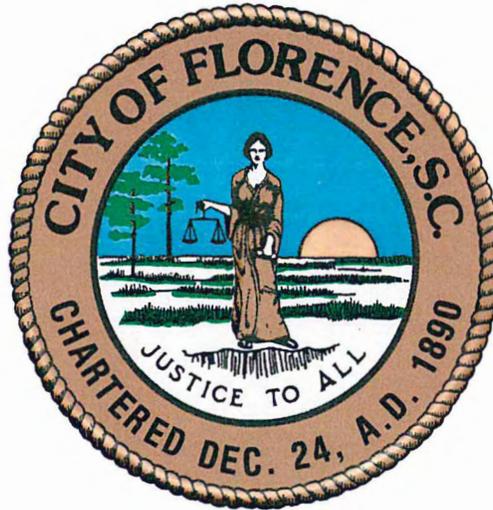


REGULAR MEETING  
OF  
FLORENCE CITY COUNCIL



COUNCIL CHAMBERS  
324 W. EVANS STREET  
FLORENCE, SOUTH CAROLINA

MONDAY  
MAY 11, 2015  
1:00 P.M.

**REGULAR MEETING OF FLORENCE CITY COUNCIL**

**MONDAY, MAY 11, 2015 – 1:00 P.M.**

**CITY CENTER – COUNCIL CHAMBERS**

**324 W. EVANS STREET**

**FLORENCE, SOUTH CAROLINA**

**AGENDA**

**I. CALL TO ORDER**

**II. INVOCATION**

*Pledge of Allegiance to the American Flag*

**III. APPROVAL OF MINUTES**

*April 10, 2015 – Special Meeting (Budget Work Session)*

*April 13, 2015 – Regular Meeting*

*April 23, 2015 – Special Meeting (Budget Work Session)*

**IV. HONORS AND RECOGNITIONS**

**Retirement Recognition**

*Patricia Bridges – 45 years - August 11, 1969 – January 30, 2015*

*Margaret Robinson – 12 years – August 12, 2001 – February 26, 2015*

**Service Recognitions**

*London Jordon – 30 years – Police*

*Preston Moody – 15 years – Utilities/Wastewater*

*Nathaniel Johnson – 10 years – Finance/Utilities & Licensing*

*Sheldon Samuel – 10 years – Finance/Utilities & Licensing*

*Kenneth Cox – 10 years – Fire*

**Educational Recognition**

**a. Justin Galloway – Has obtained his “E” Water Operator Certification Exam**

**V. PUBLIC HEARING**

- a. *A Public Hearing will be held to receive input on the City of Florence Fiscal Year Budget 2015-2016.*

**VI. APPEARANCE BEFORE COUNCIL**

- a. *Mr. William Breazeale – To make comments regarding City of Florence development: Football and Taxation*

**VII. INTRODUCTION OF ORDINANCES**

- a. **Bill No. 2015 – 09 – First Reading**  
*An Ordinance to annex and zone property owned by George L. David, said property being specifically designated in the Florence County Tax Records as Tax Parcel 00122-01-023.*
- b. **Bill No. 2015 – 10 – First Reading**  
*An Ordinance to annex and zone various properties within the Windsor Forest and Grove Park Subdivisions owned by Leslie M. Wase, TMN 01221-01-289; Darlene H. Hucks, TMN 01221-01-147; Alan M. and Jill H. Blaker, TMN 01221-01-188; Jitendra K. and Jayshree J. Patel, TMN's 01221-01-167 and 00098-01-077; William J. and Rebecca L. Poole, TMN's 01221-01-106 and 01221-01-107; Mark P. and Monica A. Lewallan, TMN 01221-01-281; Matthew J. and Julie Rae Flintrop, TMN 01221-01-152; Rodney L. and Courtney S. Williams 01221-01-203; Sharon S. Mitchell, 01221-01-129; and Kim B. Hall, TMN 01221-01-130.*
- c. **Bill No. 2015 – 11 – First Reading**  
*An Ordinance to annex and zone property owned by Charles M. and Susan H. Jordan, said property being specifically designated in the Florence County Tax Records as Tax Parcel 90018-03-003.*
- d. **Bill No. 2015 – 12 – First Reading**  
*An Ordinance to abandon City of Florence interest in Public Right-of-Way to include undeveloped portions of New Street; Johns Avenue; East Ervin Street; and undeveloped, unnamed street extending north from East Ervin Street.*
- e. **Bill No. 2015 – 13 – First Reading**  
*An Ordinance to abandon any interest of the City of Florence in the public right-of-way, alleyway, adjacent to the rear of the properties addressed as 147 to 189 North Irby Street.*

**VIII. INTRODUCTION OF RESOLUTIONS**

- a. Resolution No. 2015-09**  
*A Resolution to declare June 27, 2015 as Wilson High School Class of 1965 Day in the City of Florence.*
- b. Resolution No. 2015-10**  
*A Resolution to declare the Month of May, 2015 as Lupus Awareness Month.*
- c. Resolution No. 2015-11**  
*A Resolution to proclaim May, 2015 as Teen Pregnancy Prevention Month.*
- d. Resolution No. 2015 – 12**  
*A Resolution for the City of Florence approving an incentive package to encourage the developer team to develop a project in a downtown location.*  
***(This Resolution will be discussed in Executive Session).***

**IX. REPORT TO COUNCIL**

- a. Appointment to Boards and Commissions**

**X. EXECUTIVE SESSION**

- a. Contractual Matter**

**XI. ADJOURN**

**SPECIAL MEETING OF FLORENCE CITY COUNCIL  
FRIDAY, APRIL 10, 2015 – 10:00 A.M.  
CITY CENTER – LIVE OAK CONFERENCE ROOM  
324 W. EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT:** Mayor Stephen J. Wukela called the special meeting to order at 10:20 a.m. with the following members present: Mayor Pro tem Frank J. Brand, II; Councilman Robby L. Hill; Councilwoman Teresa Myers Ervin; Councilwoman Octavia Williams-Blake; and Councilman George D. Jebaily.

**MEMBERS ABSENT:** Councilman Edward Robinson.

**ALSO PRESENT:** Mr. Drew Griffin, City Manager; Dianne M. Rowan, Municipal Clerk; James W. Peterson, Jr., City Attorney; Phillip Lookadoo, Director of Planning, Research and Development; Scotty Davis, Director of Community Services; Thomas Chandler, Director of Finance; Michael Hemingway, Director of Utilities; Chief Allen Heidler, Florence Police Department; Chuck Pope, Director of Public Works; Chief Randy Osterman, Florence Fire Department; and Mr. Ray Reich, Downtown Development Manager.

**MEDIA PRESENT:** Mr. Gavin Jackson of the Morning News arrived at 11:30 a.m.

Notices of this regularly scheduled meeting were sent to the media and individuals requesting a copy of the agenda, informing them of the date, time and place of the meeting.

**INVOCATION**

Councilwoman Teresa Myers Ervin gave the invocation for the meeting. The Pledge of Allegiance to the American Flag followed the invocation.

**REPORT TO COUNCIL – BUDGET WORK SESSION**

Mr. Drew Griffin, City Manager began the work session stating that there are indications that the City is moving out of the recession and may be moving into more of a planning period. Staff has been attempting to stabilize the budget in order to accomplish what they have in the past within the constraints of a very tight budget.

The General Fund budget has two categories; Non-Restrictive (Variable Costs) and Restrictive (Fixed Costs). The non-restrictive category equals about 82% of the budget (\$26,426,000); has slow growth; and funds most of the General Fund government (Police, Fire, Planning, and Sanitation).

**GENERAL FUND REVENUE GROWTH CATEGORIES**

- A. Non-Restrictive General Purpose Revenues**
- Generally slow growth General Fund revenues
  - Used to fund general governmental services
  - Less use limitations or restrictions imposed
  - Represents 82% of total budget
  - **Totals \$26,426,000 of General Fund Revenues**

What may be confusing is that staff has accomplished a tremendous amount of work over the past year using Restrictive Source Revenues that make up 18% of the total budget (\$5,694,000). Activities funded from this source include tennis, the proposed soccer complex, the proposed gymnasium, downtown incentives and it also funds Freedom Florence.

**B. Restrictive Source Revenues**

- Generally faster growth General Fund revenues
- Used to fund specialized programs or projects
- Greater use limitations or restrictions imposed
- Represents 18% of total budget
- **Totals \$5,694,000 of General Fund Revenues**

**ROAD AND STREET MAINTENANCE ISSUES**

Outside of abandoned lots, vacant properties, neighborhood related issues – streets and sidewalks are the principle issue that the City receives complaints about. Typically staff can deal with drainage but when it comes to maintenance of streets and sidewalks, being proactive as it relates to roads, it is incredibly frustrating because the City has very limited funds.

- The City funds one asphalt truck and a two man crew for street repairs on streets within the City of Florence. (Typically repairs potholes).
- The City funds a Rights-of-Way 2 man crew that repairs edge of R-O-W issues within the City of Florence which may also include minor sidewalk repair. (Typically within residential neighborhoods).

The City, through the General Fund, does not fund large capital related street/sidewalk repair projects. These types of projects have always been referred to the Florence Area Transportation Committee ((FLATS). This is confusing to most people as they think any street inside the City is a City street; they don't understand the relationship between the City and SC DOT.

All capital funding that is derived from the state for road maintenance goes through the FLATS Committee. The committee receives approximately \$2 million per year and they make the decisions of where road maintenance funds go. This \$2 million is derived from the C-Fund allocation through SC DOT (\$0.0266 per gallon tax - \$69,000,000 annually that is divided among all 46 counties). SC DOT District Office also receives an allocation for road maintenance for state maintained highways. In addition, Florence County collects a \$30.00 road maintenance fee per vehicle for the maintenance of roads and bridges in the County. The County determines how those funds are expended.

This chart illustrates how road and street maintenance is addressed by the City.

**Road and Street Maintenance**

**Operational Funding**

**Street Repairs (2 Man Crew)**

Salaries	\$ 68,000	Repairs pot holes with hot asphalt
Truck Cost (10 Year)	\$ 11,500	and minor roll curb placement.
Materials	\$ 7,500	1 Asphalt Truck (\$115,000)
<b>TOTAL</b>	<b>\$ 87,000</b>	Pot Hole Repairs last years = 1104

**R-O-W Maintenance (2 Man Crew)**

Salaries	\$ 65,200	Repairs edges of R-O-W. Fills
Materials	\$ 2,000	holes, tire ruts, and erosion along
<b>TOTAL</b>	<b>\$ 67,200</b>	edge of asphalt. Some minor repair to failed sidewalks.

**Sign Shop Operations (2 Man Crew)**

Salaries	\$	60,000	Produces street signs and replaces
Materials	\$	<u>7,000</u>	Damaged street signs. Trims brush
<b>TOTAL</b>	<b>\$</b>	<b>67,000</b>	where interfering with view. Monitors street lights located in City limits.

Note: Total \$219,200

As shown below, the Florence County Transportation Committee receives approximately \$2,000,000 annually along with a C-Fund allocation. SCDOT District Office also receives an allocation for road maintenance for state maintained highways. None of this funding is spent on city streets or roads. However, half of what the City spends on the other side is on state maintained roads.

**City Road Maintenance**

**Current:**

- Approximately \$2,000,000 allocated annually to Florence County Transportation Committee. Derived from the C-Fund allocation through SC DOT (\$0.0266 per gallon tax - \$69,000,000 for all 46 counties).
- SC DOT District Office also received an allocation for road maintenance for state maintained highways.

It is very important to compare how street maintenance is occurring and how it is being proposed. This proposed House Bill, H 3579, be it amended or how it gets amended, could put a huge burden on the City of Florence that is beyond the burden that is already not being funding.

**Proposed H 3579:**

- Currently resides in the House Committee on Ways and Means
- Calls for a local road transfer of certain DOT roads
- The Florence County Transportation Committee remains in place for maintenance decisions pertaining to remaining state roads
- No direct line of funding to local authorities
- Expect proposed amendment

Mr. Griffin provided Council with a map of city owned roads. There is 103 miles of city roads and other than the \$219,200 that is spent on maintenance, there are no other funds allocated for these roads. Every time the city annexes a neighborhood, the roads in that neighborhood become the responsibility of the city.

Mr. Griffin discussed the impact of a city road maintenance fee if the city attempted to address this issue in the same manner as the county has done. Approximately \$1,000,000 could be generated depending on the amount assessed per vehicle. Council discussed different options of addressing this issue. Mr. Griffin added that if the City is ever going to maintain streets, a process will have to be considered for the funding of the maintenance.

**PARKS AND RECREATION MAINTENANCE AND NEW FACILITIES**

**RECREATION MAINTENANCE**

This is a list of deferred maintenance as relates to Parks and Recreation. Due to the recession, the parks and recreation department has been “stabilized”. The City has not had much additional funds for maintenance and improvement for the parks. These lists are not all inclusive; these are the obvious items that are needed.

**Freedom Florence Recreational Complex**

- Gymnastics Center Roof Replacement
- Picnic Shelter Roof Replacement
- Paint Lower and Upper Complex Pavilions/Dugouts
- Canopies over Complex Picnic Areas, Concessions & Gymnastics Replaced
- Outfield Fencing Replacement for 9 fields
- Backstop Fencing Replaced on 4 Lower Complex Fields
- Concessions Equipment Updated
- Softball/Baseball Restroom Fixtures Replaced and Updated
- Football Concessions/Restrooms Renovated and Enlarged
- Wireless Public Address System on 9 Ball Fields
- Pave Maintenance Road and the Access Road to Science South

**Levy Park**

- Resurface 2 Basketball Courts
- Update Playground Equipment, Borders and Surfacing Material

**Dr. Iola Jones Park**

- Update Playground Equipment, Borders and Surfacing Material
- Landscape Improvements

**Lucas Park**

- Construction of Walking Path through the Park
- Landscape Improvements
- Update Playground Equipment, Borders and Surfacing Material

**McLeod Park**

- Update Playground Equipment, Borders and Surfacing Material
- Replace and Construct 2 Picnic Shelters at McLeod Park
- Replace and Update Skate Park Apparatuses at McLeod Park
- Resurface 3 Basketball Courts and Install New Backboards/Goals
- Parking Area Resurfaced with Curb & Gutter

**Northside Park**

- Update Playground Equipment, Borders and Surfacing Material
- Fence Installation around Playground Area
- Backstop Replacement on 2 Baseball Fields
- Dugout Replacement (4) on both Baseball Fields

**Northwest Park**

- Update Playground Equipment, Borders and Surfacing Material
- Parking Area Resurfaced with Curb & Gutters

**Barnes Street Activity Center & Admin Offices**

- Paint for Exterior of Facility

**Other Park Improvements**

- Park Signage for all Park Entrances
- Park “Rules & Policies” Signage for all Parks
- Re-construction of Timrod Park Amphitheater
- Update Playground Equipment, Borders and Surfacing Material at South Park and Timrod Park
- Resurface Walking Path at South Park

**RECREATION CAPITAL**

This is a list of future park improvement requests based on input from Neighborhood Associations, citizens and the Parks and Beautification Commission. Mr. Griffin stated that all of the City’s parks are in need of a “facelift” due to the amount of use by City residents as well as visitors. There is a lot of community support for a Senior Center at Iola Jones. There is a need for a Master Plan for the construction of a new baseball and potentially new football facilities.

Mayor Wukela spoke briefly regarding a donation by Dr. Floyd of about 37 acres at the Tennis Center and, if it is Council’s will, Staff will be asked to prepare a Master Plan for that tract of land to include these recreational activities, but in particular baseball and report back to Council of how this could be accomplished and how it would be financed. Mr. Griffin added that there is the opportunity to look at additional acreage there and to Master Plan for baseball and football facilities. There was no objection from Council to direct staff to prepare a Master Plan as discussed. Mayor Wukela stated a huge recreation need in the community is high school football and this may be a good location for the School District to consider for football. It may be a good opportunity for the City to plan this for the future and to make this option available for the School District. It is centrally located for all three high schools.

Other capital items needed are new signage for all of the parks, an inclusive playground, urban trail connectors, dog parks, renovation of Maple Park Community Center and updating playground equipment including borders and surfacing material at all parks.

- Construction of a Community Center for Senior Adults at Dr. Iola Jones Park
- Master Plan and Construction of New Baseball and Football Facilities
- Inclusive Playground (Surfacing, Borders and Play Apparatuses)
- Park Signage for all Parks and Entrances
- Urban Trail Connectors
- Construction of Dog Park(s)
- Renovation of Maple Park Community Center
- Update Playground Equipment, Borders and Surfacing Material at all Parks

**WAGE AND PAY CONSIDERATION FOR CITY EMPLOYEES**

Mr. Griffin stated that although the City has been very fortunate to be able to do a cost of living at 2% per year, activated on January 1, it has created an issue called compression. These are the issues that will be discussed:

**DISCUSSION POINTS**

- Departmental employment comparison
- Wage/Pay Classification Schedule
- Effect of cost of living (cola)
- Reinstating the merit system
- Wage/Pay Classification Study

Cost of living increases have been given since 2009. As a result, 11.9% of the 460 full time employees are on Step 1 of the City's grade step pay schedule. 30% are on Step 2. This has caused an issue called compression, whereby an employee who was hired 7 years ago is making the same as an employee who would be hired today. This year staff sees more flexibility in reinstating a merit pay system and not giving a cost of living increase. With a merit pay system, an employee will have the opportunity to receive from 1% up to a 4% increase and could move up 2 steps. Also, staff will begin to look at a wage/pay classification study to start adjusting the employees as they should be. Along with this, the evaluation process will be changed. The City will move away from a point system to an actual evaluation that is based upon the employee either meeting expectations or does not meet expectations.

There was a lengthy discussion related to completing a wage/pay classification study, the expectation the employees would have following the study, and the financial impact on the City's budget to implement the findings of the study.

**PUBLIC SAFETY EQUIPMENT AND NEW FACILITIES**

**Monitoring and Evaluating City Growth**

Chief Randy Osterman gave a report on future growth and how that will affect the operations of the City.

The Fire Department constantly makes sure that the current resources are used efficiently and that an effective Fire Department response is provided across the City. In 2009 a standard of coverage was developed for the City of Florence that provided for a response time of 5 minutes 90% of the time. This basically means that it is the department's desire to plan the fire station locations and the responses to have the first arriving fire truck at any house within 5 minutes 90% of time, anywhere in the City. Currently the department is meeting this standard 94.3% of the time. As the Fire Department looks at planning and growth of the city, hopefully, the ISO standard will be maintained at the current Class II rating or will be improved. If the department was evaluated by ISO today, it would be within one point either side of a Class I Fire Department. The concern is, once you achieve Class I there is an expectation to maintain that rating and that will have to be planned into the long term planning as relates to growth.

Presently, the growth is the Hoffmeyer Road extension and West Palmetto and I-95 areas. Those areas do not fall within the 5 minute standard. Potentially the action would be to relocate the Ben Dozier Fire Station out on West Palmetto Street somewhere around the Hoffmeyer Road/Dunbarton Road area and then build an additional fire station on Palmetto Street out around the proposed soccer complex. Looking at potential future growth, these are the areas the Fire Department would not be able to provide that 5 minute 90% of the time standard.

Around FY 2017-18 Chief Osterman informed Council the department will make a request to replace two pumpers, that will be 25 years old, at an approximate cost of \$1,000,000. Two 15 year old

pumpers will be moved from the front line service to reserves. Also, there is a 14 year old rescue truck that will need to be replaced at an approximate cost of \$300,000.

Mr. Griffin stated this is where the City is on long range plans within the Fire Department. These will be real costs and will become apparent if the City achieves a Class I ISO designation.

### **EQUIPPING UNIFORMED OFFICERS WITH BODY CAMERAS**

Chief Allen Heidler stated that equipping officers with body cameras is a natural progression of what the police department has been looking into. For more than eight years the department has employed the use of voice activated recording devices and it has had a major effect on the department. The causes of complaints on police officers went to almost nothing. The advantages of the body cameras are: 1) it protects both the citizen and the police officer; 2) provides on the spot video of the events reduces complaints on officers; and 3) reduces use of force events.

The challenges of body cameras are: 1) privacy issues (crime victims, juveniles and the officer); 2) cost of cameras and storage; 3) policies and procedures; and 4) length of storage for video that is not evidence.

The cameras cost about \$1,000 each. Chief Heidler stated that the department would be exploring the Department of Justice and Bureau Assistance Grant to purchase the first cameras. Also, the city will put a small amount of seed money in the budget to get started.

Chief Heidler reported that the recession had quite an effect on the police department and the equipment; especially the vehicles.

### **POLICE VEHICLES**

This chart shows the pre-recession plan that the police department followed; the plan during recession beginning in 2011; and what is proposed for FY 2015-16. In today's world the police vehicle is the officer's office. The vehicle is rarely turned off.

Prior to the recession 30 police vehicles were purchased every 3 years on a payment plan with a 6 to 7 year replacement. In 2011 the funding was amended from 30 vehicles every 3 years to 14 vehicles every 4 years. This resulted in a 12-14 year replacement of vehicles instead of the preferred 6 to 7 year replacement plan. A 14 year replacement on a police vehicle is not acceptable in today's high use demand of an officer's vehicle. Proposed for FY 2015-16 is the lease-purchase of 30 vehicles on a 4 year schedule instead of the preferred 3 year schedule.

#### **Replacement Plan**

- **Pre-Recession:** 30 vehicles every 3 years on payment plan – (6 to 7 year replace full use)
- **Recession:** In 2011 funding amended from 30 vehicles every 3 years to 14 vehicles every 4 years resulting in a 12 to 14 year replacement instead of the preferred 6 to 7 year replacement
- **Proposed for FY 2015-16:** The lease-purchase of 30 vehicles on a 4-year schedule instead of the preferred 3-year schedule

**Note:** Approximately 15 of the 2005 purchase are still in service

## Technology

The following chart shows the current technology that is being utilized in the Police Department. Over the last year and a half, the police department has been able to ensure that all marked units have a mobile data terminal. These terminals are able to connect and receive data from central communications. Previous to that some of the units had mobile data terminals and some had laptops that were used to do the officer's report. Electronic Ticketing was bridged to allow the police department's records management system and the courts records management system to be able to share information. The Police Department has partnered with the Department of Public Safety on automated traffic accident reporting. This works on the same concept as electronic ticketing. The total station measuring device and software is used in major accident and crime scene investigations. The National Crime Scene Information Center will allow for anything to do with crime; missing persons, stolen vehicles, wanted persons, etc. to be disseminated to other agencies.

### • **Current**

- Mobile Data Terminals (MDT's) – all marked units
- Electronic Ticketing (Records management bridge between Police & Court)
- Automated Traffic Accident Reporting (Report Beam)
- Total station measuring device and software – used in major accident & crime scene investigation
- National Crime Scene Information Center

These are the costs associated with future budgets: mobile data terminal, cellular air cards and dual authentication instead of the mobile data terminals that are currently receiving data through the 800mhz system. Central dispatch has just gone to a digital system and eventually the police department will have to go to a cellular system to be able to communicate. There will be significant costs involved with air cards for every vehicle for every mobile data terminal. There will be an additional cost with dual authentication. Agency to agency records sharing management system upgrade allows for the ability to have a technology bridge. Other future costs will be for storage of data and the purchase of equipment for the development of a technology investigations unit for the investigation of internet crimes.

### • **Future**

- MDT's cellular air cards & dual authentication
- Agency to agency records sharing (Records Management System Upgrade) or ability to have a technology bridge
- Storage of data (cost)
- Development of a Technology Investigations Unit for investigation of internet crimes – will require purchase of equipment

## UPDATE ON CHARLESTON

Mr. Jim Peterson, City Attorney gave Council an update on the Charleston Livability Court case that was the subject of recent court attack on jurisdiction and constitutionality. An individual that was charged with a code violation took the approach that the Livability Court did not have jurisdiction to decide those issues and filed a "writ of prohibition" directly with the South Carolina Supreme Court. On March 20, 2015 the Supreme Court summarily dismissed the petition with very little discussion. Mr. Peterson has been in contact with the Charleston Municipal Court and the individuals involved in that litigation and will continue to monitor any activity associated with this case.

The city's Livability Court was patterned after the Charleston Livability Court. Mr. Peterson wanted to give Council some assurance that our Livability Court is still a very viable court.

**FUTURE WATER AND SEWER PROJECTS**

**JEFFRIES CREEK SEWER INTERCEPTOR**

**Preliminary Engineering Report (PER)**

- Flow monitoring, hydraulic analysis of Jeffries Creek and manhole inspection of the interceptor - Completed
- Results show interceptor flows regularly create a surcharge of existing manholes which create slow flow within various portions of the interceptor
- SC DHEC requirements of the Capacity Management Operation and Maintenance (CMOM)
- Limited capacity for future growth and expansion exists in within the present interceptor
- Location of the existing interceptor will create a major environmental and quality of life impact if maintenance upgrade is to occur in place
- PER proposal
- Estimated construction cost of \$25 million dollars

Mr. Michael Hemingway, Utilities Director gave Council an update on the two major water and sewer projects facing the city. The first project is the Jeffries Creek Sewer Interceptor. This interceptor flows through the central part of town down Cherokee conveyed from Five Points out to West Palmetto Street around Naturally Outdoors bringing all of those sewers to the wastewater facility. Flow monitoring and hydraulic analysis of Jeffries Creek was completed in 2012 and the results showed that the interceptor flows regularly create a surcharge due to the pipe being at capacity. These surcharges happen particularly during wet weather. CMOM (Capacity Management Operation and Maintenance) looks at just the collection system outside of the wastewater treatment facility. EPA has come up with a new standard to investigate and rate the collection system outside of just the wastewater treatment plant itself. They will look at the flows in the system and based on what the collection system is doing they will regulate the capacity of your treatment facility. This means there is limited growth and expansion within the present interceptor and to allow for future growth in the Jeffries Creek interceptor the city will need to make improvements to this interceptor. The current location of this interceptor is in Jeffries Creek and will create a major environmental and quality of life impact if maintenance upgrade is to occur in place. Staff is proposing to remove the interceptor out of the creek and relocating it up onto Second Loop Road. From Second Loop it will go down and over to Wisteria Drive. This action will create more space and it will also go from a gravity system to a pump system. By having a force main there are less manholes and thereby less chance of having rain water enter into the collection system during wet weather events. A partial PER (Preliminary Engineering Report) was conducted that measured the flow during dry and wet weather. The cost of the project will be between \$20-25 million to replace this major interceptor.

Mr. Griffin added that the city will be required to do this project. The question is not if we have to do the project but when we have to do the project.

**MIDDLE SWAMP SEWER INTERCEPTOR**

- Existing interceptor is near capacity
- Future growth would be conveyed to a new 24 inch interceptor south of Middle Swamp handling flows from the dam at Forest Lake U.S. Highway 52/301 Eastward and South of Middle Swamp for Phase I
- Construction of the new South Middle Swamp interceptor estimated at \$11,000,000

The next major sewer is the Middle Swamp Sewer Interceptor. This flows on the southern side of town from West Florence by Forest Lake, down through Middle Swamp up to the Pamlico Highway, south of Carolinas hospital. This interception conveys all of Forest Lake from Highway 76 down through Third Loop back over to Carolinas Hospital. A big pump station is located there that pumps it back to the wastewater treatment facility. Also because there is limited capacity left, for all future growth that is south of middle swamp and east/west of the dam, staff would like to put in a lower middle swamp interceptor to convey that flow. Because this is in the wetlands, during high wet weather flows, a lot of rain water is getting into the collection system. So the possibility right now is looking at a phased approach, with the first phase going from Highway 52 right by South Florence High School to the location on Pamlico Highway right at Cascade Avenue. This phase is looking at costing approximately \$11 million to construct this interceptor on Middle Swamp.

Mr. Griffin stated this in the realm of about \$36 million of future expenditures in water and sewer. The wastewater treatment plant was upgraded to be able to handle all of these issues. As a part of that master planning, studies were conducted to determine what needed to be done, put the wastewater treatment plant in a position to handle the growth and now the collection system has to be backed up to resolve these issues.

ADJOURN

Without objection the meeting was adjourned at 12:20 p.m.

Dated this 11<sup>th</sup> day of May, 2015.

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Dianne M. Rowan  
Municipal Clerk

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Stephen J. Wukela  
Mayor

**REGULAR MEETING OF FLORENCE CITY COUNCIL  
MONDAY, APRIL 13, 2015 – 1:00 P.M.  
CITY CENTER COUNCIL CHAMBERS  
324 W. EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT:** Mayor Stephen J. Wukela called the regular meeting to order at 1:05 p.m. with the following members present: Mayor Pro tem Frank J. Brand, II; Councilman Robby L. Hill; Councilwoman Teresa Myers Ervin; Councilman Edward Robinson; Councilwoman Octavia Williams-Blake; and Councilman George D. Jebaily.

**ALSO PRESENT:** Mr. Drew Griffin, City Manager; Dianne M. Rowan, Municipal Clerk; James W. Peterson, Jr., City Attorney; Phillip Lookadoo, Director of Planning, Research and Development; Scotty Davis, Director of Community Services; Thomas Chandler, Director of Finance; Michael Hemingway, Director of Utilities; Chief Allen Heidler, Florence Police Department; Chuck Pope, Director of Public Works; Chief Randy Osterman, Florence Fire Department; and Mr. Ray Reich, Downtown Development Manager.

**MEDIA PRESENT:** Mr. Gavin Jackson of the Morning News was present for the meeting.

Notices of this regularly scheduled meeting were sent to the media and individuals requesting a copy of the agenda, informing them of the date, time and place of the meeting.

**INVOCATION**

Councilwoman Teresa Myers Ervin gave the invocation for the meeting. The Pledge of Allegiance to the American Flag followed the invocation.

**APPROVAL OF MINUTES**

Mayor Pro tem Brand made a motion to adopt the minutes of the March 9, 2015 Regular Meeting. Councilman Hill seconded the motion, which carried unanimously.

**HONORS AND RECOGNITIONS**

Mayor Wukela presented Fred Gilchrist a Certificate of Recognition for completing 20 years with the City of Florence Public Works Department.

Cpl. Chris Orphan received a Certificate of Recognition from Mayor Wukela for 15 years of service with the City of Florence Police Department.

Mayor Wukela presented Pam Mobley a Certificate of Recognition for completing 15 years of service with the City of Florence Public Works Department.

**PUBLIC HEARING**

A Public Hearing will be held to receive input on the City's Community Development Block Grant (CDBG) funding allocation of \$274,008 for the fiscal year 2015-2016.

Mr. Scotty Davis, Director of Community Services, reported that the City of Florence is an entitlement City and receives federal funding from HUD. CDBG funding can only be used to meet three

**REGULAR MEETING OF FLORENCE CITY COUNCIL  
APRIL 13, 2015 – PAGE 2**

national objectives: 1) Aid in the elimination of slum and blight; 2) benefit to low-moderate income persons; and 3) meeting a need having particular urgency.

City staff held public meetings for the purpose of receiving input on the CDBG funding at the following locations: Williams Heights – March 3, 2015; Greater Wilson Heights – March 2, 2015; Levy Park – March 11, 2015; Northwest Community Center – March 17, 2015; and City Council Chambers – March 19, 2015.

Community requests included funding for: Dr. Iola Jones Park – Senior center, shed and picnic tables (estimated cost \$500,000 plus the cost of maintaining the center); drainage issues; abandoned houses; and vacant lots. Abandoned houses and vacant lots are being addressed through the neighborhood redevelopment strategy and some other grants have also been received to address this issue.

Subrecipients requesting funding include: Harvest Hope Food Bank; Lighthouse Ministries; Manna House; Pee Dee Community Action Agency; Resurrection Outreach Ministry; Salvation Army; and Who So Ever Community Church. In the FY 2014-2015 budget, City Council appropriated \$5,000 for the Manna House; \$20,000 for the Transitional Shelter that is a part of the Pee Dee Community Action Agency (this year they have requested \$35,000); \$5,000 for the Salvation Army (to provide a warming station during the winter months); and \$5,000 to the Who So Ever Community Church (for a warming station during the winter months).

Mayor Wukela declared the public hearing open at 1:12 p.m.

Mrs. Pat Gibson Hye-Moore spoke on behalf of the East Florence Community and asked that Council continue their work on the neighborhood revitalization, abandoned house and vacant lot programs. Mrs. Moore added that the East Florence Community has joined with the Greater Wilson Heights and Woodmont Neighborhood Associations in an effort to obtain a building for Iola Jones Park.

The recommended CDBG budget for 2015-2016 is:

Planning and Administration	\$ 54,800
Recreational Improvements-Section 108	100,000
Emergency Rehabilitation	39,608
Down Payment Assistance	39,600
Subrecipients	40,000
<b>TOTAL</b>	<b>\$ 274,008</b>

There was no one else to speak during the public hearing.

Mayor Wukela closed the public hearing at 1:16 p.m.

**APPEARANCE BEFORE COUNCIL**

**Miss Florence, Miss Kierra Carter**

Miss Kierra Carter, Miss Florence 2015 is a native of Florence. She was born at McLeod Hospital and grew up in the East Florence area and still resides there. Miss Carter attended the afterschool and summer programs as Levy Park. She is a member of Mt. Zion AME Church and serves in the soup kitchen at the church. Miss Carter attended and graduated from Wilson High School and was involved in cheerleading, was Junior and Senior Class President and participated in many more activities. Miss Carter requested support from City Council for the upcoming Miss South Carolina pageant that will be held in Columbia, SC on June 23-27, 2015.

ADDENDUM TO THE AGENDA

COUNCILMAN ROBINSON – TO RECOGNIZE FOUR CHARTER MEMBERS OF THE  
APLHA KAPPA ALPHA SORORITY

MRS. NICOLE ECHOLS, COMMUNITY DEVELOPMENT COORDINATOR FOR HARVEST  
HOPE FOOD BANK

There was no objection to add these two items to the agenda.

Councilman Robinson – To recognize four charter members of the Alpha Kappa Alpha Sorority.

Councilman Robinson recognized Ms. Carrie A. Lawrence, Ms. Roberta D. Durant, Dr. Louise R. Lester, and Ms. Hilda G. Johnson for their many years of dedicated service and contributions to the citizens of Florence and the surrounding communities. Ms. Lawrence, Ms. Durant, Dr. Lester and Ms. Johnson are charter members of Epsilon Chi Omega Chapter of the Alpha Kappa Alpha Sorority. This chapter was chartered in Florence, SC in 1952; making it the first Greek letter organization for college and university women in the area.

Mrs. Nicole Echols, Community Development Coordinator for Harvest Hope Food Bank

Mrs. Echols reported to Council that Harvest Hope Food Bank covers 20 counties in the state of South Carolina. Harvest Hope has locations in Greenville, Columbia and Florence. Last year over 6 million pounds of food was distributed and 851,000 families were fed in the Pee Dee, which covers 9 counties. Mrs. Echols talked about the program “Pack to Feed” and how the City of Florence can help with this program. Pack to Feed is a program that Harvest Hope would like the City of Florence to support. Boxes will be provided to pack food for 600 families in the City of Florence. The box will provide 21 USDA nutritionally balanced servings of high protein food. The total cost for each box is \$10.00 (\$9.19 for the food, .61 cents for the box and .20 cents for overhead to pack the box). Harvest Hope is proposing for City of Florence employees to pack the boxes. Harvest Hope would deliver the food to a designated location and City of Florence employees would pack the boxes. It can also be arranged for the employees to hand out the boxes as well.

RESOLUTION NO. 2015-07(Taken Out of Order)

A RESOLUTION FOR THE CITY OF FLORENCE TO RECOGNIZE REVEREND WILLIAM  
LEVI THOMPSON FOR HIS CONTRIBUTIONS TO DOWNTOWN AND THE FLORENCE  
COMMUNITY AS A LONG TERM DOWNTOWN BUSINESS OWNER AND FOR OPENING  
THE FIRST SCHOOL FOR BARBERS IN THE PEE DEE AREA.

A Resolution for the City of Florence to recognize Reverend William Levi Thompson for his contributions to downtown and the Florence community as a long term downtown business owner and for opening the first school for barbers in the Pee Dee area was adopted by Council.

Councilwoman Ervin read the Resolution and made a motion to adopt Resolution No. 2015-07. There was no objection.

Councilwoman Ervin presented the Resolution to Reverend Thompson and recognized family members that were in attendance.

Council recessed the meeting at 1:38 p.m. and reconvened at 1:47 p.m.

**REPORT TO COUNCIL(Taken Out of Order)**

**Councilman Robby Hill to report on Florence County Legislative Day.**

Councilman Hill thanked the City for their support of the 13<sup>th</sup> Annual Florence County Legislative Day that was held in Columbia, SC on March 17, 2015. The day began with a luncheon at the Capital City Club with about 140 people attending. President Pro tem Hugh Leatherman, Lt. Governor Henry McMaster, the Florence County Legislative Delegation and Mayor Stephen Wukela spoke during the luncheon. Everyone was invited to an afternoon social sponsored by the Young Professionals of Florence that was held at Mellow Mushroom. The highlight of the day was the Reception that was held at the Columbia Museum of Art. Leaders from across the state attended the Reception to learn about business and industry that make Florence County special. The purpose of Florence County Legislative Day is to raise awareness about Florence County among our state legislators by showcasing our prominent businesses, industries, health care organizations and educational institutions. The vision of this event is to leave a significant impression on our legislators and their respective staff members along with supporting our legislative delegation in all of their future endeavors. This year almost 500 people attended the reception.

A number of Florence County's best and brightest industries attended the reception to network with leaders from Florence County. Councilman Hill thanked the City of Florence for their participation in the event as well.

**ORDINANCES IN POSITION**

**BILL NO. 2015-04 – SECOND READING**

**AN ORDINANCE AMENDING CHAPTER 20, ARTICLE II, DIVISION 4 OF THE CITY OF FLORENCE, SOUTH CAROLINA CODE OF ORDINANCES PERTAINING TO TAXICABS.**

An Ordinance amending Chapter 20, Article II, Division 4 of the City of Florence, South Carolina Code of Ordinances pertaining to Taxicabs was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2015-04 on second reading with Councilwoman Williams-Blake seconding the motion.

Council voted unanimously (7-0) to adopt Bill No. 2015-04.

**BILL NO. 2015-05 – SECOND READING**

**AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY FLORENCE COUNTY SCHOOL DISTRICT 1, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX PARCEL 00100-01-039.**

An Ordinance to annex and zone property owned by Florence County School District 1, said property being specifically designated in the Florence County Tax Records as Tax Parcel 00100-01-039 was adopted on second reading.

Councilman Jebaily made a motion to adopt Bill No. 2015-05 on second reading with Councilwoman Ervin seconding the motion.

Council voted unanimously (7-0) to adopt Bill No. 2015-05.

**BILL NO. 2015-06 – SECOND READING**

**AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY HOFFMEYER ROAD DEVELOPMENT, LLC, SAID PROPERTY BEING SPECIFICALLY DESIGNATED IN THE FLORENCE COUNTY TAX RECORDS AS TAX PARCELS 00098-01-007, 00098-01-090, AND 00098-01-095.**

An Ordinance to annex and zone property owned by Hoffmeyer Road Development, LLC, said property being specifically designated in the Florence County Tax Records as Tax Parcels 00098-01-007, 00098-01-090, and 00098-01-095 was adopted on second reading.

Mayor Pro tem Brand made a motion to adopt Bill No. 2015-06 on second reading with Councilwoman Williams-Blake seconding the motion.

Council voted unanimously (7-0) to adopt Bill No. 2015-06.

**BILL NO. 2015-07 – SECOND READING**

**AN ORDINANCE AMENDING CODE SECTION 2-205 IN ORDER TO ADD A SUB-PARAGRAPH (5) TO PROVIDE FOR AN ADDITIONAL “GENERAL ELIGIBILITY REQUIREMENT” TO THE DOWNTOWN ECONOMIC DEVELOPMENT INCENTIVE PROGRAM WHICH REQUIRES THAT DEVELOPERS SEEKING ECONOMIC INCENTIVES FROM THE CITY INCLUDE MINORITY CONTRACTORS AND SUB-CONTRACTORS IN INVITATIONS TO PROVIDE WORK ON THE PROJECT.**

An Ordinance amending Code Section 2-205 in order to add a sub-paragraph (5) to provide for an additional “General Eligibility Requirement” to the Downtown Economic Development Incentive Program which requires that developers seeking economic incentives from the City include minority contractors and sub-contractors in invitations to provide work on the project was adopted on second reading.

Councilman Jebaily made a motion to adopt Bill No. 2015-07 on second reading. Mayor Pro tem Brand seconded the motion.

Council voted unanimously (7-0) to adopt Bill No. 2015-07.

**INTRODUCTION OF ORDINANCES**

**BILL NO. 2015-08 – FIRST READING**

**AN ORDINANCE TO REGULATE BUSINESSES BY ENACTING A NEW CHAPTER IN THE CITY OF FLORENCE CODE OF ORDINANCES TO ESTABLISH PROVISION AND REQUIREMENTS FOR THE SCREENING OF CRIMINAL RECORDS BY EMPLOYERS WITHIN THE CITY OF FLORENCE.**

An Ordinance to regulate businesses by enacting a new chapter in the City of Florence Code of Ordinances to establish provision and requirements for the screening of criminal records by employers within the City of Florence was denied on first reading by Council.

Councilman Robinson made a motion to pass Bill No. 2015-08 on first reading. Councilwoman Ervin seconded the motion.

This Ordinance, which is patterned after an Ordinance that has been enacted by the City of Philadelphia, PA, would result in the City of Florence establishing regulations which limit the obtaining and use of information regarding arrests and convictions in the employment process in an effort to make sure that such information is not improperly used by the City or employers within the City to accomplish the following goals: 1) To assist the successful reintegration of formerly-incarcerated people back into the

**REGULAR MEETING OF FLORENCE CITY COUNCIL  
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community by removing barriers to gainful employment after their release from jail/prison; 2) To enhance the health and security of the community by assisting people with criminal/arrest records to provide for their families and themselves; and 3) To ensure that, within the City of Florence, just and fair measures are implemented and practiced when screening and identifying persons who may or may not have criminal records.

Councilman Robinson read the Ordinance and spoke in favor of passing the Ordinance.

Reverend Anthony Hodge spoke in favor of passing Bill No. 2015-08 on the premise of it aiding persons who have been incarcerated becoming employed after their release.

Reverend Benita Dinkins-Robinson also spoke in support of the proposed Ordinance.

Mayor Wukela stated that this Ordinance has been offered by Councilman Robinson a number of times and has failed a number of times. A compromise was reached by Council following an earlier meeting that provided for “banning the box” with respect to the City of Florence. This box has been removed from the City of Florence employment application. In the past, the failure of the passage of this Ordinance turned on various councilmember’s concerns regarding the legality, enforceability and policy of the proposed Ordinance. For these reasons Mayor Wukela does not support this proposed Ordinance.

Councilman Jebaily stated addressing the issue of how to bring those people who have been incarcerated back to where they can be contributing members of society is an incredibly important matter. Councilman Jebaily further stated he does not believe it is in the best interest to take what the City has adopted for itself and in turn impose that upon the private sector.

Mayor Pro tem Brand stated he also was not in support of the Ordinance mainly because of the regulation of the Ordinance upon local businesses. Mayor Pro tem Brand feels that businesses need less regulation; not more. Also there is a concern of how the regulation of this Ordinance would be enforced from business to business.

Mr. Jim Peterson, City Attorney explained that this Ordinance takes the box off of the original employment application that asks if the applicant has had any convictions. However, this question can be asked during the interview process. From studying this issue across the country, the purpose of this Ordinance is to allow an applicant to get to the interview process and have an opportunity to talk with the employer instead of being eliminated because of the question regarding prior convictions.

Councilwoman Ervin made a motion to refer this issue to the Judicial Committee of Council for an in-depth review of what is occurring around the country. Councilman Robinson seconded the motion.

Voting in favor of referring this issue to the Judicial Committee were Councilwoman Ervin, Councilman Robinson and Councilman Jebaily.

Voting in opposition of the motion to refer to the Judicial Committee were Councilman Hill, Mayor Wukela, Mayor Pro tem Brand and Councilwoman Williams-Blake.

The motion failed with a vote of 3-4.

Voting in favor of the principal motion to pass Bill No. 2015-08 was Councilwoman Ervin and Councilman Robinson.

Voting in opposition to the principal motion to pass Bill No. 2015-08 was Councilman Hill, Mayor Wukela, Mayor Pro tem Brand, Councilwoman Williams-Blake and Councilman Jebaily.

The motion to pass Bill No. 2015-08 on first reading was denied by a vote of 2-5.

**INTRODUCTION OF RESOLUTIONS**

**RESOLUTION NO. 2015-06**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF FLORENCE, SOUTH CAROLINA, DECLARING ITS INTENT TO MAKE REIMBURSEMENT TO CERTAIN FUNDS OR ACCOUNTS OF THE CITY THROUGH THE ISSUANCE OF FEDERALLY TAX-EXEMPT OBLIGATIONS FOR THE CONSTRUCTION OF A SOCCER COMPLEX AND RELATED PUBLIC INFRASTRUCTURE PURSUANT TO UNITED STATES TREASURY DEPARTMENT, INTERNAL REVENUE SERVICE, REGULATION 1.150-2.**

A Resolution by the City Council of the City of Florence, South Carolina, declaring its intent to make reimbursement to certain funds or accounts of the City through the issuance of federally tax-exempt obligations for the construction of a Soccer Complex and related public infrastructure pursuant to United States Treasury Department, Internal Revenue Service, Regulation 1.150-2 was adopted by Council.

On October 13, 2014, City Council authorized the City Manager, the Mayor and the City Attorney to execute a Memorandum of Understanding (MOU) between the City and the Drs. Bruce Lee Foundation for the funding, construction and operation of a new soccer complex. On October 21, 2014 a MOU was executed between the City of Florence and the Foundation.

The MOU provides for the City to commit funding in an amount up to \$7,040,000 for the construction of a soccer facility, a main access road, roads internal to the soccer complex and parking for the soccer complex.

The source of funding for the \$7,040,000 will be in the forms of \$6,000,000 (\$2,000,000 per year from 2017 through 2019) from the Foundation and \$1,040,000 from proceeds of the County-wide \$0.01 Sales Tax Referendum passed in 2013.

In addition, the City will construct the water and sewer infrastructure needed for the soccer complex as well as provide for future access to water and sewer services on adjacent undeveloped tracts of land.

Due to the cost of the project and because a significant portion of the funding will be provided over a three year period beginning in 2017, it will be necessary to issue bonds in an amount not exceeding \$6 million through 2020. The bonds will be repaid with funding received from the Foundation.

Mayor Wukela stated this Resolution, with regard to the construction and the funding of the soccer complex, has already passed. Further, the purpose of this Resolution is to allow the City to advance the money for the construction with the expectation of being reimbursed on a periodic basis by the Bruce Lee Foundation.

Mayor Pro tem Brand made a motion to adopt Resolution No. 2015-06. Councilwoman Williams-Blake seconded the motion.

Mr. Thomas Chandler, Director of Finance reported this Resolution will enable the funds for the Soccer Complex to be advanced by way of a tax-exempt bond issue. The City's Bond Attorney has recommended that in order to reimburse for expenditures that may be made before the bond issue, that a Resolution should be adopted making a declaration of intent to reimburse such expenditures from those loan proceeds.

Voting in favor of Resolution No. 2015-06 was Councilman Hill, Councilwoman Ervin, Mayor Wukela, Mayor Pro tem Brand, Councilwoman Williams-Blake and Councilman Jebaily.

Voting in opposition of Resolution No. 2015-06 was Councilman Robinson.

Resolution No. 2015-06 was adopted with a vote of 6 in favor and 1 in opposition.

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**EXECUTIVE SESSION**

Councilman Jebaily made a motion to enter into Executive Session. There was no objection.

Council entered into Executive Session at 2:34 p.m.

(Councilman Robinson left the meeting at 3:20 p.m.)

Mayor Wukela reconvened the regular meeting at 3:33 p.m.

Mayor Wukela stated the first item discussed in Executive Session related to negotiations incident to a proposed contractual arrangement. No action was requested and no action was taken by Council. However, Council directed the City Attorney and the City Manager to engage in further discussions in accord with Council's discussions during Executive Session with the other contractual party.

There also were discussions regarding two downtown development projects. On one matter Council took no action. On the other matter, the City has received a number of applications with regard to the Historic Building Maintenance, Interior Up-fit and Maintenance, and Rent Subsidy Grants. Council recently passed the authorization for these types of grants. The initial set of incentives that Council authorized when the downtown redevelopment process began was for investments over \$250,000. These grants are for projects under \$250,000. A number of applications were received. The applications were evaluated by staff using an exhaustive points methodology and also applying the standards that were in the authorization itself. Staff has recommended 8 grants, each in the amount of \$30,000 for a total of \$240,000 that were presented in Executive Session.

Mayor Pro tem Brand made a motion to approve the 8 grants that were recommended by staff. Councilwoman Ervin seconded the motion.

Council voted unanimously to approve the 8 grants that were presented in Executive Session. (6-0). Councilman Robinson was not present for the vote.)

**ADJOURN**

Councilman Jebaily made a motion to adjourn the meeting. There was no objection.

The meeting was adjourned at 3:35 p.m.

Dated this 11<sup>th</sup> day of May, 2015.

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Dianne M. Rowan, Municipal Clerk

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Stephen J. Wukela, Mayor

**SPECIAL MEETING OF FLORENCE CITY COUNCIL  
APRIL 23, 2015 – 2:30 P.M.  
CITY CENTER – LIVE OAK CONFERENCE ROOM  
324 WEST EVANS STREET  
FLORENCE, SOUTH CAROLINA**

**MEMBERS PRESENT:** Mayor Stephen J. Wukela called the special meeting to order at 2:35 p.m. with the following members present: Councilman Robby L. Hill; Councilwoman Teresa Myers Ervin; Councilman Edward Robinson; Mayor Pro tem Buddy Brand; Councilwoman Octavia Williams-Blake and Councilman George D. Jebaily..

**ALSO PRESENT:** Mr. Drew Griffin, City Manager; Mrs. Dianne M. Rowan, Municipal Clerk; Mr. James W. Peterson, Jr., City Attorney; Mr. Thomas Chandler, Director of Finance; Mr. Scotty Davis, Director of General Services; Mr. Ray Reich, Downtown Development Manager; Chief Randy Osterman, Florence Fire Chief; Chief Allen Heidler, Florence Police Department; Mr. Phillip Lookadoo, Director of Planning, Research and Development; Mr. Chuck Pope, Director of Public Works; and Mr. Michael Hemingway, Director of Utilities.

Notice of the date, time and location of the special meeting was provided to the media and those individuals requesting copies of the City Council agenda.

Mr. Gavin Jackson of the Morning News was present for the meeting.

**INVOCATION**

Councilwoman Ervin gave an invocation. The Pledge of Allegiance to the American Flag followed the invocation.

**BUDGET WORKSESSION**

Mr. Drew Griffin, City Manager stated there are ten components to the FY 2015-16 Budget:

- ▶ Budget Totals By Fund
- ▶ Budget Highlights/Compensation & Benefits Changes
- ▶ General Fund
- ▶ E-911 Fund
- ▶ Hospitality Special Revenue Fund
- ▶ CDBG Budget
- ▶ Water & Sewer Enterprise Fund
- ▶ Stormwater Utility Enterprise Fund
- ▶ Water/Sewer & Stormwater Utility Construction Funds
- ▶ Utilities Equipment Replacement Funds

This chart shows the individual budgets that make up the total City of Florence budget. The total FY 2015-16 budget for the City of Florence is \$77,090,808. There is slight growth in the budget from previous years.

<b><u>Proposed FY 2013-14 Budgets by Fund</u></b>		
General Fund	\$	32,120,000
General Fund Debt Service Fund		435,500
Hospitality Fund		3,600,000
CDBG Fund		274,008
W/S Utilities Enterprise Fund		32,200,000
Stormwater Utility Enterprise Fund		1,350,000
W/S Utilities Construction Fund		5,514,000
Stormwater Utility Construction Fund		748,000
W/S Utilities Equipment Replacement Fund		845,300
Stormwater Equipment Replacement Fund		4,000
<b>ALL FUNDS</b>	<b>\$</b>	<b>77,090,808</b>

These are the recommendations for benefits and employee contributions to health insurance and retirement increases. Also included is information regarding the move from a yearly cost of living adjustment to a merit pay increase eligibility for employees that would be implemented January 1, 2016. Based upon the merit review, an employee could be eligible for a 1%, 2% or 4% increase. Every employee will have the opportunity to receive no less than 1%. Hopefully this will address some of the compression issues within the employee base.

**FY 2015-16 Compensation & Benefits Budgeted Changes**

- ▶ Merit Pay Increase Eligibility effective January 1, 2016
- ▶ No Traditional Cost of Living Adjustment (Adjustment to Compensation Schedule)
- ▶ Projected 10% Health Insurance Premium increase for City effective January 1, 2016
- ▶ Retirement System contribution increases for City and employees effective July 1, 2015:
  - ▶ SCRS: **Employee** contribution increases .16% (from 8.00% to 8.16%)
  - ▶ SCRS: **City** contribution increases .16% (from 10.90% to 11.06%)
  - ▶ PORS: **Employee** contribution increases .33% (from 8.41% to 8.74%)
  - ▶ PORS: **City** contribution increases .33% (from 13.41% to 13.74%)

There are no property tax increases recommended in the FY 2015-16 budget. There is a small increase in the landfill disposal fee (10¢ per residential customer per month and 10¢ per commercial customer per cubic yard per month).

FY 2015 has been a good year from the standpoint of recognizing savings in the current year budget due to a larger than anticipated FEMA reimbursement; a large MASC insurance reimbursement; and savings from job related vacancies. Because the original budget requests were \$1,311,000 greater than the revenue estimates, these savings have allowed staff to resolve that shortfall in the budget through adjustments to capital requests; delayed hiring and adjustments to department operational requests. Some of the savings will also be used for one time purchases of capital items, business incentives that have been approved by Council and an increase in funding of \$15,000 for PDRTA (if approved, the total amount of funding would increase from \$150,000 to \$165,000). These three items have been included in the FY 2015-16 proposed budget.

Eight additional funding requests, totaling \$98,000, have been received but are not included in the proposed budget.

**FY 2015-16 Budget Highlights**

- ▶ No Property Tax Increase Included
  - ▶ Currently 56.5 total mills (53.7 operating & 2.8 debt service mills)
  
- ▶ Small Adjustment to Landfill Disposal Fee
  - ▶ Adjustment is a result of an updated Waste Management contract
  - ▶ Residential Increase of \$0.10 per Residential Customer
  - ▶ Commercial Rate Increase of \$0.10 per Cubic Yard
  
- ▶ FY 2015 robust compared to recent prior years – Not tied to recurring revenue
  - ▶ Larger than anticipated FEMA reimbursement
  - ▶ Large MASC insurance reimbursement
  - ▶ Job related vacancies trended higher than anticipated, resulting in higher compensation-related savings
  
- ▶ Initial budget requests were \$1,311,000 greater than revenue estimates
  - ▶ Shortfall resolved through:
    - ▶ Adjustments to capital requests
    - ▶ Delayed hiring
    - ▶ Adjustments to department operational requests
  
- ▶ FY 2015 savings will be used for:
  - ▶ One time purchases of capital items
    - ▶ Auto Equipment
    - ▶ Maintenance Equipment
    - ▶ Buildings & Fixed Equipment
    - ▶ Office Equipment
  
- ▶ Business incentives as approved by City Council
  - ▶ Up-fit grants
  - ▶ Building stabilization
  - ▶ Rent Subsidy
  
- ▶ Community Grant Funding budgeted at same level as FY 15 except PDRTA
  - ▶ PDRTA increased by \$15,000 from \$150,000 to \$165,000
  - ▶ Eight additional requests totaling \$98,000 not included in FY 2016 budget

The original revenue projections for the FY 2015-16 General Fund Budget were \$32,120,000 and the original expenditure requests were \$33,431,000 (a difference of \$1,311,000). The proposed FY 2015-16 Budget is \$32,120,000 as compared to the FY 2014-15 General Fund Budget of \$31,400,000.

This is a list of actions taken to balance the budget. Staff extended the hiring timeline to 14-16 weeks for anyone that leaves employment with the City; reduced operational funding requests; reduced

capital funding requests; used end of year capital purchases; and implementing a merit pay only increase January 1, 2016 (half year).

**Actions Taken to Balance FY 2015-16 General Fund Budget**

- ▶ Extended Hiring Timeline
- ▶ Operational Funding Request Adjustments
- ▶ Capital Funding Request Eliminations
- ▶ End of Year Capital Purchases
- ▶ Merit Pay Only Increase for Half Year

Mr. Griffin stated that when the hiring timeline is extended, the estimated net expenditure savings is \$415,480. Implementing the merit pay increase for half of the year saved \$153,490. By extending the hiring timeline, there is a savings of \$123,780 in related benefits. The total for these cost reductions is \$692,750.

<b><u>General Fund</u></b>		
<b><u>Compensation and Benefits Cost Reductions</u></b>		
<b><u>Made in Balancing Proposed FY 2015-16 Budget</u></b>		
From Extended Hiring Timeline	\$	415,480
From Application of Merit Pay Only Effective 1/1/2016		153,490
From FICA & Retirement Related to Comp Reductions		<u>123,780</u>
<b>TOTAL</b>	<b>\$</b>	<b>692,750</b>

These are line item by line item reductions out of each department. Out of operational (\$50,800) and capital funding (\$136,500) the budget was reduced by \$187,300.

<b><u>General Fund</u></b>		
<b><u>Operational &amp; Capital Funding Reductions</u></b>		
<b><u>Made In Balancing Proposed FY 2015-16 Budget</u></b>		
<b>Department</b>	<b>Operations</b>	<b>Capital</b>
General Govt/Admin Services	\$ 6,300	\$ 26,500
Fire	2,000	50,000
Beautification & Facilities	4,500	0
Sanitation	10,000	0
Recreation	0	60,000
Athletics	6,000	0
Planning, Research & Development	4,000	0
Property & Liability Insurance	<u>18,000</u>	<u>0</u>
<b>Subtotal</b>	<b>\$ 50,800</b>	<b>\$ 136,500</b>
 <b>Operations and Capital TOTAL</b>	 <b>\$</b>	 <b>187,300</b>

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This is a list of current year capital purchases. Following the City’s audit at the end of this year, staff will propose a budget amendment that will allow for the purchase of these items out of the current year’s budget.

<b><u>General Fund</u></b>	
<b><u>End of Current Year Capital Purchases</u></b>	
<b><u>Proposed in Balancing FY 2015-16 Budget</u></b>	
<b>Department</b>	<b>Amount</b>
City Court	\$ 2,500
Police	32,450
Fire	195,000
Beautification & Facilities	97,000
Equipment Maintenance	45,000
Athletics	<u>134,000</u>
<b>TOTAL</b>	<b>\$ 505,950</b>

Funding increases that were made to balance the proposed FY 2015-16 budget were \$60,000 added back to the Neighborhood Redevelopment fund and \$15,000 additional funding for PDRTA. A total of \$75,000.

<b><u>General Fund</u></b>	
<b><u>Funding Increases Made in Balancing</u></b>	
<b><u>Proposed FY 2015-16 Budget</u></b>	
<b>Department</b>	<b>Amount</b>
Additional Neighborhood Redevelopment	\$ 60,000
Additional PDRTA Funding	<u>15,000</u>
<b>TOTAL</b>	<b>\$ 75,000</b>

This summary illustrates expenditure reductions totaling \$1,386,000 to balance the General Fund budget. \$75,000 was added back into the budget for CDBG administrative funding resulting in reductions of \$1,311,000 to balance the budget.

<b><u>Summary of Expenditure Adjustments</u></b>	
<b><u>To Balance General Fund Budget</u></b>	
<b>Expenditure Reductions</b>	<b>Amount</b>
Compensation and Benefits Cost Reductions	\$ 692,750
Operational Funding Reductions	50,800
Eliminated Equipment Cost Reductions	136,500
End of Year Capital Purchases Reductions	<u>505,950</u>
<b>Reductions to Balance Budget</b>	<b>\$ 1,386,000</b>
Less Expenditure Increases CDBG Admin Funding	<u>-75,000</u>
<b>Total Expenditure Reductions to Balance Budget</b>	<b>\$ 1,311,000</b>

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This is a recap of how the budget was balanced. This is a balanced budget with no additional taxes other than the 10¢ per month sanitation increase.

**Balancing the FY 2015-16 General Fund Budget - Recap**

<b>GF REVENUES</b>	
FY 2015-16 Final GF Revenues	\$ 32,120,000
 <b>GF EXPENDITURES</b>	
Original Expenditure Projections	\$ 33,431,000
Expenditure Reductions	<u>-1,311,000</u>
FY 2015-16 Final GF Expenditures	\$ 32,120,000

All of the revenues, by percent of total, equal the General Fund budget of \$32,120,000. The two largest revenue sources are Property Taxes (28.97%) and Licenses & Fees (36.94%).

**FY 2015-16 General Fund  
Revenue Budget by Source**

Category	FY 2016	% of Total
Property Taxes*	\$ 9,304,200	28.97%
Licenses & Fees	11,870,000	36.94%
Governmental Reimbursements	3,021,300	9.41%
Charges for Service	2,096,000	6.53%
Fines & Forfeitures	635,000	1.98%
Miscellaneous & Other Revenues	457,000	1.42%
Interfund Transfers	<u>4,736,500</u>	<u>14.75%</u>
<b>TOTAL</b>	<b>\$ 32,120,000</b>	<b>100.00%</b>

\*Local Option Sales Tax Credit accounts for 55.62% of the total Property Taxes.

This is a budget comparison showing the original FY 2015 budget, mid-year modifications that were made and the budget amounts for the FY 2016 proposed budget. Property taxes, Fines and Forfeitures and the Interfund Transfers were reduced while Business Licenses, Franchise Fees, Government Reimbursement, Charges for Services and Other Revenues were trended upward at mid-year. Staff is proposing 2.29% in growth in the budget.

**General Fund  
FY 2015 & 2016 Revenue  
Budget Comparison**

Category	Original FY 2015	FY16 Midyear Modification	Budget for FY 2016	Change From Original FY 15	% Change From FY 15
Property Taxes	\$ 9,434,000	\$ (274,000)	\$ 9,304,200	\$ (129,800)	-1.38%
Business Licenses	7,850,000	40,000	8,190,000	340,000	4.33%
Franchise Fees	3,450,000	200,000	3,680,000	230,000	6.67%
Govt Reimbursement	2,928,500	93,000	3,021,300	92,800	3.17%
Charges for Service	2,014,000	2,000	2,096,000	82,000	4.07%
Fines & Forfeitures	718,500	(83,000)	635,000	(83,500)	-11.62%
Other Revenues	476,500	1,551,200	457,000	(19,500)	-4.09%
Interfund Transfers	4,528,500	<u>(25,000)</u>	<u>4,736,500</u>	<u>208,000</u>	<u>4.59%</u>
<b>TOTAL</b>	<b>\$ 31,400,000</b>	<b>\$ 1,504,200</b>	<b>\$ 32,120,000</b>	<b>\$ 720,000</b>	<b>2.29%</b>

Note: Other Revenues increased in FY 15 at midyear from Unappropriated Reserves for re-appropriated carry-over projects

**SPECIAL MEETING OF FLORENCE CITY COUNCIL**  
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This chart shows the fixed and variable costs for the General Fund for the FY 2015-16 Budget. It also shows how little flexibility there is in the budget unless you take the employees out of the equation. Approximately 70% of the General Fund Budget is in personnel/benefits costs. Fixed costs are those things that do not change in the short run. They are typically contractual. They make up 98.06% of the budget. Variable costs make up 1.94% of the budget and include other capital, non departmental costs and community programs that do not have to be funded.

<b><u>FY 2015-16 General Fund</u></b>			
<b><u>Expenditure Budget by Category</u></b>			
<b>FIXED COSTS</b>	<b>FY 16 Budget</b>	<b>% of Total</b>	
Personnel/Benefits	\$ 21,721,100	67.62%	
Departmental Operations	5,246,750	16.34%	
Capital Leases	621,400	1.94%	
Grants	208,000	0.65%	
OPEB/Unemployment Comp	542,650	1.69%	
Property/Liability/Small Claims	530,000	1.65%	
Fixed Non Departmental	<u>2,625,500</u>	<u>8.17%</u>	
<b>Subtotal</b>	<b>\$ 31,495,400</b>	<b>98.06%</b>	
<b>VARIABLE COSTS</b>			
Other Capital	\$ 74,800	0.23%	
Other Non Departmental	289,800	0.90%	
Community Programs	<u>260,000</u>	<u>0.81%</u>	
<b>Subtotal</b>	<b>\$ 624,600</b>	<b>1.94%</b>	
<b>TOTAL</b>	<b>\$ 32,120,000</b>	<b>100.00%</b>	

This is a comparison from last year to this year. This information reflects that variable costs are slightly higher this year than in prior years. There is some consideration being given to moving away from leases. Leases remove the ability to manage costs and limits flexibility.

<b><u>FY 2015-16 Changes by Category</u></b>			
<b><u>From FY 2014-15 Original Budget</u></b>			
<b>FIXED COSTS</b>	<b>FY 15 Budget</b>	<b>FY 16 Budget</b>	<b>% Change</b>
Personnel/Benefits	\$ 21,942,150*	\$ 21,721,100	-1.01%
Departmental Operations	4,828,650	5,246,750	8.66%
Capital Leases	451,000	621,400	37.78%
Grants	150,200	208,000	38.48%
OPEB/Unemployment Comp	523,500	542,650	3.66%
Property/Liability/Small Claims	469,000	530,000	13.01%
Fixed Non Departmental	<u>2,557,000</u>	<u>2,625,500</u>	<u>2.68%</u>
<b>Subtotal</b>	<b>\$ 30,921,500</b>	<b>\$ 31,495,400</b>	<b>1.86%</b>
<b>VARIABLE COSTS</b>			
Other Capital	\$ 15,000	\$ 74,800	398.67%
Other Non Departmental	218,500	289,800	32.63%
Community Programs	<u>245,000</u>	<u>260,000</u>	<u>6.12%</u>
<b>Subtotal</b>	<b>\$ 478,500</b>	<b>\$ 624,600</b>	<b>30.53%</b>
<b>TOTAL</b>	<b>\$ 31,400,000</b>	<b>\$ 32,120,000</b>	<b>2.29%</b>

Note: Compensation and Benefits were reduced at FY 15 midyear by \$980,360 from savings in salaries and wages.

**FUNDING OF COMMUNITY PROGRAMS**

The following chart shows the community programs that are funded in the FY 2015-16 budget. Agencies/projects/events that the City has funded historically are being funded in the FY 2015-16 at an amount of \$348,100. Staff has received an additional eight requests for funding at an amount of \$98,000.

<b><u>Appropriation Requests by Agency/Event</u></b>			
<b><u>FY 2015-16</u></b>			
<b><u>Included in FY 2015-16 Budget</u></b>		<b><u>Not Included in FY 2015-16 Budget</u></b>	
<b><u>Agency/Project/Event</u></b>	<b><u>Amount</u></b>	<b><u>Agency/Project/Event</u></b>	<b><u>Amount</u></b>
PAL Programming	\$ 5,000	Pee Dee Coalition	\$ 25,000
Boys & Girls Club	41,000	Florence YMCA	6,000
PDRTA	165,000	Help 4 Kids Florence	5,000
Red Cross	10,000	Harvest Hope	6,000
Keep Florence Beautiful	5,000	Empowered to Heal	5,000
Legislative Day	10,000	Father & Families Prog, Inc.	10,000
City Talk Programming	7,000	Sweet Sugar Babies, Inc.	35,000
Subrecipients	40,000	Miss SC Scholarship Org.	<u>6,000</u>
Stadium Commission	5,100		
CAA Boxing Program	10,000	<b>TOTAL</b>	<b>\$ 98,000</b>
Weed & Seed	<u>50,000</u>		
<b>TOTAL</b>	<b>\$ 348,100</b>		

E-911 has not come before Council in about six years. There is a \$0.77 charge per local telephone land line in the City of Florence that is restricted to communications equipment in support of E-911. Fees collected in the past have been used for the five year lease purchase of radio equipment; a multi-year reimbursement to Florence County for a communications tower and some additional radio equipment and mobile data terminals.

**E-911 Fund – Previous Action**

- ▶ On May 12, 1997 City Council approved an Ordinance to provide funding for the E-911 system as authorized by state law in the amount of \$0.77 for each local exchange access in the area served by the City. Funds restricted to communications equipment in support of E-911.
- ▶ These E-911 fees collected have since been used for:
  - ▶ The five-year lease-purchase acquisition of 800 MHz radio equipment for the Police and Fire Departments
  - ▶ A multi-year reimbursement to Florence County for a proportionate share of a communications tower to serve northern Florence County, including a significant section of the City of Florence
  - ▶ Multi-year funding for the acquisition of additional 800 MHz radio equipment and mobile data terminals

This is a list of the current status of the E-911 funds.

**E-911 Fund – Current Status**

- ▶ In 1997 funding for the five-year lease-purchase acquisition of 800 MHz radio equipment was authorized by Resolution No. 97-28. The City made the final payment for this lease-purchase acquisition in November 2002.
- ▶ Proportionate share funding for the construction of a communications tower, to be paid by the City over a multi-year period to Florence County, was authorized in 2002 by Resolution No. 2001-16. In November 2009 the City made the final reimbursement payment to Florence County.
- ▶ Beginning in fiscal year 2010, the Police and Fire Departments acquired E-911 emergency response communications equipment over a six-year period. Funding for this equipment, as authorized by Resolution No. 2010-01, expires on June 30, 2015.
- ▶ To stay current with E-911 emergency response communications equipment requirements, the Police and Fire Departments must obtain certain E-911 communications equipment over the next several years.
- ▶ This equipment is recommended to be funded over a period of seven fiscal years at an approximate cost of \$80,000 per year for a total cost estimated of \$560,000.

As the county upgrades their equipment, the City must upgrade its communications equipment to stay current with emergency response communications equipment requirements. The Police and Fire Departments must obtain certain equipment over the next several years. Staff is proposing to continue to use the E-911 funds for the replacement, repair and purchase of that equipment. The following chart will show how the funds are proposed to be expended to allow Police and Fire to replace the majority of their equipment.

**E-911 Recommended  
Communications Equipment Budgets  
FY 2016 - 2022**

<b>POLICE</b>							
Item	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Mobile Data Terminals	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Handheld Radios	\$14,000	\$14,000	\$20,000	\$14,000	-	-	-
Mobile Radios	<u>\$6,000</u>	<u>\$6,000</u>		<u>\$6,000</u>	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>
<b>Police Subtotal</b>	<b>\$40,000</b>						
<b>FIRE</b>							
Item	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Mobile Radios	\$19,000	\$19,000	\$19,000	\$20,000	\$20,000	\$21,000	\$21,000
Mobile Data Terminals	-	\$1,000	-	-	-	\$3,000	\$3,000
Portable Radio	\$13,000	\$13,000	\$14,000	\$14,000	\$14,000	\$16,000	\$16,000
Radio Accessories	\$1,000	-	\$1,000	-	-	\$2,000	\$2,000
Fire Station Main Radio	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$6,000</u>	<u>\$6,000</u>	<u>\$6,000</u>	-	-
<b>Fire Subtotal</b>	<b>\$38,000</b>	<b>\$38,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$42,000</b>	<b>\$42,000</b>
<b>GRAND TOTAL</b>	<b>\$78,000</b>	<b>\$78,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$82,000</b>	<b>\$82,000</b>

**CDBG FUND**

Five public hearings were held to receive public input on the FY 2015-16 CDBG Budget.

**2015-16 CDBG Budget**  
**\$274,008**

CDBG funding can only be used to meet three national objectives: aid in the elimination of slum and blight; benefit to low-moderate income persons; and meeting a need having a particular urgency.

City staff held public meetings to receive input on the Community Development Block Grant funding at the following times and locations:

<b>Date</b>	<b>Location</b>
March 02, 2015	Greater Wilson Heights
March 03, 2015	Williams Heights
March 11, 2015	Levy Park Community Center
March 17, 2015	Northwest Community Center
March 19, 2015	City Council Chambers

There is a lot of community interest in improving Iola Jones Park. Additional requests from the community focused on drainage issues; abandoned houses and vacant lots. Seven subrecipients have requested assistance through the CDBG Budget.

**2015-16 CDBG Budget**

Community requests included funding for:

- ▶ Dr. Iola Jones Park – Senior Center, shed, picnic tables
- ▶ Drainage issues
- ▶ Abandoned houses
- ▶ Vacant Lots

Subrecipients requesting funding include:

- ▶ Harvest Hope Food Bank
- ▶ Lighthouse Ministries
- ▶ Manna House
- ▶ Pee Dee Community Action Agency
- ▶ Resurrection Outreach Ministry
- ▶ Salvation Army
- ▶ Who So Ever

Staff is requesting the following proposed CDBG Budget for FY 2015-16 be adopted.

**FY 2015-16 CDBG Budget**  
**Recommended Budget**

<b>Expenditure Category</b>	<b>Amount</b>
Planning & Administration	\$ 54,800
Recreation Improvements – Section 108 Loan	100,000
Emergency Rehabilitation	39,608
Down Payment Assistance	39,600
Community Action Agency	20,000
Manna House	5,000
Salvation Army	5,000
Who So Ever	5,000
Lighthouse Ministries	<u>5,000</u>
<b>Total Funding</b>	<b>\$ 274,008</b>

**INTRODUCTION OF RESOLUTION**

**RESOLUTION NO. 2015 – 08**

**A RESOLUTION TO ADOPT THE COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET FOR FISCAL YEAR 2014-2015.**

A Resolution to adopt the Community Development Block Grant Budget for fiscal year 2015-2016 was adopted by Council.

Councilwoman Williams-Blake made a motion to adopt Resolution No. 2014-08. Councilwoman Ervin seconded the motion, which passed unanimously.

**HOSPITALITY FUND**

The Hospitality Fund is one of the City’s growth funds but it is also a restricted fund. State Law limits the expenditure of hospitality funds to tourism related enterprises. However, because at least \$900,000 in accommodations taxes are collected annually in Florence County, State law allows hospitality funds to be spent for operations related to tourism enterprises.

**FY 2011-2016**  
**Hospitality Fees Comparison**

<b>Fiscal Year</b>	<b>Collections</b>	<b>% Change</b>
2011	2,926,340	2.98%
2012	3,092,529	5.68%
2013	3,214,470	3.94%
2014	3,396,306	5.66%
2015*	3,550,000	4.53%
2016*	3,595,000	1.27%
*2015 Estimated		
*2016 Budgeted		

**SPECIAL MEETING OF FLORENCE CITY COUNCIL  
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The amount projected for FY 2015-16 is \$3,600,000.

<b><u>Hospitality Fund Revenues</u></b>	
Hospitality Fees	\$ 3,595,000
Interest Earnings	<u>5,000</u>
<b>FY 15-16 Hospitality Fund Estimated Revenues</b>	<b>\$ 3,600,000</b>

This is the list of recommended expenditures for the Hospitality Fund for FY 2015-16.

<b><u>Hospitality Fund Expenditures</u></b>	
Freedom Florence and Tennis Center Operations	\$ 960,000
Florence Museum	40,000
Coastal Plain League All-Star Baseball Game	35,000
Florence Downtown Development Corporation	79,600
Florence Downtown Economic Development Incentives	80,000
Florence Downtown Promotions	30,000
Radio Drive/Veterans Park Debt Service	231,500
Tennis Center/Performing Arts Center Debt Service	538,700
Recreation Facility/Gymnasium Debt Service	257,700
Florence Historic District Street Lighting Operations	30,000
Florence Civic Center	1,242,000
Contingency	<u>75,500</u>
<b>FY 15-16 Hospitality Fund Estimated Expenditures</b>	<b>\$ 3,600,000</b>

This is the Civic Center Funding Budget Request for FY 2015-16. This is the City's 50% share and will be matched by the County.

<b><u>Civic Center Funding</u></b>	
<b>Expense Category</b>	<b>Amount</b>
Debt Service	\$ 617,000
Operations	375,000
Business Development (Marketing)	150,000
Capital Improvements	<u>100,000</u>
<b>Total Funding</b>	<b>\$ 1,242,000</b>

Note: In FY 2014-15 the Civic Center also received City Accommodations Tax in the amount of \$97,800 for advertising, marketing & promotions (\$88,800), and business and conference development (\$9,000).

**SPECIAL MEETING OF FLORENCE CITY COUNCIL  
APRIL 23, 2015 – PAGE 13**

The Florence Downtown Development Corporation is being funded very similar as in prior years. There are essentially two areas of expenditures for the Florence Downtown Development Corporation.

<b><u>Florence Downtown Development Corporation Funding</u></b>		
<b>Expense Category</b>		<b>Amount</b>
Property Ownership Expenses (i.e., insurance, utilities repairs, etc.)	\$	48,000
Organizational Administration (i.e., printing, supplies, professional fees, etc.)		<u>31,600</u>
<b>Total Funding</b>	<b>\$</b>	<b>79,600</b>

**WATER & SEWER UTILITIES ENTERPRISE FUND**

This is a relatively simple budget for the City. It is an operational budget but is tremendously important from the standpoint of the stability it provides the City

<b><u>Water &amp; Sewer Revenues by Source</u></b>	
Wastewater Fees & Charges	46%
Water Fees & Charges	47%
Other Revenue	7%

This chart shows the expenses of the Water and Sewer Expenses by Department. The two largest expenses of the Water & Sewer Department are in debt service and nondepartmental construction.

<b><u>Water &amp; Sewer Expenses by Department</u></b>		
Debt Service	\$	11,012,000 34%
Nondept/Const Fund Transfer		7,179,230 22%
Wastewater Treatment		4,227,910 13%
Utility Finance		1,837,720 6%
Ground Water Production		1,874,950 6%
Surface Water Production		1,784,070 6%
Distribution Ops		1,739,290 5%
Engineering		1,268,950 4%
Collection Ops		1,275,880 4%

This is the construction fund. Total budget for this fund is \$5,514,000 and consists of the following items.

**WATER & SEWER UTILITIES CONSTRUCTION FUND**

<b><u>FY 2015-16 Water &amp; Sewer Construction Fund Revenue</u></b>	
Projected Funds on Hand on July 1, 2015	\$ 1,513,000
FY 2015-16 Transfer from W/S Operating Fund	2,300,000
Projected Interest Earnings	25,000
EDA Grant – Hwy.76 Utilities Relocation/Interconnection	345,000
Utility Relocation Reimb for Highway Projects (from 1¢ Sales Tax)	1,211,000
Florence County Infrastructure Fund Reimbursement	<u>120,000</u>
<b>Total W/S Construction Fund Revenue</b>	<b>\$ 5,514,000</b>

**SPECIAL MEETING OF FLORENCE CITY COUNCIL  
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This is a list of projects that are funded through the Water and Sewer Construction Fund.

**FY 2015-16 W/S Construction Fund Projects**

<b>A. Projects Approved in Prior Year Budgets</b>			
1.	Country Creek Sewer Extension	\$	5,000
2.	Oakdale Area Water Pressure Improvements		250,000
3.	Revision of Subdivision Code (UDO Development)		6,000
4.	Jeffries Creek Beaver Management (SSO Compliance)		7,000
5.	Waterline Extension Requests – Florence County		100,000
6.	Pamplico Hwy. Widening Utilities Relocation (SCDOT)		912,000
<b>B. Projects Approved and Added in FY 2014-15</b>			
1.	South Cashua Widening Utilities Relocation (SCDOT)	\$	355,000
2.	New WWMF Access Road (City Portion)		235,000
<b>C. Proposed Projects for FY 2015-16</b>			
1.	Elevated Tank Inspection, Repair & Painting	\$	300,000
2.	Downtown Street Resurfacing		137,000
3.	Pee Dee Commerce Park Water/Sewer Extensions		200,000
4.	Hoffmeyer Road Sewer Extension (Annexation)		190,000
5.	National Cemetery Road Sewer Extension (DSN Facility)		40,000
6.	Sewer Line Easement Clearing		200,000
7.	Chase Street Sewer Repair (Near Darlington Street)		30,000
8.	McCown St. Water Plant Filter Vessel Replacement		650,000
9.	Gulley Branch Sewer Line Relocation (Indigo Pointe Annexation)		50,000
10.	Florence Crossing Lift Station/Force Main Upgrade		300,000
11.	EMS Station Sewer Lift Station/Force Main (Cashua)		15,000
12.	Wren Creek Apartments Water Line Replacement		40,000
13.	Sumter St. Development Sewer Improvements		250,000
<b>D. Other</b>			
1.	Utility Line Engineering/Legal/Professional Services	\$	150,000
2.	Reserved for Other Projects		<u>1,092,000</u>
<b>Total W/S Construction Fund Expenses</b>		<b>\$</b>	<b>5,514,000</b>

The Stormwater Utility Fund operates like the Water and Sewer Utilities Fund but is smaller. The total budget is \$1.2 million. Because the Stormwater fees are flat fees there is very slow growth. The only new money that comes into this fund is either by annexation or new construction. When this fund was created the City stated they would dedicate 50% of the funds to operations and 50% on construction associated with the stormwater utility. These fees have not been increased since the utility was adopted.

**Stormwater Utility Enterprise Fund**

<b><u>Stormwater Revenues by Source</u></b>	
Stormwater Fees	95%
Other Revenue	5%
<b><u>Stormwater Expenses by Category</u></b>	
Operations	52%
Debt Service	25%
Nondept/Const Fund Transfer	23%

**SPECIAL MEETING OF FLORENCE CITY COUNCIL  
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The Stormwater Utility Construction Fund has \$748,000 on hand to be used for projects. \$100,000 is being transferred from the Stormwater Operating Fund.

**Stormwater Utility Construction Fund**

**FY 2015-16 Stormwater Construction Fund Revenue**

Projected Funds on Hand on July 1, 2015	\$	643,000
FY 2015-16 Transfer from Stormwater Operating Fund		100,000
Projected Interest Earnings		<u>5,000</u>
<b>Total Stormwater Construction Fund Revenue</b>	<b>\$</b>	<b>748,000</b>

This is a list of the Stormwater Construction Fund Projects. Because of EPA rules relative to water quality the City must have some funds available to deal with water quality issues. The NPDES Phase II Compliance is an ongoing project. \$368,000 has been reserved for other projects.

**FY 2015-16 Stormwater Construction Fund Projects**

<b>A. Projects Approved and/or Begun in Prior Years</b>		
1. Stormwater Operations Division Pipe Projects	\$	10,000
2. End-of-Pipe Water Quality Enhancements Projects		5,000
3. Double-Barrel Pipe Repair (Behind Calvary Baptist)		10,000
4. Timrod Park Pipe Outfall Improvements		65,000
5. NPDES Phase II Compliance		50,000
6. Malden – Damon Storm Drainage Improvements		100,000
<b>B. Projects Approved in FY 2015-16</b>		
1. Walden/Washington Streets Storm Drain Pipe	\$	25,000
2. Edisto/Jackson Streets Storm Drain Pipe		40,000
3. Edisto/Madison Streets Storm Drain Pipe		25,000
4. 612 Marion Street Storm Drain Pipe		25,000
<b>C. Other</b>		
1. Reserved for Other Projects	\$	368,000
2. Stormwater Engineering/Legal/Professional Services		<u>25,000</u>
<b>Total S/W Construction Fund Expenses</b>	<b>\$</b>	<b>748,000</b>

The Equipment Replacement Fund is how the Utilities replace their equipment. Unlike the General Fund, this is a self-perpetuating fund and is funded on an annual basis.

**Utilities Equipment Replacement Fund**

**W/S Equipment Replacement Fund Budget by Department**

<u>Department</u>	<u>Amount</u>
Utility Finance	\$ 57,800
Engineering	90,000
Wastewater Treatment Plant	486,000
Ground Water Production	18,000
Distribution Operations	88,500
Collection Operations	<u>105,000</u>
<b>W/S Capital Equipment Fund Total</b>	<b>\$ 845,300</b>

There is \$4,000 in the Stormwater Equipment Replacement Fund.

<u>Stormwater Equipment Replacement Fund</u>	
<u>Budget By Department</u>	
<u>Department</u>	<u>Amount</u>
Stormwater Operations	\$ <u>4,000</u>
<b>Stormwater Capital Equipment Fund Total</b>	<b>\$ 4,000</b>

**ADJOURN**

Without objection the meeting was adjourned at 4:06 p.m.

Dated this 11<sup>th</sup> day of May, 2015.

\_\_\_\_\_  
Dianne M. Rowan, Municipal Clerk

\_\_\_\_\_  
Stephen J. Wukela, Mayor

**CITY OF FLORENCE COUNCIL MEETING**

**DATE:** May 11, 2015

**AGENDA ITEM:** Ordinance  
First Reading

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

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**I. ISSUE UNDER CONSIDERATION:**

Request to annex property located on Sumter Street, Tax Map Number 00122-01-023 into the City of Florence and zone to R-1, Single-Family Residential District. The request is being made by the property owner, George L. David et al and South Florence Developers, LLC.

**II. POINTS TO CONSIDER:**

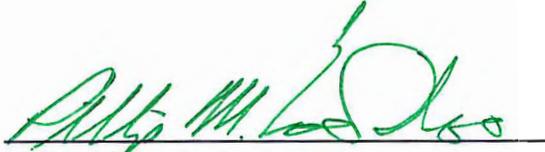
- (1) Request is being considered for first reading.
- (2) The parcel is currently vacant land in agricultural use.
- (3) City water and sewer services are currently not available; the applicant requests annexation to be contingent upon the City bringing water and sewer to the property. The City Engineering Department conducted an economic feasibility analysis and found the revenue to cost ratio to be 1.72; therefore, the project would be recommended.
- (4) Contingent upon annexation and zoning, South Florence Developers, LLC plans to develop a single family detached residential subdivision. Plans will be submitted at a future date.
- (5) A Public Hearing regarding zoning was held at the April 14, 2015 Planning Commission meeting.
- (6) Planning Commission members voted 7-0 to recommend the zoning request of R-1, Single-Family Residential District.
- (7) City Staff recommends annexation and concurs with Planning Commission's recommendation to zone the property R-1, Single-Family Residential District.

**III. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

- (1) No previous action has been taken by City Council on this request.

**IV. ATTACHMENTS:**

- (1) Ordinance
- (2) Map showing the location of the property
- (3) Petition for Annexation form



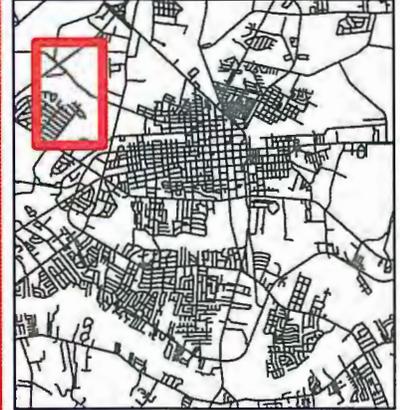
Phillip M. Lookadoo, AICP  
Planning, Research, & Development Director



Andrew H. Griffin  
City Manager

# Location Map

## TMP: 00122-01-023



### Legend

- Roads
- Parcels
- City Limits

### Water

- Main
- Hydrant

### Sewer

- Manhole
- Pressurized Main
- Gravity Main



**DISCLAIMER:**  
 The City of Florence Urban Planning and Development Department data represented on this map is the product of compilation, as produced by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 00122-01-023

- 3. Annexation is being sought for the following purposes:

Development of a residential subdivision

- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

Total Residents 0  
 Race \_\_\_\_\_  
 Total 18 and Over \_\_\_\_\_  
 Total Registered to Vote \_\_\_\_\_

Petitioner requests annexation be contingent upon City bringing water and sewer to the property and ~~other utilities~~

Date March 6, 2015

Date \_\_\_\_\_

*George P. ...*  
 Petitioner  
*for the family*

Certification as to ownership on the date of petition	FOR OFFICIAL USE ONLY
Date <u>March 6, 2015</u>	<i>[Signature]</i>

ORDINANCE NO. 2015 \_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY GEORGE L. DAVID ET AL, TMN 00122-01-023**

**WHEREAS**, a Public Hearing was held in the Council Chambers on April 14, 2015 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, application by George L. David et al, owner of TMN 00122-01-023, and South Florence Developers, LLC, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated in the city limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and adding the zoning district classification of R-1, Single-Family Residential District:

**The property requesting annexation is shown more specifically on Florence County Tax Map 00122, block 01, parcel 023 (48.09 acres).**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the Zoning Atlas to the aforesaid zoning classifications.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015**

**Approved as to form:**

\_\_\_\_\_  
James W. Peterson, Jr.  
**City Attorney**

\_\_\_\_\_  
Stephen J. Wukela,  
**Mayor**

**Attest:**

\_\_\_\_\_  
Dianne Rowan  
**Municipal Clerk**

**CITY OF FLORENCE COUNCIL MEETING**

**DATE:** May 11, 2015

**AGENDA ITEM:** Ordinance  
First Reading

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

---

**I. ISSUE UNDER CONSIDERATION:**

A request to annex and zone various properties within the Windsor Forest and Grove Park Subdivisions owned by Leslie M. Wase, TMN 01221-01-289; Mark A. and Darlene H. Hucks, TMN 01221-01-147; Alan M. and Jill H. Blaker, TMN 01221-01-188; Jayshree J. Patel, TMN's 01221-01-167 and 00098-01-077; William J. and Rebecca L. Poole, TMN's 01221-01-106 and 01221-01-107; Mark P. and Monica A. Lewallen, TMN 01221-01-281; Matthew J. and Julie Rae Flintrop, TMN 01221-01-203; Rodney L. and Courtney S. Williams, TMN 01221-01-203; Sharon S. Mitchell, TMN 01221-01-129; and Kim B. Hall, TMN 01221-01-130.

**II. POINTS TO CONSIDER:**

- (1) Request is being considered for first reading.
- (2) All parcels are either vacant or developed with a single-family dwelling.
- (3) City water and sewer service is currently available; there is no cost to extend water or sewer service.
- (4) A Public Hearing for zoning was held at the April 14, 2015 Planning Commission meeting.
- (5) Planning Commission members voted 7-0 to recommend the zoning request of R-1, Single-Family Residential District.
- (6) City Staff recommends annexation and concurs with Planning Commission's recommendation to zone the property R-1, Single-Family Residential District.

**III. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

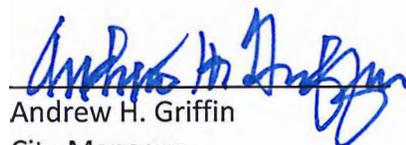
- (1) No previous action has been taken by City Council on this request.

**IV. ATTACHMENTS:**

- (1) Ordinance
- (2) Map showing the location of the property
- (3) Petition for Annexation forms



Phillip M. Lookadoo, AICP  
Planning, Research, & Development Director



Andrew H. Griffin  
City Manager

# Location Map

## Windsor Forest and Grove Park Annexation Petitions



**Legend**

- Parcels
- Road Segment
- Address
- City Limits
- Annexation Requests
- Water Main
- Standard Hydrant
- Post Hydrant
- Sewer Gravity Main
- Sewer Pressurized Main
- Manhole



**DISCLAIMER:**  
 The City of Florence Urban Planning and Development Department data represented on this map is the product of compilation, as provided by others. It is provided for informational purposes only and the City of Florence makes no representation as to its accuracy. Its use without the contribution is at the sole risk of the user.

Johnny & Leslie Wase  
703 Aldwich Place

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 01221-01-289

3. Annexation is being sought for the following purposes:

★

neighborhood annexation

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

★

Total Residents	3
Race	white
Total 18 and Over	1
Total Registered to Vote	1

★

Date 3/9/15

Leslie Wase  
Petitioner

Date \_\_\_\_\_

\_\_\_\_\_  
Petitioner

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date 3/16/15	JSP

2775 Ascot Drive  
Mark + Darlene Huckes

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 01221-01-147

★

3. Annexation is being sought for the following purposes:  
BEYOND PART OF THE CITY OF FLORENCE
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

★

Total Residents	<u>6</u>
Race	<u>W</u>
Total 18 and Over	<u>3</u>
Total Registered to Vote	<u>2</u>

★

Date 3/15/15

Date 3/15/15

Mark A. Huckes  
Petitioner MARK A. Huckes  
Darlene H. Huckes  
Petitioner

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date <u>3/16/15</u>	<u>SB</u>

2500 Ascot Dr.  
Alan + Jill Blaker

STATE OF SOUTH CAROLINA)  
COUNTY OF FLORENCE)

PETITION FOR ANNEXATION

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 01221-01-188

3. Annexation is being sought for the following purposes:

★

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

★

Total Residents	<u>2</u>
Race	<u>C</u>
Total 18 and Over	<u>2</u>
Total Registered to Vote	<u>2</u>

★

Date 3/9/15

Date 3/9/15

Jill Blaker  
Petitioner

Alan Blaker  
Petitioner

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date <u>3/16/15</u>	<u>JSD</u>

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.

2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 2617 Ascot Dr.  
01221-0-167

3. Annexation is being sought for the following purposes:

★

FOR FUTURE BENEFIT

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

★

Total Residents 0  
Race  
Total 18 and Over  
Total Registered to Vote

VALAT LAND  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date 4/10/15

[Signature]  
Petitioner

Date \_\_\_\_\_

\_\_\_\_\_  
Petitioner

★

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date 4/17/15	<u>[Signature]</u>

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.

2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 2701 Ascot  
00098-01-077

3. Annexation is being sought for the following purposes:

\* FUTURE BENEFIT

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

\*

Total Residents 4  
Race ASIAN  
Total 18 and Over 4  
Total Registered to Vote

Date 4/10/15

Jam Reed  
Petitioner

\*

Date

Petitioner

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date 4/17/15	JRP



STATE OF SOUTH CAROLINA)  
COUNTY OF FLORENCE)

PETITION FOR ANNEXATION

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1. The petitioner(s) are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 01221-01-281

- 3. Annexation is being sought for the following purposes:

★

- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

★

Total Residents	<u>4</u>
Race	<u>White</u>
Total 18 and Over	<u>3</u>
Total Registered to Vote	<u>2</u>

Date 5/1/15

[Signature]  
Petitioner

[Signature]  
Petitioner

★

Date 5/1/15

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date <u>5/4/15</u>	<u>[Signature]</u>

Matt Flintrap  
2499 Trotter Rd.

STATE OF SOUTH CAROLINA)  
COUNTY OF FLORENCE)

PETITION FOR ANNEXATION

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 01221-01-152



- 3. Annexation is being sought for the following purposes:

Better city Services

- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.



Total Residents	<u>4</u>
Race	<u>W</u>
Total 18 and Over	<u>2</u>
Total Registered to Vote	<u>2</u>



Date 3-6-15

Matt Flintrap  
Petitioner

Date 3/10/15

Julie Flintrap  
Petitioner

Certification as to ownership on the date of petition:	FOR OFFICAL USE ONLY
Date <u>3/10/15</u>	<u>JSP</u>

Rodney & Courtney Williams  
2501 Trotter Rd

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein.

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

- 1 The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
- 2 That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 01221-01-203

- 3. Annexation is being sought for the following purposes.



access to city services

- 4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.



Total Residents	6
Race	white
Total 18 and Over	2
Total Registered to Vote	2

Date 3.10.15

Date ~~5-4-15~~ 5.4.15

*Courtney Williams*  
Petitioner  
*Rodney Williams*  
Petitioner

Certification as to ownership on the date of petition:

FOR OFFICAL USE ONLY

Date 5-4-15

JPD

2324 Windsor Forest Dr.  
Justin + Sharon Mitchell

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 01221-01-129

3. Annexation is being sought for the following purposes:  
★ To annex into the city like most of my neighborhood.

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

★

Total Residents	<u>2</u>
Race	<u>white</u>
Total 18 and Over	<u>1</u>
Total Registered to Vote	<u>1</u>

Date 3/9/15

Sharon Mitchell  
Petitioner

★

Date \_\_\_\_\_

\_\_\_\_\_  
Petitioner

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date <u>3/16/15</u>	<u>JBD</u>

CSSC Windsor Forest  
John & Kim Hall Berry

STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map  
01221-01-130



3. Annexation is being sought for the following purposes:  
To be included as part of city for better services
4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.



Total Residents	<u>5</u>
Race	<u>White</u>
Total 18 and Over	<u>4</u>
Total Registered to Vote	<u>4</u>



Date 3/9/15

Date 5/3/15

Kim Hall Berry  
Petitioner

[Signature]  
Petitioner

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date <u>3/16/15</u>	<u>SP</u>

ORDINANCE NO. 2015 \_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE VARIOUS PROPERTIES WITHIN THE WINDSOR FOREST AND GROVE PARK SUBDIVISION OWNED BY LESLIE M. WASE, TMN 01221-01-289; MARK A. AND DARLENE H. HUCKS, TMN 01221-01-147; ALAN M. AND JILL H. BLAKER, TMN 01221-01-188; JAYSHREE J. PATEL, TMN'S 0122-001-167 AND 00098-01-077; WILLIAM J. AND REBECCA L. POOLE, TMN'S 01221-01-106 AND 01221-01-107; MARK P. AND MONICA A. LEWALLEN, TMN 01221-01-152; RODNEY L. AND COURTNEY S. WILLIAMS, TMN 01221-01-203; SHARON S. MITCHELL, TMN 01221-01-129; AND KIM B. HALL, TMN 01221-01-0130.**

WHEREAS, a Public Hearing was held in the Council Chambers on April 14, 2015 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

WHEREAS, applications by Leslie M. Wase, owner of TMN 01221-01-289; Mark A. and Darlene H. Hucks, owners of TMN 01221-01-147; Alan M. and Jill H. Blaker, owners of TMN 01221-01-188; Jayshree J. Patel, owner of TMN's 01221-01-167 and 00098-01-077; William J. and Rebecca L. Poole, owners of TMN's 01221-01-106 and 01221-01-107; Mark P. and Monica A. Lewallen, owners of TMN 01221-01-281; Matthew J. and Julie Rae Flintrop, owners of TMN 01221-01-203; Rodney L. and Courtney S. Williams, owners of TMN 01221-01-203; Sharon S. Mitchell, owner of TMN 01221-01-129; and Kim B. Hall, owner of TMN 01221-01-130, were presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid properties be incorporated in the city limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and adding the zoning district classification of R-1, Single-Family Residential District:

**The properties requesting annexation are shown more specifically on Florence County Tax Map 01221, block 01, parcel 289 (0.54 Acres); Florence County Tax Map 01221, block 01, parcel 147 (0.56 Acres); Florence County Tax Map 01221, block 01, parcel 188 (0.62 Acres); Florence County Tax Map 01221, block 01, parcel 167 (0.61 Acres); Florence County Tax Map 00098, block 01, parcel 077 (0.55 Acres); Florence County Tax Map 01221, block 01, parcel 106 (0.59 Acres); Florence County Tax Map 01221, block 01, parcel 107 (0.58 Acres); Florence County Tax Map 01221, block 01, parcel 281 (0.52 Acres); Florence County Tax Map 01221, block 01, parcel 152 (0.56 Acres); Florence County Tax Map 01221, block 01, parcel 203**

**(0.54 Acres); Florence County Tax Map 01221, block 01,  
parcel 129 (0.61 Acres); Florence County Tax Map 01221,  
block 01, parcel 130 (0.60 Acres).**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS,** Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid properties and amending the Zoning Atlas to the aforesaid zoning classifications.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official Zoning Atlas.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015**

**Approved as to form:**

\_\_\_\_\_  
James W. Peterson, Jr.  
City Attorney

\_\_\_\_\_  
Stephen J. Wukela,  
Mayor

**Attest:**

\_\_\_\_\_  
Dianne Rowan  
Municipal Clerk

**CITY OF FLORENCE COUNCIL MEETING**

**DATE:** May 11, 2015

**AGENDA ITEM:** Ordinance  
First Reading

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

---

**I. ISSUE UNDER CONSIDERATION:**

Request to annex property located at 433 South Cashua Drive, Tax Map Number 90018-03-003 into the City of Florence and zone to R-1, Single-Family Residential District. The request is being made by the property owner, Charles M. Jordan.

**II. POINTS TO CONSIDER:**

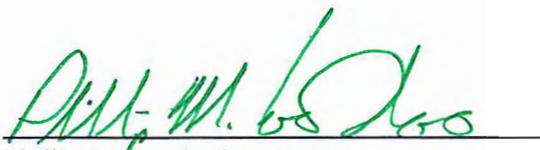
- (1) Request is being considered for first reading.
- (2) The lot is currently the site of a single-family dwelling.
- (3) City water and sewer services are currently available; there is no cost to extend utility services.
- (4) A Public Hearing for zoning was held at the April 14, 2015 Planning Commission meeting.
- (5) Planning Commission members voted 7-0 to recommend the zoning request of R-1, Single-Family Residential District.
- (6) City Staff recommends annexation and concurs with Planning Commission's recommendation to zone the property R-1, Single-Family Residential District.

**III. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

- (1) No previous action has been taken by City Council on this request.

**IV. ATTACHMENTS:**

- (1) Ordinance
- (2) Map showing the location of the property
- (3) Petition for Annexation form

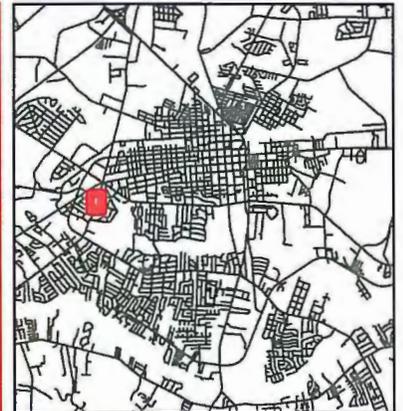
  
Phillip M. Lookadoo, AICP

Planning, Research, & Development Director

  
Andrew H. Griffin  
City Manager

# Location Map

## TMP: 90018-03-003



### Legend

- Roads
- Parcels
- City Limits

### Water

- Main
- Hydrant

### Sewer

- Manhole
- Pressurized Main
- Gravity Main



**DISCLAIMER:**  
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STATE OF SOUTH CAROLINA)

PETITION FOR ANNEXATION

COUNTY OF FLORENCE)

Petition requesting Florence City Council to enact an Ordinance annexing the area described below, that area being the same property as shown by the map prepared by the City of Florence Planning, Research, and Development Department, attached and incorporated by reference herein:

The undersigned freeholder property owner(s) hereby respectfully certifies, petitions, and requests of the City Council of Florence as follows:

1. The petitioners are the sole owner(s) of real estate in the County of Florence, State of South Carolina which property lies adjacent and contiguous to the corporate limits of the City of Florence.
2. That the petitioner(s) desires to annex the property more particularly described below:

Florence County Tax Map 90018-03-003

★

3. Annexation is being sought for the following purposes:

To enjoy the benefits of city citizenship, including municipal services and municipal elections. Property is surrounded by the city.

4. That the petitioner(s) request that the City Council of Florence annex the above described property in accordance with subsection 31 of 5-3-150(3) of the Code of Laws of South Carolina for 1976, such section allowing the annexation of an area without the necessity of an election and referendum.

To the Petitioner: The following information needs to be completed for submittal to the City of Florence and other government agencies for records prior to and after annexation.

★

Total Residents	<u>1</u>
Race	<u>White</u>
Total 18 and Over	<u>1</u>
Total Registered to Vote	<u>1</u>

Date 3/20/15

Charles M Jordan  
Petitioner

Date \_\_\_\_\_

\_\_\_\_\_  
Petitioner

★

Certification as to ownership on the date of petition:	FOR OFFICIAL USE ONLY
Date <u>3/30/15</u>	<u>SD</u>

ORDINANCE NO. 2015 \_\_\_\_\_

**AN ORDINANCE TO ANNEX AND ZONE PROPERTY OWNED BY CHARLES M. JORDAN, TMN 90018-03-003**

**WHEREAS**, a Public Hearing was held in the Council Chambers on April 14, 2015 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given;

**WHEREAS**, application by Charles M. Jordan, owner of TMN 90018-03-003, was presented requesting an amendment to the City of Florence Zoning Atlas that the aforesaid property be incorporated in the city limits of the City of Florence under the provisions of **Section 5-3-150(3) of the 1976 Code of Laws of South Carolina** and adding the zoning district classification of R-1, Single-Family Residential District:

**The property requesting annexation is shown more specifically on Florence County Tax Map 90018, block 03, parcel 003 (1.49 acres).**

**Any portions of public rights-of-way abutting the above described property will be also included in the annexation.**

**WHEREAS**, Florence City Council concurs in the aforesaid application, findings and recommendations:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That an Ordinance is hereby adopted annexing into the City Limits of the City of Florence the aforesaid property and amending the **Zoning Atlas** to the aforesaid zoning classifications.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence and posting of this amendment in the official **Zoning Atlas**.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015

Approved as to form:

\_\_\_\_\_  
James W. Peterson, Jr.  
City Attorney

\_\_\_\_\_  
Stephen J. Wukela,  
Mayor

Attest:

\_\_\_\_\_  
Dianne Rowan  
Municipal Clerk

**CITY OF FLORENCE COUNCIL MEETING**

**DATE:** May 11, 2015

**AGENDA ITEM:** Ordinance  
First Reading

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

---

**I. ISSUE UNDER CONSIDERATION:**

Abandonment of interest by the City of Florence in Public Rights-of-Way to include undeveloped portions of New Street; Johns Avenue; East Ervin Street; and undeveloped, unnamed street extending north from East Ervin Street (see attachment 2) in order that said land area can be sold to the Department of Veterans Affairs for the expansion of the National Cemetery.

**II. POINTS TO CONSIDER:**

- (1) The Department of Veterans Affairs (hereinafter referred to as National Cemetery) would like to purchase certain City owned parcels for expansion of the National Cemetery (see Attachment 3).
- (2) As shown in the attached map (Attachment 3), unopened portions of New Street; Johns Avenue; East Ervin Street; and an unnamed street extending north from East Ervin Street exist in the middle of the property proposed for conveyance. This property is needed to create a single parcel for conveyance to the National Cemetery.
- (3) The abandonment and combination of the parcels and rights-of-way will create a landlocked parcel that is labeled in the County Tax Records as the Mullins Leonard Heirs Cemetery (Attachment 4). In preparation of this transaction, the parcels will be combined with the abandoned rights-of-way and a public easement to allow access to this parcel will be created. However, abandonment of right of way is the first, and a necessary step in the process.
- (4) The following City of Florence departments were contacted regarding the abandonment of the right-of-way: Fire; Police; Public Works; Utilities; Engineering; and Planning, Research, and Development. None of the aforementioned departments found any reason to maintain the City's interest in this unopened rights-of-way.
- (5) Planning Commission unanimously (7-0) recommended abandonment of the right-of-way as it allows the property to be combined and sold to the Department of Veterans Affairs and a public easement to be established that allows access to the Mullins Leonard Heirs Cemetery.

- (6) If City Council approves the abandonment of interest in these rights-of-way, the City owned parcels and abandoned rights-of-way can then be combined into a single parcel through the plat approval process and the recording of a quitclaim deed.

**III. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

- (1) No previous action has been taken by City Council on this request.

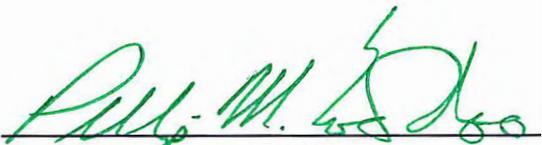
**IV. OPTIONS**

City Council may:

- (1) Approve the request as presented based on the information submitted.
- (2) Defer the request should additional information be needed.
- (3) Suggest other alternatives.
- (4) Deny the request.

**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Location Map
- (3) Properties to be Conveyed
- (4) Location of Mullins Leonard Heirs Cemetery



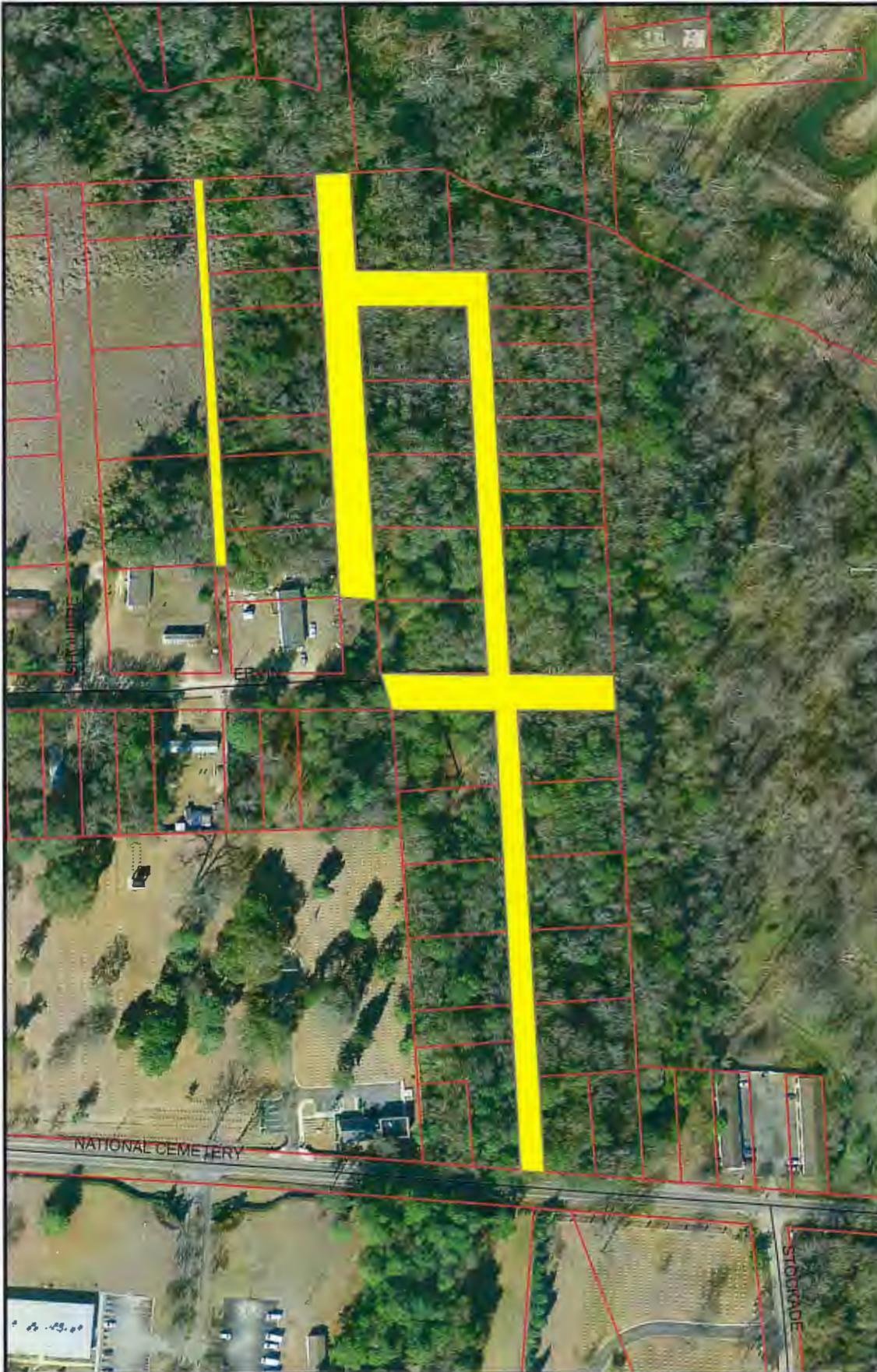
Phillip M. Lookadoo, AICP  
Planning, Research, & Development Director



Andrew H. Griffin  
City Manager

# Attachment 2 - Location Map

## Right-of-Way Proposed for Abandonment



### Legend

-  Parcels
-  RoadSegment



**DISCLAIMER:**  
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# Attachment 3 - Location Map

## Lots proposed for Conveyance



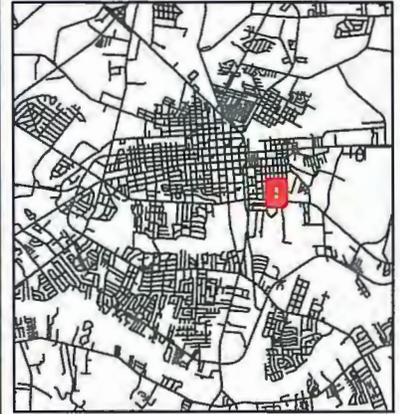
Legend

- Properties for Conveyance
- Parcels
- RoadSegment



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# Attachment 4 Mullins Leonard Heirs Cemetery



Legend

- Properties for Conveyance
- Parcels
- RoadSegment



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**ORDINANCE NO. 2015\_\_\_\_\_**

**AN ORDINANCE TO ABANDON INTEREST OF THE CITY OF FLORENCE IN RIGHTS-OF-WAY TO INCLUDE UNDEVELOPED PORTIONS OF NEW STREET; JOHNS AVENUE; EAST ERVIN STREET; AND UNDEVELOPED, UNNAMED STREET EXTENDING NORTH FROM EAST ERVIN STREET.**

**WHEREAS**, a request has been made for the City to abandon its interest in the unopened portions of New Street; Johns Avenue; East Ervin Street; and an undeveloped, unnamed street extending north from East Ervin Street all of which exist in the middle of property proposed for conveyance to the Department of Veterans Affairs, and;

**WHEREAS**, a Public Hearing was held in the Council Chambers on April 14, 2015 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given, and;

**WHEREAS**, a public notice was published three times in the Morning News prior to the May 11, 2015 City Council meeting as required by City Code Section 2-28(b) and adjacent property owners and utility providers were notified, and;

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That the City of Florence abandons its interest in the rights-of-way which will then revert to the abutting property owners after the necessary legal documents have been properly executed.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence.

**EXECUTED ON ONE (1) ADDITIONAL PAGE**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015

Approved as to form:

\_\_\_\_\_  
James W. Peterson, Jr.  
City Attorney

\_\_\_\_\_  
Stephen J. Wukela, Mayor

Attest:

\_\_\_\_\_  
Dianne Rowan  
Municipal Clerk

**CITY OF FLORENCE COUNCIL MEETING**

**DATE:** May 11, 2015

**AGENDA ITEM:** Ordinance  
First Reading

**DEPARTMENT/DIVISION:** Department of Planning, Research & Development

---

**I. ISSUE UNDER CONSIDERATION:**

Abandonment of interest by the City of Florence in Public Rights-of-Way, specifically the alleyway adjacent to the rear of property identified as Florence County Tax Maps 90167-01-010, 90167-01-011, 90167-01-012, 90167-01-013, 90167-01-014, and 90167-01-028 (147-189 North Irby Street).

**II. POINTS TO CONSIDER:**

- (1) Florence County would like to construct a judicial complex on the 100 block of North Irby Street across from the existing Florence County Complex.
- (2) As shown in the attached map (Attachment 2), an alleyway exists adjacent to the rear of the properties that front North Irby Street (147-189 North Irby Street). This property is needed to create a single parcel for construction of the proposed Florence County Judicial Complex.
- (3) The following City of Florence departments were contacted regarding the abandonment of the right-of-way: Fire; Police; Public Works; Utilities; Engineering; and Planning, Research, and Development. None of the aforementioned departments found any reason to maintain the City's interest in this unopened rights-of-way.
- (4) Public notice was published three times in the Morning News prior to the May 11, 2015 City Council meeting as required by City Code Section 2-28(b).
- (5) This matter will be placed on the June 9, 2015 agenda of the Planning Commission for Public Hearing prior to second reading before City Council, tentatively scheduled for July 13, 2015.
- (6) If City Council approves the abandonment of interest in this right-of-way, the abandoned alley can then be combined with the adjacent parcel(s) through the plat approval process and conveyed to the County of Florence, the adjacent landowner, through the recording of a quitclaim deed.

**III. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

- (1) No previous action has been taken by City Council on this request.

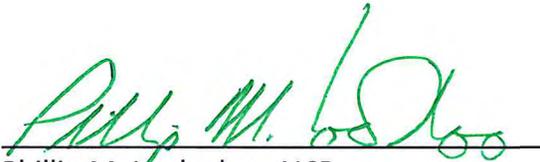
**IV. OPTIONS**

City Council may:

- (1) Approve the request as presented based on the information submitted.
- (2) Defer the request should additional information be needed.
- (3) Suggest other alternatives.
- (4) Deny the request.

**V. ATTACHMENTS:**

- (1) Ordinance
- (2) Location Map



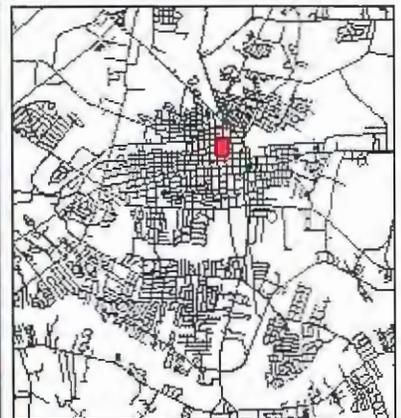
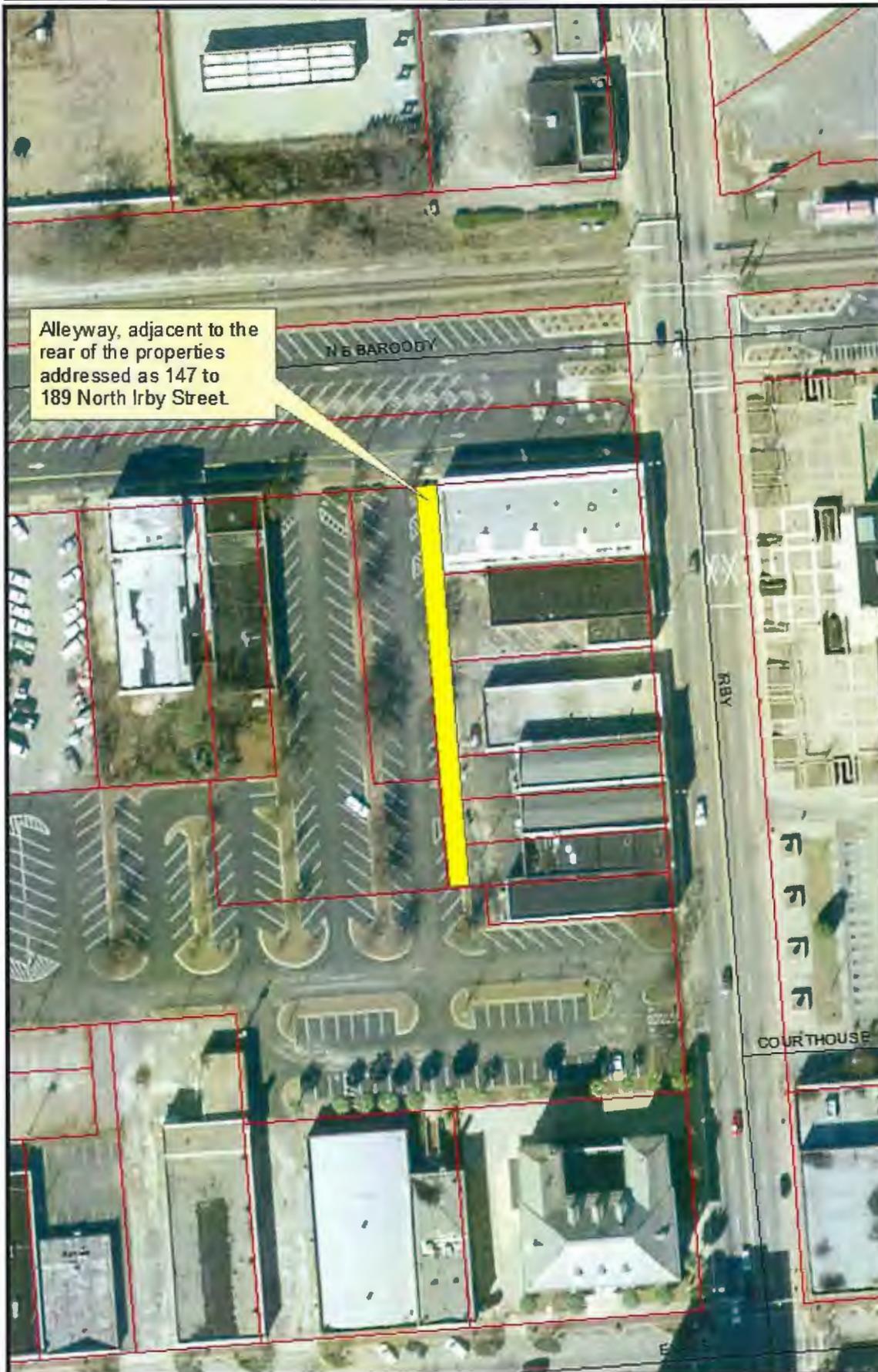
Phillip M. Lookadoo, AICP  
Planning, Research, & Development Director



Andrew H. Griffin  
City Manager

# Attachment 2 - Location Map

## Right-of-Way Proposed for Abandonment



**Legend**

- Parcels
- RoadSegment



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**ORDINANCE NO. 2015\_\_\_\_\_**

**AN ORDINANCE TO ABANDON INTEREST OF THE CITY OF FLORENCE IN RIGHT-OF-WAY CONSISTING OF THE ALLEYWAY ADJACENT TO THE REAR OF TAX PARCELS 90167-01-010, 90167-01-011, 90167-01-012, 90167-01-013, 90167-01-014, AND 90167-01-028 AND AUTHORIZE THE CONVEYANCE OF THE ABANDONED ALLEYWAY BY QUITCLAIM DEED TO THE COUNTY OF FLORENCE, THE SOLE ADJACENT LANDOWNER.**

**WHEREAS**, a request has been made for the City to abandon its interest in the alleyway adjacent to the rear of property identified as Florence County Tax Maps 90167-01-010, 90167-01-011, 90167-01-012, 90167-01-013, 90167-01-014, and 90167-01-028

**WHEREAS**, a Public Hearing was held in the Council Chambers on June 9, 2015 at 6:30 P.M. before the City of Florence Planning Commission and notice of said hearing was duly given, and;

**WHEREAS**, a public notice was published three times in the Morning News prior to the May 11, 2015 City Council meeting as required by City Code Section 2-28(b) and adjacent property owners and utility providers were notified, and;

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORENCE IN MEETING DULY ASSEMBLED AND BY THE AUTHORITY THEREOF:**

1. That the City of Florence, having no need for the alleyway described herein, hereby abandons its interest in the right-of-way which will then revert to the abutting property owners, and specifically authorizes the City Manager to execute an appropriate quitclaim deed conveying the City's interest in said right of way to the County of Florence which is the sole abutting property owner.
2. That this Ordinance shall become effective seven days upon its approval and adoption by the City Council of the City of Florence.

**EXECUTED ON ONE (1) ADDITIONAL PAGE**

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015

Approved as to form:

\_\_\_\_\_  
James W. Peterson, Jr.  
City Attorney

\_\_\_\_\_  
Stephen J. Wukela, Mayor

Attest:

\_\_\_\_\_  
Dianne M. Rowan  
Municipal Clerk

**FLORENCE CITY COUNCIL MEETING**

**DATE:** May 11, 2015

**AGENDA ITEM:** Introduction of Resolution

**DIVISION/DEPARTMENT:** City Council

---

**I. ISSUE UNDER CONSIDERATION**

A Resolution requesting City Council to declare June 27, 2015 as Wilson Senior High School Class of 1965 Day in the City of Florence.

**II. PREVIOUS ACTION:**

1. No previous action has been taken. This is the original request.

**III. POINTS TO CONSIDER:**

1. The Class of 1965 is one Florence County's most inspirational graduating classes.
2. The members of this class have engaged in military conflicts and served the United States with honor, dignity and pride.
3. Members of the Class of 1965 took a stand and refused to give up or in, even when they were told they could not be successful and became examples of what it takes to be a true leader..

**ATTACHMENTS:**

Resolution No. 2015-09

  
\_\_\_\_\_  
Andrew H. Griffin  
City Manager

**RESOLUTION NO. 2015 – 09**

**A RESOLUTION TO HONOR THE WILSON SENIOR HIGH SCHOOL  
CLASS OF 1965**

- WHEREAS,** the Wilson High School Class of 1965 is recognized as one of Florence County's most inspirational graduating classes; and
- WHEREAS,** the members of the Wilson High School Class of 1965 endured and persevered unimaginable atrocities against man and humankind during the Civil Rights Movement; and
- WHEREAS,** members of the Wilson High School Class of 1965 bravely engaged in military conflicts around the world and served the United States with honor, dignity and pride; and
- WHEREAS,** each member of the Wilson High School Class of 1965 has displayed the highest levels of determination, inner strength, perseverance and leadership; and
- WHEREAS,** each and every member of the Wilson High School Class of 1965 proved that they are the truest examples of what it takes to be a true leader in their community, their state and the United States at large; and
- WHEREAS,** the members of the Wilson High School Class of 1965 took a stand and refused to give up or in, even when they were told that they could not be successful.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and City Council of the City of Florence, declares June 27, 2015 as

***WILSON HIGH SCHOOL CLASS OF 1965 DAY***

in the City of Florence, South Carolina. The Mayor and City Council do hereby honor the Wilson High School Class of 1965 for their contributions to society and for their reminder to us all that anything is possible and the only limitations are the limitations that we place on ourselves.

**RESOLVED THIS 11<sup>TH</sup> DAY OF May, 2015.**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**JAMES W. PETERSON, JR.**  
**CITY ATTORNEY**

\_\_\_\_\_  
**STEPHEN J. WUKELA**  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**DIANNE M. ROWAN**  
**MUNICIPAL CLERK**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** May 11, 2015

**AGENDA ITEM:** Introduction of Resolution

**DIVISION/DEPARTMENT:** City Council

---

**I. ISSUE UNDER CONSIDERATION**

A Resolution requesting City Council to designate the month of May as Lupus Awareness Month in the City of Florence.

**II. PREVIOUS ACTION:**

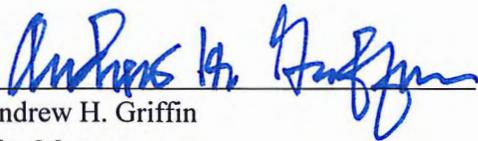
1. No previous action has been taken. This is the original request.

**III. POINTS TO CONSIDER:**

1. Lupus, an autoimmune disease affects approximately 1.5 million Americans.
2. Lupus affects more people than AIDS, Cerebral Palsy, Sickle Cell Anemia and Multiple Sclerosis combined.
3. Existing public information and programs about Lupus in South Carolina are inadequately disseminated and insufficient in addressing the needs of a diverse population and other underserved groups.
4. Lighthouse for Lupus CG is a Facebook Support Group/Community with over 3,000 members worldwide, providing support, vital information and raising awareness.

**ATTACHMENTS:**

Resolution No. 2015-10

  
\_\_\_\_\_  
Andrew H. Griffin  
City Manager

RESOLUTION NO. 2015 – 10

A RESOLUTION DESIGNATING MAY, 2015  
AS LUPUS AWARENESS MONTH

**WHEREAS,** Lupus is an autoimmune disease that affects more people than AIDS, Cerebral Palsy, Sickle Cell Anemia and Multiple Sclerosis combined. One out of every 185 Americans has it; and

**WHEREAS,** Lupus affects approximately 1.5 million Americans where ninety percent of people diagnosed with the disease are women; 90% develop it between the ages of 15-44 and it is 2-3 times more prevalent among people of color, including African-Americans, Hispanics, Asians and Native Americans; and

**WHEREAS,** understanding Lupus will help us better understand infections in general, allergies, Cancer and even AIDS; and

**WHEREAS,** in a nationwide poll of 1,000 adults conducted for the LFA, 38% said they are somewhat or very familiar with Lupus, while 39% have only heard of the name of the disease and 22% have never heard of Lupus; and

**WHEREAS,** Lupus is an autoimmune disease that can affect any part of the body, including internal organs, the skin and joints. It also has many different symptoms and because of that affects each person differently; and

**WHEREAS,** existing public information and programs about Lupus in South Carolina remain inadequately disseminated and insufficient in addressing the needs of specific diverse populations and other underserved groups; and

**WHEREAS,** educating the public and the health care community throughout the state about the devastating disease is of paramount importance and is in every respect in the public interest and to the benefit of all residents of the State of South Carolina and the City of Florence; and

**WHEREAS,** Lighthouse for Lupus CG and many other organizations, in partnership with other agencies throughout the state, have led the way in raising awareness throughout the state; and

**WHEREAS,** Lighthouse for Lupus CG is a Facebook Support Group/Community with over 3,000 members worldwide providing support, vital information and raising awareness for five years as of May 19, 2015.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED:**

The month of May, 2015 is hereby recognized as

*Lupus Awareness Month*

in the City of Florence, South Carolina.

**RESOLVED THIS 11<sup>TH</sup> DAY OF May, 2015.**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**JAMES W. PETERSON, JR.**  
CITY ATTORNEY

\_\_\_\_\_  
**STEPHEN J. WUKELA**  
MAYOR

**ATTEST:**

\_\_\_\_\_  
**DIANNE M. ROWAN**  
MUNICIPAL CLERK

**FLORENCE CITY COUNCIL MEETING**

**DATE:** May 11, 2015

**AGENDA ITEM:** Introduction of Resolution

**DIVISION/DEPARTMENT:** City Council

---

**I. ISSUE UNDER CONSIDERATION**

A Resolution requesting City Council to designate the month of May as Teen Pregnancy Prevention Month in the City of Florence.

**II. PREVIOUS ACTION:**

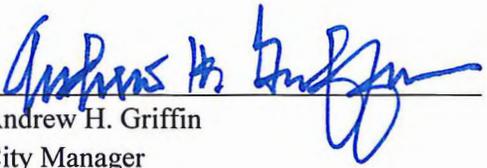
1. No previous action has been taken. This is the original request.

**III. POINTS TO CONSIDER:**

1. Teen pregnancy adversely affects the health, education and economic future of our young people.
2. Between 1992-2013, South Carolina's teen birth rates decreased by 54%.
3. Between 2012-2013 the birth rates for teen girls between the ages of 15-19 decreased by 13%; the lowest ever recorded in South Carolina.
4. These reductions should not suggest a decrease in investment and commitment to this issue.

**ATTACHMENTS:**

Resolution No. 2015-11

  
\_\_\_\_\_  
Andrew H. Griffin  
City Manager

**RESOLUTION NO. 2015 – 11**

**A RESOLUTION TO DESIGNATE THE MONTH OF MAY AS  
TEEN PREGNANCY PREVENTION MONTH**

**WHEREAS**, teen pregnancies have far-reaching consequences that adversely affect the health, education and economic future of South Carolina’s young people; and  
**WHEREAS**, in 2013, more than 4,700 young girls, ages 15-19 gave birth in our state; and  
**WHEREAS**, teen birth rates in South Carolina decreased by 54% between 1992-2013; and  
**WHEREAS**, teen birth rates in South Carolina decreased by 13% between 2012-2013, the lowest teen birth rate for girls ages 15-19 ever recorded in South Carolina; and  
**WHEREAS**, however, the progress in teen birth rate reductions that saved South Carolina taxpayers an estimated \$172 million in 2010 alone should not suggest decreases in investment and commitment to this issue; and  
**WHEREAS**, Teen Pregnancy Prevention Month is an opportunity for parents, teens, educators, program providers, faith based organizations, local elected leaders and statewide policymakers to work together to reduce and prevent teen pregnancy in South Carolina.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED; hereby affirms this 11<sup>th</sup> day of May, 2015 its dedication to the future success of its young people and the prevention of teen pregnancy and is proud to declare the month of May as**

***Teen Pregnancy Prevention Month***

in the City of Florence, South Carolina.

**RESOLVED THIS 11<sup>TH</sup> DAY OF May, 2015.**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**JAMES W. PETERSON, JR.**  
**CITY ATTORNEY**

\_\_\_\_\_  
**STEPHEN J. WUKELA**  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**DIANNE M. ROWAN**  
**MUNICIPAL CLERK**

**IX. a.**  
**Appointments to Boards**  
**& Commissions**

**FLORENCE CITY COUNCIL MEETING**

**DATE:** May 11, 2015

**AGENDA ITEM:** Report To Council / Boards & Commissions

**DEPARTMENT/DIVISION:** City Council

**I. ISSUE UNDER CONSIDERATION:**

Council will consider making an appointment to the Planning Commission to complete the unexpired term of Mr. Jay Jordan.

**II. CURRENT STATUS/PREVIOUS ACTION TAKEN:**

A vacancy on the Planning Commission has occurred due to the resignation of Mr. Jay Jordan.

**III. Applications received**



APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying: <i>CITY PLANNING COMMISSION</i>			
Your Name (Last, First, Middle) <i>SHARBER, GEARY D.</i>		County <i>FLORENCE</i>	Council District
Residential Address <i>1105 SHERWOOD DR</i>		City <i>FLORENCE</i>	State <i>SC</i> Zip Code <i>29501</i> South Carolina
Mailing Address <i>1105 SHERWOOD DR</i>		City <i>FLORENCE</i>	State <i>SC</i> Zip Code <i>29501</i> South Carolina
Your Occupation - Title <i>MANAGER</i>		Business Phone <i>843.536.4004</i>	Residence Phone <i>843.496.5925</i>
Employer Name <i>I.W. Building Supply</i>		E-Mail Address <i>gsharber@IWGROUP LLC COM</i>	
Employer Address <i>121 LAWSON ST</i>		City <i>FLORENCE</i>	State <i>SC</i> Zip Code <i>29501</i> South Carolina

General Qualifications

Are you a resident of the City?  Yes  No How Long? *15 YEARS*

Why would you like to serve? *HELP FLORENCE SC BECOME A BETTER PLACE FOR ALL CITIZENS*

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:  
*NO*

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:  
*NO*

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:  
*NO*

Are you involved in any Community Activities? If so, please list:  
*NEW SPRING CHURCH, THE PALMS COURSE AT OAKDALE*

What are your goals and objectives if appointed to the Commission/Board?  
*MY GOAL IS FOR FLORENCE TO BE THE CLEANEST FRIENDLY CITY WE ALL KNOW IT CAN BE.*

I certify that the information above is true and correct. Information on this form will be considered public information.

*Geary D. Sharber*  
Signature

*2.9.15*  
Date

RETURN COMPLETED FORM TO:

Office of the City Clerk  
City of Florence, City County Complex AA,  
180 N. Irby Street, Florence, SC 29501  
Fax: 843-665-3110

FOR OFFICE USE ONLY

Received:	<i>Feb. 11, 2015</i>
Appointed to:	
Date:	



APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying: <b>Florence City Planning Commission</b>			
Your Name (Last, First, Middle) <b>Willis, Glynn Furman</b>	County <b>Florence</b>	Council District <b>District 3</b>	
Residential Address <b>1709 Damon Drive</b>	City <b>Florence</b>	State <b>SC</b> South Carolina	Zip Code <b>29505</b>
Mailing Address <b>1385 Alice Drive</b>	City <b>Florence</b>	State <b>SC</b> South Carolina	Zip Code <b>29505</b>
Your Occupation- Title <b>Real Estate Manager</b>	Business Phone <b>662-4514</b>	Residence Phone <b>669-2968</b>	
Employer Name <b>Adams Outdoor Advertising</b>	E-Mail Address <b>gwillis@adamsoutdoor.com</b>		
Employer Address <b>1385 Alice Drive</b>	City <b>Florence</b>	State <b>SC</b> South Carolina	Zip Code <b>29505</b>

General Qualifications

Are you a resident of the City?  Yes  No How Long? 26 yrs.

Why would you like to serve?

I would like to again be a part of helping improve the quality of life for the citizens of the city.

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

SCDOT Agri-Tourism and Tourist Oversight Comm.

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

SC Scenic Highways Comm. (2 terms), Both the Flor. Co/Municipal Planning Commission and the Florence City Planning Comm. (14 yrs.)

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

American Red Cross Board Member - 8 yrs.

Are you involved in any Community Activities? If so, please list:

Boy Scouts of America Board member, Florence Rotary Club, Pee Dee Centers Vol. Service Board, Queenies Helping Hands, Realtors Assoc. of the Pee Dee, UNCF Leadership Committee

What are your goals and objectives if appointed to the Commission/Board?  
I would like to work with the Planning Dept and citizens as the city moves forward to implement new zoning ordinances.

I certify that the information above is true and correct. Information on this form will be considered public information.

Glynn F. Willis  
Signature

FEB. 26, 2015  
Date

RETURN COMPLETED FORM TO:

Office of the City Clerk  
City of Florence, City Center  
324 West Evans Street, Florence, SC  
29501  
Fax: 843-665-3110

FOR OFFICE USE ONLY

Received:	<u>Feb. 26, 2015</u>
Appointed to:	
Date:	



**APPLICATION FOR BOARDS AND COMMISSIONS**  
**CITY OF FLORENCE**  
**SOUTH CAROLINA**

Board or Commission for which you are applying: <b>City of Florence Planning Commission</b>			
Your Name (Last, First, Middle) <b>Brown, JR L. Winfield</b>		County <b>Florence</b>	Council District <b>2</b>
Residential Address <b>410 Poplar St</b>		City <b>Florence</b>	State <b>South Carolina</b>
Mailing Address <b>410 Poplar St.</b>		City <b>Florence</b>	Zip Code <b>29501</b>
Your Occupation - Title <b>Psychology Instructor</b>		Business Phone <b>843 661 8069</b>	Residence Phone <b>843 661 6182</b>
Employer Name <b>Florence Darlington Tech. College</b>		E-Mail Address <b>wbrown12@sc.rr.com</b>	
Employer Address <b>PO Box 100548</b>		City <b>Florence</b>	Zip Code <b>29502</b>

**General Qualifications**

Are you a resident of the City?  Yes  No How Long? **35 yrs.; born in Florence**

Why would you like to serve?

**Planning is the only way a city can grow in a reasonable & fashion. I would like to be a part of the process**

Do you presently serve on any Commissions/ Boards of the City/ County/ State? If so, please list:

**No**

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:

**No**

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:

**No**

Are you involved in any Community Activities? If so, please list:

**Yes. Sec'y/Treasurer of Timrod Park Neighborhood Assoc.; Participant in Keep Florence Beautiful; Volunteer & support Florence Area Humane Society**

What are your goals and objectives if appointed to the Commission/Board?

**My goal is to make suggestions that fit within the overall context of thoughtful growth for the City of Florence**

I certify that the information above is true and correct. Information on this form will be considered public information.

Signature

*[Handwritten Signature]*

Date

**3/15/15**

**RETURN COMPLETED FORM TO:**

Office of the City Clerk  
 City of Florence, City County Complex AA,  
 180 N. Irby Street, Florence, SC 29501  
 Fax: 843-665-3110

**FOR OFFICE USE ONLY**

Received:	<b>3-16-2015</b>
Appointed to:	
Date:	



APPLICATION FOR BOARDS AND COMMISSIONS  
CITY OF FLORENCE  
SOUTH CAROLINA

Board or Commission for which you are applying: <i>City of Florence Planning Commission</i>			
Your Name (Last, First, Middle) <i>JONES, ELIJAH T.</i>	County <i>Florence</i>	Council District <i>1</i>	
Residential Address <i>912 Kenley Hall</i>	City <i>FLORENCE</i>	State <i>South Carolina</i>	Zip Code <i>29501</i>
Mailing Address <i>Same</i>	City	State <i>South Carolina</i>	Zip Code
Your Occupation - Title <i>Small Business Owner</i>	Business Phone <i>843-673-0790</i>	Residence Phone <i>843-992-7664</i>	
Employer Name <i>SonShine Mgmt. Systems, Inc.</i>	E-Mail Address <i>elijah.jones@smsflo.com</i>		
Employer Address <i>1340 Celebration Blvd Unit C</i>	City <i>Florence</i>	State <i>South Carolina</i>	Zip Code <i>29501</i>

General Qualifications

Are you a resident of the City?  Yes  No How Long? *23 yrs.*  
*County Resident for 30 years*

Why would you like to serve?  
*I believe I have a great perspective as a home owner and business owner in the City of Florence to help move our community forward to be an excellent place for generations to come to call home.*

Do you presently serve on any Commissions/Boards of the City/ County/ State? If so, please list:  
*Have applied to County Commissions without appointment*

Have you formerly served on any Commissions/ Boards of the City/ County/ State? If so, please list:  
*No*

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Florence? If so, list the position and date:  
*No*

Are you involved in any Community Activities? If so, please list:  
*Active on a public charter school board - Virtus Academy  
Active in downtown events from time to time.*

What are your goals and objectives if appointed to the Commission/Board?  
*To keep our community a desirable area for current and future residents to call home and cultivate new business and housing opportunities for developing areas.*

I certify that the information above is true and correct. Information on this form will be considered public information.

Signature *[Signature]*

Date *1 Dec 2014*

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Office of the City Clerk  
City of Florence, City County Complex AA,  
180 N. Irby Street, Florence, SC 29501  
Fax: 843-665-3110

FOR OFFICE USE ONLY

Received:	<i>12-1-2014</i>
Appointed to:	
Date:	