

(A picture identification is required.)

## **Application for Solicitation Permit City of Florence, SC**

*Chapter Six of the Florence City Code regulating solicitation for charitable patriotic, educational or philanthropic purposes in the City of Florence, SC, requires the City Manager to obtain specific information regarding the solicitation on the basis of which he is to consider the application. Therefore, the information required shall be stated on this form as required by the City Code.*

1. Name of organization or individual applying for a permit to solicit her address or its headquarters.
2. Names and addresses of principal officers and management if applicant is other than an individual.
3. The purpose for which any receipts derived from such solicitation are to be used.
4. The name of the person or persons by whom the receipts of such solicitation shall be disbursed.
5. Name of bank in which funds will be deposited for safekeeping.
6. The name of address of the person or persons who will be directly in charge of conducting such solicitation.
7. The time when such solicitation shall be made, giving the proposed dates for the beginning and ending of such solicitation.
8. Explain the methods to be used in conducting the solicitation.
9. The amount of any wages, fees, commissions or expenses to be paid to anyone in connection with such solicitation, together with the manner in which such wages, fees, expenses or commissions are to be expended, to whom paid, and the amount thereof.

10. A financial statement for the last funds collected by the organization or person seeking a permit for this solicitation, giving the amount of money so raised, together with the cost raising it and the final distribution thereof.
11. A full statement of the character and extent of the (charitable, educational or philanthropic) work done by the applicant organization within the City of Florence.
12. Such other information as may be required (by the City Manager in order for him) to fully determine the kind, character and worthiness of the proposed solicitation as to whether or not such solicitation is in the interest of preserving and enforcing good government and for the security of the City of Florence and its inhabitants, as required by law.

\_\_\_\_\_  
Signature of Applicant

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Organization

1. Endorsement #1      Approved: \_\_\_\_\_ Disapproved : \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chief of Police

2. Endorsed #2      Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
License Inspector

3. Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ by the \_\_\_\_\_

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date