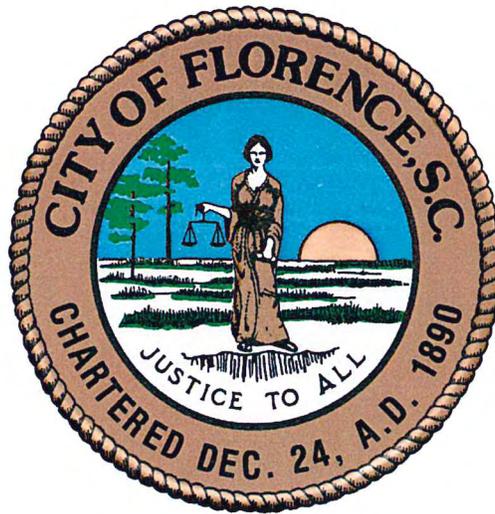


REGULAR MEETING
OF
FLORENCE CITY COUNCIL



COUNCIL CHAMBERS
324 W. EVANS STREET
FLORENCE, SOUTH CAROLINA

MONDAY
DECEMBER 12, 2016
1:00 P.M.

REGULAR MEETING OF FLORENCE CITY COUNCIL

MONDAY, DECEMBER 12, 2016 – 1:00 P.M.

CITY CENTER – COUNCIL CHAMBERS

324 WEST EVANS STREET

FLORENCE, SOUTH CAROLINA

I. CALL TO ORDER

II. INVOCATION

Pledge of Allegiance to the American Flag

III. APPROVAL OF MINUTES

November 14, 2016 – Regular Meeting

IV. ELECTION OF MAYOR PRO TEMPORE

V. HONORS AND RECOGNITIONS

SERVICE RECOGNITIONS

William Nida – 15 years – Police

Dana Avins – 15 years – Justice & Law/City Court

Samuel Barr – 20 years – Public Works/Sanitation

Mark Mims – 25 years – Police

EDUCATIONAL RECOGNITIONS

Faith Krepps – Bachelor of Science, Coker College

Gary Hinson – Associate Degree, Florence-Darlington Technical College

VI. APPEARANCE BEFORE COUNCIL

- a. Presentation of City of Florence, SC Comprehensive Annual Financial Report and Audited Financial Statements by the independent Certified Public Accounting Firm of Burch, Oxner, Seale Company, CPA's, PA.**

- b. Mr. Steven C. Smith, Chancellor – To make a presentation regarding the 400th Anniversary of America’s 1st Colledge.*

VII. ORDINANCES IN POSITION

- a. Bill No. 2016-42 – Second Reading
An Ordinance authorizing the transfer of land to Barth, Ballenger & Lewis Holdings, LLC, specifically a portion of Tax Parcel 90086-02-004.*
- b. Bill No. 2016-43 – Second Reading
An Ordinance to annex and zone property owned by Famon V. and Natalie H. Whitfield, located at 2667 Ascot Drive, Tax Map Number 00098-01-073.*
- c. Bill No. 2016-44 – Second Reading
An Ordinance to rezone properties identified as Tax Map Numbers 90030-01-002, 90030-02-001, and 90030-02-009, properties located along Rosedale Street, from PD, Planned Development District to R-3, Single-Family Residential District.*
- d. Bill No. 2016-45 – Second Reading
An Ordinance to rezone properties identified as Tax Map Numbers 00126-01-209 and a portion of Tax Map Number 00126-01-395, properties located along Alligator Road, from R-1, Single-Family Residential District to R-3, Single-Family Residential District.*
- e. Bill No. 2016-46 – Second Reading
An Ordinance to amend Planned Development District Ordinance 2009-23 Site Plan and Signage Plan.*
- f. Bill No. 2016-47 – Second Reading
An Ordinance to abandon interest of the City of Florence in rights-of-way to include the portions of North Griffin Street and South Griffin Street bounded on the South by East Cheves Street and on the North by Day Street.*

VIII. INTRODUCTION OF ORDINANCES

- a. Bill No. 2016-48 – First Reading
An Ordinance to amend the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2016, and ending June 30, 2017.*

IX. REPORT TO COUNCIL

- a. A report on the Appropriations of the Accommodations Tax funds for FY 2016-2017.**
- b. A report on designating a Banking Services Evaluation and Recommendation Committee to review the results of proposals requested to provide the City's banking services for a five year period.**
- c. Appointment to Agricultural Commission**

X. EXECUTIVE SESSION

- a. Personnel Matters (2)**
- b. Economic Development Matter**
- c. Contractual Matter**

XI. ADJOURN

**REGULAR MEETING OF FLORENCE CITY COUNCIL
MONDAY, NOVEMBER 14, 2016 – 1:00 P.M.
CITY CENTER – COUNCIL CHAMBERS
324 W. EVANS STREET
FLORENCE, SOUTH CAROLINA**

CALL TO ORDER: Mayor Stephen J. Wukela called the regular meeting to order at 1:03 p.m. with the following members present: Mayor Pro tem Frank J. “Buddy” Brand; Councilman Robby L. Hill; Councilwoman Teresa Myers Ervin; Councilwoman Octavia Williams-Blake; and Councilman George D. Jebaily.

MEMBER ABSENT: Councilwoman Pat Gibson-Hye Moore was absent.

ALSO PRESENT: Drew Griffin, City Manager; Dianne M. Rowan, Municipal Clerk; James W. Peterson, Jr., City Attorney; Michael Hemingway, Director of Utilities; Chuck Pope, Director of Public Works; Ray Reich, Downtown Development Manager; Chief Randy Osterman, Florence Fire Department; Chief Allen Heidler, Florence Police Department; Jerry Dudley, Planning Manager, Planning, Research and Development; Thomas Chandler, Director of Finance and Scotty Davis, Director of Community Services.

Notices of the regularly scheduled City Council meeting were sent to the media and persons requesting a copy of the agenda, informing them of the date, time and location of the meeting.

Mr. Josh Lloyd of the Morning News was present for the meeting.

INVOCATION

Councilwoman Teresa Myers Ervin gave the invocation for the meeting. The Pledge of Allegiance to the American Flag followed.

COUNCILMAN ROBBY HILL

Mayor Wukela recognized Councilman Robby Hill and thanked him for his four years of service on Florence City Council.

Councilman Hill spoke about his experiences over the past four years while serving on City Council and thanked the City of Florence and the citizens for the opportunity to serve. Councilman Hill thanked each member of Council, the City Manager and City Staff for their help in making the last four years a success.

COUNCILMAN GEORGE JEBAILY

Councilman Jebaily brought to Council’s attention the passing of Mr. Fred K. Samra on November 4, 2016. Mr. Samra was a life long resident of Florence, owned a business in downtown for many years, and was a past member of Florence City Council. Mr. Samra was involved in the very early stages of the redevelopment of downtown during the 1980’s and was an avid supporter of the redevelopment initiative and efforts.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
NOVEMBER 14, 2016 – PAGE 2**

APPROVAL OF MINUTES

Mayor Pro tem Brand made a motion to approve the minutes of the September 12, 2016 Regular Meeting and the minutes of the October 14, 2016 Special Meeting. Councilman Hill seconded the motion which carried unanimously.

HONORS AND RECOGNITIONS

RETIREMENT RECOGNITION

Mayor Wukela presented Major Carlos Raines a Retirement Plaque in honor of his retirement from the City of Florence. Major Raines began working with the City on July 5, 1973 with the Florence Police Department and retired on August 9, 2016 after serving 43 years.

SERVICE RECOGNITIONS

Mayor Wukela presented Gloria Howard a Certificate of Recognition for completing 30 years of service with the City of Florence Police Department.

Brandin Robinson received a Certificate of Recognition for completing 10 years of service with the City of Florence.

EDUCATIONAL RECOGNITIONS

Lacy King received an Educational Recognition for passing the South Carolina Master Electrician Certification Exam on September 9, 2016. This will designate Lacy as a certified Master Electrician by the S.C. Certification Board Division of Labor, License, and Regulation. This achievement promotes Lacy from a Journeyman Electrician II to a Master Electrician III.

Justin Galloway received an Educational Recognition for passing the “A” Water Operator Certification Exam on October 28, 2016.

Coley Moore received an Educational Recognition for passing the “C” Water Operator Certification Exam on October 28, 2016.

APPEARANCE BEFORE COUNCIL

MS. BUQUILLA CANNON, DIRECTOR OF NORTH FLORENCE COMMUNITY HERITAGE AND HISTORY ORGANIZATION – TO REQUEST COUNCIL TO DESIGNATE THE 200 AND 300 BLOCKS OF NORTH DARGAN STREET AS THE AFRICAN AMERICAN HISTORICAL BUSINESS DISTRICT.

Ms. Buquilla Cannon, Director of the North Florence Community Heritage and History Organization appeared before Council and requested that the 200 and 300 blocks of North Dargan Street be named the African American Historical District.

Ms. Cannon previously made a request through the Florence Historical Commission in 2014 to have this designation made. Ms. Cannon has met several times with the Chairperson of the Historical Commission regarding the application since 2014; however no progress has been made on the application.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
NOVEMBER 14, 2016 – PAGE 3**

Ms. Cannon asked Council what could be done to see that this designation become a reality.

Mr. Drew Griffin, City Manager stated that a meeting will be set up with Ms. Cannon and the City Planning Department in order to move forward with the request.

MS. MADIE ROBINSON, EXECUTIVE DIRECTOR OF PEE DEE HEALTHY START – A PRESENTATION ON THE DANNON PROJECT – RE-ENTRY DEMONSTRATION.

At the request of Ms. Robinson this item will be deferred until the January, 2017 City Council meeting.

ORDINANCES IN POSITION

BILL NO. 2016-34 – SECOND READING

AN ORDINANCE AUTHORIZING THE CITY TO LEASE THE REAL ESTATE KNOWN AS 228A WEST DARLINGTON STREET AND DESIGNATED AS TAX PARCEL 90086-02-004 IN THE RECORDS OF THE FLORENCE COUNTY TAX ASSESSOR TO PEE DEE REGIONAL TRANSPORTATION AUTHORITY UNDER THE TERMS AND CONDITIONS SET OUT IN THE WRITTEN LEASE ATTACHED AS EXHIBIT A TO THIS ORDINANCE.

An Ordinance authorizing the City to lease the real estate known as 228A West Darlington Street and designated as Tax Parcel 90086-02-004 in the records of the Florence County Tax Assessor to Pee Dee Regional Transportation Authority under the terms and conditions set out in the written lease attached as Exhibit A to this Ordinance was discussed in Executive Session.

Council deferred action on this matter until after Executive Session.

Following a discussion held in Executive Session, Mayor Pro tem Brand made a motion to adopt Bill No. 2016-34 on second reading. Councilman Hill seconded the motion.

Council voted unanimously to adopt Bill No. 2016-34 on second reading.

BILL NO. 2016-38 – SECOND READING

AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY CAROLYN D. GRIFFIN LOCATED AT 2525 HOFFMEYER ROAD, A PORTION OF TMN 01221-01-105.

An Ordinance to annex and zone property owned by Carolyn D. Griffin located at 2525 Hoffmeyer Road, a portion of TMN 01221-01-105 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2016-38 on second reading. Councilman Hill seconded the motion.

Mr. Jerry Dudley, Planning Manager reported Parcel 01221-01-105 was zoned and annexed into the City in July of 2004; however the small 0.153 acre portion that connects the lot to West Andover Road was recently combined with the parcel. This new portion of the lot is not within the City limits and the owner wishes to annex the portion so that the entirety of the lot is annexed and zoned.

The lot is currently vacant. City water and sewer services are currently available and there is no cost to extend utility services.

City staff recommends annexation and concurs with the Planning Commission's recommendations to zone the property R-1, Single-Family Residential District.

Bill No. 2016-38 was adopted on second reading by a unanimous vote.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
NOVEMBER 14, 2016 – PAGE 4**

BILL NO. 2016-39 – SECOND READING

AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY LINDA D. SEGARS AND LOCATED AT 2688 TROTTER ROAD, TMN 00984-01-013.

An Ordinance to annex and zone property owned by Linda D. Segars and located at 2688 Trotter Road, TMN 00984-01-013 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2016-39 on second reading. Councilwoman Octavia Williams-Blake seconded the motion.

Mr. Jerry Dudley, Planning Manager reported the lot is currently the site of a single-family dwelling with city water and sewer services currently available.

City staff recommends annexation and concurs with the Planning Commission's recommendation to zone the property R-1, Single-Family Residential District.

City Council voted unanimously to adopt Bill No. 2016-39 on second reading.

BILL NO. 2016-40 – SECOND READING

AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY THE CITY OF FLORENCE AND LOCATED ON THE SOUTHWEST CORNER OF SUMTER AND ALEXANDER STREETS, TMN 90060-08-008.

An Ordinance to annex and zone property owned by the City of Florence and located on the southwest corner of Sumter and Alexander Streets, TMN 90060-08-008 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2016-40 on second reading. Councilwoman Ervin seconded the motion.

Mr. Jerry Dudley, Planning Manager reported this is a parcel of land that is owned by the City of Florence and is proposed to be a part of the Neighborhood Revitalization project. The proposal is to zone the parcel R-3, Single-Family Residential District. Six single family homes are proposed for the property.

City water and sewer services are currently available and there is no cost to extend utility services.

City staff recommends annexation and concurs with the Planning Commission's recommendation to zone the property R-3, Single-Family Residential District and apply the Neighborhood Revitalization Overlay District as it will allow the development of the property as part of the City's Neighborhood Revitalization Plan.

City Council voted unanimously to adopt Bill No. 2016-40 on second reading.

BILL NO. 2016-41 – SECOND READING

AN ORDINANCE TO ANNEX AND ZONE PROPERTY LOCATED ON THIRD LOOP ROAD AND ENCHANTED LANE, TMN's 90032-05-001, 004, 008, 011 and 012.

An Ordinance to annex and zone property located on Third Loop Road and Enchanted Lane, TMN's 90032-05-001, 004, 008, 011 and 012 was adopted on second reading.

Councilman Hill made a motion to adopt Bill No. 2016-41 on second reading. Councilman Jebaily seconded the motion.

Councilwoman Williams-Blake recused herself from the discussion and voting regarding this matter.

Mr. Jerry Dudley, Planning Manager reported these are five adjacent parcels along Enchanted Lane and Third Loop Road. The parcels are proposed for annexation and zoning. City water service is currently available; however, sewer service is currently unavailable. The applicant has agreed to sufficiently fund the sewer extension project such that it is financially feasible for the City.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
NOVEMBER 14, 2016 – PAGE 5**

City staff recommends annexation as it promotes infill development and the developer is providing funds to make the extension of sewer financially feasible. In addition, city staff concurs with the Planning Commission's recommendation to zone the property R-2, Single-Family Residential District.

The motion to adopt Bill No. 2016-41 carried unanimously.

(Councilwoman Williams-Blake abstained from voting due to a potential conflict of interest).

INTRODUCTION OF ORDINANCES

BILL NO. 2016-42 – FIRST READING

AN ORDINANCE TO DECLARE AS SURPLUS AND AUTHORIZE THE TRANSFER OF LAND TO BALLENGER, BARTH & LEWIS, LLP, SPECIFICALLY A PORTION OF TAX PARCEL 90086-02-004.

An Ordinance to declare as surplus and authorize the transfer of land to Ballenger, Barth & Lewis, LLP, specifically a portion of Tax Parcel 90086-02-004 was deferred for the purpose of discussing the matter in Executive Session.

After a discussion held in Executive Session, Councilman Hill made a motion to pass Bill No. 2016-42 on first reading. Mayor Pro tem Brand seconded the motion, which carried unanimously.

BILL NO. 2016-43 – FIRST READING

AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY FAMON V. AND NATALIE H. WHITFIELD, LOCATED AT 2667 ASCOT ROAD, TMN 00098-01-073.

An Ordinance to annex and zone property owned by Famon V. and Natalie H. Whitfield, located at 2667 Ascot Road, TMN 00098-01-073 was passed on first reading.

Mayor Pro tem Brand made a motion to pass Bill No. 2016-43 on first reading. Councilwoman Williams-Blake seconded the motion.

Mr. Jerry Dudley, Planning Manager reported this is the site of a single family dwelling located in the Grove Park/Windsor Forest area.

City water and sewer services are available and there is no cost to extend utility services.

City staff recommends annexation and concurs with the Planning Commission's recommendation to zone the property R-1, Single-Family Residential District.

City Council voted unanimously to pass Bill No. 2016-42 on first reading.

BILL NO. 2016-44 – FIRST READING

AN ORDINANCE TO REZONE TAX MAP NUMBERS 90030-01-002, 90030-02-001, AND 90030-02-009, LOCATED ON ROSEDALE STREET, FROM PLANNED DEVELOPMENT DISTRICT TO R-3, SINGLE-FAMILY RESIDENTIAL.

An Ordinance to rezone Tax Map Numbers 90030-01-002, 90030-02-001, and 90030-02-009, located on Rosedale Street, from Planned Development District to R-3, Single-Family Residential was passed on first reading.

Mayor Pro tem Brand made a motion to pass Bill No. 2016-44 on first reading. Councilman Hill seconded the motion.

Mr. Jerry Dudley, Planning Manager reported these three parcels are currently zoned Planned Development and were a part of the original Hampton Park Planned Development. In the original Planned Development the lots were set aside for single family development or townhome development.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
NOVEMBER 14, 2016 – PAGE 6**

The developer is proposing to rezone the properties to R-3, Single Family Residential which is very similar to what was currently allowed under the Planned Development and build single family detached homes in this area. The property is currently vacant.

City Staff recommends the parcels be zoned R-3, Single Family Residential District as requested. Bill No. 2016-44 was passed unanimously on first reading

BILL NO. 2016-45 – FIRST READING

AN ORDINANCE TO REZONE TAX MAP NUMBER 00126-01-209 AND A PORTION OF TAX MAP NUMBER 00126-01-395, LOCATED ON ALLIGATOR ROAD, FROM R-1, SINGLE-FAMILY RESIDENTIAL TO R-3, SINGLE-FAMILY RESIDENTIAL.

An Ordinance to rezone Tax Map Number 00126-01-209 and a portion of Tax Map Number 00126-01-395, located on Alligator Road, from R-1, Single-Family Residential to R-3, Single Family Residential was passed on first reading.

Mayor Pro tem Brand made a motion to pass Bill No. 2016-45 on first reading. Councilman Hill seconded the motion.

Mr. Jerry Dudley, Planning Manager reported to Council that the properties are currently vacant and a residential subdivision is planned for the properties. The properties are currently zoned R-1, Single-Family Residential with parcel 00126-01-395 having frontage along Alligator Road zoned B-3, General Commercial. The proposed zoning would change the R-1 zoning to R-3, Single-Family Residential and the current B-3 zoning on the portion of parcel 00126-01-395 would remain.

The R-1 zoning was applied to the parcels on September 14, 2006; however, development never occurred. Adjacent neighborhoods have developed more intensely, consistent with the development standards of R-3 zoning. Water and sewer services are available and there is no cost to extend utility services.

City Staff recommends the parcels be zoned R-3, Single Family Residential District as requested. The R-3 zoning designation would be harmonious with the Comprehensive Plan as well as the adjacent developing parcels.

City Council voted unanimously to pass Bill No. 2016-45 on first reading.

BILL NO. 2016-46 – FIRST READING

AN ORDINANCE TO AMEND PLANNED DEVELOPMENT DISTRICT ORDINANCE 2009-23, MCLEOD REGIONAL MEDICAL CENTER.

An Ordinance to amend Planned Development District Ordinance 2009-23, McLeod Regional Medical Center was passed on first reading.

Councilman Hill made a motion to pass Bill No. 2016-46 on first reading. Councilman Jebaily seconded the motion.

Mr. Jerry Dudley, Planning Manager reported this is an amendment to the McLeod Health Care Plan Development District.

The Planning Commission held a public hearing on November 8, 2016 regarding this matter and voted unanimously (8-0) to recommend the proposed amendment.

City Council approved an amendment to Ordinance 2009-23 in July of 2015 to allow building construction to include a medical office building, parking garage, and Emergency Department.

City Council approved an amendment to Ordinance 2009-23 in September of 2010 to allow the construction of an ICU tower and the connecting concourse (Ordinance 2010-24).

**REGULAR MEETING OF FLORENCE CITY COUNCIL
NOVEMBER 14, 2016 – PAGE 7**

McLeod Regional Medical Center would like to amend PDD Ordinance 2009-23 to allow further expansion of the medical campus. The locations of the proposed changes include:

- a. Abandonment of the portion of Griffin Streets between Day Street and East Cheves Street;
- b. Jarrott Street Modifications;
- c. Abandonment of the portion of McFarland Street between East Cheves Street and East Palmetto Street;
- d. Demolition of Stokes building and parking lot modifications;
- e. John Street Extension from East Cheves Street to East Palmetto Street; and
- f. Entry features to be installed at the John Street, Jarrott Street, and East Cheves Street entrances to the campus.

Also, as a part of this proposed Planned Development amendment, McLeod Regional Medical Center is proposing to amend the signage plan to accommodate campus wayfinding.

City Council voted unanimously to pass Bill No. 2016-46 on first reading.

Mayor Pro tem Brand, Councilwoman Williams-Blake and Councilwoman Ervin abstained from discussion and voting on this matter due to a potential conflict of interest.

The recusal of the three members of Council does not affect the quorum of Council.

Voting in favor of passing Bill No. 2016-46 on first reading were Mayor Wukela, Councilman Jebaily and Councilman Hill.

BILL NO. 2016-47 – FIRST READING

AN ORDINANCE TO ABANDON INTEREST OF THE CITY OF FLORENCE IN RIGHTS-OF-WAY TO INCLUDE THE SECTION OF NORTH GRIFFIN STREET AND SOUTH GRIFFIN STREET BOUNDED ON THE SOUTH BY EAST CHEVES STREET AND ON THE NORTH BY DAY STREET.

An Ordinance to abandon interest of the City of Florence in rights-of-way to include the section of North Griffin Street and South Griffin Street bounded by East Cheves Street and on the north by Day Street was passed on first reading.

Councilman Jebaily made a motion to pass Bill No. 2016-47 on first reading. Councilman Hill seconded the motion.

On July 15, 2015 City Council approved a Planned Development Amendment which included a proposed relocation and expansion of the McLeod Healthcare Emergency Department (Ordinance 2015-21).

McLeod Regional Healthcare has plans to relocate and expand the Emergency Department which will include about 50,000 square feet of space that will abut the Pavilion Tower and extend to the eastern curb of Griffin Street.

The abandonment and combination of the parcels and rights-of-way will allow the construction of the proposed Emergency Department.

Voting in favor of passing Bill No. 2016-47 on first reading were Mayor Wukela, Councilman Jebaily and Councilman Hill.

Mayor Pro tem Brand, Councilwoman Williams-Blake and Councilwoman Ervin recused themselves from discussion and voting regarding Bill No. 2016-47 due to a potential conflict of interest.

The quorum of Council was not affected by these recusals.

INTRODUCTION OF RESOLUTIONS

RESOLUTION NO. 2016-23

A RESOLUTION APPROVING EXISTING MULTI-JURISDICTIONAL AGREEMENTS ENTERED INTO BY THE FLORENCE POLICE DEPARTMENT WITH SURROUNDING LAW ENFORCEMENT AGENCIES.

A Resolution approving existing multi-jurisdictional agreements entered into by the Florence Police Department with surrounding law enforcement agencies was adopted by Council.

Councilman Hill made a motion to adopt Resolution No. 2016-23. Councilman Jebaily seconded the motion.

In the spring of 2012 City Council received a report regarding the need to coordinate the council approval of all multi-jurisdictional agreements with other law enforcement agencies in order to meet the requirements discussed in a recent decision of the Supreme Court of South Carolina. Council directed staff and the City Attorney to draft form agreements and Resolutions and to coordinate with the other entities to insure that these agreements have been properly authorized. This was accomplished with the adoption of Resolution No. 2013-02.

Mr. Jim Peterson, City Attorney reported at the conclusion of the 2016 Legislative Session in Columbia, SC, the legislature adopted Bill No. 222 which amended Chapter 20 of Title 23 of the SC Code of Laws. While this amendment did not change the law applicable to the process required for the City Police Department to enter into to multi-jurisdictional agreements with other law enforcement agencies, it did repeal several code sections which were specifically referenced in Resolution No. 2013-02, thus bringing about the need to amend that Resolution to reference the correct SC Code sections.

Due to the recent changes to Chapter 20 of Title 23 of the SC Code of Laws, Resolution No. 2016-23 is needed in order for the multi-jurisdictional law enforcement agreements to be valid.

These agreements allow and specify the process the Florence Police Department uses in coordinating with, assisting, and receiving assistance from surrounding law enforcement agencies. The Police Department has approved all of the agreements and signed them; however Council's approval is needed in order to comply with pre-requisites set out by the SC Supreme Court.

Resolution No. 2016-23 also specifically authorizes the City Manager to approve future agreements as they become necessary without coming back to Council every time.

Council voted unanimously to adopt Resolution No. 2016-23.

RESOLUTION NO. 2016-24

A RESOLUTION APPROVING REDEVELOPMENT GRANTS IN THE DOWNTOWN H1 OVERLAY DISTRICT.

A Resolution approving Redevelopment Grants in the Downton H1 Overlay District was deferred in order to hold discussions on this matter in Executive Session.

RESOLUTION NO. 2016-25

A RESOLUTION TO DECLARE NOVEMBER 1, 2016 AS EXTRA MILE DAY.

A Resolution to declare November 1, 2016 as Extra Mile Day was adopted by Council.

Councilman Hill made a motion to adopt Resolution No. 2016-25. Mayor Pro tem Brand seconded the motion, which carried unanimously.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
NOVEMBER 14, 2016 – PAGE 9**

RESOLUTION NO. 2016-26

A RESOLUTION TO PROCLAIM DECEMBER 2, 2016 AS ARBOR DAY.

A Resolution to proclaim December 2, 2016 as Arbor Day was adopted by Council.

Councilwoman Ervin made a motion to adopt Resolution No. 2016-26. Councilman Hill seconded the motion, which carried unanimously.

RESOLUTION NO. 2016-27

A RESOLUTION FOR THE CITY OF FLORENCE APPROVING AN INCENTIVE PACKAGE TO ENCOURAGE THE DEVELOPER TEAM TO DEVELOP A PROJECT IN A DOWNTOWN LOCATION.

A Resolution for the City of Florence approving an incentive package to encourage the developer team to develop a project in a downtown location was deferred in order to discuss this matter in Executive Session.

REPORTS TO COUNCIL

APPOINTMENTS TO BOARDS AND COMMISSIONS

CITY-COUNTY AGRICULTURAL COMMISSION

Councilman Jebaily deferred his appointment to the City-County Agricultural Commission.

CITY OF FLORENCE DESIGN REVIEW BOARD

Councilwoman Williams-Blake made a motion to appoint Mr. David Patrick Tedder to serve on the City of Florence Design Review Board. Mayor Pro tem Brand seconded the motion, which carried unanimously.

Mr. Tedder was appointed to serve on the City of Florence Design Review Board for a term to begin immediately and end June 30, 2020.

PARKS AND BEAUTIFICATION COMMISSION

Councilwoman Ervin made a motion to appoint Dr. Rechel M. Anderson to complete the unexpired term of Ms. Vanessa P. Murray on the Parks and Beautification Commission. Councilwoman Williams-Blake seconded the motion, which carried unanimously.

Dr. Rechel M. Anderson was appointed to complete the unexpired term of Ms. Vanessa P. Murray on the Parks and Beautification Commission for a term to begin immediately and end June 30, 2017.

ADDENDUM TO THE AGENDA

Councilman Jebaily made a motion to add the following item to the agenda. Mayor Pro tem Brand seconded the motion, which carried unanimously.

**REGULAR MEETING OF FLORENCE CITY COUNCIL
NOVEMBER 14, 2016 – PAGE 10**

REPORT TO COUNCIL

COUNCILMAN GEORGE JEBAILY – TO GIVE CONSIDERATION FOR A THIRD CHRISTMAS HOLIDAY FOR CITY EMPLOYEES.

Councilman Jebaily made a motion to approve a third Christmas Holiday for city employees. Currently the City of Florence Christmas holidays are Friday, December 23rd and Monday, December 26th as Christmas holidays. Councilman Jebaily's motion is to add an additional holiday (Tuesday, December 27th). Councilwoman Ervin seconded the motion, which carried unanimously.

The City of Florence Christmas holidays will be Friday, December 23rd, Monday, December 26th and Tuesday, December 27th.

EXECUTIVE SESSION

Mayor Wukela stated there are several matters to consider in Executive Session, including Contractual Matters and Economic Development Matters.

Councilman Jebaily made a motion to enter into Executive Session. Councilman Hill seconded the motion, which carried unanimously.

Council entered into Executive Session at 2:14 p.m.

Mayor Wukela reconvened the meeting at 4:13 p.m.

Mayor Wukela stated a number of Contractual and Economic Development matters were discussed in Executive Session.

Mayor Pro tem Brand made a motion to request Council to approve an allocation of \$15,000 for the Florence County Economic Partnership to conduct a study regarding the Florence Air Service Development Initiative. This Initiative is being led by a committee consisting of the Florence County Economic Partnership. The \$15,000 would match allocations made by Florence County, NESAs and the Partnership to conduct a study on air service development for Florence. Councilman Hill seconded the motion.

City Council unanimously approved the \$15,000 request.

Mayor Wukela stated the next matter is a Resolution in regard to a variety of redevelopment grants that have been recommended by staff incident to the grants process for upfit grants in the downtown area.

Resolution No. 2016-24 pertains to grant requests for properties at 166 South Dargan Street, 184 West Evans Street, 163 West Evans Street, 169-B West Evans Street, and 127 North Dargan Street with the grant for 127 West Evans Street being conditionally approved based on the execution of a pending lease.

Councilman Hill made a motion to adopt Resolution No. 2016-24. Councilman Jebaily seconded the motion, which carried unanimously.

The next matter for Council's consideration is Resolution No. 2016-27. Mayor Wukela stated the City has been approached by a development team that seeks to develop a brew pub at 121 and 123 North Dargan Street. In evaluating their development potential, City Staff investigated the cost benefit analysis relative to the amount of the investment, the revenues that are expected to be generated as a result of the investment, and the cost of the incentive itself. The total investment is approximately \$550,000 and the

**REGULAR MEETING OF FLORENCE CITY COUNCIL
NOVEMBER 14, 2016 – PAGE 11**

total incentive is approximately \$180,000. This represents a cost benefit analysis that meets the City's standards in excess of 1.16.

Councilman Hill made a motion to adopt Resolution No. 2016-27. Councilwoman Williams-Blake seconded the motion.

Council voted unanimously to adopt Resolution No. 2016-27.

ADJOURN

There was no objection to Councilman Jebaily's motion to adjourn the meeting.
The meeting was adjourned at 4:23 p.m.

Dated this 12th day of December, 2016.

Dianne M. Rowan, Municipal Clerk

Stephen J. Wukela, Mayor

**VI. a.
Appearance Before
Council
Financial Report**

FLORENCE CITY COUNCIL MEETING

DATE: December 12, 2016
AGENDA ITEM: Presentation of Audited Financial Statements
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

The City of Florence, SC Comprehensive Annual Financial Report and audited financial statements will be presented to City Council by the independent certified public accounting firm of Burch, Oxner, Seale Company, CPA's PA.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

Pursuant to state law the City of Florence contracts with an independent firm of certified public accountants to annually audit and certify the financial records and transactions of the City using generally accepted accounting principles.

III. POINTS TO CONSIDER

A. The accounting firm Burch, Oxner, Seale Company, Co., CPA's, PA has completed its audit of the City's financial statements for the year ending June 30, 2016. Mr. Tracy Huggins of the firm will present the report and distribute bound copies of the completed audit report to members of Council at the meeting.

B. The audited financial statements continue to reflect a sound financial position by the City. For the fiscal year ending June 30, 2016, the City's General Fund balance has increased, and the net positions in both the Water and Sewer Combined Utilities and the Stormwater Utility Enterprise Funds have increased. The City has been fortunate over the past several years to experience financial stability while at the same time facing challenging economic conditions.



Thomas W. Chandler
Finance Director



Andrew H. Griffin
City Manager

Henricus Colledge (1619)®

America's 1st Colledge ~ Revived, www.firstcolledge.us
400th Anniversary 2019 a.d.

VI. b.
Appearance Before
Council
Mr. Steven C. Smith

*"Do not say I came to abolish the law" (Yeshua/Jesus; Mt 5:17)
"Teach...the difference between holy and profane..." (Lev 10-10)
"God made all nations...set times...exact places...so that..." (Acts 17:26)*

AMERICA'S 1st COLLEDGE

Founded ~ 1619 a.d.

At dawn of American Civilization by
historic 1619 1st Va General Assembly.

Authority: Historic 1606 First Virginia Charter.
Colonial Entity: Virginia Company (N. America).
The Purpose: "propagating of Christian religion".
World-view: Eng. Maritime Missionary Mandate.
Premise: Ministry of State is under the Creator.
Premise: Ministry of Church is under Redeemer.
Bible is Word of God: Be literate, read it for self.
England's Mission: Bible to Virginia, then World.
The System: Prep Schooles, Colledge, University.
1619 Henricus Colledge: "Worke of conversion".
10,000 Riverfront-acres: Near Citie of Henricus.
Persons: Hakluyt, Wingfield, Pocahontas, Sandys.
Opposition: Ruling Elitists, King James, Jesuits.
Major Issue: Representative Gov vs Ruling Elite.
Raid (1622): Powhatans over-run Campus-builders.
Virginia Company (1624): "Taken" by James I.
Anti-Literacy: Gov. Berkeley quashes education.
Revival Hindered: English Civil War (1642-1689).
Progenitor of: Harvard (1636), Wm&Mary (1693).

Revived ~ 1992 a.d.

In Name & Reformation Spirit.
Research & Continuing Education.

Research Dept: Primary-Sources, Monographs,
Ref. Library, "Va Historic Documents Act: 1995".
Continuing Education: History Talks and Walks,
Maritime "Experience" on a Cruising Classroom.
Educational Focus: "Liberty ONLY Under Law".
Grandfounders 1606 (Founders 1776, Framers 1787-'89).
Certificates: Up-grading. Professional Development.
Enrolees: Historical Interpreters, Teachers, Writers...

National 400th Anniversary of First Colledge ~ 31st July 2019

Main 1619 a.d. events: 1st Republic, 1st Colledge, 1st Africans, 1st Wives, 1st Orphans, 1st Thanksgiving
Want to be part of 2019 National American History Event? Teach? Write? Re-enact? Email us.

Copyright 2016 (17 Sept 2016), Steven C. Smith, Chancellor; Email: henricus.colledge.1619@gmail.com

FLORENCE CITY COUNCIL MEETING

DATE: November 14, 2016

AGENDA ITEM: An Ordinance to declare a portion of tax parcel 90086-02-004 as surplus and authorize the transfer of land to Barth, Ballenger, & Lewis Holdings, LLC for the purposes of combining with Florence County tax parcel 90086-02-011.

DEPARTMENT/DIVISION: Planning, Research and Development

I. ISSUE UNDER CONSIDERATION:

To declare as surplus and authorize the conveyance of land, being a portion of Tax Parcel 90086-02-004, to Barth, Ballenger, & Lewis Holdings, LLC for the purposes of combining said portion with Florence County Tax Parcel 90086-02-011. The land to be conveyed will be the portion of Florence County tax parcel 90086-02-004 land designated as the portion of Florence County tax parcel 90086-02-004 that is a rectangular shaped parcel measuring 21.10 feet by 140.10 feet shown on the plat attached hereto as Exhibit "A".

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

None

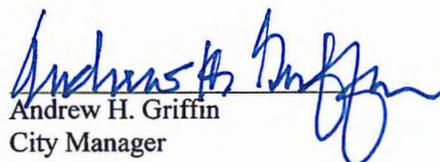
III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) Barth, Ballenger, & Lewis Holdings, LLC have requested the transfer of property to accommodate the future development of a new building for the Barth, Ballenger, & Lewis Law Firm.
- (3) The portion of tax map 90086-02-004 to be conveyed is to be surveyed, subdivided and recorded by Barth, Ballenger, & Lewis Holdings, LLC
- (4) Compensation for the property will established in accordance with the City's recent sale of property to Palmetto Petro LLC (tax map number 90086-02-003).

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance with Exhibit "A"


Andrew H. Griffin
City Manager

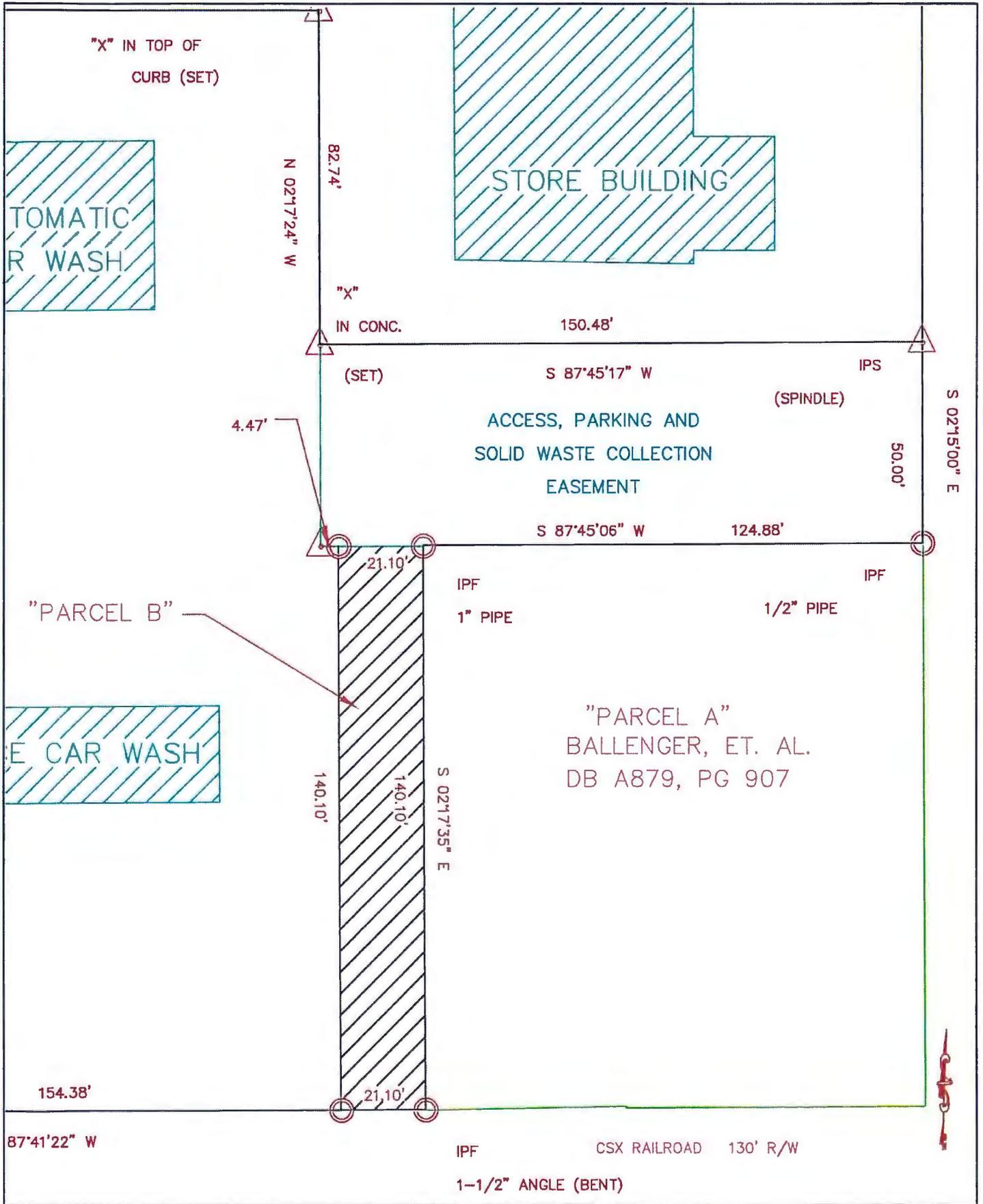


EXHIBIT A

ORDINANCE NO. 2016-_____

AN ORDINANCE AUTHORIZING THE TRANSFER OF LAND TO BARTH, BALLENGER, & LEWIS HOLDINGS, LLC, SPECIFICALLY A PORTION OF TAX PARCEL 90086-02-004

WHEREAS, after due consideration, the City has concluded that the land designated as the portion of Florence County tax parcel 90086-02-004 that is a rectangular shaped parcel measuring 21.10 feet by 140.10 feet shown on the plat attached hereto as Exhibit "A" is surplus land to the City, and sale of said property to Barth, Ballenger, and Lewis Holdings, LLC at fair market value is in the best interest and to the benefit of the citizens of the City of Florence and;

WHEREAS, said portion of Florence County tax parcel 90086-02-004 is to be combined with Florence County tax parcel 90086-02-011.

NOW, THEREFORE, be it ordained by the City Council of the City of Florence in meeting duly assembled and by the authority thereof:

1. That, pursuant to §5-7-260(6) of the South Carolina Code of Laws, as amended, and §2-26(8) of the Code of Ordinances of the City of Florence, the City Manager of the City of Florence is hereby authorized to execute the necessary Deed, and other documentation in order to convey title to the property described above to Barth, Ballenger, and Lewis Holdings, LLC.

2. This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence, South Carolina.

ADOPTED THIS _____ DAY OF _____, 2016.

STEPHEN J. WUKELA
Mayor

Approved as to form:

Attest:

JAMES W. PETERSON, JR.
City Attorney

DIANNE M. ROWAN
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: October 10, 2016

AGENDA ITEM: Public Hearing and Ordinance to Annex and Zone Property Owned by Famon V. and Natalie H. Whitfield and located at 2667 Ascot Drive, TMN 00098-01-073

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to annex property located at 2667 Ascot Drive, Tax Map Number 00098-01-073, into the City of Florence and zone to R-1, Single-Family Residential District. The request is being made by the property owners, Famon V. and Natalie H. Whitfield.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) On September 13, 2016 Planning Commission held a public hearing on this matter, and voted unanimously, 9-0 to recommend the zoning request of R-1, Single-Family Residential District.

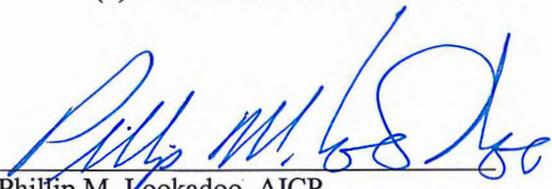
III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) The lot is currently the site of a single-family dwelling.
- (3) City water and sewer services are currently available; there is no cost to extend utility services.
- (4) City Staff recommends annexation and concurs with Planning Commission's recommendation to zone the property R-1, Single-Family Residential District.

IV. PERSONAL NOTES:

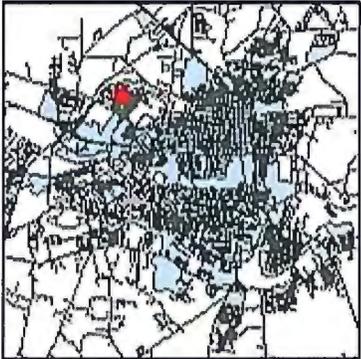
V. ATTACHMENTS:

- (1) Ordinance
- (2) Map showing the location of the property
- (3) *Petition for Annexation form*


Phillip M. Lookadoo, AICP
Planning, Research, & Development Director


Andrew H. Griffin
City Manager

Location Map 2667 Ascot Drive



Legend

- Proposed Parcel
- Address Points
- Manhole
- Gravity Main
- Water Mains
- Roads
- City Limits
- Parcels



DISCLAIMER:
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



2007 Assessor's
(address recently
changed from
2001 Assessor's)

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 00098 - 01 - 07.3

3. Annexation is being sought for the following purposes:

*

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

*

Total Residents
Race
Total 18 and Over
Total Registered to Vote

4
Black
2
2

Date 7/27/16

Date 7/27/16

[Signature]
Petitioner

[Signature]
Petitioner

Certification as to ownership on the date of petition:

FOR OFFICAL USE ONLY

Date 7/29/16

[Signature]

ORDINANCE NO. 2016 _____

AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY FAMON V. AND NATALIE H. WHITFIELD LOCATED AT 2667 ASCOT DRIVE, TMN 00098-01-073

WHEREAS, a Public Hearing was held in the Council Chambers on September 13, 2016 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, application by Famon V. and Natalie H. Whitfield, owner of TMN 00098-01-073, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated in the city limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and adding the zoning district classification of R-1, Single-Family Residential District:

The property requesting annexation is shown more specifically on Florence County Tax Map 00098, block 01, parcel 073 (0.57 acres).

Any portions of public rights-of-way abutting the above described property will be also included in the annexation.

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

- 1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.**
- 2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.**

ADOPTED THIS _____ DAY OF _____, 2016
Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela,
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: October 10, 2016

AGENDA ITEM: Ordinance to Rezone Properties identified as Tax Map Numbers 90030-01- 002, 90030-02-001, and 90030-02-009, Properties Located along Rosedale Street, from PD, Planned Development District to R-3, Single Family Residential District:

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to rezone the properties located along Rosedale Street said property being specifically designated in the Florence County Tax Records as Tax Map Parcels 90030-01- 002, 90030-02-001, and 90030-02-009. The request is being made by an option holder on the property, Gary Finklea. The current owners of the property are James E. and Glenda D. McLeod.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

(1) On September 13, 2016 Planning Commission held a public hearing on this matter, and voted unanimously, 9-0, to recommend the rezoning request from PD, Planned Development District to R-3, Single Family Residential District.

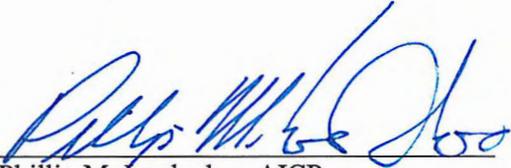
III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) The properties are currently vacant and part of the formerly approve Hampton Park subdivision.
- (3) The applicant, Gary Finklea, recently purchased and is developing phase II of the former Hampton Park subdivision.
- (4) The proposed zoning is R-3, Single Family Residential District, is consistent with portion of Hampton Park noted in number two above.
- (5) The proposed lots will be a minimum of 6,000 square feet and are larger than those approved under the PD District.
- (6) City Staff recommends the parcels be zoned R-3, Single Family Residential District as requested. The R-3 designation would be harmonious with the Comprehensive Plan as well as the adjacent developing parcels.

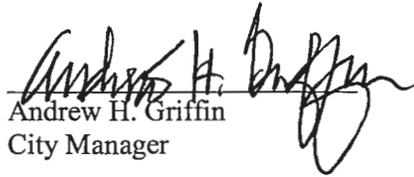
IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Location Map
- (3) Adjacent Phases of Hampton Park Subdivision

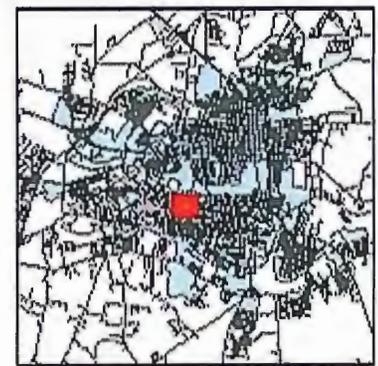
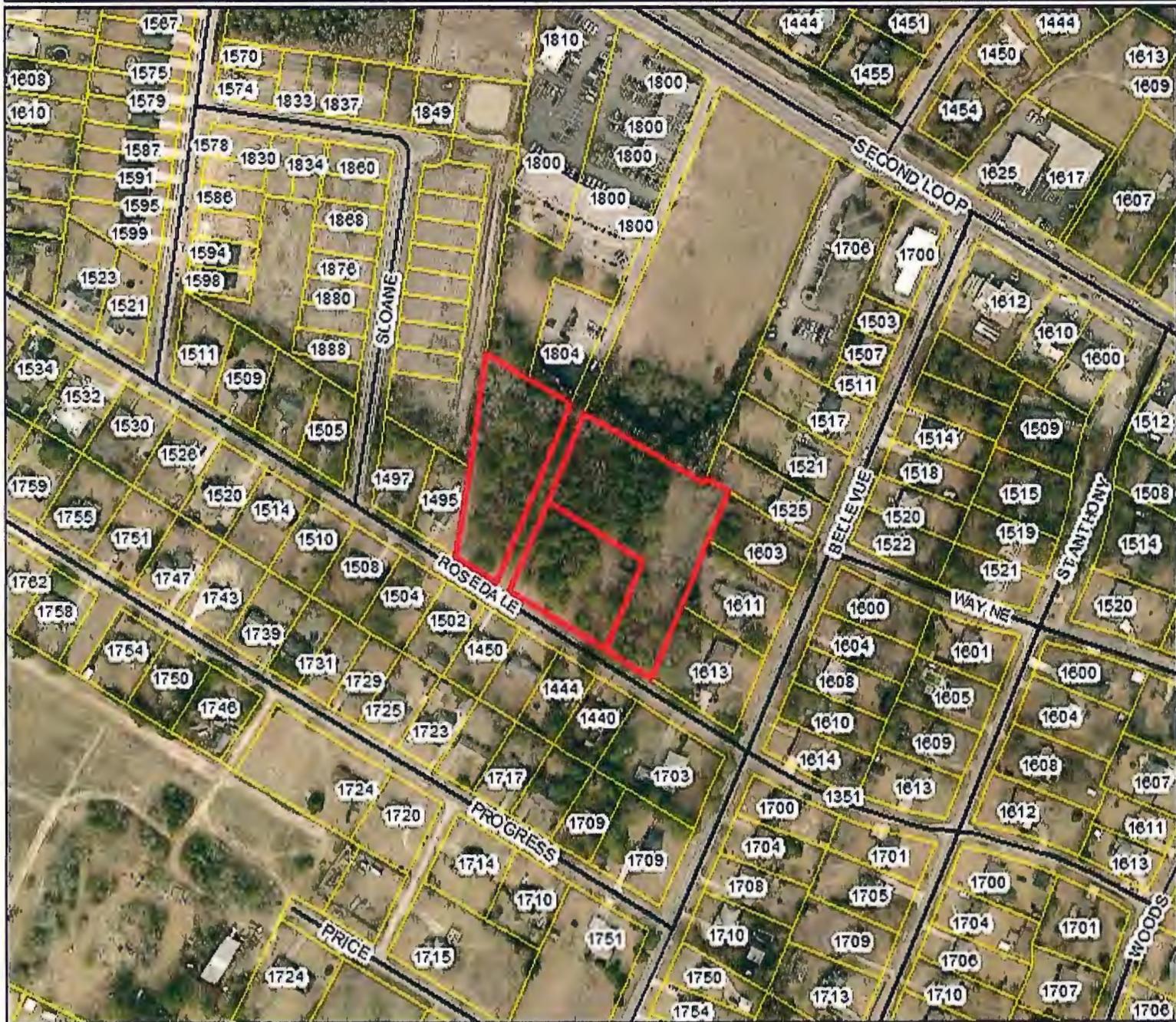


Phillip M. Lookadoo, AICP
Planning, Research, & Development Director



Andrew H. Griffin
City Manager

Location Map Rosedale Street



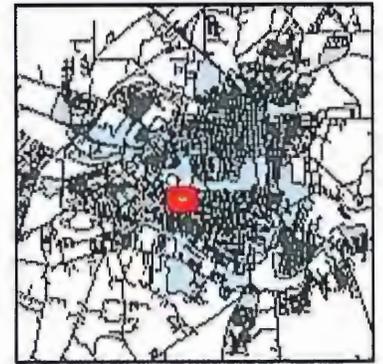
- Legend**
- Proposed Parcels
 - Address Points
 - Roads
 - Parcels



DISCLAIMER:
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Adjacent Phases of Hampton Park Subdivision

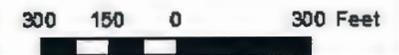


Legend

- Hampton Park
- Proposed Parcels
- Roads
- Parcels



DISCLAIMER:
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



ORDINANCE NO. 2016-_____

AN ORDINANCE TO REZONE PROPERTIES IDENTIFIED AS TAX MAP NUMBERS 90030-01- 002, 90030-02-001, AND 90030-02-009, PROPERTIES LOCATED ALONG ROSEDALE STREET, FROM PD, PLANNED DEVELOPMENT DISTRICT TO R-3, SINGLE FAMILY RESIDENTIAL DISTRICT:

WHEREAS, a Public Hearing was held in the City Center Council Chambers on September 13, 2016 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, Gary Finklea made application to rezone properties identified as tax map numbers 90030-01- 002, 90030-02-001, and 90030-02-009, properties located along Rosedale Street, from PD, Planned Development District to R-3, Single Family Residential District;

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid property to R-3, Single Family Residential District.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

ADOPTED THIS _____ DAY OF _____, 2016

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela,
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: October 10, 2016

AGENDA ITEM: Ordinance to Rezone Properties located along Alligator Road identified as Tax Map Numbers 00126-01-209 and a portion of 00126-01-395, from R-1, Single Family Residential District to R-3, Single Family Residential District:

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to rezone the properties located along Alligator Road said property being specifically designated in the Florence County Tax Records as Tax Map Parcels 00126-01-209 and a portion of 00126-01-395. The request is being made by the property owners, Gary I. Finklea and Wade R. Finklea.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

- (1) On September 13, 2016 Planning Commission held a public hearing on this matter, and voted unanimously, 9-0, to recommend the rezoning request from R-1, Single Family Residential District to R-3, Single Family Residential District.

III. POINTS TO CONSIDER:

- (1) Request is being considered for first reading.
- (2) The properties are currently vacant, and a residential subdivision is planned for the properties.
- (3) The properties are currently zoned R-1, Single-Family Residential with parcel 00126-01-395 having frontage along Alligator Road zoned B-3, General Commercial
- (4) The proposed zoning would change the R-1 zoning to R-3, Single-Family Residential, and the current B-3 zoning on the portion of parcel 00126-01-395 would remain.
- (5) The R-1 zoning was applied to the parcels on September 14, 2006; however, development never occurred. Adjacent neighborhoods have developed more intensely, consistent with the development standards of R-3 zoning.
- (6) City Staff recommends the parcels be zoned R-3, Single Family Residential District as requested. The R-3 zoning designation would be harmonious with the Comprehensive Plan as well as the adjacent developing parcels.

IV. PERSONAL NOTES:

V. ATTACHMENTS:

- (1) Ordinance
- (2) Location Map
- (3) Current Zoning Map

A handwritten signature in blue ink, appearing to read "Phillip M. Lookadoo", written over a horizontal line.

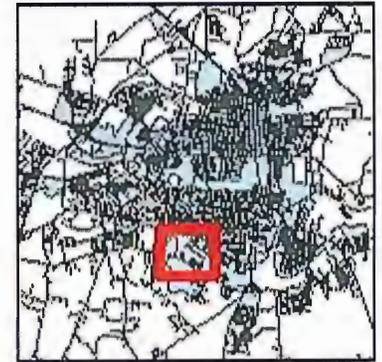
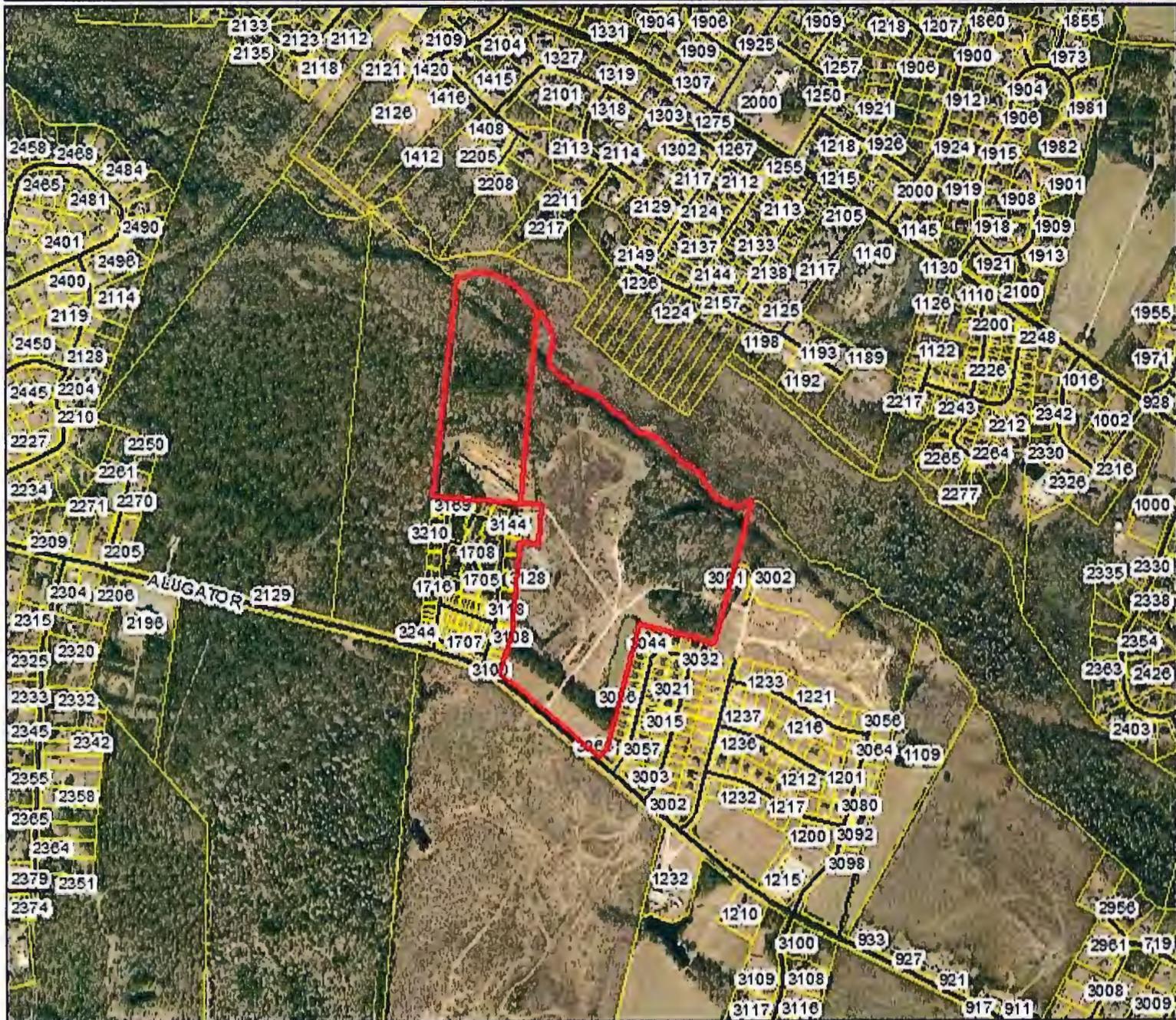
Phillip M. Lookadoo, AICP
Planning, Research, & Development Director

A handwritten signature in blue ink, appearing to read "Andrew H. Griffin", written over a horizontal line.

Andrew H. Griffin
City Manager

Location Map

TMP's 00126-01-395 and 00126-01-395

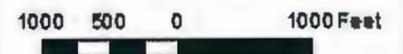


Legend

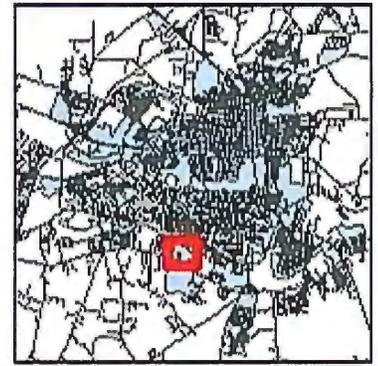
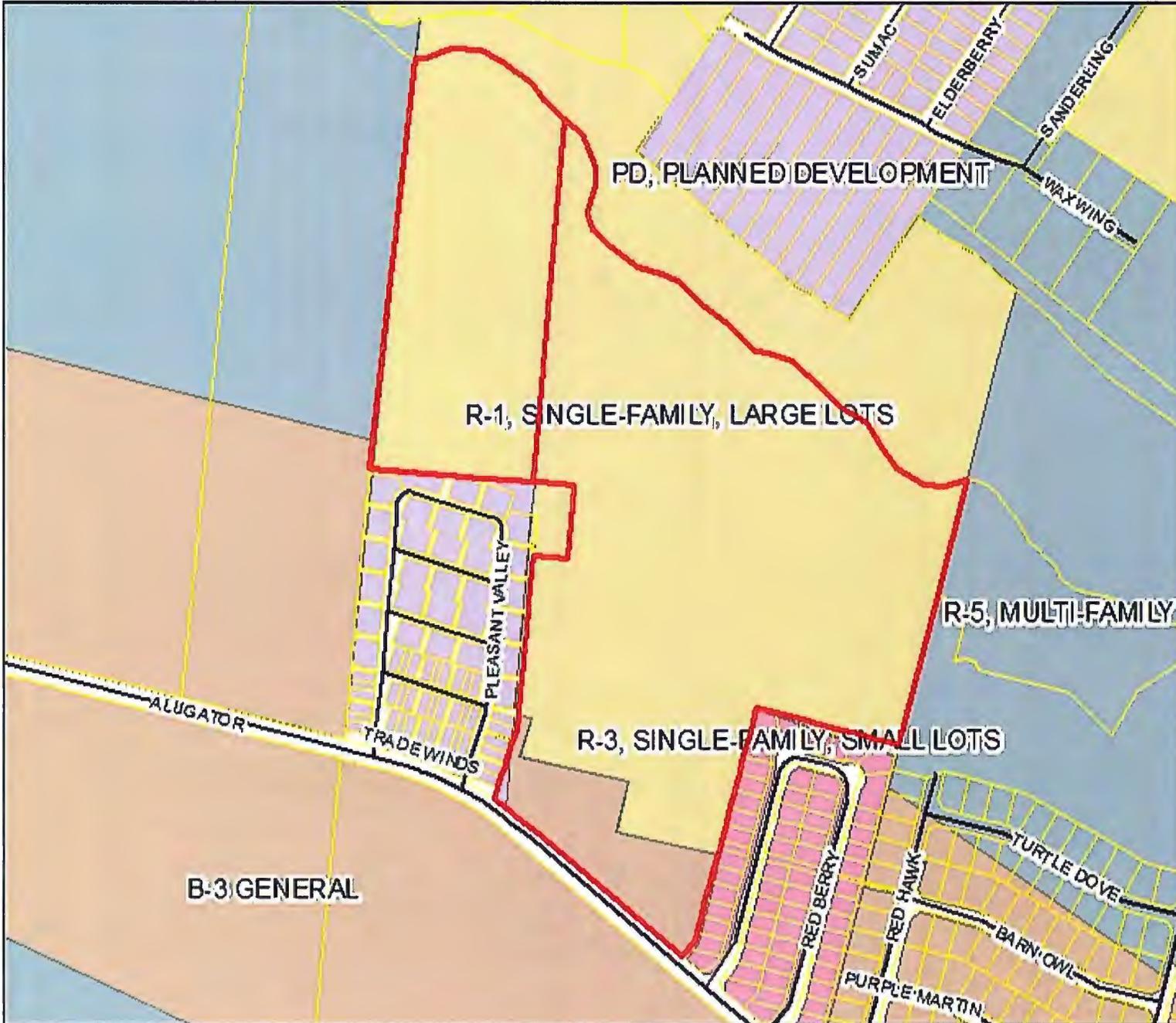
- Proposed Parcels
- Address Points
- Roads
- Parcels



DISCLAIMER:
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Current Zoning Map



- Legend**
- Proposed Parcel
 - Road
 - Parcel
- Zoning District**
- B-1, LIMITED
 - B-2, CONVENIENCE
 - B-3, GENERAL
 - B-4, CENTRAL
 - B-5, OFFICE/LIGHT INDUSTRIAL
 - B-6, INDUSTRIAL
 - PD, PLANNED DEVELOPMENT
 - R-1, SINGLE-FAMILY, LARGE LOTS
 - R-2, SINGLE-FAMILY, MEDIUM LOTS
 - R-3, SINGLE-FAMILY, SMALL LOTS
 - R-33, SINGLE-FAMILY, SMALL LOTS
 - R-4, MULTI-FAMILY, LIMITED
 - R-5, MULTI-FAMILY
 - RU-1, COMMUNITY
 - RU-2, RESOURCE
 - U, UNZONED



DISCLAIMER:
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



ORDINANCE NO. 2016-_____

AN ORDINANCE TO REZONE PROPERTIES IDENTIFIED AS TAX MAP NUMBERS 00126-01-209 AND A PORTION OF TAX MAP NUMBER 00126-01-395, PROPERTIES LOCATED ALONG ALLIGATOR ROAD, FROM R-1, SINGLE FAMILY RESIDENTIAL DISTRICT TO R-3, SINGLE FAMILY RESIDENTIAL DISTRICT:

WHEREAS, a Public Hearing was held in the City Center Council Chambers on September 13, 2016 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, Gary I. Finklea and Wade R. Finklea made application to rezone properties identified as tax map number 00126-01-209 and the portion of tax map number 00126-01-395 currently zoned R-1, Single Family Residential from R-1, Single Family Residential to R-3, Single Family Residential District;

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That an Ordinance is hereby adopted by amending the Zoning Atlas of the City of Florence for the aforesaid property to R-3, Single Family Residential District.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

ADOPTED THIS _____ DAY OF _____, 2016

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela,
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: November 14, 2016

AGENDA ITEM: An Ordinance to amend Planned Development District Ordinance 2009-23 site plan and signage plan.

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Request to amend Planned Development District Ordinance 2009-23 site plan and signage plan.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

- (1) Planning Commission held a public hearing on November 8, 2016 regarding this matter and voted unanimously (8-0) to recommend the proposed amendment.
- (2) City Council approved an amendment to Ordinance 2009-23 in July of 2015 to allow building construction to include a medical office building, parking garage, and Emergency Department.
- (3) City Council approved an amendment to Ordinance 2009-23 in September of 2010 to allow the construction of an ICU tower and the connecting concourse (Ordinance 2010-24).

III. POINTS TO CONSIDER

- (1) In September 2009, City Council adopted an ordinance that rezoned multiple lots owned by McLeod Regional Medical Center to Planned Development District (PDD).
- (2) This ordinance was accompanied by a site plan for the medical campus illustrating the development standards and types of uses allowed on the McLeod properties.
- (3) McLeod Regional Medical Center would like to amend PDD Ordinance 2009-23 to allow further expansion of the medical campus. McLeod Regional Medical Center has provided a site plan (Attachment 4) illustrating the locations of the proposed changes, which include:
 - a. Abandonment of the portion of Griffin Street between Day Street and East Cheves Street;
 - b. Jarrott Street Modifications;
 - c. Abandonment of the portion of McFarland Street between East Cheves Street and East Palmetto Street;
 - d. Demolition of Stokes Building and parking lot modification;
 - e. John Street Extension from East Cheves Street to East Palmetto Street;
 - f. Entry features to be installed at the John Street, Jarrott Street, and East Cheves Street entrances to the campus.
- (4) McLeod Regional Medical Center proposed to amend the signage plan to accommodate campus wayfinding. The City of Florence Zoning Ordinance Section 2.6-3, Development Standards (for a PD), states that “signage shall be in harmony and scale with and reflective of the proposed PD.” The McLeod Healthcare Campus encompasses approximately 130 acres along the East Cheves, East Palmetto, and Day Street corridors and is defined by its large masonry structures, mature trees, and urban development. McLeod is proposing an update of existing campus signage to facilitate wayfinding.
 - a. The proposed signage update includes primary wayfinding signs along street frontage directing traffic to the various sections of campus. Five of these signs have been permitted as replacements for existing signage (A1, A2, A3, A5, and A7); however,

additional signs will be required for proper wayfinding. The attached signage plan illustrates the proposed location, style, and size of the proposed signs (Attachment 5). The signs are located at an interval of one per block or historical block within the campus.

- b. Internal to the campus and at the entrances to buildings and parking, secondary informational signs are proposed (see Attachment 6). The attached signage plan illustrates the proposed location, style, and size of the proposed signs (Attachment 5).

(5) All other regulations would remain the same as stated in Ordinance 2009-23.

IV. OPTIONS

City Council may:

- (1) Approve the request as presented based on the information submitted.
- (2) Defer the request should additional information be needed.
- (3) Suggest other alternatives
- (4) Deny the request.

V. NOTES

VI. ATTACHMENTS

- (1) Ordinance
- (2) Location Map
- (3) Ordinance 2009-23
- (4) Proposed site plan for McLeod Campus
- (5) Proposed signage plan for McLeod Campus

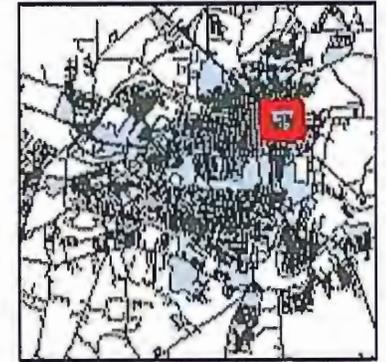
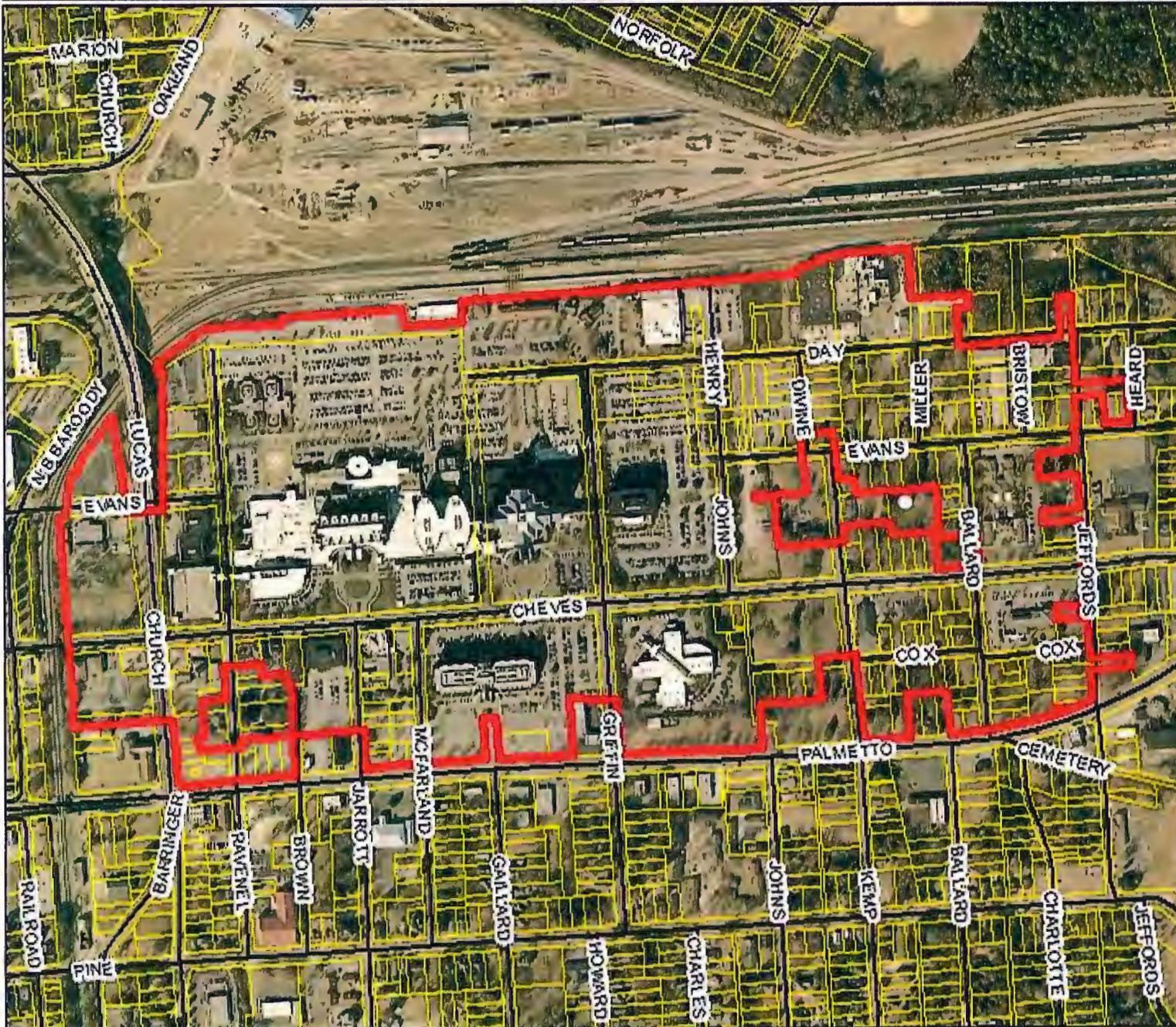


Jerry B. Dudley
Planning Manager



Andrew H. Griffin
City Manager

Location Map McLeod Healthcare Planned Development District



Legend

- McLeod PDD
- Roads
- Parcels



DISCLAIMER:
The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Attachment 3

ORDINANCE NO. 2009 - 23

**AN ORDINANCE TO REZONE MULTIPLE PROPERTIES OWNED BY MCLEOD
REGIONAL MEDICAL CENTER.**

WHEREAS, a Public Hearing was held in Room 604 of the City-County Complex on July 14, 2009 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, an application by Design Strategies, was presented requesting an amendment to the City of Florence **Zoning Atlas** that the aforesaid properties be zoned PDD from B-1, B-2, B-3, and R-4:

**The properties requesting zoning amendment are shown more specifically on
attached map and spreadsheet (approximately 120.72 acres).**

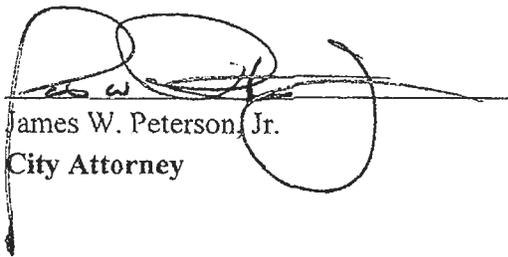
WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

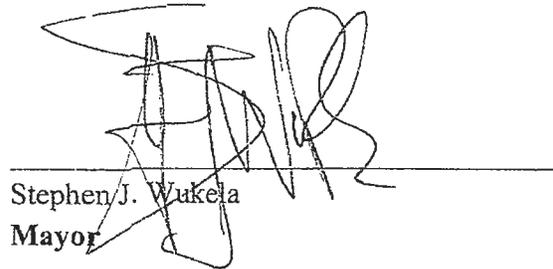
**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY
THEREOF:**

1. That an Ordinance is hereby adopted by amending the **Zoning Atlas** of the City of Florence of the aforesaid property to PDD, Planned Development District.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official **Zoning Atlas**.

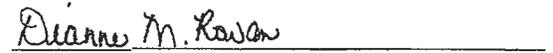
ADOPTED THIS 14th DAY OF September 2009.

Approved as to form:


James W. Peterson, Jr.
City Attorney

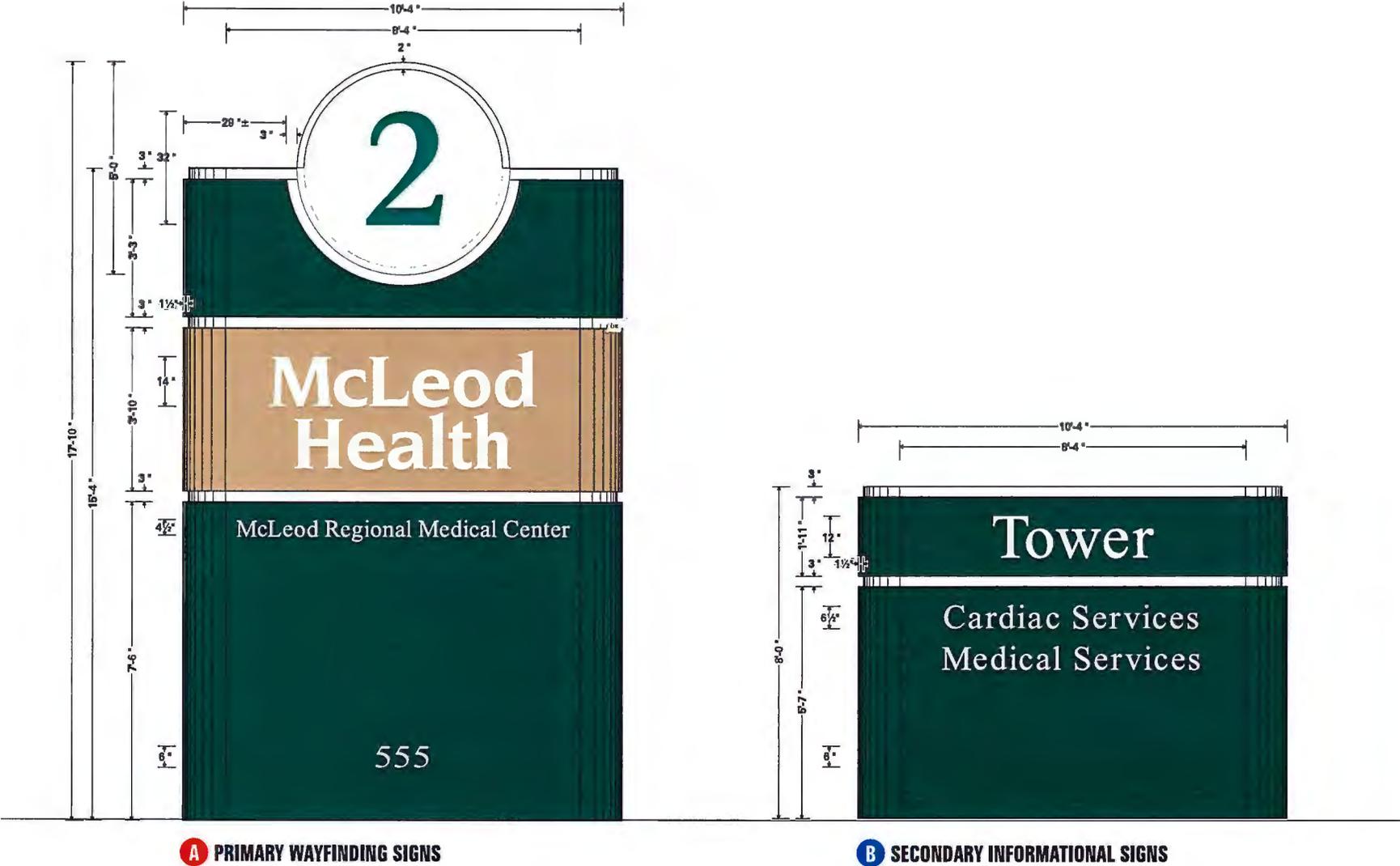

Stephen J. Wukela
Mayor

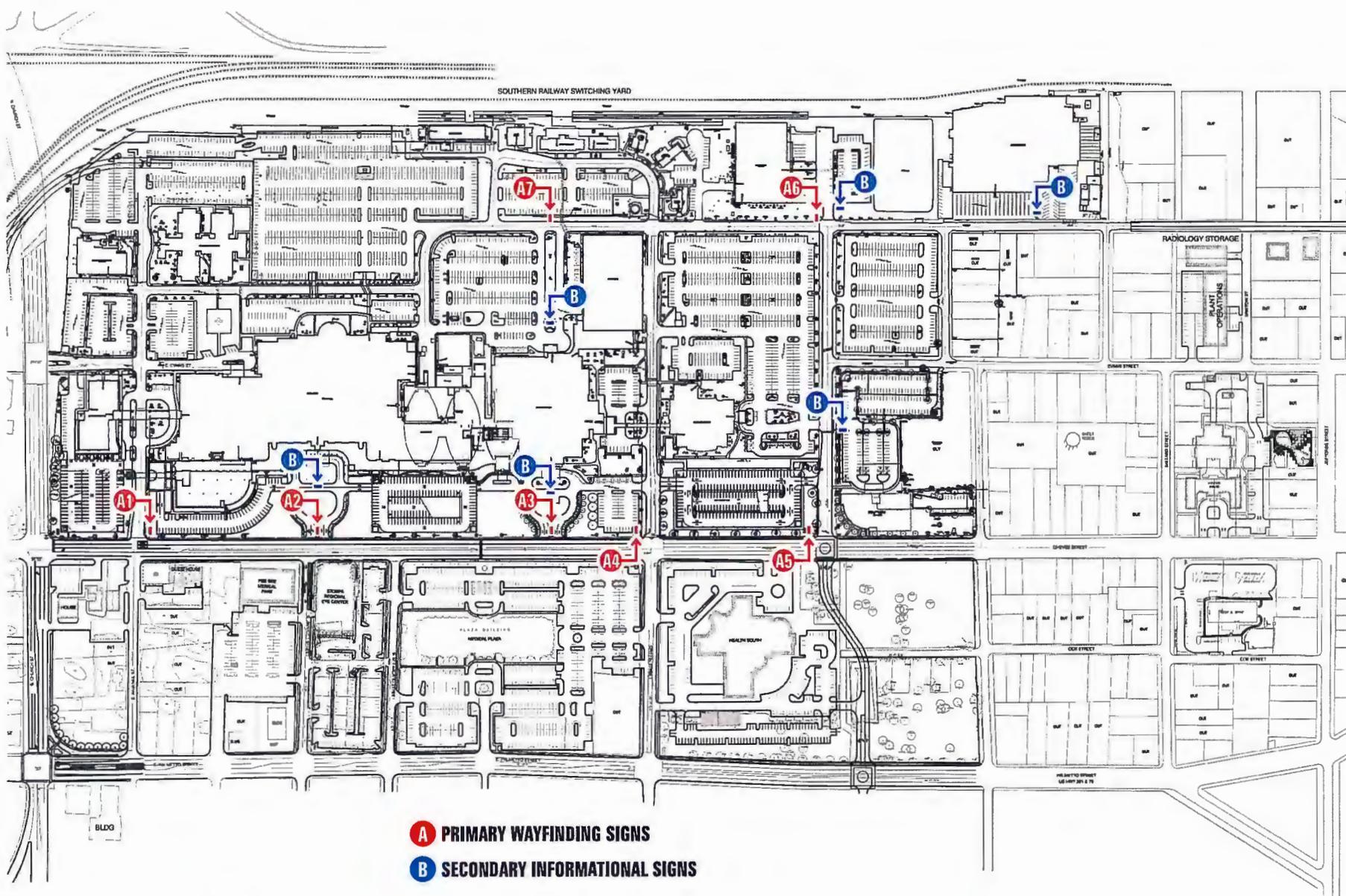
Attest:


Dianne M. Rowan
Municipal Clerk

APPROVED ON FIRST READING AT A
MEETING OF FLORENCE CITY COUNCIL
DATE 8-10-2009
ADOPTED ON SECOND READING
DATE 9-14-2009
COPY TO L. Shaw

Attachment 5





- A** PRIMARY WAYFINDING SIGNS
- B** SECONDARY INFORMATIONAL SIGNS

New McLeod Wayfinding Sign Site Plan

ORDINANCE NO. 2016-_____

AN ORDINANCE TO AMEND PLANNED DEVELOPMENT DISTRICT ORDINANCE 2009-23 SITE PLAN AND SIGNAGE PLAN:

WHEREAS, a Public Hearing was held in City Council Chambers on November 8 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given, and;

WHEREAS, McLeod Regional Medical Center made application to amend Planned Development District Ordinance 2009-23 to update the development plan to include Jarott Street Modifications, extension of John Street, abandonment of portions of McFarland Street and Griffin Street, demolition of Stokes Building, parking lot modifications, and entry features proposed for installation at the John Street, Jarott Street, and East Cheves Street entrances to the campus, and;

WHEREAS, McLeod Regional Medical Center made application to amend the signage plan to accommodate campus wayfinding, and;

WHEREAS, the request was made for further expansion of McLeod Regional Medical Center's campus, and;

WHEREAS, Florence City Council concurs in the aforesaid application, findings and recommendations:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That an Ordinance is hereby adopted by amending Planned Development District Ordinance 2009-23 to update the development plan and signage plan with the attached property plan and wayfinding sign site plan to allow the aforementioned expansion of McLeod Regional Medical Center's campus.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

EXECUTED ON ONE (1) ADDITIONAL PAGE

ADOPTED THIS _____ DAY OF _____, 2016

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela,
Mayor

Attest:

Dianne M. Rowan
Municipal Clerk

FLORENCE CITY COUNCIL MEETING

DATE: November 14, 2016

AGENDA ITEM: Ordinance to abandon interest of the City of Florence in Public Right-of-Way to include the portions of North Griffin Street and South Griffin Street bounded on the south by East Cheves Street and on the north by Day Street

DEPARTMENT/DIVISION: Department of Planning, Research & Development

I. ISSUE UNDER CONSIDERATION:

Abandonment of interest by the City of Florence in Public Right-of-Way to include the portions of North Griffin Street and South Griffin Street bounded on the south by East Cheves Street and on the north by Day Street (see attachment 2) in order that said land area can be combined with the adjacent parcels owned by McLeod Healthcare.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN:

- (1) On July 15, 2015 City Council approved a Planned Development Amendment which included a proposed relocation and expansion of the McLeod Healthcare Emergency Department (Ordinance 2015-21).
- (2) Planning Commission will hold a public hearing on November 8, 2016 regarding this matter.

III. POINTS TO CONSIDER:

- (1) McLeod Regional Healthcare has plans to relocate and expand the Emergency Department which will include about 50,000 square feet of space that will abut the Pavilion Tower and extend to the eastern curb of Griffin Street as it exists today.
- (2) The abandonment and combination of the parcels and rights-of-way will allow the construction of the proposed Emergency Department.
- (3) The following City of Florence departments were contacted regarding the abandonment of the right-of-way: Fire; Police; Public Works; Utilities; Engineering; and Planning, Research, and Development. None of the aforementioned departments found any reason to maintain the City's interest in this right-of-way.
- (4) A public hearing regarding the abandonment is scheduled for the regular meeting of Planning Commission on November 8, 2016.
- (5) If City Council approves the abandonment of interest in this right-of-way, the property can be combined into the adjacent parcels through the plat approval process and the recording of a quitclaim deed.

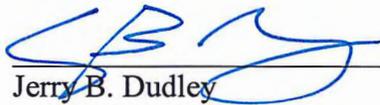
IV. OPTIONS

City Council may:

- (1) Approve the request as presented based on the information submitted.
- (2) Defer the request should additional information be needed.
- (3) Suggest other alternatives.
- (4) Deny the request.

V. ATTACHMENTS:

- (1) Ordinance
- (2) Location Map
- (3) Plan for proposed Emergency Department

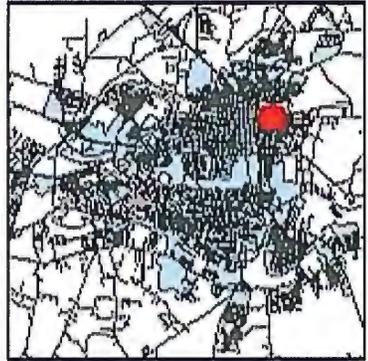
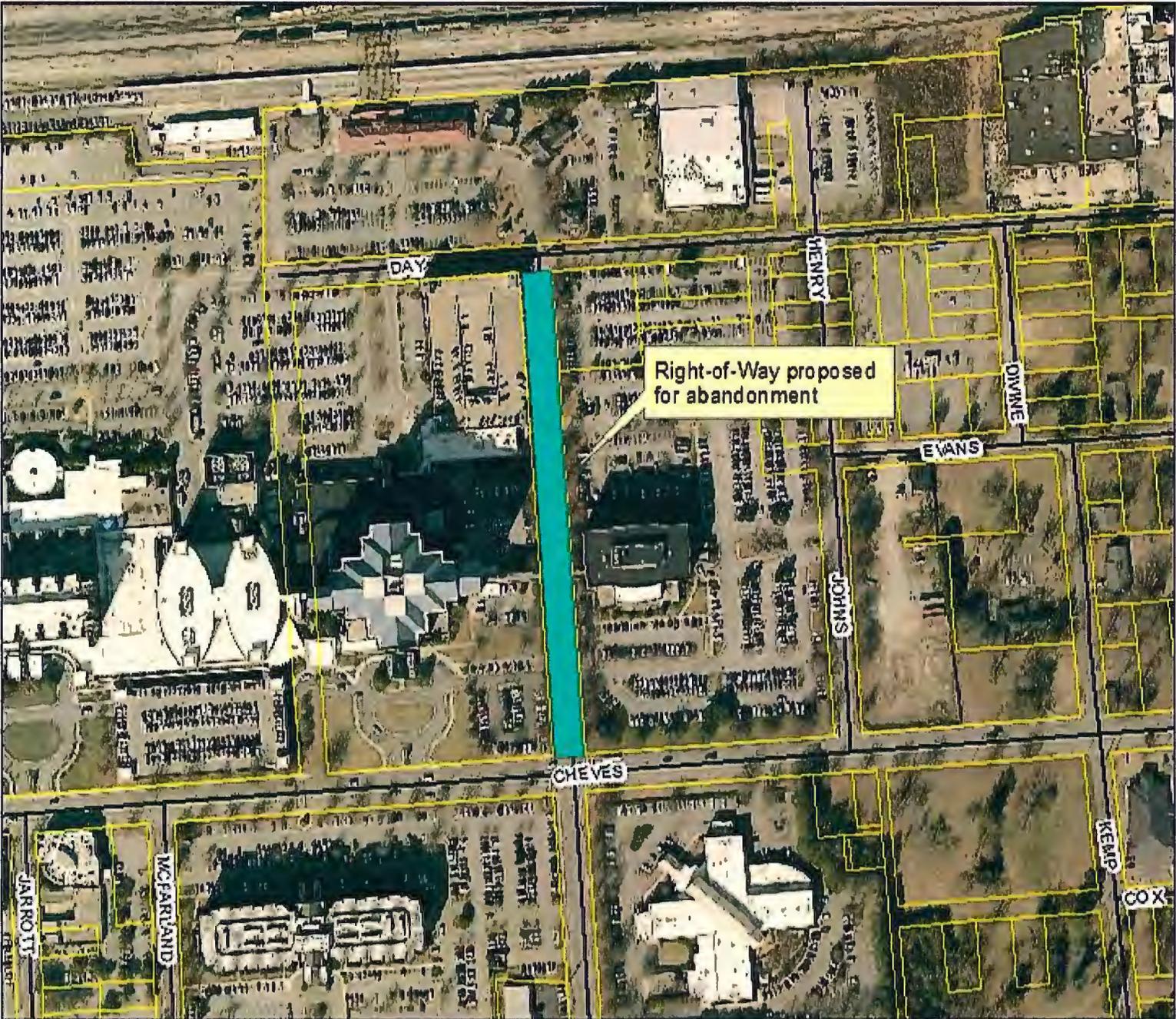


Jerry B. Dudley
Planning Manager



Andrew H. Griffin
City Manager

Location Map - Griffin Street Right-of-Way Proposed for Abandonment



Legend

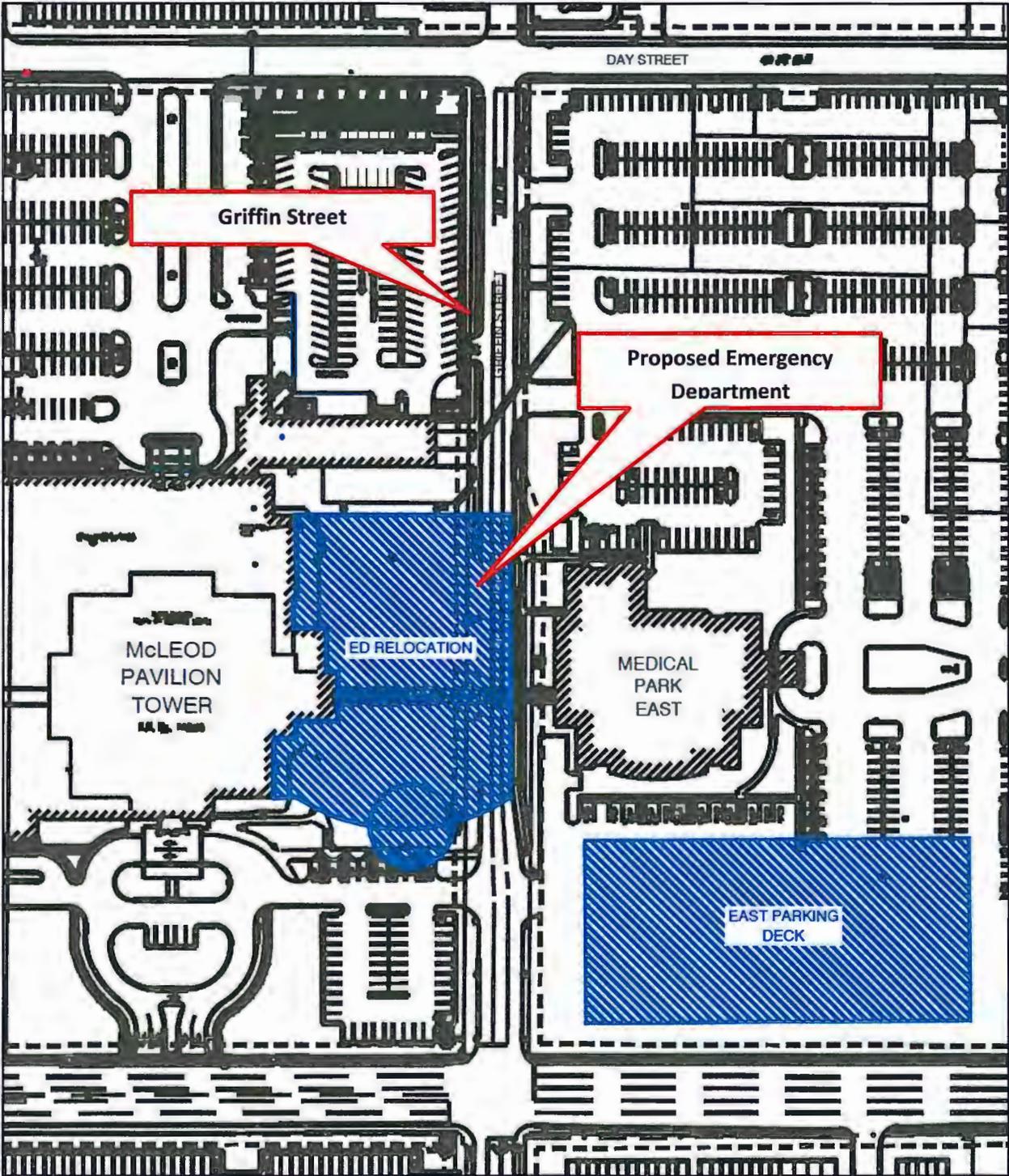
- Roads
- Parcels



DISCLAIMER:
 The City of Florence Department of Planning, Research, and Development data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Attachment 3: Proposed Emergency Department Relocation.



ORDINANCE NO. 2016 _____

AN ORDINANCE TO ABANDON INTEREST OF THE CITY OF FLORENCE IN RIGHTS-OF-WAY TO INCLUDE THE PORTIONS OF NORTH GRIFFIN STREET AND SOUTH GRIFFIN STREET BOUNDED ON THE SOUTH BY EAST CHEVES STREET AND ON THE NORTH BY DAY STREET.

WHEREAS, a request has been made for the City to abandon its interest in the portions of North Griffin Street and South Griffin Street bounded on the south by East Cheves Street and on the north by Day Street, and;

WHEREAS, a Public Hearing was held in the Council Chambers on November 8, 2016 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given, and;

WHEREAS, a public notice was published three times in the Morning News prior to the November 14, 2016 City Council meeting as required by City Code Section 2-28(b) and adjacent property owners and utility providers were notified, and;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:

1. That the City of Florence abandons its interest in the rights-of-way which will then revert to the abutting property owners after the necessary legal documents have been properly executed.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence.

EXECUTED ON ONE (1) ADDITIONAL PAGE

Ordinance No. 2016 - _____
Page 2 – December 2016

ADOPTED THIS _____ DAY OF _____, 2016

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela, **Mayor**

Attest:

Dianne Rowan
Municipal Clerk

VIII. a.
Bill No. 2016-48
First Reading

FLORENCE CITY COUNCIL MEETING

DATE: December 12, 2016
AGENDA ITEM: Ordinance – First Reading
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

An amendment to the FY 2016-17 City of Florence Budget is presented to update the current year budget.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

No previous action has been taken on this ordinance.

III. POINTS TO CONSIDER

A. The objective of the proposed ordinance is to more closely align budgeted amounts with actual revenues and expenditures thereby eliminating or reducing significant variances between budgeted and actual amounts in both revenue and expenditure categories. Funds are being re-appropriated from fiscal year 2015-16 to 2016-17 in the General Fund, the Water & Sewer Utilities Enterprise Fund, the Hospitality Fund, and the Water & Sewer Equipment Replacement Fund to complete projects and purchases which were not finalized at the end of fiscal year 2015-16.

B. The General Fund Contingency budget is being amended to provide prorated funding for FY 2016-17 for the Building Inspections and Permits Department as well as funding for General Fund projects, programs, and requirements that have developed since the beginning of the fiscal year but were not incorporated in the original FY 2016-17 budget as adopted. These projects and requirements include Dargan Street Incubator operations costs, Cheves St. parking deck operations and maintenance costs, BTC parking lease payments, PDRTA downtown shuttle service, and public information communications services.

C. The FY 2016-17 Hospitality Fund budget is being amended to provide \$250,000 funding for Civic Center capital expansion and improvement costs from Unappropriated Reserve. Funding in the amount of \$250,000 will also be included in the FY 2017-18 Hospitality Fund budget to provide additional funding for a total of \$500,000 for the Civic Center expansion. The City and County are equally sharing the cost of \$1 million in capital improvements. This funding is in addition and supplemental to the funding approved by City Council in December 2015, to be equally shared with Florence County, for \$15 million in Civic Center expansion and improvements, financed through the issuance of Accommodations Fee Revenue Bonds of Florence County, Series 2015.

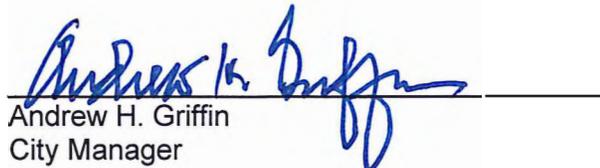
IV. STAFF RECOMMENDATION

Approve and adopt the proposed ordinance.

V. ATTACHMENTS

A copy of the proposed ordinance is attached.


Thomas W. Chandler
Finance Director


Andrew H. Griffin
City Manager

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE BUDGET FOR THE CITY OF FLORENCE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017

BE IT ORDAINED by the City Council of the City of Florence, South Carolina, in a meeting duly assembled and by the authority thereof that the budget for the City of Florence, South Carolina, for the fiscal year beginning July 1, 2016, and ending June 30, 2017, is hereby amended as follows:

Section 1. That the category of revenues of the General Fund in said budget is hereby amended by the additional appropriations as follows:

100375-435010 From Unappropriated Reserve is funded in the amount of \$3,447,650 from fund balance.

Section 2. That the category of expenditures of the General Fund in said budget is hereby amended by the additional appropriations as follows:

10041200-580020 Office Furniture (City Court) is funded in the amount of \$1,000 to provide for the miscellaneous office furnishings.

10041200-580030 Office Equipment (City Court) is funded in the amount of \$1,000 to provide for telephone headsets.

10042100-580060 Other Equipment (Police) is increased in the amount of \$12,500 to provide for a downtown patrol mobility vehicle.

10042100-580070 Data Processing Equipment (Police) is funded in the amount of \$17,500 to provide for a Smart Board (\$6,000), a Smart Board laptop computer (\$1,900), an office desktop computer (\$1,300), in-car printers (\$4,300), and in-car scanners ((\$4,000).

10042200-580010 Buildings & Fixed Equipment (Fire) is increased in the amount of \$66,000 to provide for Station # 1 front pad repair (\$10,000) and Station # 4 exterior wall and roof repair (\$56,000).

10043020-580040 Auto Equipment (Beautification & Facilities) is increased in the amount of \$51,700 to provide for the replacement of pickup truck # 321 (\$25,000), and pickup truck # 362 (\$26,700).

10043020-580050 Facility Improvements (Beautification & Facilities) is funded in the amount of \$8,200 to provide for internet fiber installation to a portable office building (\$1,400), Beautification building up-fits (\$4,000), Sanitation building roof repairs (\$1,000), and Sign Shop office relocation to the Public Works facility (\$1,800).

10043020-580060 Other Equipment (Beautification & Facilities) is increased in the amount of \$26,000 to provide for the replacement of mower # 332 (\$10,000), mower # 371 (\$10,000); trailer # 348 (\$3,000), and bush hog # 976 (\$3,000).

10043022-580060 Other Equipment (Sanitation) is increased in the amount of \$3,500 to provide for recycling trailer repairs.

FY 2016-2017 Budget Amendment Ordinance (continued)

- 10043023-580040 Auto Equipment (Equipment Maintenance) is funded in the amount of \$65,000 to provide for the replacement of pickup truck # 477 (\$20,000) and pickup truck # 482 (\$45,000).
- 10043023-580060 Other Equipment (Equipment Maintenance) is funded in the amount of \$4,600 to provide for the replacement of a vehicle diagnostic scan system.
- 10043024-580040 Auto Equipment (Recreation) is funded in the amount of \$84,600 to provide for the replacement of vehicle # 900 (\$28,000), and bus # 921(\$56,600).
- 10043024-580050 Facility Improvements (Recreation) is funded in the amount of \$8,000 for HVAC units for Northwest Park and Levy Park.
- 10043024-890000 Miscellaneous Grants (Recreation) is funded in the amount of \$11,500 to provide for grant expenditures related to improvements at Lucas Park and Maple Park.
- 10043025-560070 Marketing and Promotions (Athletic Programs) is increased in the amount of \$96,000 to provide for Freedom Florence and Tennis Center marketing.
- 10043025-580040 Auto Equipment (Athletic Programs) is funded in the amount of \$25,000 to provide for the replacement of truck # 911.
- 10043025-580050 Facility Improvements (Athletic Programs) is increased in the amount of \$183,700 for Tennis Center Maintenance Building (\$51,000), Freedom Florence Seating Canopy (\$11,700), Gymnastics Center roof replacement (\$73,000), and Tennis Center court resurfacing (\$48,000).
- 10043025-580060 Other Equipment (Athletic Programs) is increased in the amount of \$81,400 to provide for the replacement of mower # 953 (\$35,000), trailer # 971 (\$2,500), mower # 952 (\$14,000), ball field drag machine # 901 (\$13,500), and turf mower # 906 (\$16,400).
- 10049200-593020 Transit System (Community Programs) is increased in the amount of \$112,250 to provide for improvements to the new PDRTA bus transfer station site on the corner of Irby and Darlington Streets (\$87,250), and funding for a PDRTA downtown shuttle route (\$25,000).
- 10049300-594007 Neighborhood Redevelopment (Non-Departmental) is increased in the amount of \$589,000 to account for FY 2014, 2015 and 2016 receipts (unused after fully funding FML Health Sciences Building) that exceeded the estimated \$1 million collected for each of these three fiscal years from a designation of 50% of the revenues generated from the "County/Municipality Revenue Fund" portion of the Local Option Sales Tax, approved by City Council on July 8, 2013 in

FY 2016-2017 Budget Amendment Ordinance (continued)

Ordinance No.2013-17.

- 10049300-594013 Art Trail Gallery (Non-Departmental) is funded in the amount of \$598,500 to provide to provide for costs related to rehabilitation of property owned by the City located at 142 North Dargan Street to house the Art Trail Gallery.
- 10049300-594020 Contingency Fund (Non-Departmental) is increased in the amount of \$957,700 to provide funding for the Building Inspections and Permits Department (\$570,000) and contingency funding for General Fund projects, programs, and requirements that have developed (\$387,700) but were not included in the original FY 2016-17 budget as adopted.
- 10049300-594053 Brownfields Cleanup (Non-Departmental) is funded in the amount of \$200,000 to provide for cleanup of the Young Pecan brownfield property.
- 10049300-594090 BCRLF Loan Repayment (Non-Departmental) is increased in the amount of \$198,400 to provide funds for the payoff of BCRLF loan held by the Water and Sewer Utilities Enterprise Fund.
- 10049300-594130 IT Upgrades (Non-Departmental) is funded in the amount of \$10,000 to provide funds for IT upgrades in the General Fund related to management system software implementation and development.
- 10049300-594140 Rail Trail – DHEC (Non-Departmental) is funded in the amount of \$9,600 to provide for DHEC grant-funded trail system improvements.
- 10049300-598040 Downtown Promotions (Non-Departmental) is increased in the amount of \$25,000 to provide for downtown Christmas lighting.

Section 3. That the category of revenues of the Water and Sewer Enterprise Fund in said budget is hereby amended by the additional appropriations as follows:

- 200375-435010 From Unappropriated Reserve is funded in the amount of \$1,087,000 from unrestricted net assets.

Section 4. That the category of expenses of the Water and Sewer Enterprise Fund in said budget is hereby amended as follows:

- 20044041-580050 Facility Improvements (Wastewater) is increased in the amount of \$176,000 to provide for the Mars Hill Pump Station upgrade.
- 20044042-580050 Facility Improvements (Surface Water) is increased in the amount of \$659,000 to provide for the Surface Water Plant bulk chemical tanks replacement (\$175,000), force main installation (\$250,000), and replacement HVAC system (\$234,000).

FY 2016-2017 Budget Amendment Ordinance (continued)

- 20044043-580050 Facility Improvements (Ground Water) is increased in the amount of \$150,000 to provide for South Florence water treatment plant filter media replacement.
- 20044044-580060 Other Equipment (Distribution Operations) is funded in the amount of \$20,000 for the acquisition of GPS equipment.
- 20049300-594020 Contingency Fund (Non-Departmental) is increased in the amount of \$50,000 to provide for contingency funding for unanticipated water and sewer facilities maintenance and improvements required in FY 2016-17.
- 20049300-594070 Management System Software (Non-Departmental) is increased in the amount of \$22,000 to provide funds for the W/S Utilities Enterprise Fund portion of the Financial and HR management software conversion and implementation.
- 20049300-594130 IT Upgrades (Non-Departmental) is increased in the amount of \$10,000 to provide funds for IT upgrades in the W/S Utilities Enterprise Fund related to management system software implementation and development.

Section 5. That the category of revenues of the Water and Sewer Equipment Replacement Fund in said budget is hereby amended by the additional appropriations as follows:

- 210375-435010 From Unappropriated Reserve is funded in the amount of \$306,000 from unrestricted net assets.

Section 6. That the category of expenses of the Water and Sewer Equipment Replacement Fund in said budget is hereby amended by the additional appropriations as follows:

- 21041506-580070 Data Processing Equipment (Utilities and Licensing Equipment Replacement) is funded in the amount of \$40,000 to provide funding for the purchase of utility billing computer hardware.
- 21044040-580040 Auto Equipment (Engineering Equipment Replacement) is increased in the amount of \$25,000 to provide funding for the replacement of midsize utility vehicle # 600.
- 21044040-580060 Other Equipment (Engineering Equipment Replacement) is increased in the amount of \$20,000 to provide funding for a large format copier.
- 21044043-580060 Other Equipment (Ground Water Equipment Replacement) is increased in the amount of \$80,000 to provide funding for the replacement of and emergency generator.
- 21044044-580010 Buildings and Fixed Equipment (Distribution Operations Equipment Replacement) is funded in the amount of \$7,500 to provide funding for the purchase of a heat pump replacement.

FY 2016-2017 Budget Amendment Ordinance (continued)

21044044-580040 Auto Equipment (Distribution Operations Equipment Replacement) is funded in the amount of \$133,500 to provide funding for the purchase of replacement dump truck # 663 (\$65,000) and utility truck # 669 (\$68,500)..

Section 7. That the category of revenues of the Hospitality Fund in said budget is hereby amended by the additional appropriations as follows:

400375-435010 From Unappropriated Reserve is funded in the amount of \$288,500 from fund balance.

Section 8. That the category of expenditures of the Hospitality Fund in said budget is hereby amended by the additional appropriations as follows:

40049900-531000 Professional Services (Hospitality Fund General Expenditures) is funded in the amount of \$15,000 to provide for branding consulting services.

40049900-598045 Downtown Improvements (Hospitality Fund General Expenditures) is funded in the amount of \$5,000 for downtown beautification and improvements.

40049900-598049 Wayfinding Signage (Hospitality Fund General Expenditures) is funded in the amount of \$18,500 for the acquisition of wayfinding signage.

40049900-598130 Civic Center (Hospitality Fund General Expenditures) is increased in the amount of \$250,000 to provide additional funding for Civic Center capital expansion and improvement costs. The City and County are equally sharing the cost of these additional capital improvements. Funding in the amount of \$250, 000 will also be included in the FY 2017-18 Hospitality Fund budget to provide an additional funding for a total of \$500,000 for the Civic Center expansion.

Section 9. That all ordinances or parts of ordinances in conflict or inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency or conflict.

This Ordinance shall become effective immediately upon its approval and adoption by the City Council of the City of Florence.

FY 2016-2017 Budget Amendment Ordinance (continued)

ADOPTED THIS _____ DAY OF _____, 2016.

Approved as to form:

James W. Peterson, Jr.
City Attorney

Stephen J. Wukela
Mayor

Attest:

Diane Rowan
Municipal Clerk

**IX. a.
Report to Council
Accommodations Tax**

FLORENCE CITY COUNCIL MEETING

DATE: December 12, 2016
AGENDA ITEM: Accommodations Tax
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

Appropriation of Accommodations Tax funds for FY 2016-17.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

No previous action has been taken by City Council for FY 2016-17 Accommodations Tax funding requests.

Accommodations Tax Committee appropriation recommendations were scheduled for presentation to City Council on October 10, 2016. This presentation was postponed due to the cancellation of the regular City Council meeting in October. A scheduling conflict for the November 14, 2016 regular City Council meeting also resulted in the postponement of this presentation.

III. POINTS TO CONSIDER

The recommendations of the Accommodations Tax Advisory Committee are attached.

IV. OPTIONS

- a. Approve the recommendation of the Advisory Committee.
- b. Adjust appropriations.

V. ATTACHMENTS

A memo and related information from Accommodations Tax Advisory Committee is attached for City Council review.



Thomas W. Chandler
Finance Director



Andrew H. Griffin
City Manager



City of Florence, SC Memorandum

To: Mayor Wukela and Members of City Council

From: City of Florence Accommodations Tax Advisory Committee

Subject: **Funding Recommendations for FY 2016-17**

Date: December 12, 2016

The deadline for receiving the Accommodations Tax applications for FY 2016-17 Accommodations Tax funding was July 22, 2016. In response to several requests, the City of Florence extended the deadline for submitting fiscal year 2016-2017 Accommodations Tax applications to Friday, September 2, 2016.

The Accommodations Tax Advisory Committee held meetings in August and September 2016 for the purpose of receiving and evaluating Accommodations Tax funding requests for fiscal year 2016-2017. Requests were received from twenty-eight (28) organizations requesting "65% funds" and one (1) organization requesting "30% funding."

The Committee has studied these requests carefully, examining closely the critical needs expressed by the representatives of the requesting agencies, and evaluating the impact these agencies have on the tourism in the Florence community.

Preliminary projections indicate that approximately \$505,000 of the "65% funds" will be available for allocation to requesting agencies and an additional \$209,000 for tourism promotion in the "30% funds."

The Accommodations Tax Advisory Committee is again recommending to City Council that the 2016-2017 appropriations to the various arts organizations be routed through the Florence Regional Arts Alliance to enable that organization to receive additional grant funding through the South Carolina Arts Commission. The Florence Regional Arts Alliance will then disburse the Accommodations Tax funds directly to the funded arts organizations in the amounts appropriated by City Council. This arrangement enables the Arts Alliance to substantially increase its level of grant funding from the South Carolina Arts Commission for its Small Grants Program which benefits a large number of arts organizations in the Florence area. The organizations/events which will be funded in this manner include: **The Masterworks Choir, Florence Little Theatre, Florence Symphony Orchestra, Arts International Festival, Sankofa Festival, SC Dance Theatre, Play Me I'm Yours Event, Lucky Shamrock Festival, and the Chili, Brews and BBQ Event** in addition to the independent funding of the Florence Area Arts Alliance.

Attached you will find the Accommodations Tax Requests for FY 2016-2017 report listing all organizations requesting funds for this year; the amount of funding received by these organizations for FY 2015-16; the amount of funds requested by the organizations for FY 2016-17; and the recommendations of the Advisory Committee (**Attachment 1**). You will also find attached an Accommodations Tax Financial Report for fiscal year ending June 30, 2016 (**Attachment 2**). In addition, an Accommodations Tax Projection of Receipts for FY 2016-17 is included for your information (**Attachment 3**). Also enclosed are copies of the initial public notice and the extended deadline public notice printed in the local newspaper providing information concerning application for Accommodations Tax Funding (**Attachment 4**).

**CITY OF FLORENCE, SC
ACCOMMODATIONS TAX REQUESTS, RECOMMENDATIONS AND APPROPRIATIONS REPORT
FISCAL YEAR 2016-17**

| | ORGANIZATION | Appropriated 2015-16 | Requested 2016-17 | Committee Recommended ¹ | Appropriated 2016-17 |
|---|--|---------------------------------|------------------------------|---|---------------------------------|
| A. 30% Funds for Tourism Promotion | | | | | |
| 1. | Florence Convention & Visitors Bureau | <u>\$179,000</u> | <u>\$195,000</u> | <u>\$209,000</u> ² | |
| B. 65% Funds | | | | | |
| 1. | Florence Regional Arts Alliance & Pee Dee Arts | \$8,900 | \$19,500 | \$12,700 | |
| 2. | The Masterworks Choir, Inc. | \$3,700 | \$5,000 | \$4,100 | |
| 3. | Florence Little Theatre | \$14,600 | \$25,000 | \$17,000 | |
| 4. | Florence Symphony Orchestra | \$5,800 | \$15,000 | \$7,700 | |
| 5. | Arts International Festival | \$15,100 | \$40,000 | \$17,300 | |
| 6. | Sankofa Festival | \$4,500 | \$10,000 | \$5,500 | |
| 7. | SC Dance Theatre | \$5,000 | \$10,000 | \$5,100 | |
| 8. | Play Me I'm Yours Event | \$600 | \$5,000 | \$1,100 | |
| 9. | Lucky Shamrock Festival | \$600 | \$10,000 | \$800 | |
| 10. | Chili, Brews and BBQ Event | \$800 | \$1,000 | \$900 | |
| 11. | Florence Museum | \$21,900 | \$35,000 | \$23,600 | |
| 12. | Carolina Classic Basketball Tournament | \$5,700 | \$8,000 | \$6,800 | |
| 13. | Freedom Florence & Florence Tennis Center | \$54,600 | \$70,000 | \$68,600 | |
| 14. | Florence Convention & Visitors Bureau | \$89,900 | \$150,000 | \$112,300 | |
| 15. | Florence Tennis Association | \$14,600 | \$15,000 | \$14,900 | |
| 16. | South Carolina Pecan Festival | \$12,300 | \$35,000 | \$15,900 | |
| 17. | Florence City-County Civic Center | \$71,600 | \$90,000 | \$81,600 | |
| 18. | Florence International Basketball Tournament | \$11,400 | \$25,800 | \$15,300 | |
| 19. | Car Haulers Parade | \$6,200 | \$10,000 | \$7,700 | |
| 20. | Florence Area Sports Council | \$8,900 | \$20,000 | \$14,800 | |
| 21. | Pee Dee Tourism Commission | \$14,300 | \$20,000 | \$17,100 | |
| 22. | SC Senior Sports Classic | \$3,400 | \$5,000 | \$4,000 | |

**CITY OF FLORENCE, SC
ACCOMMODATIONS TAX REQUESTS, RECOMMENDATIONS AND APPROPRIATIONS REPORT
FISCAL YEAR 2016-17**

| | ORGANIZATION | Appropriated 2015-16 | Requested 2016-17 | Committee Recommended ¹ | Appropriated 2016-17 |
|-----|-------------------------------------|---------------------------------|------------------------------|---|---------------------------------|
| 23. | Hwy 52 Frontage Road Beautification | \$2,900 | \$10,000 | \$6,100 | |
| 24. | Eastern SC Heritage Region Project | \$4,100 | \$10,000 | \$5,200 | |
| 25. | Fireball Run | \$3,200 | \$0 | \$0 | |
| 26. | "Mara" Opera Workshop | \$0 | \$9,225 | \$3,200 | |
| 27. | PDRTA Hotel Shuttle Service | \$0 | \$88,492 | \$32,300 | |
| 28. | Martin Luther King March and Rally | \$3,400 | \$12,000 | \$0 | |
| 29. | Martin Luther King March and Rally | <u>\$0</u> | <u>\$3,400</u> | <u>\$3,400</u> | |
| | Total - 65% Funds | <u>\$388,000</u> | <u>\$757,417</u> | <u>\$505,000</u> | <u>\$0</u> |

Note 1: Including carryover funds from FY 2015-16, it is anticipated that the amount available for distribution to the requesting agencies of "65% funds" will be approximately \$505,000. The "30% funds" for tourism promotion is estimated to be approximately \$209,000.

Note 2: The "30% funds" appropriation to the Florence Convention & Visitors Bureau includes \$15,000 designated specifically to the Civic Center for tourism marketing and promotion expenses, and an additional \$9,000 for a Business Development Fund to help promote the Civic Center for educational, religious, and other conferences.

**City of Florence, SC
Accommodations Tax Financial Report
Fiscal Year Ending June 30, 2016**

| | |
|---|----------------------|
| Total Accommodations Funds Received | \$701,155.09 * |
| Plus Carryover Funds from Prior Year | \$0.00 |
| Plus Interest Earned | \$18.99 |
| Less General Fund Standard Allocation | <u>-\$25,000.00</u> |
| Balance | \$676,174.08 |
| Less 5% Funds Paid to General Fund | -\$33,807.76 |
| Less 30% Funds Paid for Advertising/Promotion | -\$202,846.53 |
| Balance = 65% Funds Available for Tourism | \$439,519.79 |
| Less Appropriations Paid to Tourism Agencies | <u>-\$388,000.00</u> |
| TOTAL Year End Balance | \$51,519.79 |

*FY 2015-16 Accommodation Tax Funds Received for SC State Treasurer:

| | |
|--|---------------------|
| Quarter 1 Ending 09/30/2015: | \$188,712.74 |
| Quarter 2 Ending 12/31/2015: | \$148,350.40 |
| Quarter 3 Ending 03/31/2016: | \$143,031.19 |
| Quarter 4 Ending 06/30/2016: | <u>\$221,060.76</u> |
| FY 2015-16 Accommodations Tax Total | \$701,155.09 |

| | | |
|-------------------------------------|--------------|--------|
| FY 2009-10 Accommodations Tax Total | \$413,541.60 | |
| FY 2010-11 Accommodations Tax Total | \$460,920.52 | 11.46% |
| FY 2011-12 Accommodations Tax Total | \$546,189.70 | 18.50% |
| FY 2012-13 Accommodations Tax Total | \$562,319.58 | 2.95% |
| FY 2013-14 Accommodations Tax Total | \$646,886.86 | 15.04% |
| FY 2014-15 Accommodations Tax Total | \$621,595.34 | -3.91% |
| FY 2015-16 Accommodations Tax Total | \$701,155.09 | 12.80% |

**City of Florence, SC
Accommodations Tax
Projections for FY 2016-17**

| | |
|---|---------------------|
| Accommodations Tax Funds Projected | \$722,680.46 |
| Less \$25,000 to General Fund | -\$25,000.00 |
| Subtotal | \$697,680.46 |
| Less 5% of Balance to General Fund | -\$34,884.02 |
| Less 30% of balance to Advertising/Promotion | -\$209,304.14 |
| Balance for 65% Funds Distribution | \$453,492.30 |
| Plus Carryover from Prior Year | <u>\$51,519.79</u> |
| Total Available for Tourism Expenditures | \$505,012.09 |

**City of Florence, SC
PUBLIC NOTICE**

The City of Florence has fiscal year 2016-2017 Accommodations Tax application packets available for distribution to agencies with a not-for-profit designation interested in applying for funding to be used solely for the purpose of tourism promotion, specifically to attract and provide for tourists in the Florence area. Requests for application packets should be addressed to Finance Director, City of Florence, Finance Department, 3rd Floor, 324 West Evans Street, Florence, South Carolina 29501-3430, Telephone 665-3162. **Applications must be received by the City of Florence no later than Friday, July 22, 2016 to be eligible for funding consideration.**

Sunday, July 3, 2016 **Morning News**

**City of Florence, SC
PUBLIC NOTICE**

The City of Florence has extended the deadline for submitting fiscal year 2016-2017 Accommodations Tax applications for funding. Organizations with a not-for-profit designation interested in applying for Accommodations Tax funding to be used solely for the purpose of tourism promotion to attract and provide for tourists in the Florence area may direct requests for an application to: Finance Director, City of Florence, Finance Department, 3rd Floor, 324 West Evans Street, Florence, South Carolina 29501-3430, Telephone 665-3162. **Applications must be received by the City of Florence no later than Friday, September 2, 2016 to be eligible for funding consideration.**

987165-01

MORNING NEWS ♦ FRIDAY, AUGUST 26, 2016 ♦ 3A

IX. b.
Report to Council
Banking Services

FLORENCE CITY COUNCIL MEETING

DATE: December 12, 2016
AGENDA ITEM: Banking Services Evaluation and Recommendation Committee
DEPARTMENT/DIVISION: Finance

I. ISSUE UNDER CONSIDERATION

Designation of a Banking Services Evaluation and Recommendation Committee to review the results of proposals requested from banks located within the City of Florence to provide the City's banking services for a five-year contract period.

II. CURRENT STATUS/PREVIOUS ACTION TAKEN

- A. The City of Florence contracts its banking services with a local bank selected through a request-for-proposal (RFP) process.
- B. On December 12, 2012, City Council selected Wachovia Bank (currently Wells Fargo) to provide banking services to the City of Florence.
- C. This selection was based on the recommendation of an Evaluation Committee composed of three members of City Council appointed by the Mayor.
- D. The present contract with Well Fargo expires on January 31, 2017.

III. POINTS TO CONSIDER

- A. On October 25, 2016 Requests for Proposals were submitted to banks located within the Florence city limits to provide the City's banking services for a five-year contract period beginning February 1, 2017 and ending January 31, 2022.
- B. The deadline for submitting these proposals was November 28, 2016. Timely proposals were received from First Citizens Bank, PNC, TD Bank and Wells Fargo.
- C. Criteria used in analyzing the proposals will include, but may not be limited to, customer accessibility, total bank deposits within the City, experience/governmental references, Community Reinvestment Act (CRA) performance/rating, average annual interest rate, monthly service fees, and earnings credit rate.
- D. The process for selection has in the past included a recommendation to City Council by the Evaluation and Recommendation Committee to approve a proposing bank that, in the committee's determination, best meets the needs of the City consistent with, but not limited to the following: a fair and reasonable fee structure, reputation of the institution, technological capabilities, the degree to which the City's requirements will be met, and prior experience of principals involved.

IV. STAFF RECOMMENDATION

Staff recommends that a committee of council members be selected to: a) evaluate banking services proposals, and b) make a recommendation to City Council for final bank selection.

V. ATTACHMENTS:

Calendar of Activities related to the referenced Banking Service RFP and bank selection by City Council.



Thomas W. Chandler
Finance Director



Andrew H. Griffin
City Manager

**City of Florence, SC
Banking Services RFP
For 2017 Five-Year Contract
Beginning February 1, 2017**

Calendar of Activities

1. October 25, 2016: Request Proposals from area banks for banking services
2. November 14, 2016: Appointment of Bank Services RFP Evaluation Committee by Mayor
3. November 28, 2016: Deadline for receiving banking services RFPs
4. December 12, 2016: Selection of Banking Services Evaluation and Recommendation Committee
5. December 13-30, 2016: Review meeting(s) of Bank Services RFP Evaluation Committee
6. January 9, 2017: Designation of provider of banking services by City Council
7. February 1, 2017: Five-year banking services contract begins

FLORENCE CITY COUNCIL MEETING

DATE: December 12, 2016

AGENDA ITEM: Report to Council/Agricultural Commission Appointment

DEPARTMENT/DIVISION: City Council

I. ISSUE UNDER CONSIDERATION:

Council will consider nomination/appointment to City-County Agricultural Commission.

II. ATTACHMENTS:

Spreadsheet of Council Nominations to Boards and Commissions
Letter of interest from current board member
Applications received to date



Andrew H. Griffin
City Manager

City-County Agricultural Commission

| <u>Current Board Member</u> | <u>Status</u> | <u>Councilmember to make appointment</u> |
|------------------------------------|---|---|
| Jessie Adams | Would like to be reappointed | Councilman Jebaily |
| Phillip Raymond Lassen | Would like to be considered for appointment | |

Attachments:

Letters of interest from current board member
Applications received



City of
FLORENCE
SOUTH CAROLINA

CITY ADMINISTRATION

TEL: (843) 665-3113

FAX: (843) 665-3110

June 20, 2016

Mr. Jessie Adams
812 Eleanor Drive
Florence, SC 29505

Dear Mr. Adams:

Our records indicate that your term on the City-County Agricultural Commission will expire on June 30, 2016. City Council will begin reviewing the vacancies on the Boards and Commissions at their July meeting.

If you wish to be considered for reappointment to the Agricultural Commission or if you would like to discontinue serving, please indicate your choice by marking the appropriate blank below. Please sign and return this letter to our office and keep the enclosed copy for your records.

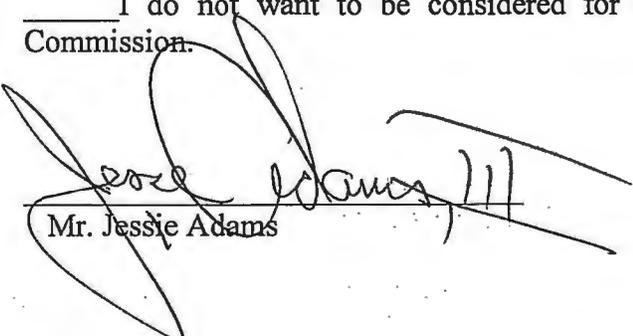
The City of Florence appreciates your past service on this Board. If you have any questions regarding this appointment, please feel free to contact me.

Sincerely,


Drew Griffin
City Manager

I would like to be considered for reappointment to the City-County Agricultural Commission.

I do not want to be considered for reappointment to the City-County Agricultural Commission.


Mr. Jessie Adams



APPLICATION FOR BOARDS AND COMMISSIONS
CITY OF FLORENCE
SOUTH CAROLINA

| | | | |
|--|--|--|--|
| Board or Commission for which you are applying: AGRICULTURE COMMISSION | | | |
| Your Name (Last, First, Middle) LASSEN, PHILIP RAYMOND | | County FLORENCE | Council District DIST. 1 |
| Residential Address 1013 JACKSON AV. | | City FLORENCE | State South Carolina |
| | | | Zip Code 29501 |
| Mailing Address 1013 JACKSON AV | | City FLORENCE | State South Carolina |
| | | | Zip Code 29501 |
| Your Occupation - Title DISTRIBUTION SALES MANAGER | | Business Phone 843-360-0113 | Residence Phone 843-360-0113 |
| Employer Name US CHEMICAL/SEALED AIR | | E-Mail Address PHILIP.LASSEN@SEALEDAIR.COM | |
| Employer Address 8215 FOREST POINT BLVD | | City CHARLOTTE | State NC |
| | | | Zip Code 28273 |

General Qualifications

Are you a resident of the City? Yes No How Long? 25 years

Why would you like to serve?

I believe local agriculture can have a positive impact on our community and improve our quality of life.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

NO

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

NO

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

NO

Are you involved in any Community Activities? If so, please list:

PEEDEE DEE KEEPERS ASSOCIATION - 20 years
COMMUNITY GARDEN PROJECT WILLIAMS MIDDLE SCHOOL

What are your goals and objectives if appointed to the Commission/Board?

To provide opportunities for community based agriculture in order to educate the community of the importance of buying and consuming food from local sources. Assist community to learn to grow their own food.

I certify that the information above is true and correct. Information on this form will be considered public information.

Philip Lassen
Signature

5/31/2016
Date

RETURN COMPLETED FORM TO:

Office of the Municipal Clerk
City of Florence, City Center
324 West Evans Street
Florence, SC 29501
Phone: 843-665-3177 Fax: 843-665-3110

FOR OFFICE USE ONLY

| | |
|---------------|------------------|
| Received: | <u>5-31-2016</u> |
| Appointed to: | |
| Date: | |