENCE DARLINGTON TECHNICAL COLLEGE (FDTC) – Florence, SC**  
Adjunct Professor of Engineering Technology, 2014-Present

Presents detailed technical lectures consisting of digital and analog electric circuits and theory.

The following 4 Credit Hour Semester courses with their labs have been administered during this time:

- EET 145-58T Digital Circuits
- EET 114-58T Electric Circuits II
- EET 220-01 Analog Integrated Circuits
- EET 131-58T Active Devices

**DANA CORPORATION (DCC) (1997-2002) - Toledo, OH**

Mechanical Electrical Systems Coordinator, 2001-2002

Managed mechanical and electrical new construction projects for Dana Corporation:

- Reviewed energy audits prepared by ESCO's for technical/economical feasibility
- Reviewed the electrical needs of Dana facilities for possible peak shaving generators, PF capacitor banks, cogeneration, TES units, lighting, boilers and chiller retrofits.
- Performed 16 DCC owned power plant/facility engineering audits.
- Researched new energy saving technology for use within the Corporation.
- Initiated the LEED, US Green Building Certification Project for the Longview, TX manufacturing facility.

Project Engineer/Manager, 1997-2001

- Job responsibilities included preparation of bid packages, awarding contracts, working with architects, consultants and regional Dana Engineers, managing construction project budgets and schedules, and overseeing the construction and final completion of each facility.

Project List:

Brantford, ON 87,500Sf (Driveshaft Assembly Plant, \$3.8 Million Canadian)  
Maumee, OH 64,250Sf (Office Renovation, \$660,000)  
Harrisburg, PA 410,000Sf (Warehouse Renovation, \$2 Million)  
Albion, IN 1,800Sf (Office Addition, \$713,000)  
Fort Wayne, IN 29,000Sf (Computer Center, \$4.2 Million)  
St Johns, MI 4,500Sf (Plant Expansion, \$360,000)  
Jonesboro, AK 15,000Sf (Office Addition, \$1.2 Million)  
Fort Wayne, IN – (Peak Shaving Generator, \$1.1 Million)  
Columbia City, IN 10,200sqft (Office Building, \$1.2 Million)  
Statesville, NC 36,000sqft (Axle Testing Lab, \$5.9 Million) – Relocated, NC (Field Engineer)  
Owensboro, KY 31,500sqft (Parking Lot Expansion, \$133,000)  
Dry Ridge, KY 450,000 (Warehouse Renovation Project, \$4.2 Million)  
Kalamazoo, MI 150,000sqft (Spicer Driveshaft Division Office, \$16.5 Million)

**ELECTRONIC CONCEPTS & ENGINEERING, INC., Toledo, OH**

Electronic Technician, 1996-1997

- Populated, wave soldered, and tested various circuit boards used in aeronautical and military applications.
- Simulated and analyzed non-functioning circuits utilizing various tools such as SPICE, oscilloscopes, logic analyzers, multimeters, function generators, etc.
- Researched and designed several small military application circuits.

**TOLEDO EDISON, DAVIS-BESSE NUCLEAR POWER STATION, Oak Harbor, OH**

Regulatory Affairs, CO-OP Student, 1995-1996

- Assisted in the research and preparation of licensing submittals to the Nuclear Regulatory Commission (NRC), the Department of Energy (DOE), and the Environmental Protection Agency (EPA).
- Assisted in researching engineering issues associated with the Spent Fuel Storage Project and the Tenth Refueling Outage. Certified to work in radiological restricted areas.

**PROFESSIONAL CERTIFICATIONS/ORGANIZATIONS:**

Professional Engineering License – State of South Carolina (PE-30054)  
Professional Engineering License – State of Indiana (PE-10302072)  
Professional Engineering License – State of Ohio (PE-67061)  
Certified Energy Manager (CEM) – Association of Energy Engineers  
Certified Demand Side Manager (CDSM) – Association of Energy Engineers  
4th Degree Knights of Columbus Officer – Financial Secretary, Florence 2014-2015

**ENGINEERING SKILLS:**

AutoCad/Viewlogic/E3 Tools	Electrical Codes	Multisim/Test Equipment
Mechanical/Electrical Systems	Digital/Analog Circuits	Cogeneration/ Peak Shaving
Motor/Drive Systems	Value Engineering	Control Systems
Power Distribution Systems	Facility Energy Auditing	Mechanical/ HVAC Systems

**NOTIBLE TRAINING SEMINARS:**

National Electric Code Training	AHJ Technical Continuing Education
Decision Making for Managers	Harvard Business School
Managing Virtual Teams	Harvard Business School
Influencing and Motivating Others	Harvard Business School
Managing Change	Harvard Business School
Coaching for Results	Harvard Business School
Cost of Quality and Continuous Quality Improvement	United Technologies
Project Risk Management	United Technologies
The Dale Carnegie 12 Week Course	Dale Carnegie Institute
Certified Energy Management (CEM) Seminar/Exam	Association of Energy Engineers
Intro to Energy Management - Seminar/Exam	Association of Energy Engineers
New HVAC/Lighting Tech Convention	Association of Energy Engineers
HVAC&R 101: Fundamental Heating/Vent/AC	Association of Energy Engineers
OSHA Construction Safety & Health	Occupational Safety/Health Association
Fuel Cell Seminar	Fuel Cell Organizing Committee
Uncommon Leader	Dana University
Dana Quality Leadership Award	Dana University
Environmental Compliance Seminar	Dana University
Introduction to Leasing	Dana University
IDRC World Congress	International Development Research Council
AEE World Congress	Association of Energy Engineers